

**Santa Monica College Academic Senate
EXECUTIVE COMMITTEE AGENDA
TUESDAY, OCTOBER 2, 2007
11:15-12:35p.m. Library Conference Room**

Executive Committee

Richard Tahvildaran-Jesswein
President
310-434-3541

Toni Randall
Recording Secretary
310-434-4882

Sal Veas
Treasurer
310-434-4617

Eve Adler x 3464

Simon Balm x 8651

Teri Bernstein x4645

Suzanne Borghei x 3536

Mary Colavito x4098

Jose Cue x 8692 or 8198

Guido Davis-Del Piccolo x 3561

Judith Douglas x4856

Tina Feiger x4490

Terry Green x 4728

Nancy Hanson x 3502

Janet Harclerode x 4569

Janie Jones x 4599

Amber Katherine x 3539

Lesley Kawaguchi x 4516

Pete Morris x 8654

Peter Morse x 3182

Melody Nightengale x 4568

Eric Oifer x 8912

Christine Schultz x 4940

Lantz Simpson x 4115

Eleanor Singleton x 4127

Howard Stahl x 8015

James Stramel x 8969

Michael Strathearn x 4927

I. Call to Order

II. Action Items:

1. Approval of the Minutes of September 18, 2007
http://homepage.smc.edu/randall_toni/Acad_Sen_Minutes_06_07/EXEC_AS_MTG_9_18_07.doc
2. Academic Senate 2007-2008 Budget, Sal Veas, Treasurer

III. Information Items:

1. President's Report – Richard Tahvildaran-Jesswein
 - a. Jochen Fried & Bill Reckmeyer at SMC 10/8 – 10/10
 - b. Area C Meeting – Saturday, October 20, at the Pasadena Hilton
 - c. ASCCC Fall Plenary – Nov 1-3, at the Anaheim Marriott
 - d. MOU Between SMC & SMMUSD
2. Committee Reports:
 - a. Sabbaticals – Eric Oifer, Chair
 - b. Professional Development – Judith Douglas, Chair
 - c. Personnel Policies – Peter Morris, Chair
 - d. Professional Ethics & Responsibility, Jim Stramel, Chair

IV. Old Business Discussion:

1. Committee Membership

V. New Business Discussion:

1. GASB45 – Retiree Health Benefits

VI. Announcements

VII. Adjournment

ACTION ITEM No. 1 – Approval of Minutes of September 18, 2007

Minutes of the **18 September 2007** AS Executive Committee Meeting

Present: Eve Adler, Teri Bernstein, Suzanne Borghei, Mary Colavito, Jose Cue, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, Nancy Hanson, Janet Harclerode, Janie Jones, Amber Katherine, Lesley Kawaguchi, Pete Morris, Peter Morse, Melody Nightingale, Eric Oifer, Toni Randall, Christine Schultz, Eleanor Singleton, James Stramel, Michael Strathearn, Richard Tahvildaran-Jesswein,

Excused: Simon Balm, Gordon Dossett, Terry Green, Lucy Kluckhohn Jones, Sal Veas, Muriel Walker-Waugh

Absent: Lantz Simpson, Howard Stahl

I. Call to Order - President Richard Tahvildaran-Jesswein called the meeting to order at 11:17 a.m.

II. Action Items

A. Approval of the Minutes of September 4, 2007 – unanimously approved.

B. **Adoption of Institutional SLO's** – Suzanne Borghei & Nancy Hanson, SLO Co-Chairs - (M/S Kawaguchi/Nightingale) recommend acceptance of these institutional SLO's and commend the co-chairs of the Task Force (including Walker-Waugh and the participating administrators). To be brought to the general Senate next mtg. **Vote: 23 in favor**

1. Borghei and Hanson shared the process they followed to come up with the institutional SLO's. Opening Day, homeroom participants submitted "student take-aways." The task force read all the statements, ending up with five categories. Each of the task members took a category stack to find common concerns and terminology among the statements. Each created a draft statement that would accurately represent the take-aways. The Task Force combined the five categories into four and then edited and revised the draft statements. Categories: Actualizing Personal Growth, Critical and Academic Skills, Global Citizenship, and Environmental including Knowledge, Behavior, Attitudes. (See below)

Institutional SLOs (9/10/07)

Through their experiences at SMC, students will:

- **acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;**
- **obtain the knowledge and academic skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;**
- **respect the inter-relatedness of the global human environment, engage with diverse peoples, and acknowledge the significance of their daily actions relative to broader issues and events;**
- **take responsibility for their own impact on the earth by living a sustainable and ethical life style.**

