

# **SMC ACADEMIC SENATE**

**Tuesday, September 25, 2007**

**11:15-12:35p.m. Business Building Room 144**

- I. Call to Order
- II. Public Comments:
- III. Action Items:
  1. Approval of the Minutes for September 11, 2007  
[http://homepage.smc.edu/randall\\_toni/Acad\\_Sen\\_Minutes\\_06\\_07/AS\\_Minutes\\_11\\_September\\_2007.doc](http://homepage.smc.edu/randall_toni/Acad_Sen_Minutes_06_07/AS_Minutes_11_September_2007.doc)
  2. Adoption of Institutional SLO's -- Suzanne Borghei & Nancy Hanson, SLO Co-Chairs.
  3. Adoption of New Courses – Mary Colavito, Curriculum Chair
  4. ASR08-07 Climate Commitment
  5. Senate Confirmation – Standing and Ad Hoc Committees
  6. Department Chairs' Motion pertaining to Article 6.7 of the Faculty Association Proposal
- IV. Information Items:
  1. President's Report – Richard Tahvildaran-Jesswein
    - a. Budget Report and Stabilization
    - b. Part-Time Faculty Hiring
  2. VTEA AR-5160 – Eve Adler, Chair Vocational Education
- V. Old Business Discussion:
- VI. New Business Discussion:
- VII. Announcements
- VIII. Adjournment

**Next Scheduled Meeting: October 9<sup>th</sup>, 2007**

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## **ACTION ITEM SUBJECT 1: APPROVAL OF THE MINUTES OF September 11, 2007.**

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

### **Minutes of the 11 September 2007 Academic Senate Meeting**

**Present:** Maria Alvarado, Brenda Antrim, Jan Austin, Barbara Baird, Suzanne Borghei, Greg Brookins, Ken Buckner, Mary Colavito, Tim Cramer, Jose Cue, Guido Davis Del Piccolo, Gordon Dossett, Judith Douglas, Georgia Farber, Tina Feiger, Gilda Feldman, Kathy Flynn, Suellen Gauld, Ken Geddes, Richard Goldenson, Candyce Goodfellow, Terry Green, Craig Hammond, Nancy Hanson, Janet Harclerode, John Henderson, John Hoover, Janie Jones, Amber Katherine, Lesley Kawaguchi, John Kennedy, Lucy Kluckhohn Jones, Bill Lancaster, Helen LeDonne, Laura Manson, Melissa Michelson, Pete Morris, Peter Morse, Andrew Nestler, Melody Nightingale, Eric Oifer, Jim Pacchioli, Toni Randall, Vicki Rothman, Christine Schultz, Satish Singhal, Eleanor Singleton, Marci Spiegler, Howard Stahl, Susan Sterr, James Stramel, Richard Tahvildaran-Jesswein, Marc Trujillo, Bob Ware

**Excused:** Simon Balm, Teri Bernstein, Fran Chandler, Rebecca Curtis, Jacqueline Scott, Gary Strathearn, Michael Strathearn, Sal Veas

**Absent:** Eve Adler, Mary Bober, Espy Bolivar-Owen, Sara Brewer, Karen Perkins, Juan Quevedo, Lantz Simpson, Robert Taylor, Muriel Walker-Waugh

**Guests:** Trustees Susan Aminoff and David Finkel, V-P Randal Lawson, Kathy Sucher, Mitra Moassessi, Josh Kanin, Lisa Lewis Burns, Suzanne McDonald, Elaine Roque, Fereshteh Mobasheri, R.S. Guglielmo, Amber Rae Smith (*Corsair*), Thomas Anthony (*Corsair*)

I. **Call to Order** – Chair Richard Tahvildaran-Jesswein called a quorum at 11:23 a.m. Moment of silence in remembrance of those who lost their lives on 9/11, 6 years ago.

II. Public Comments - none

### **III. Action Items**

A. **Approval of the August 28, 2007 Minutes – unanimously approved as amended (see below).**

**Amended to add to IV.A.5:** In response to a Q regarding the recent decision by the Pres/Super not to hire any of the candidates sent forward for the Math Dept FT position, Richard clarified that both he and the Math Dept chair were told and accepted the reasons. Concern expressed about whether or not that unfilled position would be rolled over to this year's hires.

