I. Call to Order

II. Action Items:

1. Approval of the Minutes for September 7, 2010
2. ASR07-10 College of the Future Resolution (See included items: resolution, context, relevant links and questions from senate meeting)
3. Senate Committee Appointments

III. Information Items:

1. Committee Reports:
   a. Add Code Policy Recommendations – Greg Brookins, Chair Student Affairs
   b. 2010-2011 Sabbatical Proposals – Esau Tovar, Chair Sabbaticals, Fellowships, Awards
   c. CTE Strategic Plan and Scan
   d. Retreat Rights discussion – Jamey Anderson, Chair Personnel Policies

2. President's Report – Eric Oifer
   a. 2010-2011 Committee Objectives
   b. Academic Senate Orientation
   c. New Full-Time Faculty Position Ranking Process
   d. BRIC/TAP
   e. Senate Faculty Member of the Year Award?

IV. Announcements

V. Adjournment
College of the Future

Whereas, the College is committed to fulfilling its mission of offering open-access educational opportunities and our state funding base is insufficient to serve student demand for courses and services;

Whereas, allocation of resources for higher education and life-long learning continues to be unstable, unpredictable and uncertain;

Whereas, the College seeks to expand programming and augment student pathways to baccalaureate completion, career development and other educational opportunities;

Resolved, the College shall explore the establishment and sustainability of additional contract education offerings such as for-credit opportunities for high school and non-resident students and relationships with accredited baccalaureate institutions;

Resolved, the College shall explore entrepreneurial projects, such as revenue-generating study tours and innovative fee-based programs; and

Resolved, these offerings shall be designed to enhance and support the College’s commitment to its mission and students, while strengthening its fiscal stability.

Eric Oifer, Academic Senate President
Approved as 1st read August 31, 2010
A key, if not the key component of both the California Community College and Santa Monica College Missions is the commitment to open access. As the SMC Mission states, provide “open and affordable access to high quality associate degree and certificate of achievement programs.” The financial challenge community colleges face is that our funding model does not adequately support the standard of open access. As our FTES increase and decline from year to year our funding from the state does not adjust appropriately. For instance, in 2008-9 SMC served about 1300 FTES over our base. In 2009-2010 SMC was around 1700 over base. In other words, in those years SMC was educating more students than the state was paying us to educate. Additionally, the state has traditionally funded a number of student services through paths outside the standard funding stream. For instance, several items that are part of matriculation services (e.g. EOPS, DSPS) have been funded by grant money. However, in the past couple years the state has reduced its level of financial support for such categorically funded programs. All this is to say that the Legislature, the Governor, the CCC Chancellor’s Office, the voters, the Legislative Analyst’s Office and the Department of Finance all expect community colleges to do increasingly more with increasingly less resources. The goal of the College of the Future Ad Hoc Joint Committee is to figure out ways we can do more with more. Knowing that more revenue is not coming from the state, we want to consider ways to produce more revenue ourselves. The purpose of that revenue would be to support what we are here to do, provide “open and affordable access to high quality associate degree and certificate of achievement programs.” In other words, the committee’s primary concern is to generate ideas that will support and enhance SMC’s efforts to meet its mission.

In addition to facing a climate in which public education institutions are facing reduced funding, we also find ourselves in a climate in which legislation is being developed to “fix” community colleges. For instance, AB 2400 was an attempt to allow San Diego and De Anza to pilot offering bachelor degrees. Another concept being studied by the legislature now is designed to use a second census date to determine apportionment. SB 1440 is designed to guarantee transfer to CSU for students who complete general education requirements. These bills may indicate a changing perception of what community colleges are and what they should be. This is a view held not just at Santa Monica College, but up and down the state and across the nation. Efforts to re-conceptualize how community colleges are organized and funded have been undertaken in the states of Washington and Florida. The California Community College Chancellor, Jack Scott has even tried to address the CCC’s inability to currently meet student demand with an ill-conceived agreement with Kaplan University.

