



SMC ACADEMIC SENATE

Tuesday, October 23, 2007

11:15-12:35p.m. Business Building Room 144

- I. Call to Order
- II. Public Comments:
- III. Action Items:
 1. Approval of the Minutes for October 9, 2007
http://homepage.smc.edu/randall_toni/Acad_Sen_Minutes_o6_o7/AS_Minutes_9_October_2007.doc
 2. Adoption of New Courses – Mary Colavito, Curriculum Committee Chair
 3. Adoption of ASR10-07 Focus the Nation, Amber Katherine, Chair
 4. Confirmation of Faculty to Hiring Committees
 5. Confirmation of Faculty Accreditation Team
- IV. Information Items:
 1. President's Report – Richard Tahvildaran-Jesswein
 - a. Ranking Committee Update
 - b. Transfer Academy Update
 - c. How Committee Assignments are made.
 2. Sabbaticals Committee Report – Eric Oifer, Chair
- V. Old Business Discussion:
- VI. New Business Discussion:
 1. Online Student Evaluations
 2. Tardy Enrollment
- VII. Announcements
- VIII. Adjournment

Next Scheduled Meeting: November 6th, 2007

ACTION ITEM SUBJECT 1: APPROVAL OF THE MINUTES OF October 9, 2007

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

Minutes of the 9 October 2007 Academic Senate Meeting

Present: Eve Adler, Maria Alvarado, Brenda Antrim, Jan Austin, Barbara Baird, Teri Bernstein, Mary Bober, Suzanne Borghei, Greg Brookins, Fran Chandler, Mary Colavito, Tim Cramer, Jose Cue, Rebecca Curtis, Guido Davis Del Piccolo, Gordon Dossett, Judith Douglas, Georgia Farber, Tina Feiger, Gilda Feldman, Kathy Flynn, Suellen Gauld, Ken Geddes, Candyce Goodfellow, Terry Green, Craig Hammond, Janet Harclerode, John Hoover, Janie Jones, Amber Katherine, Lesley Kawaguchi, John Kennedy, Lucy Kluckhohn Jones, Bill Lancaster, Laura Manson, Melissa Michelson, Pete Morris, Peter Morse, Andrew Nestler, Melody Nightingale, Eric Oifer, Jim Pacchioli, Toni Randall, Vicki Rothman, Christine Schultz, Jacqueline Scott, Lantz Simpson, Satish Singhal, Eleanor Singleton, Marci Spiegler, Howard Stahl, Susan Sterr, James Stramel, Gary Strathearn, Richard Tahvildaran-Jesswein, Sal Veas

Excused: Simon Balm, Espy Bolivar-Owen, Ken Buckner, John Henderson, Michael Strathearn, Marc Trujillo

Absent: Sara Brewer, Richard Goldenson, Nancy Hanson, Helen LeDonne, Karen Perkins, Juan Quevedo, Robert Taylor, Muriel Walker-Waugh, Bob Ware

Guests: Jochen Fried, Bill Reckmeyer, Bill Hewitt, John McDowell, Kathy Sucher, Dennis Frisch, Mitra Moassessi, Melody Overstreet, Luis Suarez, Eric Coupal-Sikes, Natasha Vokhshoori, Janet Kretschner

I. **Call to Order** – Chair Richard Tahvildaran-Jesswein called a quorum at 11:21 a.m.

II. Public Comments -

A. SMC students Luis Suarez, Melody Overstreet, and Eric Coupal-Sikes announced teach-in on global warming in January 08. Invited faculty to participate as presenters. Express interest in establishing a green roof to reflect current student concerns about the environment. Asked us to urge our colleagues and local political figures to become involved (<http://www.focusthenation.org>).

B. Lucy Kluckhohn Jones thanked Senate members for their many expressions of sympathy.

III. Action Items

A. Approval of the September 25, 2007 Minutes – unanimously approved.

B. Adoption of Academic Senate 2007-2008 Budget – Sal Veas, Treasurer (M/S Jones/Antrim) Vote: 56 in favor

Veas reviewed the budget with us. Explained it is a “fluid” doc. Numbers aren’t yet available for the last section.

