

SMC ACADEMIC SENATE

Tuesday, October 9, 2007

11:15-12:35p.m. Business Building Room 144

- I. Call to Order
- II. Public Comments:
- III. Action Items:
 1. Approval of the Minutes for September 25, 2007
 2. Adoption of Academic Senate 2007-2008 Budget, Sal Veas, Treasurer
 3. Adoption of New Curriculum, Mary Colavito, Curriculum Committee Chair
 4. ASR09-07 – Call for Contract Settlement
- IV. Information Items:
 1. President's Report – Richard Tahvildaran-Jesswein
 - a. SMC & SMMUSD Transfer Academy
 - b. Full Time Faculty Hires – Ranking Committee
 - c. DPAC Update – Stabilization and GASB45
 - d. Academic Senate Website
 - e. Call for Faculty Co-Chairs 2010 Accreditation
 2. Salzburg Institute Presentation – Guests Jochen Fried & Bill Reckmeyer
 3. Global Citizenship Task Force Update – Gordon Dossett, Chair
 4. Sabbaticals Committee Report – Eric Oifer, Chair
- V. Old Business Discussion:
- VI. New Business Discussion:
 1. California Community College Initiative – Dennis Frisch, Faculty Association
- VII. Announcements
- VIII. Adjournment

Next Scheduled Meeting: October 23, 2007

ACTION ITEM SUBJECT 1: APPROVAL OF THE MINUTES OF September 25, 2007.

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

Minutes of the 25 September 2007 Academic Senate Meeting

Present: Maria Alvarado, Brenda Antrim, Barbara Baird, Teri Bernstein, Mary Bober, Espy Bolivar-Owen, Suzanne Borghei, Greg Brookins, Ken Buckner, Fran Chandler, Mary Colavito, Tim Cramer, Jose Cue, Rebecca Curtis, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, Gilda Feldman, Kathy Flynn, Ken Geddes, Candyce Goodfellow, Terry Green, Craig Hammond, Nancy Hanson, Janet Harclerode, John Henderson, John Hoover, Janie Jones, Amber Katherine, Lesley Kawaguchi, John Kennedy, Helen LeDonne, Laura Manson, Melissa Michelson, Pete Morris, Peter Morse, Andrew Nestler, Melody Nightingale, Eric Oifer, Jim Pacchioli, Toni Randall, Vicki Rothman, Christine Schultz, Jacqueline Scott, Lantz Simpson, Satish Singhal, Eleanor Singleton, Marci Spiegler, Howard Stahl, Susan Sterr, James Stramel, Michael Strathearn, Richard Tahvildaran-Jesswein, Marc Trujillo, Sal Veas

Excused: Eve Adler, Jan Austin, Simon Balm, Gordon Dossett, Georgia Farber, Lucy Kluckhohn Jones, Gary Strathearn,

Absent: Sara Brewer, Suellen Gauld, Richard Goldenson, Bill Lancaster, Karen Perkins, Juan Quevedo, Robert Taylor, Muriel Walker-Waugh, Bob Ware

Guests: Dennis Frisch, Mitra Moassessi, Kathy Sucher, Jo Kidd, Lisa Lewis Burns, Natasha Vokhshoori (Assoc Students), Juan David Rangel (Assoc Students)

I. **Call to Order** – Chair Richard Tahvildaran-Jesswein called a quorum at 11:16 a.m.

II. **Public Comments** - Natasha Vokhshoori – Director of Acad Support, Assoc. Students – would like AS cmmts to request student members at her email address:

Natasha.Vokhshoori@solidsmc.org Note that Amber Katherine is the AS liaison.

III. **Action Items**

A. Approval of the September 11, 2007 Minutes – unanimously approved

B. **Adoption of Institutional SLO's** – Suzanne Borghei and Nancy Hanson, SLO Task Force, Co-chairs (Penchansky, Walker-Waugh, and Lorenz also participated) – **Vote to send this forward, as is, to DPAC (M/S Douglas/Jones) vote: 53 in favor, 2 opposed**

Hanson explained the process of collecting and synthesizing these. They originated in the homeroom sessions of the recent fall flexday. Borghei explained how the process will move forward from here. Assessment is the next step. They will continue to encompass the broadest participation possible and upcoming spring flexday will be an opportunity to move forward. Reminder that SLO's are always in draft form, so suggestions are always welcome.

Congratulations to the SLO Task Force for their excellent work on this. DPAC will make the last step in the legislative process before the SLO's reach Dr. Tsang's desk and the Board of Trustees. All are welcome to attend the DPAC meeting tomorrow.

