

Executive Committee

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Eve Adler x 3464

Simon Balm x 8651

Teri Bernstein x4645

Suzanne Borghei x 3536

Mary Colavito x4098

Jose Cue x 8692 or 8198

Guido Davis-Del Piccolo x 3561

Judith Douglas x4856

Tina Feiger x4490

Terry Green x 4728

Nancy Hanson x 3502

Janet Harclerode x 4569

Janie Jones x 4599

Amber Katherine x 3539

Lesley Kawaguchi x 4516

Pete Morris x 8654

Peter Morse x 3182

Melody Nightingale x 4568

Eric Oifer x 8912

Christine Schultz x 4940

Lantz Simpson x 4115

Eleanor Singleton x 4127

Howard Stahl x 8015

James Stramel x 8969

Michael Strathearn x 4927

Santa Monica College Academic Senate

EXECUTIVE COMMITTEE AGENDA

TUESDAY, MAY 6, 2008

11:15-12:35p.m. Academic Senate Conference Room HSS 261

I. Call to Order

II. Action Items:

1. Approval of the Minutes for April 1, 2008
http://homepage.smc.edu/randall_toni/Acad_Sen_Minutes_06_07/EXEC_AS_MTG_4_22_08.doc
2. First Readings AR 4321 Withdrawal from Class and AR 4350 Graduation Requirements – Student Affairs, Jose Cue
3. Recommendation to Create Senate Joint Committee, Suzanne Borghei and Nancy Hanson, SLO Task Force Co-Chairs

III. Information Items:

1. President's Report – Richard Tahvildaran-Jesswein
 - a. Faculty Survey: On-line Student Evaluations
 - b. Standing Meeting Days & Times for Joint Committees
 - c. Fall Retreat, Tuesday, August 19, 2008
 - d. Senate Stipends
2. Committee Reports:
 - a. IDS – Update on AA Degrees, Guido Davis del Piccolo
 - b. PERC -- Best Practices, Jim Stramel Chair

IV. Old Business Discussion:

1. Academic Senate Dues Proposal (Full Senate Deliberation 5/13/08) – How to Move Forward

V. New Business Discussion:

VI. Announcements

VII. Adjournment

Next Scheduled Meeting: 20, 2008

Minutes of the **22 April 2008** AS Executive Committee Meeting

Present: Eve Adler, Teri Bernstein, Suzanne Borghei, Jose Cue, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, Nancy Hanson, Janet Harclerode, Janie Jones, Amber Katherine, Lesley Kawaguchi, Pete Morris, Peter Morse, Melody Nightingale, Eric Oifer, Toni Randall, Christine Schultz, Howard Stahl, James Stramel, Richard Tahvildaran-Jesswein

Excused: Simon Balm, Mary Colavito, Gordon Dossett, Lucy Kluckhohn Jones, Eleanor Singleton, Michael Strathearn, Sal Veas

Absent: Terry Green, Lantz Simpson

I. Call to Order - President Richard Tahvildaran-Jesswein called the meeting to order at 11:18 a.m.

II. Action Items

A. Approval of Minutes of April 1, 2008. Unanimously approved with change: Janie Jones excused, not absent.

B. Administrative Regulations – Student Affairs, Jose Cue – [AR4331](#)

[AR4111.4](#) - AR4331 has already been approved by this body but has not yet been brought forward to the full Senate for a first read. Regarding AR4111.4, this has additional substance (C) indicating that new students who only want to take “bodies in motion” classes at SMC will be allowed to waive the assessment test.

Discussion:

Q about the difference between C1 and C2 – the text is identical except that it appears that one of them is redundant. Clarification that there are two different exams (one for Eng 1 and the other for Eng 2), so if a student gets a 3, they could get credit for Eng 1, but with a 4 or 5 they could get credit for both Eng 1 and Eng 2. Cue will clarify this before the general meeting. Kawaguchi asks that with mandatory assessment we begin a process to find out how effective it is because recently the Board of Governors asked for statewide mandatory assessment. Feiger responds that the Q is what the indicator of success is and whether mandatory assessment actually places students well and encourages student success and retention. Kawaguchi says that there is data that indicates that mandatory assessment is not as effective as we assume. Suggested that Tovar should look into this. Suggestion that we should look at AP’s also. Regarding 4A, practice in the ESL Dept has been slightly different because international students may arrive too late to take advantage of this and are sometimes jet lagged when they take the tests. Cue responds that department chairs have flexibility in this. The experience of the exam is demoralizing because you need to be able to make mistakes in order to exit the test. Also Q about whether or not students should be able to retest every year. Response is that this is an advantage to students who place low and make enough progress in their first year to skip some of the subsequent classes. Cue points out that counselors can waive students into classes.