SMC Academic Senate Budget

Draft

	Budget		Actual		Proposed	
	Jul-06		Jul-06		Jul-07	
	Jun-07	Jun-07	Jun-07	Jun-08	Jun-08	Jun-08
Discretionary Revenue						
District						
Supplies	\$500	\$500	\$500	\$500	\$500	\$500
Conferences, Training	\$3,968	\$3,968	\$3,968	\$3,968	\$3,968	\$3,968
Faculty Association	\$9,300	\$9,645	\$12,986	\$12,986	\$12,986	\$12,986
Carryover	\$804	\$804	\$1,996	\$1,996	\$1,996	\$1,996
Other Net Revenue	\$0	\$844	\$0	\$0	\$0	\$0
Total Discretionary Revenue	\$14,572	\$15,761	\$19,450	\$19,450	\$19,450	\$19,450
Expenses						
Conference Fees	\$4,750	\$6,085	\$7,500	\$7,500	\$7,500	\$7,500
Committee Expenses	\$1,000	\$481	\$600	\$600	\$600	\$600
Flexday Activities	\$0	\$1,427	\$1,500	\$1,500	\$1,500	\$1,500
Gifts	\$500	\$1,608	\$1,500	\$1,500	\$1,500	\$1,500
Miscellaneous	\$622	\$284	\$250	\$250	\$250	\$250
Office	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
Retreats	\$4,000	\$1,840	\$4,000	\$4,000	\$4,000	\$4,000
Social Functions	\$2,500	\$999	\$1,000	\$1,000	\$1,000	\$1,000
Supplies	\$600	\$900	\$900	\$900	\$900	\$900
Voting Service	\$500	\$40	\$100	\$100	\$100	\$100
Website	\$100	\$100	\$100	\$100	\$100	\$100
Total Expenses	\$14,572	\$13,765	\$19,450	\$19,450	\$19,450	\$19,450
Non-Discretionary Revenue & Expenses						
State Academic Senate Membership Dues	\$4,175	\$4,175	\$4,175	\$4,175	\$4,175	\$4,175
Non-Teaching Special Assignment	\$6,000					
Faculty Reassigned Time (1.6 FTE)	\$115,000					
Academic Senate Secretary	\$15,000					
Total Other Revenue and Expenses	\$140,175	\$4,175	\$4,175	\$4,175	\$4,175	\$4,175

C. Adoption of New Courses – Mary Colavito, Chair, Curr. Cmmt.

COUNS 53 returns to the Senate after discussion with and full approval of Eng/ESL department chairs.

(M/S Sterr/Kluckhohn Jones) Motion to pull COUNS 53 off the table.

Vote: 56 in favor.

Approval of all courses listed below including COUNS 53. Vote: 56 in favor.

New Courses

COUNS 53: Phonics, Spelling, and Vocabulary Development. This course helps students develop strategies to improve phonetic and rule-based spelling. This course also helps students develop vocabulary through understanding of word morphology. This course is designed for students with learning disabilities.

Units: 1 Department Vote: 25-0 Prerequisite: None

Distance Education

CS 84: XML Programming
 CS 85: PHP Programming
 GR DES 34: Publication and Page Design 1
 GR DES 64: Digital Imaging for Design
 Health 10: Fundamentals of Healthy Living

D. ASR09-07 Call for Contract Settlement – Richard Tahvildaran-Jesswein – (M/S Katherine/Kennedy) Motion to consider. Vote: 56 in favor

Whereas a rich and healthy debate amongst faculty should not be construed as having a negative impact upon faculty solidarity particularly around core values and concerns, and

Whereas the current Faculty/District contract negotiation follows on the heels of a 2 ½ year negotiation which seriously damaged campus morale, and

Whereas the Academic Senate has been working to repair the divisions and conflicts that resulted from such tumultuous times, and

Whereas another protracted and divisive negotiation will harm and potentially put at risk the current joint academic partnerships, therefore

Be it Resolved that the Santa Monica College Academic Senate urges the Santa Monica College Board of Trustees to settle a fair contract with faculty immediately.

Discussion:

Simpson, FA Pres, thanks the Senate for its support. Richard explained the reasons for bringing this before the general Senate w/o first having passed it through AS Exec Cmmt.

IV. Information Items

A. President's Report – Richard Tahvildaran-Jesswein

1. **SMC & SMMUSD Transfer Academy** – Richard, Kawaguchi and others are working on this. Agreement between SMMUSD and SMC to bring 100 SM/Olympic High School students to SMC to take college-level courses. Right now at table to define curriculum. Seeking fac to participate.
2. **Full Time Faculty Hires** – Ranking Committee – Requests due 10/15. There's been excellent compliance by depts. and programs with SLO's. 11/5 is the day of ranking. Open meeting. Loft, 3:30 p.m.
3. **DPAC Update – Stabilization and GASB45** – Richard and Simpson have been named co-chairs of a task force. Requires public institutions to book or prefund the irrevocable trust for retirees. Simpson advocates a “pay-as-we-go” approach while Richard prefers “pre-fund.” Discussion is open. Frisch suggests that we need to educate college members about GASB45. There is info about this on the FA website. Simpson suggests we google it for much more info.
4. **Faculty needed to sit on hiring cmmts.** Contact Richard if you are willing to serve.
5. **Call for Faculty Co-Chairs 2010 Accreditation** – 5-6 fac needed on the team (Harclerode, Randall volunteer).

