

**Executive Committee**

Janet Harclerode  
President  
310-434-4569

Eric Oifer  
Past President  
310-434-8912

Mary Bober  
Recording Secretary  
310-434-3140

Judith Douglas  
Treasurer  
310-434-4856  
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Jamey Anderson x 3180

Jason Beardsley x 8054

Teri Bernstein x 4645

Patricia Burson x 4691

Laura Campbell x 8626

Jamie Cavanaugh x 3767

Mary Colavito x 4710

Carrie Dalton x

Guido Davis Del Piccolo x 3561

Steve Hunt x 4689

Lesley Kawaguchi x 4516

Peggy Kravitz x 4131

Beatriz Magallon x 4275

Jennifer Merlic x 4616

Angelina Misaghi x 8855

Mitra Moassessi x 4057

Pete Morris x 8654

Melody Nightingale x 4568

Elaine Roque x 4859

Vicki Rothman x 4048

Christine Schultz x 4940

Esau Tovar x 4012

Sal Veas x 4617

**Santa Monica College Academic Senate  
EXECUTIVE COMMITTEE MINUTES**

**TUESDAY, OCTOBER 4, 2011**

**11:15 am to 12:35 pm**

**HSS 261**

**Committee Member Attendees: Jamey Anderson, Jason Beardsley, Teri Bernstein, Mary Bober, Patricia Burson, Laura Campbell, Jamie Cavanaugh, Mary Colavito, Guido Davis Del Piccolo, Janet Harclerode, Lesley Kawaguchi, Lucy Kluckhohn-Jones; Beatriz Magallon, Jennifer Merlic, Mitra Moassessi, Melody Nightingale, Elaine Roque, Vicki Rothman, Christine Schultz, Sal Veas.**

**Guest: Vanessa Mejia**

**Excused: Steve Hunt; Carrie Dalton; Judith Douglas; Angelina Misaghi; Pete Morris; Eric Oifer; Esau Tovar**

**I. Call to Order**

**II. Action Items**

1. Approval of the Minutes for September 20, 2011

[Minutes for September 20, 2011](#)

**Corrections to minutes of Sept 20, 2011:**

■Note : The wait list is a *draft* proposal

■Students can be on a maximum of two different wait lists

**III. Information Items**

**1. Senate Plenary**

- Academic Senate for California Community Colleges holds two plenary sessions each year; a Fall and Spring Plenary Session.
- The plenary is a conference, where senate leaders from all over CA discuss current topics related to academic and professional matters and pass resolutions.
- The Fall Plenary Session is scheduled for November 3<sup>rd</sup>-5<sup>th</sup>.
- The Plenary Session will be held at the Sheraton San Diego Hotel and Marina
- The program of events are listed on the link:  
<http://asccc.org/session/program-events>
- Encourage others to attend and please be in contact with Janet Harclerode if you would like to attend the session

## 2. Discussion on Committee Protocol

- Committees run most effectively when procedures are maintained.
- Communication between the chair and vice chair is essential.
- Information should come to the committee through the chair.
- Please keep Janet informed if problems should arise.
- Decision-making on most committees is done by consensus, but voting may at times be necessary.
- All committees are “Brown-Acted” which requires an agenda and open access to interested parties. It also allows time for public comments i.e. a set time allowed for comments. This may be used if non-committee members (interested parties) show up on a regular basis and try to dominate committee discussions.

## 3. Student Success Task Force

A controversial draft document was presented by the California Community College Task Force on Student Success (SB 1143) (Student Success Task Force).

Some concerns related to this draft document were discussed as listed below (page numbers from the draft document are included which correspond to the topics under discussion):

- ★ concerns regarding the implementation of recommendation *number 2.5* (page 26) which recommends: “Amend Title 5 regulations to require students to declare a specific program of study by the end of their second term.”
- ★ “concerns regarding “Amend statute and Title 5 regulations to reflect that apportionments may only be claimed if scheduled courses are a part of student education plans (page 37).
- ★ concerns regarding BOG waivers being less available to students due in part to the stated recommendations which could disproportionately affect minority students. For example, pages 28 and 31 include the following recommendations, respectively: “Use of the BOG fee waiver program as a way to incentivize successful student behavior” and “limit the number of units covered under the BOG fee waiver to 110 units.”
- ★ Concerns were also expressed that student access would be greatly reduced.
- ★ Each time a student progresses beyond a “loss point”(discussed on page 11 of the draft document) the likelihood of the student reaching their goal increases. There is a recommendation to use these *progression metrics or Scorecard* to track how well students and institutions are performing. There are concerns that funding could be based on the steps or the progression metrics that a student achieves .
- ★ Concerns were expressed regarding acceleration or accelerated programs. The funding for the courses that are “skipped” or by-passed could still occur.
- ★ It was noted that accelerated learning may be helpful for some students. Students cannot take other college courses until they have the basic math and English skills necessary for success. Accelerated learning is being tested in the SMC English

Department with the underlying idea that more students will be retained and successfully complete their courses.

- ★ It was also observed that the longer pathway can be beneficial to some students and also allow for their academic success.
- ★ An idea of interest was discussed about having students take a placement exam *following* completion of an introductory course. (This is how the intensive ESL program works.) This can motivate students to work hard to achieve a higher course placement.
- ★ Concern was raised regarding an expanding role of the Community College Chancellor's Office (CCCO). For example, Professional Development could be mandated through the Chancellor's Office. The draft document recommends increasing the statutory authority of the Community College Chancellor Office (CCCO) in areas of course offerings and dissemination of enrollment management best practices.(see page 37).
- ★ The task force calls for more resources to be used for basic skills students, i.e., one-on-one counselor services with technical assistance (electronic counseling) to those students who have the skills to benefit from such services.

#### 4. Strategic Planning Process

##### Mission, Vision, and Goals

- At present our strategic initiatives focus on four areas:  
Vocational Education (CTE)  
Sustainable campus  
Global citizenship  
Basic Skills
- Should these long term goals be re-visited?
- What else do we need to include?
- Should the topics of ethics and integrity also be included?
- We should also have a clear vision of where we are in terms of technology.
- If we have student success as our main focus, then how might we use technology to achieve this goal?
- A joint ISC, DE, Tech Planning retreat is tentatively planned for Nov 4<sup>th</sup> to discuss future goals for technology at SMC.. There is such a diversity of thought that we need to obtain a clear vision for what is our goals are. Clearly there is a need to know who are students are in terms of their use of technology. Everyone who has an interest in technology planning for the future is invited to attend the retreat on Nov 4.
- **Other Committee Reports**

- October, 11<sup>th</sup> Tuesday: 11:15 Sabbaticals, Fellowship and Awards Committee will hold a Sabbatical Workshop.

#### **5. Committee Membership reminder:**

- Please inform Janet regarding who is serving on the committees.

#### **IV. Announcements**

- Encourage everyone to attend training by CurricUNet
- October 5<sup>th</sup>, 11:00-1:00; 3:00-5:00 and 1:00-3:00 and on Thursday, October 6<sup>th</sup> in Library 192

#### **V. Adjournment**