SMC ACADEMIC SENATE
Tuesday, March 29, 2011
11:15-12:35 p.m. Business Building Room 144

I. Call to Order

II. Public Comments:

III. Action Items:
   1. Approval of the Minutes for March 15, 2011
      Minutes for March 15, 2011
   2. Curriculum Items (see below)
   3. 2nd Read - AR 4210 (F-1 International Students) and AR 4210.1 (Other Temporary Nonimmigrant Statuses) - Greg Brookins, Chair Student Affairs
      AR 4210 and AR 4210.1
   4. Change of Name, Scope and Function of S/ILO Committee - Christine Shultz and Lesley Kawaguchi, Co-Chairs S/ILO Committee (see below)

IV. Information Items:
   1. President's Report – Janet Harclerode, President-Elect
      a. Area C Meeting Report
         Resolutions and Appendices
      b. Budget Town Hall - Where do we go from here?
      c. Senate Elections

V. Announcements

VI. Adjournment

To Report Absences Click HERE

Next Scheduled Meeting: April 19, 2011
ACTION ITEM No. 2: Curriculum Items

The following were approved by the Curriculum Committee on 03/16/2011

For Course Descriptions, Prerequisites, and Departmental Votes, please view the agenda packet at:
http://www.smc.edu/projects/269/Curriculum_Committee_Full_Agendas/Curriculum_Agenda_-_03-16-11_web.pdf

I. New Courses – credit:
   a. Medical Laboratory Technician 3: Blood Banking and Immunology
      • approved with minor changes to “Course Content”
      • Prerequisite of MLT 1 approved
   b. Medical Laboratory Technician 4: Clinical Chemistry
      • approved with no changes
      • Prerequisite of MLT 1 approved

II. Degrees
   c. Associate of Science, Recycling and Resource Management
      • approved based on “RRM Level II” with the addition of Philosophy 20/ Environmental Studies 20: Environmental Ethics as an option
      • will be renamed “Recycling and Resource Management”

III. Certificates
   d. Recycling and Resource Management Level II
      • approved with above changes (course addition and name change)
   e. Recycling and Resource Management Level I
      • approved as a Department Certificate only (as requested by the Department)
ACTION ITEM No. 4: Change of Name, Scope and Function of S/ILO Committee

Student and Institutional Learning Outcomes
(Revised November 24, 2009; 27 votes)
Membership: Faculty and Administrators

Structure/Scope:
The S/ILO Committee works with all instructional, administrative, and service units on campus to achieve proficiency in the formulation, assessment, and analysis of assessment data by the year 2012.

Functions:
A. To review the outcome statements and assessment plans of both instructional and non-instructional units.
B. To work with both the Curriculum Committee and Program Review to insure the robustness of outcomes and assessments.
C. To build an infrastructure for the reporting and collection of outcomes data.
D. To articulate a plan and timeline for gathering both instructional and non-instructional outcomes data.
E. To formulate a plan and timeline for the reporting outcome assessment results and linking these outcome results to College decision-making.

Proposed Name, Scope and Function: Institutional Effectiveness Committee
Membership: Faculty and Administrators, including one representative from Institutional Research

Structure/Scope: In coordination with the joint Program Review Committee, the joint Curriculum Committee, the Chairs Committee and the Office of Institutional Research, the joint Institutional Effectiveness Committee recommends to the District processes and mechanisms for developing and assessing measures of institutional effectiveness and learning outcomes.

Functions:
A. To review the outcome statements and assessment plans of both instructional and non-instructional units
B. To work with the relevant committees to ensure that outcomes and assessments are both robust and strong
C. To consult with and train, as requested, all College programs and services regarding performance indicators, outcomes and their assessments, on a cycle timed to annual cyclical Program Review activities
D. To recommend appropriate performance indicators and other benchmarks to the District and Institutional Research
E. To serve as a resource for other College committees and the District to support the collection of relevant information that could be used in accreditation reports and updates
F. To serve as a resource liaison to the District Planning and Advisory Council