

Executive Committee

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Carrie Dalton x

Guido Davis Del Piccolo x 3561

Steve Hunt x 4689

Lesley Kawaguchi x 4516

Peggy Kravitz x 4131

Beatriz Magallon x 4275

Jennifer Merlic x 4616

Angelina Misaghi x 8855

Mitra Moassessi x 4057

Pete Morris x 8654

Melody Nightingale x 4568

Elaine Roque x 4859

Vicki Rothman x 4048

Christine Schultz x 4940

Esau Tovar x 4012

Sal Veas x 4617

Santa Monica College Academic Senate

EXECUTIVE COMMITTEE AGENDA

TUESDAY, AUGUST 23, 2011

8:30 am to 2:00 pm

BUNDY 123

To Report Absences Click [HERE](#)

8:30 - 9:00 Continental Breakfast

9:00 - 10:00 Senate Accomplishments and Ongoing Work

- 2010-2011 Senate Objectives and Accomplishments – Eric Oifer, Past President
- Curriculum Update – Guido Davis Del Piccolo, Chair of Curriculum
- Update on One-year Program Review Process – Mary Colavito, Chair of Program Review & Jenny Merilic, Chair of Chairs
- PDC- Opening Day, Steve Hunt and Patricia Burson, PDC Co-Chairs
- Online FLEX update – Steve Hunt and Patricia Burson, PDC Co-Chairs

10:00 - 11:00 New Business

- Full-Time Faculty Hires and Ranking Committee
- Senate Homepage Updates
- PDC Planning Input from chairs committee, program review, institutional effectiveness, etc.
- Student Support Services - institutionalizing the use of the three strategies—Writing Center, Supplemental Instruction, and Tutoring Centers
- Budget and Winter Session

11:00 – 12:00 Committee Structure and Effectiveness

- Membership
- Effective meetings
- Agenda
- Minutes
- Objectives

12:00- 1:00 Lunch

1:00 – 2:00 Senate Objectives for 2011-2012

- Institutional Objectives
- Other Senate Objectives
- Other
 - Campus Safety



Santa Monica Community College District

Master Plan for Education – Institutional Objectives, 2011-2012

Approved by District Planning and Advisory Council July 27, 2011

| Number | Institutional Objectives - New |
|--|--|
| #1 | To complete the development of the “institutional dashboard” and use this along with other tools to evaluate program and institutional effectiveness and as a basis for providing training to members of the college community on the use of data. |
| #2 | To develop and implement a plan to avoid an operating deficit. |
| #3 | To develop and implement a plan to institutionalize ongoing funding for the maintenance of technology, instructional equipment, and facilities. |
| #4 | To develop a comprehensive transportation plan that builds upon the “Any Line, Any Time” public transportation initiative and includes other public transportation initiatives, bicycle support, vanpool and carpool programs, and other alternative modes of transportation. |
| #5 | To support the signing of the ‘The Democracy Commitment’ by reviewing college programs, activities and curricular offerings to determine what is currently being done in support of students’ civic learning, civic engagement and democratic practice in order to provide a baseline for any future related practices and projects. |
| #6 | To develop short-term strategies and a long-term plan toward ensuring appropriate access to tutoring, including possible space allocations, and uniformity in service delivery and staff training. |
| #7 | To implement the findings of the 2010-2011 Basic Skills research project by institutionalizing the use of the three strategies—Writing Center, Supplemental Instruction, and Tutoring Centers—found to have a significant impact on student retention and success. |
| #8 | To develop a plan to define and implement standards for appropriate operations and maintenance of new buildings. |
| #9 | To develop a comprehensive plan that sets annual priorities for institutional resource development in fundraising as well as grants and other types of federal, state, local, and private funding. |
| Institutional Objectives – Continued from 2010-2011 | |
| #10 | To implement annual delivery of standardized training for all college staff engaged in data entry involving either of the two human resources information systems (HRS and ISIS) to reduce the error rate and ensure data integrity. |
| #11 | To create and implement a District-wide professional development plan that includes a teaching and learning needs assessment for faculty development and incorporates CSEA professional development committee recommendations for classified staff development. |

2010-2011 Academic Senate Objectives

1. Participate in the Bridging Research, Information and Cultures Technical Assistance (BRIC/TAP)
COMPLETED
2. Implement and Assess SLO Portal Pilot **COMPLETED**
3. Pilot a series of faculty orientation workshops **COMPLETED**
4. Explore approaches to address cheating **NOT ADDRESSED**
5. Coordinate professional development opportunities information in support of the Colleges effort to develop a professional development plan **ADDRESSED**
6. Enhance understanding of the SMC student population **ADDRESSED**
7. Consider Senate's endorsement/use of Earth Charter **COMPLETED**
8. Develop a plan for technology needs assessment that will address enhancement and replacement of equipment **ADDRESSED**
9. Recommend to District ways to enhance tutoring and generate actionable data **Substantially Completed.**