(M/S Feiger/Oifer) To move these forward for first reads; (Cue will be prepared to address questions about C1 &2 language); Vote: 20 in favor

C. Administrative Regulations – Personnel Policies, Peter Morse – [AR3230.1](#)

[AR3230.1 Final](#) - Richard distributed the AR’s, which have been edited to indicate past language and which highlight the new language. Morse pointed out the major substantive changes.

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Regarding the necessity of having an EEO rep on each PT hiring cmmt, HR is committed to making sure that more campus members are EEO trained.

Discussion:

Q if HR now has the names of EEO reps that we have easy access to. Morse responds they do not right now. Douglas indicates we need to have recent and easy access if we're to implement these hiring changes. Morse mentions that Dept Chairs should keep track of who is an EEO rep in their department. Richard says he has an AS list of all EEO reps which he can share with all department chairs. Morse suggests that attendees at former PDC EEO workshops be identified as well. Morse explained that many items pertaining to details of part-time faculty assignments were deleted because the contract supersedes and delineates all of these anyway. Suggestion that a few words could be inserted to show that "emergency situations" should be rare. Q about portions that refer to responsibilities of HR that aren't actually currently practice. Suggestion that we insert "by HR." Concern that written offers have been given to faculty and then have been rescinded by the departments. Morse responds that the offer of employment authority sits with HR. Morse will talk with Wade about this. Q about whether language that may be in the contract should remain in the AR. We could minimally refer to the specific area in the contract so that interested parties could locate the information w/o repeating it all in the AR. Q about if "written offer of employment" means email. Stahl suggests that for legal reasons, probably not. Next PPC meeting is 5/4. Richard suggests that we move forward on the first read, notating before the full Senate what we've discussed here so that by the time of the second read there's be mutual agreement (written offer, citing the contract for areas of the contract). Q about written contracts and if they'll be sent out before the semester starts. Morse will discuss all these issues with Wade and PPC committee members. Richard thanks Burns for editing the docs.

(M/S Nightingale/Douglas) to go forward with this as a first read; Vote: 20 in favor

D. Elections and Rules Committee Recommendations, Howard Stahl –

surveymonkey would still be used but at the bottom of the first page there would appear an alert to the voter to review his/her vote because once off the page he/she won't be able to return to it; an abstention option will be included; it will be possible for voters to vote for some positions but not others. Question of whether or not people who haven't voted for dept chair should be notified. Because we follow up, we get 90% turnout for these elections right now. Richard states that there needs to be a way to encourage a strong voter turnout. Richard suggests there could be a website that indicates who has or has not voted. Oifer adds that it is a public responsibility to participate and voting is a public albeit secret act. Suggestion that we should find out why a fulltime member of a department would not vote for a department chair position. Bernstein indicates that with the abstention choice, perhaps this will be solved. Comment that if faculty members choose not to vote, it is not Administration's concern. Bernstein suggests there should still be a write-in option. Given the way that elections occur, it's important that everyone vote. Faculty who don't vote may not want to vote because they feel alienated or because they are worried about their relationship with the new chair. Comment that it's okay to remind people to vote, but it shouldn't be info available to FAC_ALL. Richard suggests that this come forward to the AS as by-law language changes for a first read.

Poll: To indicate direction that the ERC should take in changing the following in the by-laws:

Issue: *Voters should not be allowed to change their votes once they've submitted they're ballots:* 20 in favor

Issue: *There should be an abstention choice for all offices:* 20 in favor

Issue: *Voters should not be forced to vote for all offices (in addition to the abstention, voters may opt out of voting for any office):* 20 in favor

Issue: *Voting should be secret:* 11 in favor; 5 opposed

Issue: *Voters may not write-in nominations on the ballot:* 11 in favor; 5 opposed

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E. [SLO Task Force Recommendations](#) to Create a New Senate Joint Committee - Suzanne Borghei and Nancy Hanson – distributed a doc proposing a new committee that would now take over the job of the previous SLO Task Force. They recommend that the Chair be either the past AS Pres or his/her designee. Cmmt would be named Joint Cmmt on Outcomes, Assessment & Accreditation (OAAC). There is mutual agreement with the District on its creation. Richard asks that we vote to affirm creation of this committee. (M/S Bernstein/Feiger) to create the OAAC. This was not voted upon due to the lack of time necessary for a fuller and more informed discussion (to take place at the next Exec Cmmt meeting).