B. **Adoption of new courses, Mary Colavito, Curriculum Cmmt Chair - Vote: 53 in favor.**

*Discussion:*

Hammond will provide a [list of websites for discount purchase of software.](#)

**New Courses:**

**GR DES 65: Web Design 1.** This course is designed as an introduction to web design for students with a basic knowledge of computers and graphic design applications. Students will learn to think critically about web design and apply basic conceptual design principles. Components of design such as color, typography, layout and composition will be discussed. Other topics include: an overview of the web and how it works, designing a navigation interface, web graphics, information architecture, HTML, web hosting, and file/site management. Students will design and create a simple web page utilizing basic features of a web authoring software.

Units: 2 CSU Department Vote: 8-0 Prerequisite: GR DES 18 or ET 11

**GR DES 66: Web Design 2.** This computer-based course is focused on the successful design and implementation of web sites and builds on the concepts and fundamental techniques covered in Graphic Design 65. Students will learn different technologies in delivering online content. Dynamic HTML, web hosts and servers, search engines, web graphics, web animation, and authoring tools will be covered. Design issues such as effective communication, technical constraints, typography, navigation, and information architecture will be addressed. Students will design and create a multi-page web site utilizing advanced features of a web authoring software.

Units: 3 CSU Department Vote: 8-0  
Prerequisite: GR DES 65 and GR DES 64 or ET 37

**GR DES 67: Web Design 3.** This computer-based advanced web course builds on the conceptual and technical knowledge acquired in Graphic Design 66, and focuses on developing and creating complete, commercial quality web sites. Working in teams, students will participate in a directed design and implementation of a medium –sized commercial web site. Technical topics include: Cascading Style Sheets (CSS), advanced page slicing, layer-based menus, optimization schemes, and site maintenance. Students will also learn how to embed audio, video and vector-based animation on their web sites. Other topics include: client management, production methodology, content accessibility, teamwork, and site production budgets. Students will conceptualize, design, and produce a complete and dynamic commercial-quality web site with multimedia components.

Units: 3 CSU Department Vote: 8-0 Prerequisite: GR DES 66 and ET 34

**KIN PE 13: Beginning Spinning.** This course will introduce students to a form of high intensity exercise that involves using a stationary exercise bike in a classroom setting. The benefits of this type of indoor cycling are cardiovascular endurance and overall conditioning. Spinning is a combination of athletic racing, strength training, rhythmic movements and visualization.

Units: 1 CSU, UC Department Vote: 7-0

**OFTECH 25: Medical Coding/Billing-2.** This course continues the study of medical coding/billing. Students develop skills in applying ICD-9-CM, CPT, and HCPCS LEVEL II codes to the following specialty areas: integumentary system, orthopedics, cardiovascular system, obstetrics/gynecology systems, radiology, pathology, and laboratory procedures.

Units: 3 Department Vote: 12-0 Prerequisite: OFTECH 24

**OFTECH 26: Medical Coding/Billing-3.** This course develops further skills in medical coding/billing. Emphasis is on using reference materials for medicine and inpatient hospital-based coding; filing health insurance claim forms; and billing, collection, and payment procedures.

Units: 3 Department Vote: 12-0 Prerequisite: OFTECH 25

**VAR PE 60: Conditioning for Intercollegiate Sport.** This conditioning course provides a consistent laboratory for sport specific training and conditioning related to intercollegiate athletics participation. Emphasis is individual and team activities that contribute to advancement in their designated sport.

Units: 1 CSU, UC Department Vote: 34-0-1 Correction: 5-0-1

## Distance Education:

GR DES 66: Web Design 2

OFTECH 25: Medical Coding/Billing 2

OFTECH 26: Medical Coding/Billing 3

## C. Confirmation of 2007 Academic Senate Joint New Faculty Ranking

**Committee** – 10/15 is the last date for chairs to submit requests. Cmmt will identify needs before Thanksgiving holiday to begin the process as early as possible. Reminder that this is a recommendation only. **Vote: 53 in favor**

### *Discussion:*

Q about possible retirees, whose positions could be filled. Richard indicates that Dr. Tsang has guaranteed a *minimum* of 10 new hires for 07-08. Early identification of possible retirees would influence this number. There's only one chair on the cmmt at the requests of the chairs themselves. Mtgs are public and open. First mtg 9/24 at 2p in the Loft.