Institutional SLOs (9/10/07)

Through their experiences at SMC, students will:

- ❖ Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- ❖ Obtain the knowledge and academic skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;
- ❖ Respect the inter-relatedness of the global human environment, engage with diverse peoples, and acknowledge the significance of their daily actions relative to broader issues and events;
- ❖ Take responsibility for their own impact on the earth by living a sustainable and ethical life style.

Discussion:

Question about the "values and behaviors" area. It has the feel of our wanting to create students who behave in a particular way or take on a particular lifestyle. "Engage with diverse peoples" is perhaps not an appropriate institutional SLO. "Live a sustainable and ethical lifestyle" is also problematic as an SLO. Question about whether these SLO's mirror those of other institutions. Response: not necessarily. Q about how assessment of some of these SLO's is possible. Response that we want to see if there are creative ways to assess these. Point #2 "access, evaluate, interpret" should be "access, interpret, and evaluate." Response: the intention was that the student access info, evaluate its credibility, and interpret it. Q if we could strike "style" from "lifestyle" in point 4. Q about use of the word "ethics." Response: this word was used by homeroom participants over and over, and the Task Force hoped to remain true to the original intentions. Suggestion to change #1 from "self-confidence and self-discipline" to "confidence and discipline." Response: the original entries seemed to be very personal and the Task Force wanted to reflect that. Comment that it is good that SMC assert values that we hope our students to have after they leave us. Comment that last year, in the Senate, we discussed this shift to a values-based mission statement. We are all teaching values in terms of what we present to students. In these SLO's we are making this explicit. Leaving the "values" open to interpretation by students is positive. Commendation to the Task Force about the procedure for developing these. Suggestion to add the words "honorably and" after the word "curiosities" in Statement #1. Suggestion that the wording on these be somewhat less "heady." Comment that the last two points present problems for assessment. Suggestion that "have the opportunity to" be added to the last two points. Reminder that SLO's will always be in flux, so we'll be revisiting these when we begin assessment. Suggestion that the ethical concerns could be contained in the first two and omitted from the last two. Suggestion that "ethical" doesn't imply specific duties and responsibilities. Students will decide what an ethical lifestyle is, but we'd like them to pursue an ethical lifestyle when they leave us. Suggested change in point #4: "learn how to take responsibility for." Q about how closely these SLO's reflect the concerns of the faculty. Hanson explained the process which was designed to accurately reflect the results of the homeroom

workshops. They reiterated that the institutional SLO's grew solely out of that flexday. Suggestion that something about students' future goals be included. Response that the word "goals" will probably show up under point #1 under individual competencies. This opens the way for redefining the mission of the college. Hanson and Borghei will write these suggestions up and include them in the presentation to DPAC tomorrow.

C. ASR08-07 - Resolution Urging Signing of the American College & University Presidents Climate Commitment – Pete Morris, EAC Chair – This is a nationwide effort that over 400 colleges and universities across the country have already signed. See <http://www.presidentsclimatecommitment.org/> for more info. "s" added to "issue" in first "whereas."

Vote to recommend. Vote: 50 in favor, 3 opposed 2 abstentions.

WHEREAS, Atmospheric scientists around the world, as represented by bodies such as the Intergovernmental Panel of Climate Change, the American Meteorological Society, and the National Academies of Science, have unequivocally concluded that continuing increases in global average temperatures pose a major challenge to humanity, and that this global warming threatens to be one of the planet's most significant environmental issues of the twenty-first century; and

WHEREAS, Santa Monica College has a proud tradition of promoting the values and ideas of sustainability, environmental responsibility, and ecological literacy; and

WHEREAS, Santa Monica College, like many other businesses, schools, and colleges, can realize long-term economic, social, and health benefits by investing now in energy alternative and efficiency programs which will save money in the long term and decrease pollution; and

WHEREAS, Dozens of college and university Presidents and Chancellors across the United States, including LACCD Chancellor Darroch Young, have already developed and signed a coordinated commitment for their institutions to (1) develop "comprehensive plan[s] to achieve climate neutrality as soon as possible," (2) initiate "tangible actions to reduce greenhouse gases" in the interim, and (3) publicize their progress through the Association of Sustainability in Higher Education; and

WHEREAS, Signing the ACUPCC exemplifies and demonstrates leadership and global citizenship;

THEREFORE BE IT RESOLVED that the Academic Senate of Santa Monica College urges the President-Superintendent to sign and adopt the American College & University Presidents Climate Commitment.

