

**Santa Monica College**  
**Distance Education Committee**  
**Minutes of 10-5-10**

**Members:** Wendy Parise\* (chair), Julie Yarrish\* (vice chair), Peggy Kravitz\*, Mona Martin\*, Eve Mazzara\*, Judith Remmes\*, Odemaris Valdivia\*

**Members Absent:** Al Desalles

**Interested parties:** Teri Bernstein, Fariba Bolandhemat\*, Ellen Cutler, Dana Del George\*, Stephen Druker\*, Keith Graziadei\*, Dan Hurley, Laura Manson\*, Christine Miller\*, Waleed Nasr, Eric Oifer, Jenny Resnick\*, Marilyn Simons\*, Sal Veas

**Invited Guests:** Kelley Brayton\*, Greg Brookins, Denise Kinsella\*, Judy Penchansky\*  
\*Present

The Santa Monica College Distance Education Committee was called to order by Wendy Parise at 1:50 p.m.

**Approval of Minutes:** A motion to approve the minutes of September 21, 2010 was made by Peggy Kravitz, seconded by Judith Remmes, and unanimously approved.

**Chair's Report:**

- To assist with the assessment of FAC 101, Wendy and Steve have created a spreadsheet for committee members to post comments/suggestions on their assigned site content items. She will forward a link to all parties.
- Wendy is working with the Professional Development Committee regarding the possibly having of a Jeff Borden presentation on Flex Day.

**Ongoing Projects:**

- Judy Penchansky, Kelley Brayton and Denise Kinsella initiated discussion regarding academic integrity as related to distance education. She stated that online students are held to the same rules, regulations and expectations as on ground students and F-1 students receive no special consideration. It was recommended that faculty clearly state and prominently post their policies and expectations. Students should be referred to Judy at first infraction. Kelley and Denise stated that the subject of cheating/plagiarism is covered in Counseling 11. Due to the current difficulty in getting classes, Immigration has increased the limit of 1 online class per semester for F-1 students.

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**Committee Members Discussion/Reports:**

- During committee discussion of cheating and plagiarism the following were among the suggestions/ideas to address this issue that were raised:
  - Counseling 11 modules made available to online faculty
  - Faculty education on learning styles
  - "Traffic School" or referral to the Honor Council for those found cheating
  - Research on academic integrity

**Adjournment:** The meeting was adjourned at 2:00 p.m.

**Next Meeting:** The next meeting of the Distance Education Committee will be at 12:45 p.m., Tuesday, October 19 in Library 275 (2<sup>nd</sup> floor, Conference Room).