Next Scheduled Meeting: October 16, 2007

2. Assessment: once everyone agrees with the wording of the statements, the Task Force plans to distribute statements to relevant groups on campus including individual departments. We need to move from the general to competencies. A campus grid will be created to see how the various areas fit into each SLO. Hope to accomplish this by March flexday. That would be the appropriate time to disseminate these SLO's to the various appropriate constituencies. Perhaps have a brainstorming group as well to look at broader assessments. Afternoon session might involve the groups reporting back.
3. Richard would like March flexday to reflect our initiatives and objectives coordinating various cmmt heads and relevant campus constituencies.

Discussion:

Q about assessability; response that that will be addressed later. Assessability might be added through the course(s) that focus on this. Q about #4 being so individually focused. Suggestion that “ecological literacy” would be an important addition. Hopefully, faculty will see how their dept SLO's fit these. Richard asks that all Exec Cmmt members attend the general meeting to support these. The Task Force will accept suggestions for changes. Suggestion that they bring the envelopes and actual statements to the meeting. There may be major issues with assessment of these. Q about what the competencies are (the actual SLO's) which are informed by this “mission statement.” Response that competencies are the guidelines for these SLO's. Having taken a course in Ethics, for example, is an example of assessment.

C. Department Chairs' motion pertaining to Article 6.7 of the Faculty Association Contract Proposal – **(M/S Bernstein/Feiger) Motion to support the Dept Chairs resolution to oppose Proposal 6.7 – 22 in favor, 1 opposed.** Unanimously agreed that if FA withdraws the proposal, we will not bring this to the general Senate.

Richard asks that we continue to express our commitment to part-time faculty and parity and make our commitment known. Richard requests that Morse withdraw from the FA Negotiating Council due to possible conflict of interest.

1. AS was struck from language in new proposed **contract for LHE** (Lecture Hour Equivalent) which now is at 66 for governance (reassigned time) including the AS. Richard had not been consulted beforehand. Richard had suggested to FA that District should negotiate not with FA but with the AS re: reassigned time. Negotiation team (Administration) seemed to think that meant striking AS from the “umbrella” of governance in the new faculty contract. The District has withdrawn this now and in fact has increased the LHE from 66 to 76.
2. **Proposal 6.7** (guarantee that part-time faculty have preference for FT hiring) was another point of confusion. Accd to Kawaguchi it is illegal and violates Ed Code. The Personnel Policies Cmmt had not been consulted. Richard asked Dept Chairs their opinion. They voted 27-0 against 6.7. Feeling was that this is a Senate issue, not a FA issue. Richard requested a regular leaders mtg between AS and FA. Tuesday, Richard, Schultz, and Morse will meet with FA leaders. This seems to revolve around the fact that Chairs cannot write letters of recommendation for a candidate who is currently part-time unless the Chair is not part of the Selection Cmmt. Richard has asked that Morse, Chair PPC, have his cmmt address this by the end of this semester.

Discussion:

Q about what the FA wants to do next. Suggested that if they intend to move forward with Proposal 6.7, the Senate should probably take a stand. Suggestion that FA needs to turn to faculty expertise. Suggestion that this same type of problem occurred during negotiations

last year with the issue of distance ed. The Ed Code is clear and there was a court decision that backed it up that any new hiring procedures of faculty must be in consultation with the Academic Senate. Irvine Valley College was the court case. Statewide Academic Senate declares this as our primary duty in college AS. From the view of adjunct faculty, there is the feeling that they are at a distinct disadvantage when applying for FT positions due to the inability to request letters of recommendation from dept/program chairs. Suggested that on our list of goals, “parity” is a priority, so that the AS should be more supportive of adjunct fac on this issue. There is resentment that this issue is being used in a “political” way. Personnel Policies Cmmt is addressing this issue right now. We are aware that part-time hiring process is not very effective, but these changes should happen in the PPC rather than through contract negotiations. Parity can be addressed in various ways. Also, important to have statistics on how many part-timers were hired for FT positions, broken down by department, etc. Decisions need to be made based on evidence, not hearsay. Suggestion that the issue should be discussed in a smaller arena, not the Senate floor. Concern that Simpson, FA Pres, did not attend today’s meeting given the importance of this issue.

D. Resolution Urging Signing of the American College & University Presidents Climate Commitment – Pete Morris, Chair, EAC. (M/S Harclerode/Hanson) Vote: 23 in favor.