Discussion:

Suggestion that recommendation of signing a doc that the larger body hasn't fully investigated yet is premature. Q about whether the "education" part of this requires students to take an environmental course. We haven't determined if this is where we want to go with students. Response that this is a general commitment, not specific to what students should be taking. This dovetails with our #4 SLO. Perhaps this can serve as a guide of how to assess that SLO.

D. **Adoption of new courses**, Mary Colavito, Curriculum Cmmt Chair - **Vote: Approval of all courses excluding Counseling 53, which was tabled: 52 in favor, 1 opposed, 2 abstentions**

(M/S Trujillo/Bernstein) move to table Counseling 53 so that English and Counseling Depts along with Curriculum Cmmt can confer. Voice vote: majority in favor.

New Courses

COSM 71: Cosmetology Instructional Techniques: Theory. This course is designed to prepare the licensed cosmetologist for a teaching career in the public and private sectors of cosmetology. This course offers an overview of teaching cosmetology related theory. The course will address methodologies, teaching to diverse learning styles, professional development and learning philosophies of aspiring educators. This course will also include classroom management and techniques specific to classroom teaching. Students will develop: course outlines, syllabi, lesson plans, educational materials, and create score sheets for practical examinations.

Units: 1 Department Vote: 3-0 Prerequisite: COSM 50B

COUNS 51: Test Taking / Memory Strategies. This course is designed to teach specific learning strategies in the areas of test taking and memory. Students will learn to be more successful in taking various types of academic tests by applying specific strategies for studying for tests, retaining and recalling information, answering test questions, and learning from mistakes. This course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 52: Textbook / Memory Strategies. This course is designed to teach specific learning strategies in the areas of textbook study and memory. Students will learn to improve comprehension of textbooks in various subject areas by reading actively, to create a variety of study tools from textbooks, and to apply techniques for remembering what has been read. This course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 53: Phonics, Spelling, and Vocabulary Development. This course helps students develop strategies to improve phonetic and rule-based spelling. This course also helps students develop vocabulary through understanding of word morphology. The course is specifically intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 54: Organizational Strategies. The primary emphasis of this class is time management and task analysis. Students are taught how to break academic assignments down into individual steps and how to schedule these and other tasks on daily, weekly, and monthly calendars. Goal setting, prioritizing, procrastination, and evaluation of study time and environment are part of this planning process. Also covered are organization of materials and information, preferred learning styles, and sensory modalities. This course is designed for students with learning disabilities and especially attention deficit disorders.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 55: Student Success Strategies. This course is designed to assist the learning disabled student in developing specific learning and study strategies to meet the academic demands of their college level coursework.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 56: Written Language Strategies. This course is taught in the High Tech Center, as it incorporates the use of computers and software to implement the step-by-step of writing strategies. The course is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 57: Listening, Note Taking and Memory. This course is designed to improve a student's ability to actively listen, take lecture notes, and to employ memory strategies. The class is intended specifically for students with learning difficulties. Assistive technology for note taking is also explored.

Units: 1 Department Vote: 25-0 Prerequisite: None

COUNS 58: Math Strategies. This course teaches students strategies to improve how they learn mathematics and solve mathematical problems. It is intended for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

Discussion:

Q about qualifications of instructors teaching the Counseling courses. Noted that there is overlap with Eng Dept faculty who have qualifications to teach to learning disabled students. Sterr, Chair of Eng Dept, asks if Counseling 53 can be tabled for now to explore whether or not this should be cross-listed with Eng courses and to discuss other related issues. We can "courtesy table" items when there appears to be unfinished business. This was voted upon. Request to change COUNS 58 from Math to Mathematics. Regarding Counseling 51-58 Q if there are similar courses for students w/o disabilities. Response is affirmative.

E. Senate Confirmation – Standing and Ad Hoc Committees – Tabled. These will be updated and presented later. Vote to table: (M/S Pacchioli/Buckner) 55 in favor.

F. Department Chairs' Motion pertaining to Article 6.7 of the Faculty Association Contract Proposal – Tabled. FA and AS have begun bi-monthly meetings to discuss this. Vote to table: (M/S Morse/Strathearn) 55 in favor.

"The Academic Senate Chairs and Coordinators believe that Article 6.7 of the FA contract proposal deals with an issue that is clearly and exclusively an Academic Senate issue and should, therefore, be dropped from the FA proposal."

Passed unanimously by a vote of 27-0. Those who voted in favor of the motion: Eve Adler, Doug Allan, Zeny Baduel, Barbara Baird, Patricia Burson, Anna Collier, Ron Davis, Vicki Drake, Gail Fukuhara, Laurie Guglielmo, Janet Harclerode, Gina Jerry, Robert Jones, Lucy Kluckhohn, Helen LeDonne, Gloria Lopez, Fran Manion, Laura Manson, Ken Mason, Jennifer Merlic, Dave Phillips, Perviz Sawoski, Christine Schultz, James Smith, Susan Sterr, Robert Taylor, Toni Trives.