### **Membership:**

Richard Tahvildaran-Jesswein, President

Sal Veas, Treasurer

Toni Randall, Secretary

Eve Adler, Vocational Education Committee Chair

Mary Colavito, Curriculum Committee Chair

Jose Cue, Student Affairs Committee Chair

Melody Nightingale, Program Review Committee Co-Chair

Lesley Kawaguchi, Student Equity Task Force Chair

Christine Schultz, Chair of Chairs

Eleanor Singleton, Equity and Diversity Committee Chair

Terry Green, Faculty At-Large **[unable to serve; Richard will present a replacement next general mtg]**

Gordon Dossett, Faculty At-Large

## IV. Information Items:

### A. President's Report – Richard Tahvildaran-Jesswein

1. **Area C Meeting** – Saturday, Oct 20<sup>th</sup> at the Pasadena Hilton – some AS Exec Cmmt members will be attending
2. **ASCCC Fall Plenary** – Nov 1<sup>st</sup> – 3<sup>rd</sup> at the Anaheim Marriott – Richard encourages senators to attend. Most productive days (guest speakers) are Thursday and Friday. Possible to register for a single day as well.
3. **Academic Senate Committee Appointments** – Richard has a list of senators who need to be placed on senate cmmts. In two weeks, Richard will bring names of members for confirmation by AS.
4. **Academic Senate Legislative Process** – Richard suggests that senators review our **Bylaws**. The Academic Senate includes ad hoc cmmts and standing cmmts (both joint and fac-exclusive cmmts). On joint cmmts we usually reach “mutual agreement” and in other cases “rely primarily.” Reminder that the larger AS can request that a cmmt address an issue and may ask a cmmt to revisit it. Our goal is to be as objective and inclusive in our meetings as possible.

### B. Special Presentation: President/Superintendent Chui Tsang

**Two main projects:** Committed to **hiring** a minimum of 10 new FT fac for 08-09. If the # of retirees increases, the # of new hires will increase. **SLO project:** We

want to continue to move forward on the development of SLO's. A third project is Basic Skills Project; important that we are a "turnstile" for incoming students. Another imp area is Global Citizenship project. The Board has recognized this as one of the priority projects with 3-year funding to support the work in this area (\$200,000 per year – to be approved at next Board meeting).

**New projects:** Facilities – quad area is nearly complete. Beginning planning of the next phase, which is the new student center including underground parking to replace surface parking and lost space, thus beautifying the campus (projection for completion - 5 years). Sustainability is another long-term goal. New bldgs will be LEED-certified. Partnership with the Big Blue Bus has been successful (ridership has increased 5-6x). Long-term solution to transportation is to link these bus services to outlying bus lines (eg. Red Line – Culver City). We'd like an SMC station.

**Issues to address:** enrollment gap – we've gained 366 FTES over last year. Thanks to all who have worked to achieve this. Achieving a "sustainable budget" is a priority. We have a funding gap (getting more \$ from State on borrowed FTES than we've generated). 06-07 the borrowing gap was 1400 FTES. Half of that was from Compton. When the Compton project was first proposed, Dr. Tsang made sure to consult with the AS and achieve consensus. We asked for \$1mil – we got 700 FTES from Compton and we were able to borrow from it. We were able to put the \$ in reserve to help us w/stabilization. We need to grow back 1400 FTES. Board strategy is to close this gap as we grow enrollment. Budget Cmmt meets tomorrow and will explain in detail how it looks right now. Dr. Tsang asks that we notify Chris Bonvenuto of any inaccuracies or to make suggestions or inquiries.

*Discussion:*

Q about hiring – current situation of 75/25 and the new hires. Response that moving towards 75/25 is part of the budget work. Moving closer to 75/25 may involve making "sacrifices" in other parts of the budget; a balance must be attained. Q about what the increase in FTES might be attributed to. Response is fac working towards student enrollment. Q: given that dual enrollment numbers are down, what is Dr. Tsang's vision for collaboration with SM/Malibu district. Response that Trustees of all parties signed an MOU on collaboration a few months ago. We pledged to work together on dual enrollment, concurrent enrollment, and early high school/college for students projects among others. HS Bridge Project of this summer addresses some of these concerns. There are some new state restrictions on dual enrollment. A college must have specific permission from a particular district to offer dual enrollment in that district. Local college has preference now and can bar others from joining. Best to address this on a statewide basis. Q about Corsair Field and Physical Facilities prioritization. Response that the underground parking with Corsair Field is currently under discussion. Within a year, a decision will be made and planning will begin.