Discussion:

Congratulations to Borghei and Hanson as Task Force leaders. Comment that w/o a committee it's not clear where any of the larger projects will go. Suggestion that Program Review would be a better place to do this work. Hanson responds that they worked closely with Program Review. There are other committees that they need to work with as well like PDC. The Committee would be all-inclusive. Concern expressed about creating a new cmmt. This may not be the best way to improve the program; rather it seems we are "jumping through hoops" at this point. Concern that it focuses too much on the structure and not enough on the substance of plans that would best serve us. Borghei responds that they see this as a meaningful process and that w/o a set structure the effort will "fizzle."

F. Recommendation to Establish a Call for Senate Dues, Sal Veas – In Veas' absence, Richard passed around a draft [dues collection form](#). Richard conveyed that Sucher announced at an FA meeting that a vote to lower FA fees would mean defunding of the AS. Since then, FA leadership indicates that the vote to lower fees doesn't in itself change the status quo of FA funding of AS until the next FA meeting when members may vote to defund the AS. However, the Senate has already voted in favor of defunding. Some confusion with the FA ballot. We need to raise funds this summer so we'll get money from the District. It would be a voluntary contribution placed in an auxiliary account and subject to the budget.

To carry forth a dues structure that is voluntary, can be made through direct contribution or payroll deduction, \$50 recommended amount, no difference between PT and FT faculty (M/S Schultz/Nightingale) Vote: 20 in favor

G. Environmental Affairs Resolution, Amber Katherine and Pete Morris

[ASR 02-08](#) – **Project Manager/Director for Sustainability**. Richard observes that there are perhaps too many "whereas's," so the # of these (12) might be reduced. Richard distributed the doc and read aloud the "resolved." Richard asked if the whereas's should remain as written. Agreement that they should.

"Be it resolved, the Academic Senate strongly encourages the administration to secure a permanent full-time position for the Project Manager/Director for Sustainability as soon as possible."

(M/S Cue/Jones) Vote: 20 in favor

H. Recommendation to Conduct a Senate Sponsored Survey pertaining to Online Student Evaluations – Richard wants to ask full and part-time fac their sentiments about allowing online option for student evals.

(M/S Stramel/Cue) Vote: 20 in favor

I. Potential Syllabus Statement regarding Campus Litter and Smoking Ban; support to move this forward to the next AS meeting

(M/S Harclerode/Kawaguchi) Vote: 20 in favor

III. Information Items

Next Scheduled Meeting: 20, 2008

A. President's Report – Richard Tahvildaran-Jesswein

1. 2008-09 Senate Reassigned Time – discussion postponed. Richard announced that Mason will be chairing PPC next year. Richard is hoping Zehr will chair ISC, but no word yet.
2. Payment of 2007-08 Senate Executive Committee Stipends – committee chairs will receive stipends by 5/1 and 6/1.
3. Senator Semester Attendance Reports – Richard would like to be able to report back to dept chairs and fac about attendance or non-attendance of their reps. Exec Cmmt members agree that he should.
4. 2008-09 Senate Committee Assignments and Preference Forms – Chairs of Committees need to provide Burns with their meeting times/days ASAP.
5. MOU on establishment of the new departments (Dance and Kinesiology) has been signed by all parties.

B. Committee Reports

1. IDS – Pending Environmental & Ethnic Studies AA, Guido Davis del Piccolo – Richard announced that this will appear on last Curr Cmmt meeting agenda this May and will come to full AS before the end of this semester

IV. Old Business Discussion

- A. Growth Proposal for Full-Time Faculty Hires (Summer 2008) – Dr. Tsang has announced that he'll devote time and energy to developing a plan for hiring more FT fac once the budget is known for next year. Matrix Cmmt (Chairs) meets this Friday to work on deciding criteria that will be recommended to the FT Fac Ranking Cmmt.