Also passed by a vote of 22-1 at the Executive Committee Meeting on 9/18/07. Those who voted in favor of the motion: Eve Adler, Teri Bernstein, Suzanne Borghei, Mary Colavito, Jose Cue, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, Nancy Hanson, Janet Harclerode, Janie Jones, Amber Katherine, Lesley

Kawaguchi, Pete Morris, Melody Nightingale, Eric Oifer, Toni Randall, Christine Schultz, Eleanor Singleton, James Stramel, Michael Strathearn, Richard Tahvildaran-Jesswein.

CALIFORNIA CODES
EDUCATION CODE
SECTION 87360

87360. (a) In establishing hiring criteria for faculty and administrators, district governing boards shall, no later than July 1, 1990, develop criteria that include a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.

(b) No later than July 1, 1990, hiring criteria, policies, and procedures for new faculty members shall be developed and agreed upon jointly by representatives of the governing board, and the academic senate, and approved by the governing board.

(c) Until a joint agreement is reached and approved pursuant to subdivision (b), the existing district process in existence on January 1, 1989, shall remain in effect.

**G. Approval of Tina Feiger as replacement on this year's faculty ranking cmmt for Terry Green, who is unable to serve.
(M/S Cue/Morse) – To approve Tina Feiger to replace Terry Green on Faculty Ranking Cmmt. Vote: 55 in favor.**

IV. Information Items:

A. President's Report – Richard Tahvildaran-Jesswein

1. Budget Report and Stabilization – tabled because leadership of FA and AS are meeting to discuss this today
2. FT Faculty Hires – by 10/15 Chairs need to submit their requests for FT hires sent directly to AS office with cc to Shimizu. AS is opposed to “cluster-hiring” and we will assume the number of ten promised by Dr. Tsang. All info about criteria the ranking cmmt will adhere to will be sent to Chairs. Fac ranking mtg will be 11/5, 3:30 in the Loft. All are welcome to observe. The Fac Ranking Cmmt approved Dr. Tsang's ability to hire more than the original ten. Math Developmental will be rehired and will not be a part of the 10 to be hired this year. Suggestion that requests from chairs include discussion of departmental SLO's. Program Review incentive will also be included.
3. Part-Time Faculty Hiring – Morse, Chair, Personnel Policies Cmmt will address this in his committee including the issue of letters of rec for current adjunct by their dept chairs (Michelson will assist). PPC will meet twice monthly.
4. Board of Trustees Meeting last night. Last meeting, we were presented with the 07-08 budget but there had been changes made that AS and FA were not aware of. Imp point is identification of monies to be spent on initiatives and monies dedicated to reserves. Board pulled the budget at that meeting. \$2.9 mil reserved for stabilization was postponed and also \$2 mil Board was going to accept for GASB has been left off the table.

B. VTEA AR-5160 – VTEA Funding – Eve Adler, Chair Voc Ed – reminder that surveys for Voc Ed are due.

In mutual agreement with the District.

The Academic Senate joint committee on Vocational Education will mutually agree upon a process for the evaluation of department, area, or program requests for VTEA monies. After evaluating the department, area, or program requests the committee will mutually agree upon a recommendation for the distribution/allocation of VTEA funds. This recommendation will be presented to the Academic Senate for ratification and then forwarded to the college president.

C. The new student evaluations are ready to go. We don't have the technology to compile info from the backside, so for the first semester we'll move forward on the frontside only and work on recovering backside info next semester. Suggestion that the eval questions should reflect our institutional SLO's. Richard will ask the SLO Task Force to look at the new eval form and make appropriate recommendations.