**C. IDS Update** – Guido Davis Del Piccolo, IDS Chair – about 77 fac have expressed interest in one or more of the components of IDS: content or curriculum learning communities, curriculum development (AA degrees), academic service learning. Steering cmmt of 24 fac. 50 fac are engaged in discussions on learning communities. 44 fac are working on ethnic studies. Had hoped to begin learning communities Sp08, but there seems to be "Administration hesitation." Learning Communities "sounding board" – online – fac express interest in what they'd like to do. Communal postings. New Woman's Studies course has been created. Women's Studies AA degree will be revised. Environmental Affairs Cmmt working with IDS to develop an AA degree. Ethnic studies mtg last week. Urban studies as well. Service learning program will be delayed pending institutional support.

Richard reminds us that the report is due the end of this term and we're working towards institutionalization of this program so that it can continue on a more permanent basis.

V. Old Business Discussion - none

VI. New Business Discussion:

A. **Common textbook adoptions** – Richard asks how we should move forward with this issue.

*Discussion:*

Q as to what “common textbook adoption” is. Comment that in some depts. this would be problematic because it would necessitate that all instructors create a new prep. In other depts., instructors are perhaps already using common texts, so not a problem for them. Q about what the % savings is by using common textbooks. Anecdotally, it could be as much as a 40% cut in the price. In addition, there are many other advantages: instructors sharing materials and student lateral movement. Clarification that by “crisis” we mean higher prices. Suggestion that common texts be used by full timers but not necessarily adjunct fac who may be using the same texts at 2 different campuses. Another route is to work with publishers to customize texts. This way, individual fac members can include their own preferences. Suggestion that if left as a dept. solution it could include reflection on SLO's in such decisions. In terms of price, instructors can ask for supplementary materials at a reduced cost in addition to the common text. Some depts. will establish standards for the courses and then have their faculty decide upon the best text, often shrink-wrapped and at a discount. Mention that a number of students may buy used texts online at tremendous bargains, another route for students to save \$. It might be helpful to alert publishers to the fact that their prices are too high and new editions aren't necessarily needed. Comment that perhaps we shouldn't be enabling publishers to corner markets by bundling our texts and/or adopting common texts. Comment that having common texts makes it easier for students searching for books on reserve in the library. Suggestion that perhaps we shouldn't make a recommendation; at most we should recommend that individuals and depts. consider these options outlined above and also other ways to save our students \$. Reminder that e-books are also available at 1/2 to 1/3 the price, so worth checking out. Reminder that at the state level, this is the number one topic for all CA students. Richard responds that he'd like to offer some sort of recommendation from the AS (asks dept chairs to take up this issue) as the Assoc Students have asked the Senate to support them.

Henderson will distribute the article “[Course Requirement: Extortion.](#)”

VII. Announcements - none

VIII. Adjournment – (M/S Kawaguchi/Harclerode) Meeting adjourned at 12:35 p.m.

**ACTION ITEM SUBJECT 2: Adoption of Institutional SLO's – Suzanne Borghei & Nancy Hanson, SLO Co-Chairs**

Institutional SLOs (9/10/07)

Through their experiences at SMC, students will:

- ❖ Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- ❖ Obtain the knowledge and academic skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;
- ❖ Respect the inter-relatedness of the global human environment, engage with diverse peoples, and acknowledge the significance of their daily actions relative to broader issues and events;
- ❖ Take responsibility for their own impact on the earth by living a sustainable and ethical life style.

