

Santa Monica College
Distance Education Committee
Minutes of May 10, 2011

Members: Wendy Parise (chair), Julie Yarrish (vice chair), Al Desalles, Mona Martin, Mona Martin, Dana Del George, Jenny Resnick, Odemaris Valdivia

Members Absent: Peggy Kravitz, Judith Remmes (sabbatical)

Interested parties: Teri Bernstein, Fariba Bolandhemat, Ellen Cutler, *Stephen Druker, *Keith Graziadei, Dan Hurley, *Laura Manson, *Eve Mazzarra, *Christine Miller, *Waleed Nasr, Eric Oifer, *Marilyn Simons, Sal Veas
*Present

The Santa Monica College Distance Education Committee was called to order by Wendy Parise at 2:50 p.m.

Approval of Minutes: In reference to the committee discussion regarding online tutoring, Mona Martin recommended, and the committee agreed that the following be included in the minutes:

- The recommendation was made that an online tutoring model focused on language/writing skills be established. This model to be based in one online class and to include a control group.

A motion to approve the minutes of April 5, 2011 as amended was made by Christine Miller, seconded by Eve Mazzarra, and unanimously approved by the committee.

Chair's Report:

- AR4441 language has been cleaned up and approved by the Academic Senate. Al Desalles questioned what action might be taken if the code is violated.
- At a DPAC meeting Jocelyn Chong presented the long-range model of computing at SMC. The District is considering going to the cloud so that electronic access will be more mobile.

Vice Chair's Report:

- Work is still in progress on the mobile site. A controlled pilot will run during the summer session. We are waiting to be put on Lee's calendar and will launch in the fall.
- There has been an increase in online enrollment in spite of fewer course offerings. We filled 23,311 eCollege seats last year; 23,475 seats this year. Reminder, our eCollege contract now provides for unlimited seat usage (i.e. no per seat charge).

Ongoing Projects:

- A draft document "To Caption or Not to Caption", prepared by Ellen Cutler, was distributed and discussed. Ellen should be available at the next committee meeting to answer questions. It was noted that captioning is funded through a Chancellors Office Grant.
- Wendy, Steve, and Eve previewed the current updates to FAQ 102. There was discussion and suggestions for additional changes.

Committee Members Discussion:

- There will be one more committee meeting this semester. There will be decision on whether or not to have a Geek Club this semester or postpone it at the next meeting..

Adjournment: The meeting was adjourned at 2:00 p.m.

Next Meeting: The next meeting of the Distance Education Committee will be at 12:45 p.m., Tuesday, May 24, 2011, in Library 275 (2nd floor, Conference Room).