

Executive Committee

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Laura Campbell x 8626

Jamie Cavanaugh x 3767

Mary Colavito x 4710

Carrie Dalton x

Guido Davis Del Piccolo x 3561

Steve Hunt x 4689

Lesley Kawaguchi x 4516

Peggy Kravitz x 4131

Beatriz Magallon x 4275

Jennifer Merlic x 4616

Angelina Misaghi x 8855

Mitra Moassessi x 4057

Pete Morris x 8654

Melody Nightingale x 4568

Elaine Roque x 4859

Vicki Rothman x 4048

Christine Schultz x 4940

Esau Tovar x 4012

Sal Veas x 4617

Santa Monica College Academic Senate

EXECUTIVE COMMITTEE AGENDA

TUESDAY, FEBRUARY 14 2012

11:15 am to 12:35 pm

HSS 261

Present: Jamey Anderson, Teri Bernstein, Mary Bober, Laura Campbell, Jamie Cavanaugh, Mary Colavito, Judith Douglas; Guido Davis Del Piccolo, Janet Harclerode, Lesley Kawaguchi, Lucy Kluckhohn-Jones; Beatriz Magallon, Vanessa Mejia, Jennifer Merlic, Pete Morris, Melody Nightingale, Eric Oifer, Vicki Rothman, Christine Schultz, Esau Tovar, Sal Veas.

Excused: Patricia Burson, Carrie Dalton, Steve Hunt, Angelina Misaghi, Mitra Moassessi, Elaine Roque

Absent: Jason Beardsley

I. Call to Order

II. Action Items

1. Approval of the Minutes for November 29, 2012 and February 3, 2012

Minutes for [November 29, 2011](#) and [February 3, 2012](#)

November 29th 2011 Executive Minutes: Approved unanimously

February 3rd 2012 Executive Retreat Minutes: Approved with changes from \$3000 to \$1,104 correction for amount student needs to prove is needed to receive financial aid.

2. [AR 4321](#): **Withdrawal from Class– Beatriz Magallon, Chair of Student Affairs Committee**

Sent back to committee for further discussion and refinement.

The following concerns were discussed:

- AR 4321: Items #3 and #4 may influence refunds
- The “Instructional Chairs Meeting” discussed the topic of financial aid and whether a student should obtain an “F” or “FW”; the latter is determined by the last date of attendance. The reference to “FW” may be relevant to #6, #7 and #8.
- Item #8, dropping a student after the 75th percentile of a semester or session; concerns raised as to whether the instructor should be verifying documentation; document verification should be carried out by Admissions.
- There is an inconsistency in the enforcement of the withdrawal of a student in the 51st through 75th percentile of a semester or session. Students have different experiences with different instructors and we may need more consistency.
- Title 5 states we can have a timeline for withdrawal from the first census to the-75th percentile of a semester or session.
- Students may choose to remain enrolled beyond a certain point, in order to obtain a financial aid payment or insurance benefits.
- The Financial Aid office does keep abreast of this situation; if a student is on probation a second semester then financial aid will be cut-off.
- Perhaps clearer institutional guidance could be given.

3. **AR 4340 Repetition of Unsatisfactory and Satisfactory Coursework**– Beatriz Magallon, Chair of Student Affairs Committee
 - A re-enrollment is defined as enrollment in a course after a “W” was obtained, while a repetition is defined as re-enrollment in a course after an unsatisfactory grade (D, F, NC, NP is obtained has been earned.
 - Three course repeat: a student can repeat a course if he/ she has earned an unsatisfactory (D, F, NP or NC) grade a maximum of three times; the “W” will be calculated in this third enrollment. (W, D, F)
 - When a student obtains a W, D, or F he/she is automatically allowed to enroll a second time.
 - The third re-enrollment (fourth enrollment) is by petition and the final decision for its approval will be made by the Dean of Counseling and Retention.
 - Fourth enrollment is very limited and may be for students in a special program and only by petition.
 - It should be clearly stated that this policy is “retro-actively” enforced.
 - Much of what is occurring is due to changes at the statewide level and changes to Title-5.
 - *Repetition of Satisfactory Coursework is outlined in “B” of the AR 4340 document.*
 - This policy does not apply to all programs. For example, in the Nursing Program if a nursing student fails a course, he/she is out of the Nursing Program and cannot repeat the course without re-admission into the Program. The Nursing Program is more stringent and language may need to reflect this stringency.

4. **AR 4341 Re-Enrollment after Withdrawal Coursework**– Beatriz Magallon, Chair of Student Affairs Committee

Sent back to committee for possible combining of AR 4340 and 4341 for further refinement and possible combining into one new AR.

 - Re-enrollment is defined as enrollment in a course after a “W” was obtained.
 - By the Summer, 2012 a new course repeatability policy must be in our regulations. The AR 4340 and 4341 may need to be combined for simplicity.
 - Recommendation to move the sentence from (1c) “AR 4340 specifies repetition limitations when unsatisfactory grades are obtained” to (1b) for consistency.
 - Suggestion for development of AR language: we could perhaps have bullet items for future AR’s with the specific language to reflect the principles that have been outlined.
 - Change AR language to **unsatisfactory grade** rather than **unsatisfactory coursework**.

5. **Approval of Honoring Personnel For Their Work With Faculty and Students**
 - Peter Sierra: Tutoring Coordinator and Leonard Crawford, EOPS director should be honored at the Senate. Their contributions support the work of the college and faculty. It would be nice to recognize them at the Senate particularly since they will not be present at the time of Recognition Event at end of academic year.

III. Information Items

1. **Update on the Status of the California Community Colleges Student Success Task Force Recommendations**
 - How will equity, access and costs develop? The Chancellor’s Office is crafting the legislation.
 - There may be funds that are not available and will be contingent on participation.
 - a. SB 1143 Update
 - b. ASCCC President’s Update

2. **Spring Senate hours 9:30am-3:00pm Monday through Thursday**

IV. Announcements

- V. **Adjournment**
12:25 p.m.