B. **Salzburg Institute Presentation** – Welcome to guests Jochen Fried, Bill Reckmeyer, and Salzburg fellows in attendance. Fried explained the history of the institute and program. International Study Program initiated four years ago to examine local/global change. Reckmeyer (San Jose State), strategic consultant for SMC, explained fundamental premise behind the work at Salzburg. The goal is to send visitors back to their home campuses to continue the work locally and to create coherence among the local movements towards global citizenship. The key is customizing it to fit local organizations. Reference to Rita Mae Brown's definition of insanity as repeating the same behavior and expecting different results. Key concepts are: capability and coherence.

C. **Global Citizenship Task Force Update** – Gordon Dossett and Georgia Lorenz, Co-chairs. \$200,000 set aside by Super/Pres for global citizenship. They asked for \$100,000 as an internal grant to promote activities. Fac would be encouraged to submit proposals. Dossett suggests that it is better at this stage to leave how the \$ will be spent up in the air awaiting good ideas from fac. He will send out an email detailing this. Thanks to Veas for creating a website <http://taskforce.1900pico.com>. Lorenz stresses that the task force does not want to limit creativity, but there are a few guidelines in the email and on the website. They are hoping for the widest impact across campus. Some ideas are outside speakers and study abroad programs (funding). Deadlines: 11/1 and 11/30. Projects to be completed between now and the end of Su08, but extensions are possible. Erica LeBlanc has joined the task force, bringing her extensive experience working with grants.

V. Old Business Discussion

VI. New Business Discussion

A. **California Community College Initiative** – Dennis Frisch, Faculty Association **Proposition 92** – FACCC President Bill Hewitt and Vice President John McDowell spoke about the initiative and how we proceed from here. Hewitt described three goals: 1) access through funding, growth dollars, and by allowing Prop 98 to create two “buckets,” one each for K-12 and CC’s; 2) focus on putting in the constitution the local autonomy of boards; and 3) stabilize our funding source. Distributed a chart demonstrating this. In 09-10, SMC should realize \$8.5 million in new revenue if the initiative passes. It would lower tuition to \$15/unit. McDowell further explained the history of the community college initiative and current progress towards passing it. Emphasized that it’s crucial to get the message out. Invites us to contribute \$100 (FT fac) or \$40 (PT fac/Classified) to the effort. Special thanks to Frisch for being our homegrown early and tireless worker towards accomplishment of this.

VII. Announcements

IX. Adjournment – (M/S Singhal /Oifer) Meeting adjourned at 12:35 p

ACTION ITEM SUBJECT 2: Adoption of New Courses – Mary Colavito, Chair Distance Education

English 39: Images of Women in Literature

New Courses: Non-Credit-Continuing Education

Note: The following preparation is recommended for all of the following courses: English language learners should demonstrate oral fluency and a basic understanding of English grammar and vocabulary. Additional recommendations are indicated for specific courses.

ENGL 900: CAHSEE English-Language Arts Prep

Prerequisite: None

This 10-week course focuses on important concepts and skills related to middle and high school English and language arts (content standards 8-10), and prepares students to pass the English-language arts section of the California High School Exit Examination (CAHSEE).

GEOG 900: World Geography 1A

Prerequisite: None

This high-school level course surveys the world's peoples and places from a regional-historical perspective. Students will be introduced to major concepts in Geography today, while also developing basic geographic literacy in the distribution of cultural groups and their environments. Students will examine and discuss significant issues—cultural, economic, political, and environmental—facing humanity today. This course focuses on the geography of the Western world, including the United States, Canada, Latin America, Europe, and Russia. This is the first half of a one-year course and may be taken for high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course results in 5 high school credits.

GEOG 901: World Geography 1B

Prerequisite: None

Recommended Preparation: GEOG 900 or equivalent.

This high-school level course surveys the world's peoples and places from a regional-historical perspective. Students will be introduced to major concepts in Geography today, while also developing basic geographic literacy in the distribution of cultural groups and their environments. Students will examine and discuss significant issues—cultural, economic, political, and environmental—facing humanity today. This course focuses on the non-Western world, including regions of Africa, Asia, and the Austro-Pacific. This is the second half of a one-year course and may be taken for high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course results in 5 high school credits.

MATH 900: CAHSEE Math Prep

Prerequisite: None

This course focuses on important concepts and skills related to middle and high school mathematics (content standards 6 – Algebra 1), and prepares students to pass the mathematics section of the California High School Exit Examination (CAHSEE).

