

ACADEMIC SENATE AGENDA

Tuesday, February 22, 2005

The Santa Monica College Academic Senate will meet in **B144** at **11:15 a.m.**

❖ ❖ Senate agendas are available at www.academicssenate.com

AGENDA

Information Items:

1. President's Report -- Lesley Kawaguchi
 - a. Process to create the District Planning and Advisory Council
 - b. Budget and enrollment
 - c. Student Equity Plan
 - d. New part-time Senator: Steve Soucy, Business Department
 - e. New managers introduction: **Dr. Georgia Bauman**, instructional services director; **Leonard Crawford**, EOPS director; **Kiersten Elliott**, assistant dean of enrollment services; **Jacqueline Nagatsuka**, institutional research director; **Laurie McQuay-Peninger**, director of grants; **Steve Myrow**, financial aid director; **George Teroy**, accounting manager.
2. Sabbaticals and Fellowships -- March 7 deadline -- Marce Kelly, chair
3. Elections and Rules -- Spring elections -- Peter Geltner, chair
4. "Listening Tour" -- Richard Tahvildaran-Jesswein, president-elect
5. Professional Development -- Flex Day, March 10 -- Peter Morse, chair
6. Title V grant -- Janet Harclerode, Instructional Faculty Leader

Action Items:

1. Approval of the minutes of the December 14, 2004, Academic Senate meeting
2. Second Reading of BP 1215 (Awarding of Honorary Degrees) -- Student Affairs Committee, Esau Tovar, chair

Old Business:

New Business:

Public Comments:

Adjournment

NEXT SCHEDULED MEETING: March 8, 2005

Action Items: Feb. 22, 2005

SUBJECT 1: APPROVAL OF THE MINUTES OF DEC. 14, 2004

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

Minutes of the December 14, 2004, Academic Senate Meeting

Present: Brenda Antrim, Garen Baghdasarian, Fariba Bolandhemat, Greg Brookins, Alan D. Buckley, Fran Chandler, Elizabeth Chávez, Cary Childress, Mary Colavito, Guido Davis Del Piccolo, Tina Feiger, Gilda Feldman, Dennis Frisch, Peter Geltner, Carl Gettleman (*Classified Senate*), John Henderson, Steve Hunt, Josh Kanin, Lesley Kawaguchi, Marcella Kelly, Lucy Kluckhohn Jones, Fran Manion, Ricky Manoff, Laura Manson, Moya Mazorow, Suzanne McDonald, April Mizuki, Pete Morris, Sue Ann Pinner, Elaine Roque, Saul Rubin, Susan Sterr, Michael Strathearn, Richard Tahvildaran-Jesswein, Gary Todd, Esau Tovar, Odemaris Valdiva, Sal Veas, Albert J. Wong, David Zehr.

Excused: Vicki Drake, Makiko Fujiwara-Skrobak, Ethan Gallogly, Janet Harclerode, Peter Morse, Vicki Rothman, Marc Trujillo.

Absent: Espy Bolivar-Owen, Suzanne Borghei, Nate Brown, Katarina Cerovic, Georgia Farber, Kathy Flynn, Robert Foster (*Associated Students*), Lynn Goodin, Diane Gross, Christian Hart, Christine Holmgren, Janie Jones, John Kennedy, Helen LeDonne, Jim Pacchioli, Paris Poirier, Toni Randall, Christine Schultz, Lantz Simpson, Eleanor Singleton, Marci Spiegler, Howard Stahl, Robert Ware.

Guests: Juan Quevado, Phil Hendricks, Maria Alvarado.

Chair Kawaguchi declared a quorum at 11:07 a.m.

Information Items:

1. President's Report, Lesley Kawaguchi, President
 - o Governance Structure Work Group. The Work Group has postponed its December 17 meeting until January 25.
 - o Fulltime Faculty Hiring, Budget Issues. The College appears to be approximately 800 FTEs short of its Fall 2004 enrollment target, representing perhaps \$2.5 million in state apportionment.
 - o Student Equity Plan. There will be a meeting today from 1 to 2 p.m., focusing on student retention.
 - o New Appointments--Distance Education, Social Committees. Judith Remmes will assume the chair of the Distance Education committee for Spring 2005 and Linda Sinclair will chair the Social Committee in that semester.
2. Stanback-Stroud Diversity Award Nominee, Peter Geltner, Elections and Rules
 - o The Academic Senate has nominated Professor Karen Gunn for the award.

Action Items:

1. Approval of Minutes, November 16 and November 30, 2004
 - o M/S (Tovar/Feiger) November 16, 2004, minutes as perfected. **Approved unanimously.**
 - o M/S (Tovar/Feiger) November 30, 2004, minutes. **Approved unanimously.**
2. New and Distance Education Courses, David Zehr, Curriculum Committee.
 - o New Courses: Accounting 6, "Accounting Consolidation;" Accounting 7, "Accounting Special Topic;" KIN/PE 19E, "Pilates Mat Exercise;" KIN/PE 59A, "Beginning Beach Volleyball;" KIN/PE 59B, "Intermediate Beach Volleyball;" KIN/PE 59C,

- "Advanced Beach Volleyball;" and Theatre Arts 46, "Comedy Acting Workshop."
Approved unanimously.
- Distance Education Courses: Accounting 6, Accounting 7; ESL 20Am ESL 20B; and, Geography 3. **Approved unanimously.**
3. First Reading of Administrative Regulation 4432, "Distribution and Posting of Publicity," and proposed changes to draft Board Policy 1215, "Awarding of Honorary Degrees," Esau Tovar, Student Affairs .
- M/S (Tovar/Zehr) First Reading of AR 4432. **Approved unanimously.**
 - M/S (Antrim/Tahvildaran-Jesswein) First Reading of BP 1215. **Approved unanimously.**
4. Possible Revised Draft of Board Policy 2250
- Discussion included omission of word "all" ("all matters") and inclusion of collective bargaining exception to Council responsibility.

Old Business: None.

New Business: None.

Public Comments: None.

M/S/approved (Tahvildaran-Jesswein/Kanin) adjourning at 12:33 p.m.

**SUBJECT 2: SECOND READING OF BP 1215 -- AWARDING
HONORARY DEGREES -- ESAU TOVAR, CHAIR,
STUDENT AFFAIRS COMMITTEE**

BP 1215 Awarding of Honorary Degrees (pending) -- Student Affairs
Committee Recommended Changes

The Board of Trustees of the Santa Monica College District may confer upon an individual worthy of recognition an honorary associate degree in the name of Santa Monica College. The purpose of this award shall be to:

- ◆ Recognize excellence and extraordinary achievement in significant areas of human endeavor, within which are embodied the objectives and ideals of Santa Monica College;
- ◆ Honor meritorious and outstanding service to Santa Monica College, the community, or to humanity; and
- ◆ **Recognize men and women whose lives and significant achievements serve as examples for Santa Monica College students.**

The Board will generally award no more than two honorary degrees in any academic year. The honorary associate degree shall be presented to the recipient at graduation.

The Board hereby directs the Superintendent/President to establish a procedure by which individuals may be nominated and selected for this honor in consultation with the Academic Senate.

Reference: Education Code Section 72122

Reviewed and Adopted: