Santa Monica College Academic Senate
EXECUTIVE COMMITTEE AGENDA
TUESDAY, MARCH 22, 2011
11:15 – 12:35 – HSS 261
To Report Absences Click HERE

Call to Order

I. Action Items:
   1. Approval of the Minutes for March 8, 2011
      Minutes for March 8, 2011
   2. Change of Name, Scope and Function of S/ILO Committee – Christine Shultz and Lesley
      Kawaguchi, Co-Chairs S/ILO Committee (see below)
   3. Global Citizenship and Basic Skills Faculty Leader Positions

III. Information Items:
   1. President’s Report – Eric Oifer
      a. Budget
      b. Accreditation Institute
      c. Plenary Session
      Resolutions and Appendices
   2. Committee Reports
      a. Tutoring Task Force - Janet Harclerode, Chair

IV. Announcements

V. Adjournment

Next Scheduled Meeting: April 05, 2011
ACTION ITEM NO. 2 – Change of Name, Scope and Function of S/ILO Committee

**Student and Institutional Learning Outcomes**  
(Revised November 24, 2009; 27 votes)  
Membership: Faculty and Administrators

Structure/Scope:  
The S/ILO Committee works with all instructional, administrative, and service units on campus to achieve proficiency in the formulation, assessment, and analysis of assessment data by the year 2012.

Functions:  
To review the outcome statements and assessment plans of both instructional and non-instructional units.  
To work with both the Curriculum Committee and Program Review to insure the robustness of outcomes and assessments.  
To articulate a plan and timeline for gathering both instructional and non-instructional outcomes data.  
To formulate a plan and timeline for the reporting outcome assessment results and linking these outcome results to College decision-making.

**Proposed Name, Scope and Function:**

Institutional Effectiveness Committee  
Membership: Faculty and Administrators, including one representative from Institutional Research  
Structure/Scope: In coordination with the joint Program Review Committee and the Office of Institutional Research, the Institutional Effectiveness Joint Committee recommends to the District processes and mechanisms for developing and assessing measures of institutional effectiveness and learning outcomes.

Functions:

A. To review the outcome statements and assessment plans of both instructional and non-instructional units.  
B. To work with the Curriculum Committee to ensure that outcomes and assessments are both robust and strong.  
C. To consult with and train, as requested, all College programs and services regarding performance indicators, outcomes and their assessments, on a cycle timed to annual and cyclical Program Review activities.  
D. To recommend appropriate performance indicators and other benchmarks to the District and Institutional Research.  
E. To serve as a resource liaison to the District Planning and Advisory Council.