Minutes of the 19 Oct. 2010 AS Executive Committee Meeting

Present: Jamey Anderson, Dianne Berman, Gregory Brookins, Mary Colavito, Tim Cramer, Guido Davis Del Piccolo, Tina Feiger, Nancy Hanson, Janet Harclerode, John Henderson, Steven Kaufman, Lesley Kawaguchi, Lucy Kluckhohn-Jones, Lisa Lewis-Burns, Laura Manson, Jennifer Merlic, Mitra Moassessi, Pete Morris, Eric Oifer, Wendy Parise, Christine Schultz, Gary Todd, Esau Tovar, Sal Veas, Carol Womack.

Excused: Janie Jones, Amber Katherine, Melody Nightingale.

Absent: Richard Tahvildaran-Jesswein,

I. Call to Order
President Eric Oifer called the meeting to order 11:19 a.m.

II. Action Items:

1. Approval of the Minutes for October 5, 2010

   Accepted as presented

2. AR 3429 Administrator Retreat Process - Jamey Anderson, Chair Personnel Policies

   Bob Meyers not available to meet with the committee. Administration has concerns related to who is excluded from retreat rights; new wording does not include those who are resigning. The problem may be language. Further discussion may clarify or move the AR forward.
III. Information Items:
1. President's Report - Eric Oifer
   a. SB1440
      Eric presented a resolution for information only. He is concerned with the
      manner in which the Chancellor's office is moving this forward. The law is
      being interpreted more narrowly than necessary. The issues are "major" vs.
      "area of emphasis". Majors are specific disciplines, e.g., political science,
      history, areas of interest are broader, e.g., humanities or social science.
      If this resolution goes forward, it should come from the Curriculum
      Committee. Guido will take it to Curriculum for discussion. All are invited to
      attend.

   b. BRIC
      Ian Walton sent a follow-up email regarding what we want to accomplish by
      end of year. The group is developing assessment mechanisms to focus on our
      institutional goals.
      Issues: assessment of ad hoc initiatives. For example, how to evaluate
      study abroad. Is it part of global citizenship or not?

c. Accreditation Follow-up Report
   Minutes of last board meeting include the Accreditation Follow-up Report.)
   http://www.smc.edu/projects/32/Trustees_Meeting_Information/Board_of
   _Trustees_Meetings/2010/10-5-10_Minutes.pdf (begins on p. 24),
   2 major recommendations:
   • complete the development of our master plan;
     The 2010-2011 Update of the Master Plan for Education is now posted at
     http://www.smc.edu/Projects/31/MPE_2010-2011.pdf
   • Evaluate staffing levels for Institutional Research.

   Senate goals and committee goals must feed into larger college initiatives.
   Program review is the hub of planning for all areas. In addition to the
   academic units, all administrative units go thru program review. See diagram

   Re: institutional research—we are hiring additional people.
   We also need to look at our SlO pilot and how it can be used by institutional
   research.
d. New Faculty Position Ranking Committee

Instructions went to chairs last week. Applications must address the master plan for education and how the department can connect into this. Eric wants authentic responses from the department. By Oct. 29 we should know what the requests are.

e. Calls for Faculty Leaders - BSI, Global Citizenship and IDS

Pete Morris, Guido Davis Del Piccolo, and Gary Todd have 2-year positions which can be renewed. Our goal is to integrate this work into the work of the college. Maybe eventually these jobs should go away. New call should reflect changes that have taken place. Deadline is the end of semester.

Annual Conference of the Community College League of California

Eric reported on a report by the Commission on the Future and its 2020 Vision for Student Success, the impact on the CCC system and the correlation with the American Graduation Initiative. The League represents senior staff and trustees

Main themes included:

- the desire to redefine student success with degrees,
- Intrusive counseling: reducing the choice for students in terms of schedules and courses.

Lesley Kawaguchi has a resolution to take to the Senate, which says the Senate should be involved in this discussion, because it is part of our 10 plus one. Whatever discussions take place must involve faculty. Any recommendation that takes place must go to faculty.

2. Committee Reports

a. Program Review - Mary Colavito, Chair

18 programs are being reviewed this year, most in service area. They have had help from the S/ILO committee to develop their S LOs. Their goal is to measure how they meet/support ILO. Programs will now have to do an annual review, which will abolish the current 2-year reviews and keep reports up to date. Communication and AET will not have to write 2-year reports this year.
b. ISC - Sal Veas, Chair

The committee's focus has changed. They are now looking at the bigger picture.
The technology planning subcommittee also needs to look at the big picture. Do we still need to replace $2000 PCs? Is there a better way to do our work? The committee is using mind mapping to chart what technology does at SMC; they are looking at all of the interconnections. How do we work with grant money? There is no money to sustain the equipment they buy. They will present their plan to the Senate and to DPAC next spring.

Eric asked chairs to formalize goals for their committees and send to him.

IV. Announcements -- none

V. Adjournment: Adjourned 12:27 p.m.

Next Scheduled Meeting: November 2, 2010