



Action Item: 26 Apr. 2011

TO: ACADEMIC SENATE EXECUTIVE COMMITTEE
FROM: RECORDING SECRETARY
PREPARED BY: RECORDING SECRETARY
Action: Approval of Minutes

Minutes of the 5 Apr. 2011 AS Executive Committee Meeting

Present: Jamey Anderson, Gregory Brookins, Mary Colavito, Guido Davis Del Piccolo, Tina Feiger, Nancy Hanson, Janet Harclerode, Amber Katherine, Steven Kaufman, Lesley Kawaguchi, Lucy Kluckhohn-Jones, Laura Manson, Vanessa Mejia, Jennifer Merlic, Mitra Moassessi, Pete Morris, Melody Nightingale. Eric Oifer, Wendy Parise, Christine Schultz, Gary Todd, Esau Tovar, Carol Womack.

Excused: Sal Veas.

Absent: Dianne Berman, Tim Cramer, John Henderson, Janie Jones.

I. Call to Order President Eric Oifer called the meeting to order at 11:17 a.m.

II. Action Items:

1. Approval of the Minutes for March 22, 2011

Minutes for March 22, 2011

Minutes were accepted as amended; two additional members were excused.

2. Student and Institutional Learning Outcomes Recommendations - Jenny Merlic Chair of Choirs (recommendation language to be sent separately) Eric presented the SLO Portal timeline, detailing the history of the SLO pilot project. He would like to take the Chairs' recommendation and resolution to adopt the ISIS-based rosters to the Assembly next week.

Q—how long does it take to input the SLOs?

A--5-15 minutes. The SLO roster is not available until the grade roster is available. ISIS based rosters will be used for the collection of results.

Mitra Moassessi pointed out that once this becomes institutionalized, it becomes a union issue under working conditions, because it adds to faculty workload. Mitra wanted to be on record in opposition if this becomes mandated. Once the tool leaves the pilot stage, it becomes a work issue. Janet Harclerode said that SLOs are part of program review, which we have to do. The Senate sees it as a part of accreditation, and budgeting. The College should be making institutional-level decisions based on this data. This will inform the department's program review and annual program review update. The benefit to us is that this is a way that individual faculty can impact college decisions. It can also provide evidence to support facilities requests and new faculty requests.

Christine Schultz said this is a voluntary tool. SLOS are a work issue, but the tool is not. Faculty can continue to use spreadsheets instead of the tool. Esau Tovar said he was hopeful that this will also be embedded in the budget process. We have been tracking SLOs for 3+ years. And it has not been used in the budget process. So far we at the college have not seen that assessing students becomes part of the budgeting process.

Motion (M/S Laura Manson/Guido Del Piccolo) to support the Chairs' resolution.

Vote—1 opposed.

Motion carried

3. Sabbatical Recommendations - Esau Tovar, Chair of Sabbaticals, Fellowships and Awards

The Committee's recommendation is to offer an additional sabbatical for 2012. This will go on agenda for the Assembly meeting; 3 were available this spring, was awarded. The Executive Committee endorsed Toni Trives' sabbatical award.

8 sabbaticals are available per year; 6 were awarded. There were 15 applicants.

4. Faculty Awards - Esau Tovar, Chair of Sabbaticals, Fellowships and Awards

Faculty Member of the Year Award will go to Laura Manson, who is also SMCs nominee for the Hayward Award for excellence in teaching and commitment to the profession. In the future, the recipient of the Faculty Member of the Year Award would also be our Hayward nominee. Laura will

be recognized at this year's retirement event, along with the manager of the year.

Suggestion for next year: use the Hayward criteria and announce a recipient at end of fall semester.

Send your thoughts and suggestions to Esau. He would like to have something in place by Sept.

5. AR 4350 Graduation Requirements - Greg Brookins, Chair of Student Affairs
AR 4350 Graduation

The Committee's recommendations were shared with other committees and with Kiersten Elliott in Admissions. The language was revised to make it easier on department chairs and to bring it in line with SB1440.

Changed: units required for the SMC AA degree to "at least 50% of the major field units."

Greg will bring AR 4300 back to the Senate for a first read in two weeks.

III. Information Items:

1. President's Report - Eric Oifer

a. Budget

There are no plans to change what is now in place for the summer (average is 30% cut) and fall (less than 10% from last year). The District is trying to have as little impact as possible on fall and spring classes.

Dr. Tsang is committed to the new faculty hires.

b. DPAC Report -no report

c. Plenary Session

Resolutions and Appendices

Eric advised all to look at repetition of courses, requirements for the student success course, basic skills, and the transfer model curriculum. Send your comments to Eric. Also, look at the 18-unit requirement as a standard; it's not the law. A need for behavioral intervention teams has been recognized; we're on the cutting edge on this.

Eric will link new resolutions by tomorrow, including Eric's resolution regarding AB515.

d. Senate Elections

Elections will be held during spring semester. Let Eric know if you have suggestions.

2. Committee Reports

a. Flex Days - Nancy Hanson, Chair of PDC -deferred.

IV. Announcements --none

V. Adjournment -meeting adjourned at 11:29 p.m.

Next Scheduled Meeting: April 26, 2011