



SMC ACADEMIC SENATE
Tuesday, September 13, 2011
11:15-12:35 p.m. Business Building Room 144

Present: Anderson, Jamey; Baduel, Zeny; Beardsley, Jason; Bober, Mary; Boosheri, Sara; Breedlove, Karen; Brookins, Greg; Campbell, Laura; Colavito, Mary; Davis Del Piccolo, Guido; Douglas, Judith; Farber, Georgia; Feiger, Tina; Gallogly, Ethan; Goodfellow, Candyce; Graziadei, Keith; Harclerode, Janet; Hotsinpiller, Matthew; Hunt, Steve; Jaffe, Sharon; Jerry, Gina; Jones, Janie; Kawaguchi, Lesley; Klineman, Michael; Kluckhohn-Jones, Lucy; Kraut, Deb; Lewis, Brandon; Londe, Stephen; Magallon, Beatriz; Manson, Laura; Martin, Jim; Mazorow, Moya; Merlic, Jennifer; Moassessi, Mirta; Morris, Peter; Munoz, Maria; Nestler, Andrew; Nightingale, Melody; Oifer, Eric; Pacchioli, Jim; Rogers, John; Rothman, Vicki; Schultz, Christine; Scott, Jacki; Strathearn, Michael; Tilley, Rosilynn; Tovar, Esau; Trujillo, Marc; Van der Ohe, Christina; Zehr, David

Excused: Antrim, Brenda; Bernstein, Terri; Burson, Patricia; Chandler, Fran; Geddes, James; Misaghi, Angelina; Roque, Elaine; Sterr, Susan; Veas, Sal

Absent: Cavanaugh, Jamie; Dalton, Carrie; Della Rocca, Goldenson, Richard; Henderson, John; Kidd, Jo; Kravitz, Peggy; Mobasheri, Fereshteh; Strong, Lydia; Szekely-Garcia, Claudia; Tahvildaran-Jesswein, Richard; Villapando, Alicia

Guests: Mejia, Vanessa; Owens, Michael

I. Call to Order: Meeting called to order at 11:19

II. Public Comments

III. Action Items

1. Approval of the Minutes for August 30, 2011

[Minutes for August 30, 2011](#)

- Motion Moved: Steven Hunt
- Motion Seconded: Laura Manson
- Vote: unanimously passed

2. Approval of Lucy Kluckhohn-Jones as Parliamentarian

- Motion Moved: Mary Colavito
- Motion Seconded: David Zehr
- Vote: unanimously passed

3. Approval of [Student Conduct Appeals Committee](#)

- Motion Moved: Lucy Kluckhohn-Jones
- Motion Seconded: Eric Oifer
- Vote: unanimously passed

4. Approval of New Full-Time Faculty Hiring Ranking Committee

- Listed below are members of the New Full-Time Faculty Hiring Ranking Committee and examples of their diverse contributions to the campus
 - **Zeny Baduel:** CTE area, Former Department Chair, Global Council
 - **Patricia Burson:** student services, Former Chair of Program Review, DPAC HR, Personnel Policies,

- Chair of PDC
- **Laura Campbell:** Basic Skills Coordinator
- **Mary Colavito:** Chair of Program Review; Past Department Chair of Life Sciences; Past Chair of Curriculum
- **Guido Davis del Piccolo:** Chair of Curriculum Committee; Inter-disciplinary Studies
- **Beatriz Magallon:** Chair of Student Affairs, Past Chair of Student Equity Task Force
- **Jenny Merlic:** Chair of chairs; department chair
- **Pete Morris:** Faculty lead of Global Council; campus sustainability
- **Eric Oifer:** Past president; vice-chair of DPAC, Chair of Environmental Affairs Committee (EAC)
- **Vicki Rothman:** Chair of Career Technical Education committee, student services
- **Marc Trujillo:** Senator; Sabbaticals Committee; arts
- **Sal Veas:** DPAC, Technology Committee; Global Council; Past Chair of Business; Past Chair of Curriculum
- General comments:
- Why no representation from Kinesiology?
- The committee members are not representing areas or specific departments; rather they are selected based on their areas of knowledge and experience on campus.
- Janet Harclerode will be Co-Chairing the New Full-Time Faculty Hiring Ranking Committee
- Motion Moved: Tina Feiger
- Motion Seconded: Christine Schultz
- Vote: unanimously passed

5. 2nd read of 2011-2012 Senate Objectives – Janet Harclerode

- Clarification and correction of Academic Senate Objective-2:

Objective 2: Convert the Tutoring Task Force into a Standing Committee charged with advising the College concerning the long-term development and institutionalization of supplemental instruction, tutoring, and other instructional student support services with respect resource allocation and staff training.

