

Santa Monica College

Distance Education Committee Minutes of November 16, 2010

Members Present: Wendy Parise (chair), Julie Yarrish (vice chair), Al Desalles, Mona Martin, Eve Mazzara, Judith Remmes, Odemaris Valdivia

Members Absent: Peggy Kravitz

Interested parties: Teri Bernstein, Fariba Bolandhemat, Ellen Cutler, Dana Del George*, Stephen Druker*, Keith Graziadei*, Dan Hurley*, Laura Manson*, Christine Miller*, Waleed Nasr, Eric Oifer, Jenny Resnick*, Marilyn Simons*, Sal Veas

*Present

Wendy Parise called the meeting of the Santa Monica College Distance Education Committee to order by at 12:45 p.m.

Approval of Minutes: A motion to approve the minutes of October 19, 2010 was made by Mona Martin, seconded by Al DeSalles, and unanimously approved.

Chair's Report:

- Wendy updated the committee regarding the status of disciplining online students who cheat with a "time out". Judy Penchansky advised Wendy and Julie that since the A & R's do not specifically address this issue it would be best to report any suspicions to her so that any incidents of cheating could be handled on a case by case basis. This would also allow Judy to maintain records to determine if a student is cheating in numerous classes. For now faculty should put students on notice by instituting preventative measures, posting information and the consequences of cheating in their syllabus, and immediately report incidents to Judy. After discussion, the committee members agreed that over winter they would craft appropriate language to address this.
- Wendy reported that she and Keith Graziadei participated in a @One class which they both found valuable and would recommend for online faculty.
- Opening Day: Jeff Borden will be the keynote speaker as well as offer two afternoon training/demonstration sessions and D.E. will use the afternoon sessions to hold Geek Club.

Vice Chair's Report:

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Ongoing Projects:

- FAC 101 Update –
 - Julie reported that FAC 101 is underutilized by DE faculty as well as other faculty. Every SMC faculty member has access. There are over 2,000 people in this one shell and of those only 299 users have logged in over all these years. Some user statistics include:
 - 25 users logged for 2 minutes
 - 17 users logged for 3 minutes
 - 24 of the total 299 users logged into FAC 101 for more than 90 minutes and of those 24 users, 18 are faculty who are working in and authoring the FAC 101 shell.
 - Suggestions included
 - Notification to faculty when new information is posted
 - Simplify the site
 - Color code the site
 - Ongoing dialog on how to present and organize information
 - Search engine
 - Two components – FAC 101 = What’s Needed; and FAC 102 = Technology/What’s Available

Committee Members Discussion/Reports:

- After brief discussion it was agreed that the last Committee meeting of the semester (November 30) will be devoted to the Geek Club. Keith will do a presentation on voice threads and twitter and Wendy on NING, a social networking site that may be of particular interest to educators. Munchies will be welcome and appreciated.

Adjournment: The meeting was adjourned at 2:00 p.m.

Next Meeting: The next meeting of the Distance Education Committee will be Tuesday, November 30 at 12:45 p.m. in Library 275 (2nd floor, Conference Room).