

**Executive Committee**

Janet Harclerode  
President  
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Eric Oifer  
Past President  
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Recording Secretary  
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Treasurer  
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Jamey Anderson x 3180

Jason Beardsley x 8054

Teri Bernstein x 4645

Greg Brookins x 8510

Patricia Burson x 4691

Laura Campbell x 8626

Jamie Cavanaugh x 3767

Mary Colavito x 4710

Carrie Dalton x

Guido Davis Del Piccolo x 3561

Steve Hunt x 4689

Lesley Kawaguchi x 4516

Peggy Kravitz x 4131

Beatriz Magallon x 4275

Jennifer Merlic x 4616

Angelina Misaghi x 8855

Mitra Moassessi x 4057

Pete Morris x 8654

Melody Nightingale x 4568

Elaine Roque x 4859

Vicki Rothman x 4048

Christine Schultz x 4940

Esau Tovar x 4012

Sal Veas x 4617

**Santa Monica College Academic Senate**

**EXECUTIVE COMMITTEE MINUTES**

**TUESDAY, SEPTEMBER 6, 2011**

**11:15 am to 12:35 pm**

**HSS 261**

**Committee Member Attendees: Jamey Anderson, Jason Beardsley, Teri Bernstein, Patricia Burson, Laura Campbell, Jamie Cavanaugh, Mary Colavito, Guido Davis Del Piccolo, Judith Douglas, Lesley Kawaguchi, Lucy Kluckhohn-Jones, Jennifer Merlic, Pete Morris, Eric Oifer, Elaine Roque, Vicki Rothman, Christine Schultz, Esau Tovar, Sal Veas**

**Guest: Vanessa Mejia**

**Excused: Angelina Misaghi, Melody Nightingale, Carrie Dalton, Steve Hunt**

**Absent:**

**I. Call to Order: 11:20**

**II. Action Items**

**1. Approval of the Minutes for August 23, 2011**

[Minutes for August 23, 2011](#)

**2. Revised wording of [2011-2012 Senate Objectives](#) (in preparation for 2<sup>nd</sup> read at Senate)**

**3. Tutoring Task Force - Formalizing new standing committee: Student Support Services - Jason Beardsley, Chair of Student Support Services**

- Will bring to Senate on Tuesday the scope and function of this committee.

**4. Full-time faculty hire ranking committee**

- Ten new faculty-hires may be under consideration
- Proposed monies to be put aside by Dr. Tsang.
- The Board approval required
- Suggestions for the [Hire Ranking Committee](#) include the following individuals based on the breadth and diversity of their experiences including contributions and awareness in areas of Program Review, Curriculum, Global Citizenship, Counseling, Departmental and College leadership as well as diversity.
- Proposed committee members: Patricia Burson; Mary Colavito Guido Davis del Picco; Beatriz Magallon; Jennifer Merlic; Pete Morris; Melodie Nightingale; Eric Oifer; Vicki rothman (or instructor from this area); Esau Tovar; Sal Veas (may defer to another committee participant).

**III. Information Items**

**1. Senate Orientation Workshops: link to this is available**

- Services for new faculty will be discussed including discussion related to how best to achieve student success

- 1516 Pico: Thursday 3:00-5:00 Foundation Office. First workshop is Sept. 29<sup>th</sup>.
- Workshops will be held the last Thursday or Friday of the month.

## **2. Course Repeatability Discussion**

- Estela Narrie is sitting on Statewide committee that will study the issue of “course repeatability”
- The Concern at the state level is over courses within Physical Education
- Policy is being crafted by the State in the image of SMC which has effectively addressed this concern
- Students are limited in number of courses within a series of courses such as volleyball
- It was also noted that courses within the performing arts require that students have multiple experiences to gain stage proficiency

## **3. STARS – Eric Oifer, Chair of Environmental Affairs Committee**

- Sustainability Tracking Assessment and Rating System (STARS)
- Includes planning, curriculum, governance, buildings
- Utilize this rating system to evaluate what we are doing and sustain the greening of our curriculum
- Self-reporting framework for colleges and universities
- STARS was developed by the Association for the Advancement of Sustainability in Higher Education (AASHE) <http://www.aashe.org/> with broad participation from the higher education
- Environmental Affairs Committee (EAC) will focus on “Senate-related” issues
- We want to create a tool that allows students to view if it is a “sustainability course” that is not available in the course catalog
- The Environmental Affairs Committee (EAC) may function as a resource committee for these issues
- EAC would develop the standards and possibly the Curriculum Committee would approve these standards or perhaps the Chairs would review these within their own departments
- The first goal is to define the terms and then encourage faculty to participate in this process

## **IV. Announcements**

- Whistleblower policy will be discussed in the Senate on Sept. 27<sup>th</sup> if the personnel policies committee is ready to bring it.
- Committee Document should be turned into Janet or Vanessa by Sept. 27<sup>th</sup>
- Please inform Janet if you would like to have any item add to the upcoming Senate Meeting on September 13<sup>th</sup>.

## **V. Adjournment**