

ACADEMIC SENATE
AGENDA

Tuesday, February 24, 2004

The Santa Monica College Academic Senate will meet in **B144** at **11:15 a.m.**

❖ Senate agendas are available at www.academicssenate.com

AGENDA

Public Comments:

Information Items:

1. President's Report -- Lesley Kawaguchi
2. Accreditation -- Gordon Dossett
3. Professional Development -- Peter Morse
4. Personnel Policies -- Michael Soldatenko
5. Elections and Rules -- Richard Tahvildaran-Jesswein
6. Sabbaticals -- Sharon Jaffe
7. Student Affairs -- Esau Tovar
8. Program Review -- Janet Harclerode
9. Distance Education -- Fariba Bolandhemat

Action Items:

1. Approval of the minutes of the Dec. 9, 2003, Academic Senate meeting
2. Equity Money Resolution -- Academic Senate Executive Committee

New Business:

Adjournment

NEXT REGULARLY SCHEDULED MEETING: March 16, 2004

Action Items: Feb. 24, 2004

SUBJECT 1: APPROVAL OF THE MINUTES OF DEC. 9, 2003

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

Minutes of the December 9, 2003, Academic Senate Meeting

Present:: Suzanne Borghei, Alan D. Buckley, Mary Colavito, Guido Davis Del Piccolo, Frank Dawson, Charles Donaldson, Gordon Dossett, Vicky Drake, Tina Feiger, Gilda Feldman, Laurie Frederic, Dennis Frisch, Makiko Fujiwara-Skrobak, Diane Gross, Janet Harclerode, Steve Hunt,

Sharon Jaffee, Gina Jerry, Lesley Kawaguchi, John Kennedy, Lucy Kluckhohn, Deborah Kraut, Fran Manion, Laura Manson, Dana Morgan, Peter Morse, Toni Randall, Susan Sterr, Jim Stramel, Richard Tahvildaran-Jesswein, Dayna Taus, Gary Todd, Esau Tovar, Sal Veas, Linda Webster, David Zehr.

Excused: Barbara Baird, Fran Chandler, Ethan Gallogly, Michael Soldatenko, Elena Stark,

Absent: Brenda Antrim, Rory Barnett, Espy Bolivar-Owen, Roma Brownlie, Katarina Cerovic, Gwen Dophna, Georgia Farber, Kathy Flynn, Lynn Goodin, Christian Hart, John Henderson, Janie Jones, Helen LeDonne, Ricky Manoff, Moya Mazorow, Kymberlyn McBride, Suzanne McDonald, April Mizuki, Pete Morris, Jim Pacchioli, Sue Ann Pinner, Paris Poirier, Anne Powers, Elaine Roque, Vicki Rothman, Saul Rubin, Stuart Sam, Barbara Schelbert, Lantz Simpson, Howard Stahl, Marc Trujillo, Robert Ware.

Guests: Fariba Bolandhemat, Maria Alvarado, J. B. Quevedo

Chair Kawaguchi declared a quorum at 11:10 a.m.

Public Comments: None.

Information Items:

1. President's Report , Lesley Kawaguchi

- Gloria Bando will serve as Academic Senate office assistant.
- The resolution from Information Services concerning redesign of the College website was welcomed by Randy Lawson. Steve Hunt, Sal Veas, Kathy Sucher, Jennifer Merlic, and Peter Morse have been suggested as persons who could serve on a committee to consider changes to that website.
- Overseas academic programs may be reinstated. Randy Lawson has discussed the possibility of restoring Ed Tarvyd's Tahiti program and maybe restoring the Norway program.
- Randy Lawson has asked that the Student Affairs Committee draw up administrative regulations regarding the granting of honorary AA degrees.

2. Administrative Regulation 4310.1, Gina Jerry, Chair, Student Affairs.

- Senators suggesting sending the proposed regulation, concerning granting of "Incomplete" grades, to departments for their consideration.

3. Legislative Affairs, Richard Tahvildaran-Jesswein

- M/S (Tahvidaran-Jesswein/Donaldson) that the Academic Senate should invite presidential candidates to campus. **Approved** by a voice vote.

Action Items:

1. Approval of Minutes, December 2, 2003

- M/S (Frisch/Feldman). **Approved unanimously** as perfected.

2. Second Reading of Administrative Regulation 4111.4, Gina Jerry, Chair, Student Affairs

- Section 3 of the draft, "Mandatory Assessment, Course Placement, and Challenge Procedures," was amended adding a new section "E," as follows: "Once a student enrolls in an English, ESL, or a math course at SMC, the student may not re-take the placement examination for that subject area."
- M/S (Zehr/Feiger). Second reading **approved unanimously** as perfected.

3. Second Reading of Administrative Regulations 4331 and 4332, Gina Jerry, Chair, Student Affairs

- M/S (Dossett/Veas). **Approved unanimously.**
- 4. First Reading of Administrative Regulation 4411, Gina Jerry, Chair, Student Affairs
 - M/S (Dossett/Veas) to return the proposed regulation to committee in order to clarify Section 2.b. Return to committee **approved unanimously.**
- 5. New and Distance Education Courses, Sal Veas, Chair, Curriculum Committee
 - New Course ESL 25: Composition Fundamentals Review for Nonnative Speakers
 - Distance Education Course Accounting 11: Cost Accounting.
 - **Approved unanimously.**

M/S/approved (Donaldson/Soldatenko) adjourning at 12:03 p.m.

SUBJECT 2 EQUITY MONEY RESOLUTION -- Academic Senate Executive Committee

WHEREAS Associate Faculty play an integral role at Santa Monica College, and

WHEREAS in 2001 legislation was passed and categorical funding set aside to help close the inequities between full time and associate faculty by providing additional funding to associate faculty for their salaries, and

WHEREAS the Board of Governor's Policy Statement regarding these funds states in part, "The funds in Schedule (16) of this item shall be allocated solely to increase compensation for part-time faculty from the amounts previously authorized," and "These funds are to be used to assist districts in making part-time faculty salaries more comparable to full-time salaries for similar work, as determined by each district's local collective bargaining unit." and

WHEREAS AB 3099 (1996), AB 301 (1997), and AB 420 (1999) were passed to provide funding for part-time faculty office hours and health benefits, and

WHEREAS all these funds may be folded into the base or general funding;

BE IT RESOLVED that the Academic Senate supports the intentions of the original 2001 legislation and honors Santa Monica College's associate faculty by insisting these monies continue to be kept as categorical programs, to be used for the purposes they were intended.