MATH 901: Applied Mathematics

Prerequisite: None

This course is designed to help students use mathematical principles and computations in everyday life. The course may be taken as a high school elective in math. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 902: Arithmetic 1A

Prerequisite: None

This course introduces students to whole numbers, fractions, decimals, and percent computation, and is designed to meet the needs of students who wish to improve their basic math skills and earn high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 903: Arithmetic 1B

Prerequisite: None

Recommended Preparation: MATH 902 or equivalent.

This course introduces students to higher-level arithmetic, including statistics, measurement, and geometric and algebraic principles. The course is designed to meet the needs of students who wish to improve their math skills and to earn high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 904: Algebra 1A

Prerequisite: None

Recommended Preparation: MATH 903 or equivalent.

This course is the first half of a one-year high school-level course that introduces students to algebraic vocabulary, solving equations with one variable, and working with polynomials and algebraic fractions. The course is designed to meet the needs of students who wish to begin their study of algebra and to earn high school credit.

Note: This is a self-paced course in an open-entry, open-exit lab environment.

Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 905: Algebra 1B

Prerequisite: None

Recommended Preparation: MATH 904 or equivalent.

This course is the second half of a one-year high school-level algebra course and includes solving equations with multiple variables, solving linear equations, using functions, working with rational and irrational numbers, and solving quadratic equations. The course is designed to meet the needs of students who wish to continue their study of algebra and to earn high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 906: Geometry 1A

Prerequisite: None

Recommended Preparation: MATH 905 or equivalent.

This course is the first half of a one-year high school-level geometry course and includes plane figures, basic proofs, coordinate graphing, and congruent triangles and transformations. The course is designed to meet the needs of students who wish to begin their study of geometry and to earn high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

MATH 907: Geometry 1B

Prerequisite: None

Recommended Preparation: MATH 906 or equivalent.

This course is the second half of a one-year high school-level geometry course and includes proportion and similarity, the Pythagorean theorem, two- and three-dimensional figures, solid geometric figures, and lines and loci in space. The course is designed to meet the needs of students who wish to continue their study of geometry and to earn high school credit. Note: This is a self-paced course in an open-entry, open-exit lab environment. Successful completion of this course is worth 5 credits toward a high school diploma.

ACTION ITEM SUBJECT 3: Adoption of ASR 10-07 – Amber Katherine, Chair

ASR10-07 RESOLUTION URGING ENDORSEMENT OF *FOCUS THE NATION* AT SMC

Passed by EAC 10/11/07; itemized for Senate agenda 10/23/07.

WHEREAS - Participation in the nationwide teach-in, called *Focus The Nation*, the goal of which is to generate solutions to the global climate crisis, is an exemplary act of global citizenship; and

WHEREAS - *Focus The Nation* connects SMC to local, regional, and global efforts to solve the problem of global warming; and

WHEREAS- Participation in *Focus The Nation* will offer SMC students and faculty an opportunity to take responsibility for our impact on the earth by promoting a sustainable and ethical life style; and

WHEREAS- Students on the SMC campus are already planning for the event and calling for faculty involvement; and

WHEREAS- Over 800 colleges and universities have already signed up to participate; and

WHEREAS- The United Nations report, *Climate Change 2007*, indicates immediate action is needed; and

WHEREAS- Participation in *Focus the Nation* is consistent with the Academic Senate's resolution to implement the 2005-2006 Environmental Audit recommendations;

Therefore, be it resolved, the Academic Senate endorses SMC's participation in *Focus The Nation* and encourages Santa Monica College faculty to participate.

ACTION ITEM SUBJECT 4: Confirmation of Faculty to Hiring Committees

EEO Representative, High Tech Center Hire – Melody Nightingale
EEO Representative, Learning Disabilities Specialist – Nancy Hanson
Director, International Education – Toni Randall & Sal Veas
Project Manager, Upward Bound – Susan Sterr & Ed Markarian
Project Manager, CAHSEE – Patty Nakao & Emily Lodmer
Project Manager, Title V – Rosilynn Tilley & Daniel Cano
Project Manager, CalWORKS – Tracey Ellis and Vicki Rothman
VP Student Affairs – Richard Tahvildaran-Jesswein & Jose Cue
College Police Chief – Richard Tahvildaran-Jesswein & Craig Hammond

ACTION ITEM SUBJECT 5: Confirmation of Faculty Accreditation Team

- 1. Richard Tahvildaran-Jesswein**
 - 2. Eric Oifer**
 - 3. Janet Harclerode**
 - 4. Sal Veas**
 - 5. Toni Randall**
 - 6. Lesley Kawaguchi**
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