WHEREAS, Atmospheric scientists around the world, as represented by bodies such as the Intergovernmental Panel of Climate Change, the American Meteorological Society, and the National Academies of Science, have unequivocally concluded that continuing increases in global average temperatures pose a major challenge to humanity, and that this global warming threatens to be one of the planet’s most significant environmental issues of the twenty-first century; and

WHEREAS, Santa Monica College has a proud tradition of promoting the values and ideas of sustainability, environmental responsibility, and ecological literacy; and

WHEREAS, Santa Monica College, like many other businesses, schools, and colleges, can realize long-term economic, social, and health benefits by investing now in energy alternative and efficiency programs which will save money in the long term and decrease pollution; and

WHEREAS, Dozens of college and university Presidents and Chancellors across the United States, including LACCD Chancellor Darroch Young, have already developed and signed a coordinated commitment for their institutions to (1) develop “comprehensive plan[s] to achieve climate neutrality as soon as possible,” (2) initiate “tangible actions to reduce greenhouse gases” in the interim, and (3) publicize their progress through the Association of Sustainability in Higher Education; and

WHEREAS, Signing the ACUPCC exemplifies and demonstrates leadership and global citizenship;

THEREFORE BE IT RESOLVED that the Academic Senate of Santa Monica College urges the President-Superintendent to sign and adopt the American College & University Presidents Climate Commitment.

III. Information Items

A. President's Report – Richard Tahvildaran-Jesswein

1. VTEA AR-5160 – Eve Adler , Chair Voc Ed Cmmt – congratulations – this has been signed.
2. Area C Meeting – Saturday, October 20, at the Pasadena Hilton
3. ASCCC Fall Plenary – Nov 1-3, at the Anaheim Marriott

Next Scheduled Meeting: October 16, 2007

4. Final Committee Appointments for 2007-2008 – Richard will have a list next Tuesday – chairs need to submit hardcopies of these with their cmmt members’ names and times they meet; still looking for a replacement for Terry Green on fac hiring cmmt – Richard is trying to recruit someone from the Psych Dept.

IV. Old Business Discussion

- A. Full Time Ranking Committee and its Charge – meets next Monday 9/24 – info will be disseminated to the Chairs – deadline for requests is 10/15

V. New Business Discussion

- A. At their meeting last night, Board pulled the Budget at the request of FA – lack of democratic process was cited as the reason – various items have been pulled out of the line items. We end up with a substantial reserve. Richard and FA are at odds regarding stabilization. Richard supports it for this year. The FA would like scenarios and data suggesting the pitfalls if we do this. District is unable to produce these numbers in time for the decision that is required 11/1.

VI. Announcements

- VII. Adjournment - Meeting adjourned (M/S Schultz/Bernstein) at 12:35 p.m.

ACTION ITEM No. 2 – Academic Senate 2007-2008 Budget – Sal Veas, Treasurer

SMC Academic Senate Budget			
Draft	Budget	Actual	Proposed
	Jul-06 Jun-07	Jul-06 Jun-07	Jul-07 Jun-08
Discretionary Revenue			
District			
Supplies	\$500	\$500	\$500
Conferences, Training	\$3,968	\$3,968	\$3,968
Faculty Association	\$9,300	\$9,645	\$12,996
Carryover	\$804	\$804	\$1,996
Other Net Revenue	\$0	\$844	\$0
Total Discretionary Revenue	\$14,572	\$15,761	\$19,450
Expenses			
Conference Fees	\$4,750	\$6,085	\$7,500
Committee Expenses	\$1,000	\$481	\$500
Flexday Activities	\$0	\$1,427	\$1,500
Gifts	\$500	\$1,608	\$1,500
Miscellaneous	\$622	\$284	\$250
Office	\$0	\$0	\$2,000
Retreats	\$4,000	\$1,840	\$4,000
Social Functions	\$2,500	\$993	\$1,000
Supplies	\$600	\$900	\$900
Voting Service	\$500	\$40	\$100
Website	\$100	\$100	\$100
Total Expenses	\$14,572	\$13,765	\$19,450
Non-Discretionary Revenue & Expenses			
State Academic Senate Membership Dues	\$4,175	\$4,175	\$4,175
Non-Teaching Special Assignment	\$6,000		
Faculty Reassigned Time (1.6 FTE)	\$115,000		
Academic Senate Secretary	\$15,000		
Total Other Revenue and Expenses	\$140,175	\$4,175	\$4,175