V. New Business Discussion

VI. Announcements – Salsa party, this Sunday at Judith Douglas's home, 4:00 p.m.

VII. Adjournment - Meeting adjourned (M/S Schultz/Oifer) at 12:44 p.m.

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ACTION ITEM SUBJECT 2: First Readings of AR's 4321 Withdrawal from Class and 4350 Graduation Requirements – Jose Cue, Chair Student Affairs

ARTICLE 4300 STUDENT PROGRESS AND GRADUATION

AR 4321 Withdrawal from Class

1. The instructor may withdraw any student from class if he/she has not attended by the due date of the first drop roster. A student may also be dropped for excessive absences as stated in the instructor's course syllabus.
2. ~~While faculty have the right to drop students for non-participation,~~ Students have the ultimate responsibility for dropping courses they no longer wish to attend.
3. During the first three weeks (first week in summer or winter), a student may withdraw from a single class or from all classes. Transcripts will include no ~~indication~~ notation of such enrollment(s). Units in such classes will not be included in "units enrolled" as defined in the lack of progress policy.
4. From the fourth through the ~~eighth week~~ 12th week (second through ~~third~~ Wednesday of fifth week in summer or winter) and no more than ~~50%~~ 75% of the course, a student may withdraw from a single class or from all classes. A student will receive "W's" on his/her transcript and units will be included in "units enrolled" as defined in the lack of progress policy.
5. ~~From the ninth through the twelfth week (fourth week through Wednesday of fifth week in summer or winter) and no more than 75% of the course, a student may withdraw from a single class or from all classes if, in the instructor's judgment there are extenuating circumstances (i.e., accident, illness, or other circumstances beyond the control of the student) which make the withdrawal necessary and only if the student is passing the class with a grade of "C" or better. A student will be assigned a "W" if both these conditions are met and certified by the instructor. A student who does not qualify for the "W," as noted above, or who leaves a class without notification to of the instructor or the Admissions and Records Office, may receive an "F." W's received during this period will be annotated in the student's transcript and their corresponding units included in "units enrolled" as defined in the lack of progress policy.~~
6. The last official drop dates are Friday of the twelfth week in regular semester and Wednesday of the fifth week in summer or winter, or by the 75th percentile of the course meetings for classes of other durations. A student actively enrolled in any class after the twelfth week (Wednesday of fifth week in summer or winter) shall receive one of the following: A, B, C, D, F, CR, NC, P, NP, I, IP, or RD.
7. After the twelfth week (Wednesday of fifth week of summer or winter) or after 75% of the course meetings, a student may petition for a late withdrawal if (1), in the instructor's judgment there are extenuating, documented, and verifiable circumstances (i.e., accident, illness, or other circumstances beyond the control of the student) which make the withdrawal necessary and (2) if the student is passing the class with a grade of "C" or better. A student will be assigned a "W" if: ~~(1) both of these conditions are met and certified by the instructor and (2) both the faculty member and the~~ Dean of Enrollment Services or designee. A student who does not qualify for the late withdrawal and/or leaves a class without notification to the instructor or the Admissions and Records Office, may receive an "F." W's received during this period will be annotated in the student's transcript and their corresponding units included in "units enrolled" as defined in the lack of progress policy.

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8. ~~Students must contact~~ The Admissions and Records Office ~~to obtain~~ will determine withdrawal dates for classes of shorter duration ~~than one semester~~ than a full term.
9. Petitions for retroactive withdrawals must be filed with the Admissions and Records Office no longer than 90 calendar days from the end of the term in which the class was taken. Students must have been passing the course at the time they attended in order to be eligible for a retroactive withdrawal. Additionally, students must have had such extenuating, documented, and verifiable circumstances as those stated in Section 7-6 above, in order for his/her retroactive withdrawal request to be considered.
10. In instances of academic dishonesty where the instructor assigns a final grade of "F," the "F" may supersede a student's right to a "W," as stated in AR4411, section 4a.

Reference: Education Code Sections 84522, 71066, 72285
Title V, Section 51306

Reviewed and/or Updated: 06/08/2004

Next Scheduled Meeting: 20, 2008

AR 4350 Graduation Requirements

Graduation Requirements

1. Petition for Graduation

A petition for graduation must be submitted for approval during the semester in which the student expects to complete the requirements for graduation. Deadlines for filing petitions are October 1 through December 1 for Fall; March 1 through May 1 for Spring; and July 1 through August 1 for Summer. Petitions are available on these dates in the Admissions Office. Students who complete the requirements during the Winter session will graduate the following Spring.

Graduation from Santa Monica College with the Associate in Arts Degree is granted upon successful completion of 60 units with a “C” (2.0) average. The requirements include the following: 1) California State general education requirements which include demonstrated proficiency in basic mathematical computation, reading comprehension, and written expression; 2) the major field; and 3) electives. At least 50% of the major field units required for the Associate in Arts Degree must be completed at Santa Monica College.

