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**Action Item: March 30, 2010**  
**TO: ACADEMIC SENATE EXECUTIVE COMMITTEE**  
**FROM: RECORDING SECRETARY**  
**PREPARED BY: RECORDING SECRETARY**  
**Action: Approval of Minutes**

**Present:** Jamey Anderson, Greg Brookins, Mary Colavito, Tim Cramer, Jinan Darwhiche, Guido Davis Del Piccolo, Judith Douglas, Tina Feiger, John Henderson, Amber Katherine, Lesley Kawaguchi, Lucy Kluckhohn-Jones, Laura Manson, Jennifer Merlic, Mitra Moassessi, Morris Pete, Eric Oifer, Christine Schultz, Eleanor Singleton, Claudia Szekely, Richard Tahvildaran-Jesswein, Gary Todd, Esau Tovar, David Zehr.

**Absent:** Simon Balm, Dianne Berman, Terry Green, Janie Jones.

**Excused:** Steve Kaufman, Wendy Parise.

**Guests:** Howard Stahl.

I. Call to Order: **11:18**

II. Action Items:

1. Approval of the Minutes for March 16, 2010 –

[http://www.smc.edu/Projects/37/2009-2010\\_Agenda\\_Minutes/Exec.Minutes.031610.pdf](http://www.smc.edu/Projects/37/2009-2010_Agenda_Minutes/Exec.Minutes.031610.pdf)

#### **1st Read – New AR CSUGE Certificate of Achievement**

##### **Correction:**

“Certificate of achievement is included in the student’s **in the** transcript”

Should read, “Certificate of achievement is included in the student’s transcript”.

##### **Accepted as amended.**

2. Establish Standing Accreditation Joint Steering Committee

The idea to establish this committee came from work on self study. Because a good portion of the work done for the self study consists on tracking information necessary for accreditation, it is clear that we should conduct an annual report. This document would be populated with information provided by each Academic Senate committee. The idea is to have each committee prepare a yearly report with documentation on particular decisions which would be archived to have them ready for accreditation. This is important particularly if we want to be involved in writing these reports. As it stands now, Randy Lawson writes the report without any input from faculty.

##### **Comments:**

The chair should be a faculty member and the vice-chair an administrator.

It might be necessary to ask members to sit on this committee for a long time given there is a long learning curve for most issues addressed by the committee.

The committee should work on the faculty related issues of accreditation –such as curriculum, program review, etc - administrators can work on the non-faculty issues –such as resources-.

It is crucial to clarify the scope of this committee because if the scope of the committee is going to be overarching it should then be a **DPAC** committee which includes all constituencies. If the scope of the committee is going to be faculty related issues only it should be a senate committee. Also, it is important to clarify whether the committee

conforms to the 2/1 ratio, in which case it will be a **joint** committee. If we want this to be a faculty only committee then we should not use the term 'joint'.

In defining the scope we also clarify what the committee is **not** going to be: it will not take the place of the accreditation committee or the steering committee in which the whole campus participates.

The objective is to have most of the work done before accreditation takes place. The accreditation process made obvious the need for gathering information as well as the need to keep a record of the interviews conducted during accreditation.

Because there is no need to bring it back to the executive committee, Eric Oifer will re-write it and bring it for discussion to the next AS meeting.

It is important to move on this quickly because the 10 days the accreditation committee had to send us their report expired. We will have to fact check their report once we have it and this committee should be in place to write a response when the time comes.

**Move** to forward to senate next week (Richard Tahvildaran-Jesswein)

**Second** Amber Katherine

**Vote** Passed unanimously.

3. ASR03-10 - Support for Art, Athletics and Dance, Eric Oifer, President

[http://www.smc.edu/projects/37/Academic\\_Senate\\_Resolutions/ASR\\_03-10\\_Support\\_Art.Athletics.Dance.pdf](http://www.smc.edu/projects/37/Academic_Senate_Resolutions/ASR_03-10_Support_Art.Athletics.Dance.pdf)

This draft resolution comes as result of Anna Collier's presentation in front of the senate. Professor Collier supports this resolution.

First premise should be reworded because the Chancellor's office has made **no** effort to defund these departments. It should read, "Department of Finance" or the "Governor's Office" but not the "Chancellor's Office".

In order to strengthen the case for Physical Education we should not include Art and Dance in the resolution.

**Proposed change:** "Whereas the apparent need for physical education in a society plagued with an epidemic of obesity, a move to eliminate this program is clearly a move in the wrong direction"

**Proposed change:** Physical Education to activity and performance courses.

The resolution does not speak to the academic aspect of the program. The argument for the program should be rooted in the academic context. Otherwise, an argument can be made that physical fitness can be achieved outside of the academic setting -students can go to the gym- which deemphasizes the need for an academic program of this nature. The resolution should be very clear on this point in order to disarm that argument. It is also necessary to contextualize it as an academic pursuit. Otherwise the program runs the risk of being classified as non-credit.