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**ACTION ITEM SUBJECT 3: ASR08-07 - Resolution Urging Signing of the American College & University Presidents Climate Commitment**

WHEREAS, Atmospheric scientists around the world, as represented by bodies such as the Intergovernmental Panel of Climate Change, the American Meteorological Society, and the National Academies of Science, have unequivocally concluded that continuing increases in global average temperatures pose a major challenge to humanity, and that this global warming threatens to be one of the planet's most significant environmental issue of the twenty-first century; and

WHEREAS, Santa Monica College has a proud tradition of promoting the values and ideas of sustainability, environmental responsibility, and ecological literacy; and

WHEREAS, Santa Monica College, like many other businesses, schools, and colleges, can realize long-term economic, social, and health benefits by investing now in energy alternative and efficiency programs which will save money in the long term and decrease pollution; and

WHEREAS, Dozens of college and university Presidents and Chancellors across the United States, including LACCD Chancellor Darroch Young, have already developed and signed a coordinated commitment for their institutions to (1) develop "comprehensive plan[s] to achieve climate neutrality as soon as possible," (2) initiate "tangible actions to reduce greenhouse gases" in the interim, and (3) publicize their progress through the Association of Sustainability in Higher Education; and

WHEREAS, Signing the ACUPCC exemplifies and demonstrates leadership and global citizenship;

THEREFORE BE IT RESOLVED that the Academic Senate of Santa Monica College urges the President-Superintendent to sign and adopt the American College & University Presidents Climate Commitment.

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## **ACTION ITEM SUBJECT 4: Adoption of New Courses – Mary Colavito, Chair Curriculum Committee**

### **New Courses**

**COSM 71: Cosmetology Instructional Techniques: Theory.** This course is designed to prepare the licensed cosmetologist for a teaching career in the public and private sectors of cosmetology. This course offers an overview of teaching cosmetology related theory. The course will address methodologies, teaching to diverse learning styles, professional development and learning philosophies of aspiring educators. This course will also include classroom management and techniques specific to classroom teaching. Students will develop: course outlines, syllabi, lesson plans, educational materials, and create score sheets for practical examinations.

Units: 1 Department Vote: 3-0 Prerequisite: COSM 50B

**COUNS 51: Test Taking / Memory Strategies.** This course is designed to teach specific learning strategies in the areas of test taking and memory. Students will learn to be more successful in taking various types of academic tests by applying specific strategies for studying for tests, retaining and recalling information, answering test questions, and learning from mistakes. This course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 52: Textbook / Memory Strategies.** This course is designed to teach specific learning strategies in the areas of textbook study and memory. Students will learn to improve comprehension of textbooks in various subject areas by reading actively, to create a variety of study tools from textbooks, and to apply techniques for remembering what has been read. This course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 53: Phonics, Spelling, and Vocabulary Development.** This course helps students develop strategies to improve phonetic and rule-based spelling. This course also helps students develop vocabulary through understanding of word morphology. The course is specifically intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 54: Organizational Strategies.** The primary emphasis of this class is time management and task analysis. Students are taught how to break academic assignments down into individual steps and how to schedule these and other tasks on daily, weekly, and monthly calendars. Goal setting, prioritizing, procrastination, and evaluation of study time and environment are part of this planning process. Also covered are organization of materials and information, preferred learning styles, and sensory modalities. This course is designed for students with learning disabilities and especially attention deficit disorders.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 55: Student Success Strategies.** This course is designed to assist the learning disabled student in developing specific learning and study strategies to meet the academic demands of their college level coursework.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 56: Written Language Strategies.** This course is taught in the High Tech Center, as it incorporates the use of computers and software to implement the step-by-step of writing strategies. The course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 57: Listening, Note Taking and Memory.** This course is designed to improve a student's ability to actively listen, take lecture notes, and to employ memory strategies. The class is intended specifically for students with learning difficulties. Assistive technology for note taking is also explored.

Units: 1 Department Vote: 25-0 Prerequisite: None

**COUNS 58: Math Strategies.** This course teaches students strategies to improve how they learn mathematics and solve mathematical problems. It is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

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**ACTION ITEM SUBJECT 5: Senate Confirmation – Standing and Ad Hoc Committees**

**Adjunct Faculty – Michael Strathern, Chair**

Adjunct Committee Members:

Rebecca Curtis

Richard Goldenson

Melissa Michelson

Jacqueline Scott

Marci Spiegler

**Distance Education – Joint Committee – Teri Bernstein, Chair**

Kay Azuma

Judith Remmes

Sal Veas

Fariba Bolandhemat

Tim Cramer

Alan buckley

Ellen Cutler

Dana Del George

Maria Erickson

Peggy Kravitz

Laura Manson

Christine Miller

Toni Randall

Marilyn Simons

Howard Stahl

Diane Gross

Ken Geddes

Odemaris Valdivia

**Environmental Affairs – Joint Committee – Amber Katherine & Pete Morris, Co-Chairs**

Brenda Antrim

Lucy Kluckhohn

Jackie Lanum

Bill Selby

Linda Rose Meyers

Hazel Peters

Mary Colavito

Dana Morgan

Tina Feiger

John Moss

**Information Services – Joint Committee -- Simon Balm, Chair**

Steve Hunt

David Javelosa

Teri Bernstein

Gina Terry

Fariba Bolandhemat

Peggy Kline

Ellen Cutler

Jinan Darwiche

Maria Erickson

**Occupational Education – Joint Committee -- Eve Adler, Chair**

Ford Lowcock  
Barbara Baird  
Gina Jerry

Helen LeDonne  
Joy Tucker  
Fran Manion

**Professional Development – Joint Committee – Judith Douglas, Chair**

Tina Feiger  
Jean Gorgie  
Steve Hunt  
Tim Cramer

Marcia Fierro  
Cindy Kelly  
Maria Munoz

**Sabbaticals & Fellowships – Joint Committee – Eric Oifer, Chair**

Mary Bober  
Judith Douglas  
Suellen Gauld

Marc Trujillo

**Student Affairs – Joint Committee – Jose Cue, Chair**

Kathy Flynn  
Andrew Nestler  
R. Guglielmo  
Harvey Stromberg  
Lucy Kluckhohn Jones  
Gary Todd

Gail Fukuhara  
Brenda Rothaupt  
Emily Lodmer  
Gregory Brookins  
Benny Blaydes  
Luis Suarez (student)

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**ACTION ITEM SUBJECT 6: Department Chairs' motion pertaining to Article 6.7 of the Faculty Association Contract Proposal.**

"The Academic Senate Chairs and Coordinators believe that Article 6.7 of the FA contract proposal deals with an issue that is clearly and exclusively an Academic Senate issue and should, therefore, be dropped from the FA proposal."

Passed unanimously by a vote of 27-0. Those who voted in favor of the motion: Eve Adler, Doug Allan, Zeny Baduel, Barbara Baird, Patricia Burson, Anna Collier, Ron Davis, Vicki Drake, Gail Fukuhara, Laurie Guglielmo, Janet Harclerode, Gina Jerry, Robert Jones, Lucy Kluckhohn, Helen LeDonne, Gloria Lopez, Fran Manion, Laura Manson, Ken Mason, Jennifer Merlic, Dave Phillips, Perviz Sawoski, Christine Schultz, James Smith, Susan Sterr, Robert Taylor, Toni Trives.

Also passed by a vote of 22-1 at the Executive Committee Meeting on 9/18/07. Those who voted in favor of the motion: Eve Adler, Teri Bernstein, Suzanne Borghei, Mary Colavito, Jose Cue, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, Nancy Hanson, Janet Harclerode, Janie Jones, Amber Katherine, Lesley Kawaguchi, Pete Morris, Melody Nightingale, Eric Oifer, Toni Randall, Christine Schultz, Eleanor Singleton, James Stramel, Michael Strathearn, Richard Tahvildaran-Jesswein.

CALIFORNIA CODES  
EDUCATION CODE  
SECTION 87360

87360. (a) In establishing hiring criteria for faculty and administrators, district governing boards shall, no later than July 1, 1990, develop criteria that include a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

(b) No later than July 1, 1990, hiring criteria, policies, and procedures for new faculty members shall be developed and agreed upon jointly by representatives of the governing board, and the academic senate, and approved by the governing board.

(c) Until a joint agreement is reached and approved pursuant to subdivision (b), the existing district process in existence on January 1, 1989, shall remain in effect.

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**INFORMATION ITEM 2: VTEA Funding – ASR-5160, Eve Adler, Chair  
Vocational Education**

**AR 5160 – VTEA Funding** – In mutual agreement with the District.

The Academic Senate joint committee on Vocational Education will mutually agree upon a process for the evaluation of department, area, or program requests for VTEA monies. After evaluating the department, area, or program requests the committee will mutually agree upon a recommendation for the distribution/allocation of VTEA funds. This recommendation will be presented to the Academic Senate for ratification and then forwarded to the college president.