Credit Normally Allowed

All work taken in an accredited two-year college is normally allowed. If a college is newly accredited, all work completed in that institution in the two years before its accreditation will be accepted.

1. Lower Division

All lower division work completed in an accredited four-year college, in University of California Extension, or in University of California correspondence courses is normally allowed. Such courses must be comparable to those offered in community colleges or the lower division of four-year schools.

2. Non-Designated

In a few cases, course numbers will not indicate whether courses are upper or lower division. In these cases, they must be judged in comparison with courses offered by most two-year schools.

3. Subject Credit

Although unit credit is not allowed for upper division courses, specific general education subject requirements toward the Associate in Arts Degree may be met by upper division courses comparable to the required lower division course.

4. Detection of Quarters

Most transcripts are in terms of semester units; however, some colleges are on the quarter system. To convert quarter hours to semester units, divide the total number of quarter units by 1.5.

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5. Military Service Credit

- a. Basic Service Credit: Service credit is used only when it is essential for the completion of 60 units for graduation and may be granted at the time of applying for graduation. Separation papers indicating entrance and separation dates must be on file. Normally, these are submitted at the time of making application for graduation.

The maximum military credit is 8 units: Four units for basic training and one unit for each six months of service time, with a maximum of four units. (A six-month veteran is not eligible for military service credit.)

- b. U.S.A.F.I.: Credit will be given for U.S.A.F.I. courses toward graduation requirements in accordance with college administrative regulations, and the American Council on Education's Guide to the Evaluation of Educational Experience in the Armed Services recommendations through a petition to the Dean of Enrollment Services.

6. Courses in Religion

It is the intent of Santa Monica College to avoid giving credit for courses that tend to negate the principle of separation of church and state. Granting of credit for courses taken in the general area of religion or theology involves an evaluation of both the accreditation and the nonsectarian status of the institution offering the course. Once it is established that the course was nonsectarian in its general purpose and was taken at an accredited institution, credit will be granted at Santa Monica College the same as for any other elective course.

7. Credit Advanced Placement Tests

Students may be allowed advanced credit at the time of admissions for college entrance examination board advanced placement tests with scores of 5, 4, or 3.

Advanced placement test credit will be allowed for the following courses:

Chemistry
English (scores of 4 and 5 only)
Foreign Language
History, American
History, European
Mathematics AB
Mathematics BC
Physics B
Physics C

8. College Level Examination Credit (CLEP)

In addition to granting credit for advanced placement, Santa Monica College will give credit for CLEP in selected areas. Course credit will not be granted where it duplicates previous college work. A maximum of 30 units of credit may be allowed for CLEP examinations.

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9. Classes for Adults

Credit for work in classes for adults will occasionally be allowed when the course is comparable in content and difficulty to a graded course. Conversion is made by allowing one unit for 34 hours of attendance credit. Grades earned in converted courses will be used in computing the grade point average. Permission for credit for classes for adults must be granted by petition to the Dean of Enrollment Services.

10. Supporting Documents

Whenever units are allowed or requirements have been met by work other than that taken at Santa Monica College, documents covering this must be made part of the student's file. These would include transfer transcripts, military service, separation papers, M.D.T.A. recommendations, foreign evaluations, local and state government instructors reports, hygiene exemption documents, etc.

11. Manpower Development Training Act (M.D.T.A.)

Santa Monica College allows a maximum of 30 units of elective credit upon the successful completion of an M.D.T.A. This credit is not allowed until after the student has successfully completed other graduation requirements and at least 10 units of regular college work at Santa Monica College.

Accreditation

The lower division work of any institution fully accredited as listed in the American Association of Collegiate Registrars and Admissions Officers' Transfer Credit Practices of Designated Educational Institutions, and the American Council on Education's Accredited Institutions of Post Secondary Education may be granted full credit. The college, by administrative regulations, may consider other institutions accredited for purposes of granting credit toward the A.A. degree.

