

**Santa Monica College**  
**Distance Education Committee**  
Minutes of March 7, 2017

Voting Members: Pete Morris (chair), Julie Yarrish (vice-chair), Fabienne Chauderlot, Sheila Cordova, Dana DelGeorge, Regina Ip, Shawn Jordison, Peggy Kravitz, Jenny Resnick

Also in Attendance: Christine Miller, Estela Narrie, Gary Ortega, Sal Veas, Tammara Whitaker

The Santa Monica College Distance Education Committee was called to order by Pete Morris at 12:46p.m.

**Public Comments:** Dana Del George stated that during the English department flex day, she presented to 50 colleagues on pedagogical uses of Canvas in the on-ground classroom. English to faculty then divided into two labs, where Dana worked with approx. 12 faculty who were brand new to Canvas (on-ground users) and Wendy Parise, Canvas faculty peer mentor for spring, worked with approximately 30 faculty who are already using Canvas.

**Announcements:** Welcome to new voting member, Sheila Cordova; an appointment approved by the Academic Senate. Sheila is replacing Lourdes Arevalo who had teaching schedule conflicts.

**Action Item:** Approval of minutes from last meeting of February 21. Moved by Peggy Kravitz, seconded by Jenny Resnick. Approved unanimously (9-0).

**Chair Reports:** None

### **On-line Proctoring**

The committee returned to a previous discussion regarding potentially offering live proctoring of online exams through an outside provider. For several reasons, the committee has not previously viewed such a service as best practice, but questions recently have been raised about the possible necessity of such a service for some select courses due to potential articulation issues for our transfer students. The committee invited SMC's articulation officer, Estela Narrie, to report on the scale of this issue.

- To the college's knowledge, articulation issues tied to our online courses failing to articulate due to unproctored exams are rare, limited to Accounting 1 & 2 at CSU Fullerton.
- There should be no issues with our online classes articulating and being honored as transferrable regardless of delivery modality. Online courses are designed to be the equivalent of their on-ground counterparts, and they are covered by the same course outline of record. Per Estela, transfer institutions "should not attempt to unravel" our course content and "courses should be judged on content and not delivery method".

After further discussion, the overarching concern of the committee turned to a focus on the broader issue of combating cheating and promoting academic honesty in online classes.

- Chair Morris suggested the committee focus on mitigating cheating and academic dishonesty issues as a best practice conversation and guide online faculty as a training opportunity.

- While the committee may wish to examine online proctoring services in the future, there does *not* appear to be an urgent need for them at present. Alternative strategies for assessing students and promoting academic honesty are viewed by the committee as more cost- and pedagogically effective at this time.

### Update - Student Survey Review: Canvas

- The winter 2017 student satisfaction survey results were viewed and discussed.
- There will be no survey deployed by our OIR group for spring 2017 since this will conflict with the CCCCO survey deployment capturing all fall 2016 online students.
- The next opportunity to survey students will be fall 2017 and will be deployed by the SMC OIR group. If the committee wants to make changes to the survey, suggestions need to go to OIR before end of spring term.

### President's Circle Innovation and Progress Grant

In a brief discussion, the committee identified questions to be addressed at the the next meeting

- Should we submit a request for a DE faculty retreat focusing on pedagogy?
- Should we submit a request to pilot an online student "coach" or "concierge" model to identify and support at risk online students per the model in place at Arizona State University (and a possible partner with SMC)?

**Adjournment:** The meeting was adjourned at 2:04p.m.

**Next Meeting:** The next meeting of the Distance Education committee will be Tuesday, March 21 from 12:45 - 2:00 p.m. Location: Media Center conference room.

Please remember that there is no food or drink allowed in the media center conference room

Voting Members	Approval of Minutes of 02/21/2017
Fabienne Chauderlot	Yes
Sheila Cordova	Yes
Dana Del George	Yes
Regina Ip	Yes
Shawn Jordison	Yes
Peggy Kravitz	Yes
Pete Morris	Yes
Jenny Resnick	Yes
Julie Yarrish	Yes