It is in this context that the College of the Future Joint Ad Hoc Committee developed the resolution we are to consider. Please note the “whereases” assert our commitment to open-access educational opportunities and to expanding programming and augmenting student pathways to baccalaureate completion, career development and other educational opportunities.
Attachment #2 for ASR07-10

SMC and CCC missions:
- Mission of the California Community Colleges (by the way, you are missing an “s” in Colleges in line one): www.ucop.edu/acadinit/mastplan/cccmission.htm
- Santa Monica College Mission, Vision, Values and Goals: http://www.smc.edu/apps/pub.asp?Q=1095

“Who’s who”
- Legislative Analysts Office: www.lao.ca.gov
- California Community Colleges Chancellor’s Office: www.cccco.edu
- California Department of Finance: www.dof.ca.gov
- The Accrediting Commission for Community and Junior Colleges ACCJC: http://www.accjc.org/

Education Code and Code of Regulations, Title 5:
- California Code of Regulations, Title 5: http://government.westlaw.com/linkedslice/default.asp?Action=TOC&RS=GVT1.0&VR=2.0&SP=CCR-1000 (click on Title 5)
- California Education Code: you can search it at http://www.leginfo.ca.gov/calaw.html

California Assembly and Senate Bills
- SB 1440: Student Transfer Degree: http://info.sen.ca.gov/pub/09-10/bill/sen/sb_1401-1450/sb_1440_bill_20100820_amended_asm_v91.html
- AB 2400: Baccalaureate Degree Pilot: http://info.sen.ca.gov/pub/09-10/asm/ab_2351-2400/ab_2400_cfa_20100430_102549_asm_comm.html
  - Status: AST HIST. ACTION : In committee: Set, first hearing. Hearing canceled at the request of author.

Four-Year Baccalaureate Programs
- Bellevue Community College: http://bellevuecollege.edu/programs/
- Comprehensive College Baccalaureate Association: http://www.accbd.org/

Next Scheduled Meeting: October 5, 2010
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Meeting Dates/Times:

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Next Scheduled Meeting: October 5, 2010
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Next Scheduled Meeting: October 5, 2010
Information Item #1a: Committee Report – Add Code Policy Recommendations – Fall 2010 – Greg Brookins, Chair

Student Affairs

The Issue: Instructors may be using enrollment procedures relating to add codes that are inconsistent with Title 5 Sect 58108 (Registration and Enrollment Procedures).

Title 5 policies possibly being violated:
1. Students will not be required to participate in any preregistration activity not uniformly required
2. The college or district shall not allow anyone to place or enforce nonacademic requisites as barriers to enrollment or in the successful completion of a class
3. Registration procedures that result in restricting enrollment to a specialized clientele shall not be used.

Best Practices

The Academic Senate Student Affairs Committee makes the following recommendations relating to add codes:

● Create an appropriate priority wait list for students who contact the Faculty members before the start of the term
● Make a list of the students’ names when giving out add codes
● Ask the wait list students to do their homework for the first couple of weeks of the term to make their transition into the class easier after they are accepted in the class
● Set up a lottery system to give out add codes on the first day of school
● Students who want an add code need to be present the first day of class
● F-1 students who cannot be present the first day of class should contact their instructor by e-mail at least 2 days before the first day of school
● Clear communication policy – Students should be reminded about the important dates and deadlines so they don’t miss the refund deadline if they drop a class – It is suggested to publish the important dates and deadlines for each session in the Corsair Newspaper.
● The Faculty should communicate their add codes to their students at least 24 hours before the refund deadline
● Enforce enrollment prerequisites in ISIS

The Student Affairs Committee advises against the following practices:

● Requiring diagnostic tests as a condition of taking a course
● Asking the student to buy a book as a condition for obtaining an add code
● Requesting pictures from the student as a condition for obtaining an add code
● Enforcing non-sanctioned prerequisites which are not published in the class schedule. This would include making “advisories” mandatory prerequisites for taking a class
● Rejecting a student’s request because of his/her verbiage in e-mail communication

Communication w/Instructors

● Department Chairs Meeting
● Faculty All
● Visit Department Meetings of Impacted Departments

Communication w/Students

● Admissions and Records
● Associated Students Meetings
● Student Focus Groups/Panels

Next Scheduled Meeting: October 5, 2010