1. Credit from Non-accredited Schools

a. Before a record from a non-accredited school or program is evaluated:

- (1) The student must have earned at least 30 units in an accredited college, including 12 units in residence at Santa Monica College.
- (2) The average of all grades in courses attempted must be at least a "C".
- (3) The student must file a written petition for credit indicating what credit is desired for the work done in the non-accredited program.
- (4) The Admissions Office must have on file a transcript of a record from the non-accredited institution showing subjects, grades, and, if necessary, the length and content of the courses.

b. Credit will be limited to courses in which the student received a grade of "C" or better. Grades and grade points will not be figured in the grade point average computation.

c. The total credit for special schools (non-accredited) work will be limited to 15 units.

d. Exception: A registered nurse, who has a current California nursing license, may be granted 30 units of college credit, providing he or she has met the following criteria:

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- (1) Successfully met all other graduation requirements. Successfully completed 30 units of regular college work. Has met the residence requirement.
- (2) Credit given to the student for his or her previous registered nursing schooling will meet the major requirement.
- (3) Credit will be listed on the transcript by subject field and units allowed.
- (4) If work in the non-accredited school appears to duplicate that completed in an accredited school, a reduction of credit will be made.
- (5) Credit will not be granted for private, non-accredited correspondence courses.
- (6) Records from schools that are not fully accredited will be reviewed by the Dean of Enrollment Services. Some may qualify on the same basis as fully accredited schools.

2. Transfer Credit from Foreign Institutions

- a. All course work from foreign institutions must be evaluated by an approved agency in the United States that evaluates foreign credentials and transcripts.
- b. After evaluation by an approved agency, all requests for transfer credit from foreign institutions will be reviewed by the Admissions Office.
- c. Each student must submit his/her own records.
- d. There is no limitation on transfer credit from approved foreign educational institutions.
- e. Questions on major course equivalencies will be determined in consultation with the Dean of Enrollment Services and the appropriate department chair.
- f. The English composition requirement must be satisfied at an accredited American college or university.
- g. A minimum of 12 units in residence at Santa Monica College is required for the Associate in Arts degree.

Reference: Education Code Sections 78204, 78205

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California State University: General Education Requirements

1. In accordance with provisions of the California Administration Code Santa Monica College has established and will certify either the full or partial completion of the "General Education" requirements for the Baccalaureate Degree at all campuses of the California State University.

Eligibility for the "Pre-Summer 1981" and the "Summer 1981 and Thereafter" General Education Plans

Students who are enrolled at Santa Monica College or another accredited school of higher learning during or before the 1980-81 academic year and have been in attendance at least one semester or two quarters in each year thereafter, may follow either the "Pre-Summer of 1981" or the "Summer of 1981 and Thereafter" general education patterns listed in "A" or "B".

Students who enrolled at Santa Monica College or another accredited school of higher learning during or after the summer session of 1981 must follow the "Summer of 1981 and Thereafter" general education pattern listed in "B".

A. "Pre-Summer 1981" General Education Requirements

- (1) Course requirements are divided into four areas:
 - a. Natural Science
 - b. Social Science
 - c. Humanities
 - d. Basic Subjects

Each student must complete two or three courses in each area with a total of at least 35 units in the four areas. Certain other requirements and electives must be taken to total at least 40 units.

- (2) Methods of Certification

After analysis by the Admissions Office, a small label will be attached to the student's transcript. This label will indicate which of the four areas have been completed and the total number of general education units earned.

- (3) Partial Certification

The Santa Monica College Admissions Office will certify the completion of one or more areas of the requirements. At least 35 units in the four areas are required in order to certify all areas. No certification is possible for individual course or groups of courses that fail to complete the requirements of one of the areas.

Students with partial certification from Santa Monica College should complete their general education pattern by meeting the requirements of the specific state university to which they intend to transfer.

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(4) Additional Requirements

Some campuses of the CSU system may require more than 40 units in the general education pattern. Consult CSU catalogs for possible additional requirement.

Reference: Title 5, Section 40405

B. "Summer of 1981 and Thereafter" General Education Requirements

(1) Course requirements are divided into six areas.

- a. Communication in the English Language
- b. Physical Universe and Life Forms
- c. Arts, Literature, Philosophy and Foreign Language
- d. Social, Political, and Economic Institutions
- e. Understanding and Self-Development
- f. American History and Institutions

Each student must complete two to four courses in each area. A maximum of 39 units may be certified.

(2) Methods of Certification

After analysis by the Admissions Office, a small label will be attached to the student's transcript. This label will indicate which of the six areas have been completed and the total number of general education units earned.

(3) Additional Requirements

Nine additional upper division units are required at the CSU campus in order to complete general education units. Some campuses may impose other unit requirements in addition to the nine mentioned. Consult CSU catalogs for possible additional requirements.

Reference: Title 5, Section 55802, 55808, 55809

Reviewed and/or Updated: 4/29/2003

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ACTION ITEM SUBJECT 3: SLO Task Force Proposal to Create New Senate Joint Committee, Suzanne Borghei and Nancy Hanson, Co-Chairs SLO Committee

To be presented at the meeting.