A solution could be to leave Physical Ed only in the resolution and to make the Resolve more focused.

Physical Education also contributes to student success: The first class a student takes could be a PE class and the experience makes students feel more confident to go on to other classes.

The resolution should avoid targeting "obesity" specifically, because it might offend people's sensibilities. Additionally, PE addresses other areas besides being a cure for obesity.

These programs are in fact academic programs. We could consider making these programs a requirement for a degree as was done in the past.

The resolution is directed at a Dr. Tsang, our peers and the board of trustees.

**Proposed change:** Add another resolve to read, "We as academic senate oppose any budgetary cuts..."

The Resolve should clearly state the message we want to convey with this resolution which is that if things get worse, these programs have the senate's support; that the senate will **oppose** any move to cut these programs and that the senate will **act** to support students and faculty in order to keep these areas viable. Finally, the resolution is also intended as an invitation to faculty in these areas to participate in the discussion.

The original complaint had to do with the fact that the ranking committee recommendation was not acted upon by the president. The senate decided not to address that issue because no one in the senate was in opposition to allowing the president such freedom.

**Proposed change:** "Whereas physical education is a component which contributes to student success and creates a balanced, healthy self confident and disciplined student body..."

**Move:** Esau Tovar

**Second:** Tina Feiger

**Vote:** Passed unanimously

The resolution will be re-written to include proposed changes and will be forwarded to senate next week.

4. Endorsement for Measure A – Richard Tahvildaran-Jesswein resolution from city council

<http://www01.smgov.net/cityclerk/council/agendas/2010/20100323/s2010032313-B.htm>

THE CITY COUNCIL OF THE CITY OF SANTA MONICA RESOLUTION: "Santa Monica City Council supports the Santa Monica-Malibu Unified School District Local School Funding Measure."

The SMC board of trustees will vote on this resolution next week. A group of Santa Monica residents request the senate to endorse this resolution. They want to highlight SMC academic senate support in their mailers to the public.

Passed practice indicates the Academic Senate may support resolutions of this nature. We do not make financial contributions as we do not have a political action committee.

No one in the executive committee is opposed to this endorsement and so it will be forwarded to the senate next week.

5. ASR04-10 - FACCC Endorsement – Tina Feiger, Chair Legislative Affairs

[http://www.smc.edu/Projects/37/Academic\\_Senate\\_Resolutions/ASR\\_04-10.FACCC\\_Endorsement.pdf](http://www.smc.edu/Projects/37/Academic_Senate_Resolutions/ASR_04-10.FACCC_Endorsement.pdf)

**Move** Richard Tahvildaran-Jesswein

**Second** Esau Tovar

**Vote:** Passed unanimously.

III. Information Items:

1. President's Report – Eric Oifer

a. New Faculty Orientation AR and Mentoring Program

The objective is to send a draft to Faculty Association for review and then to personnel policies.

This should be prioritized to have it in place for next year's 15 new full time faculty hires.

Features:

- Run by the professional Development Committee.
- Program to last a year with monthly meetings.
- Instead of one long meeting where all information is presented, use a developmental approach in designing sessions: What information does faculty need and when do they need this information?
- One session should cover the Faculty Association, which would include contract issues.
- In the design of sessions, we could tap the list of topics covered in the online orientation and we should also consult with department chairs as they have firsthand knowledge of the needs of new faculty members.
- Many sessions can be designed to address both part time and full time faculty issues, but a parallel orientation should be designed for issues which are specific to part time faculty.
- Attendance is not mandatory but the orientation would fulfill flex day requirement.

Concern was raised that the administration might object to this initiative because it will include contract issues. Because there is already an orientation which covers contract issues the senate is not **adding** a new contract element to the topics covered. The only difference is to have the senate take the lead in conducting the orientation.

Formulating this AR is necessary in order to institutionalize the orientation, to develop and keep a record – so it does not have to be redone each year- and to ensure the district's support with resources (rooms, food, etc.). Additionally, with an AR, the senate's intentions are made clear, public and transparent.

Can we institutionalize something that is not required? Yes, because even though it is not required, it is the best interest of faculty to attend these orientations.

- b. Additional Appointees to College of the Future Joint Ad Hoc Committee

Sal Veas and Eve Adler agreed to sit on the committee.

2. Committee Reports:

- a. Senate Elections – Richard Tahvildaran-Jesswein, Chair Election & Rules

Next week: Period for nominations for President of the Academic Senate runs for two weeks.

Voting will be electronic. We will use campus vote .com

IV. Announcements

V. Adjournment: 12:35 p.m.