- Comments relevant to Academic Senate Objective-9: Create, pilot, and evaluate an annual program review process.
- Program review is every 6 years. Thus annual college planning is difficult to establish with information on 1/6 of the college programs.
- Program Review Committee and DPAC are the target audiences for this objective.
- Objective-9 is based upon the accreditation recommendation for annual review process and the college response October 2010.
- Data are needed for resource planning
- Motion Moved: Eric Oifer
- Motion Seconded: Laura Mason
- Vote: passed
- 1 opposed
- 1 abstention

6. Motion to change Tutoring Task Force to standing committee – Jason Beardsley

- Motion Moved: Jason Beardsley on behalf of Tutoring Task Force
- Motion Seconded: Lucy Kluckhohn-Jones
- Vote: unanimously passed

7. 2nd Read of [AR 4411](#) and [AR 4412](#) – Greg Brookins and Beatriz Magallon

- Greg Brookins is past chair and Beatriz Magallon is current chair of Student Affairs Committee
- Second read AR 4411 and AR4412
- AR 4411 Section 3: Discussion to part of section-3 and reason for striking the phrase that is given below:

- “This includes, but is not limited to, the following actions ~~or attempted actions~~ not authorized by the instructor or testing officer. “
- The discussion of this wording from AR4411 included:
- that it can be difficult to ascertain what is “attempted”
- comparison of the Academic Honesty Code versus criminal activity
- that the interpretation of behavior can be difficult thus supporting the current language
- “an attempted documented action” can still be clear and not necessarily a slippery slope
- hearsay can not be the only basis for disciplinary action
- Chair would support changing the wording back to its original wording
- Motion to include: Andrew Nestler “or attempted action” in 4411
- Motion Seconded: Ethan Gallogly
- Vote: 34 Approval
- 7 Opposed
- 3 Abstentions

- Motion to approve 4411 as amended: passed
- 1 opposed
- 2 abstentions

Discussion of AR 4412: Honor Code/Honor Council

- These are academic conduct codes.
- Goal is to make the three ARs (4410, 4411, 4412) more consistent
- And clarify appeal process
- Communicate the regulations effectively to students
- Addendum to 4412: change consistent with all three ARs

AR 4412 Honor Council: membership shall consist of :

- (From 4A). ... a minimum of two and up to five faculty for membership
- The addendum states a minimum of two (2) and up to five (5) faculty (reference 4.A(1)b
- needs to be consistent with the number of faculty required on Honor Board (AR 4412, 8b)
- needs to be consistent with quorum (AR 4412, 5B)

- Motion Moved
- Motion Seconded: Esau Tovar
- All in favor of calling the question: carried
- Opposed: 4

- Motion: change from 1 to two and correction of typographical error
- Second: Judith Douglas
- Vote: passed
- Opposed: 1
- Abstentions: 2

IV. Information Items

1. [STARS](#) – Eric Oifer, Chair of Environmental Affairs Committee
2. New Faculty Orientation Workshop Schedule

V. Announcements

- Hollywood show presented by Theater and Dance Depts, Sept. 23rd ; 7:30pm
- Speaker on Disability in America

VI. Adjournment @ 12:25 pm

2011-2012 Senate Objectives

Changes and clarifications to the Senate Objectives from the September 6th Executive Committee are **highlighted in yellow** while removed items are noted by a ~~line-through~~. Concerns and comments that were discussed regarding a specific objective are listed below that objective as a bulleted item(s).

1. Address the issue of how best to ~~avoid~~ **prevent** student cheating. Create and disseminate a document listing specific suggestions and effective methods to address the issue of cheating. To help faculty to understand to try to avoid cheating.
 - It is important that faculty clearly communicate to students what activities are considered cheating in each class.

~~2. Convert the Tutoring Task Force into a Standing Committee, which will support student learning activities address student support activities student instructional support services such as tutoring and supplemental instruction.~~

Convert the Tutoring Task Force into a Standing Committee charged with advising the college concerning the long-term development and institutionalization of supplemental instruction, tutoring, and other instructional student support services with respect to resource allocation and staff training.

3. Create a Professional Development Plan based on input from other committees, such as Chairs, Program Review, Ethics and Professional Responsibility, EAC and Budget.
 - It is important to provide individuals the education and awareness of the activities that may or may not be used for flex.
 - It would be useful to obtain a *needs assessment* that would represent the needs which faculty would like addressed through professional development.
4. Support the signing of ‘[The Democracy Commitment](#)’ by reviewing college programs, activities and curricular offerings to determine what is currently being done in support of students’ civic learning, civic engagement and democratic practice in order to provide a baseline for any future related practices and projects.
5. Review existing curriculum and course offerings for courses and sections of courses that could be categorized as “sustainability-related” **or** “sustainability-focused,” with the ultimate goal of qualifying SMC for an [AASHE Sustainability Tracking, Assessment and Rating System \(STARS\)](#) rating.
6. Establish benchmarks for student success (in anticipation of the results of SB 1143). Use these as part of the Dashboard Measures identified by the district in Institutional Effectiveness.

7. Develop Infrastructure for the Study Abroad Program.

- Decisions of the study abroad program should involve the faculty and administrators.
- Structure could come through various committees possibly through a joint committee e.g. Curriculum Committee, Program Review Committee.
- Global Council (GC) may benefit from a formalized senate committee
- More support and credibility can exist if GC obtained Senate committee status but the grassroots efforts should be maintained.
- Global Council has a certain lack of legitimacy without formal committee status and therefore no formal recommendations can come from GC.
- There is a recognition that GC does not have authority to make decisions which was notable with the Study Abroad Program.
- If GC is not part of the Senate or working through the Senate then the decision-making be directed by Administrators.
- GC may have a degree of flexibility without Senate status however it also has less authority.
- This issue should be brought to the Chairs since it will resonate with the Chairs Committee which will help support GC consider a formalized Senate status.
- Discussion with GC should occur before further proceeding on this issue.

8. Adopt a technology plan that guides the District in meeting its technology needs.

- ISC and DE committees will work on objective (8)
- Technology needs will drive this objective (8)

9. Create, pilot, and evaluate an annual program review process.

10. Achieve S/ILO proficiency level.