D. We'll have some fire drills in the spring. More info later.

V. Old Business Discussion

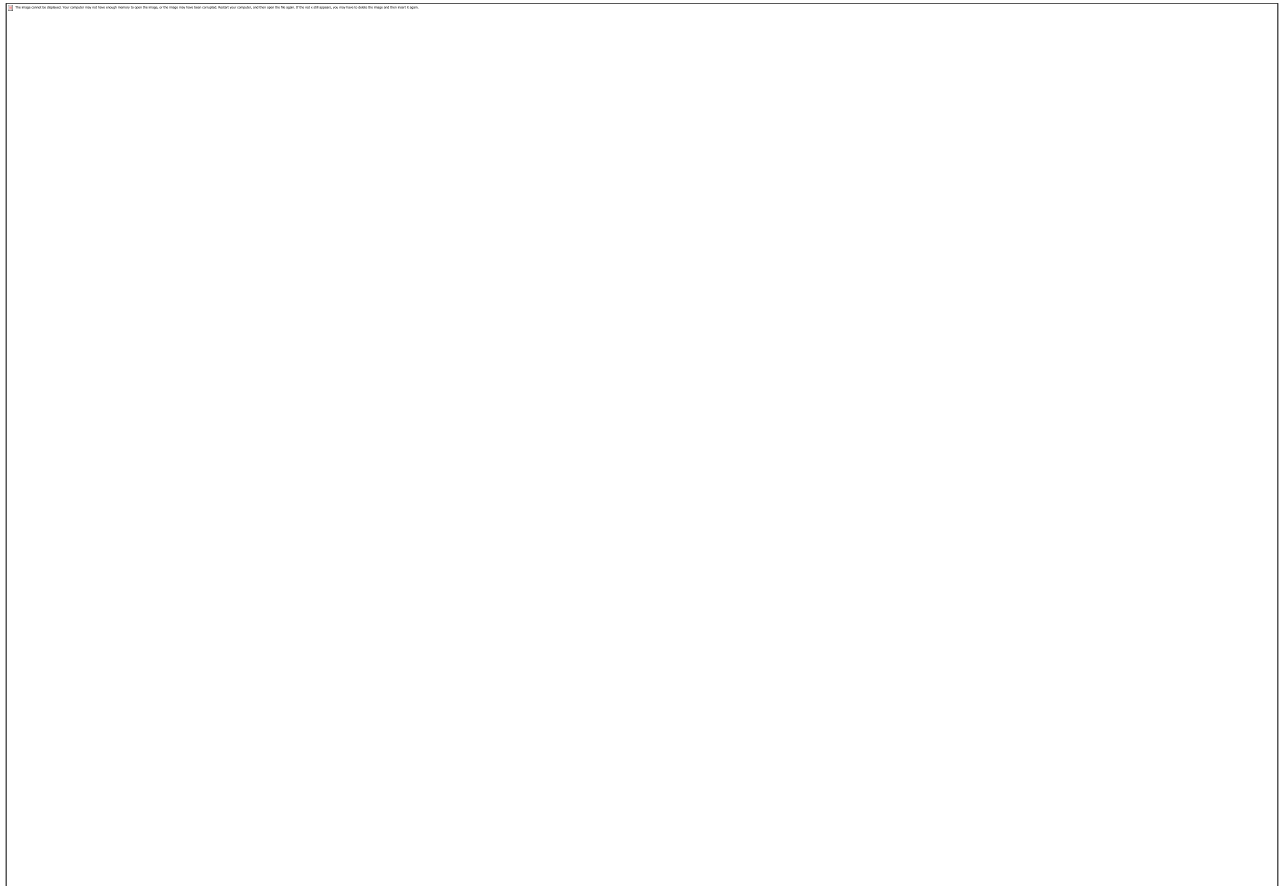
VI. New Business Discussion

VII. Announcements –

A. Lucy Kluckhohn-Jones' husband passed away this week. AS will send condolences.

VIII. Adjournment – (M/S Katherine/Kawaguchi) Meeting adjourned at 12:35 p.m.

ACTION ITEM SUBJECT 2: Adoption of Academic Senate 2007-2007 Budget



ACTION ITEM SUBJECT 3: Adoption of New Courses – Mary Colavito, Chair

New Courses

COUNS 53: Phonics, Spelling, and Vocabulary Development. This course helps students develop strategies to improve phonetic and rule-based spelling. This course also helps students develop vocabulary through understanding of word morphology. This course is designed for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

Distance Education

CS 84: XML Programming

CS 85: PHP Programming

GR DES 34: Publication and Page Design 1

GR DES 64: Digital Imaging for Design

Health 10: Fundamentals of Healthy Living

ACTION ITEM SUBJECT 4: ASR09-07 Call for Contract Settlement

Whereas a rich and healthy debate amongst faculty should not be construed as having a negative impact upon faculty solidarity particularly around core values and concerns, and

Whereas the current Faculty/District contract negotiation follows on the heels of a 2 ½ year negotiation which seriously damaged campus morale, and

Whereas the Academic Senate has been working to repair the divisions and conflicts that resulted from such tumultuous times, and

Whereas another protracted and divisive negotiation will harm and potentially put at risk the current joint academic partnerships, therefore

Be it Resolved that the Santa Monica College Academic Senate urges the Santa Monica College Board of Trustees to settle a fair contract with faculty immediately.