

*ACADEMIC SENATE*  
*AGENDA*  
*Tuesday, June 7, 2005*

The Santa Monica College Academic Senate will meet in **B144** at **11:00 a.m.**

❖ ❖ Senate agendas are available at [www.academicssenate.com](http://www.academicssenate.com)

**AGENDA**

Information Items:

1. President's Report -- Lesley Kawaguchi

Action Items:

1. Approval of the minutes of the May 24, 2005 Academic Senate meeting
2. Distance Education Courses and American Cultures Course -- Curriculum Committee, David Zehr, chair
3. Revisions to 2004-2005 Academic Senate Budget -- Treasurer, Odemaris Valdivia

Old Business:

New Business:

Public Comments:

**Adjournment**

**Next Scheduled Meeting: September 6, 2005**

**Action Items: June 7, 2005**

**SUBJECT 1: APPROVAL OF THE MINUTES OF May 24, 2005**

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

**Minutes of the May 24, 2005, Academic Senate Meeting**

**Present:** Brenda Antrim, Garen Baghdasarian, Espy Bolivar-Owen, Suzanne Borghei, Greg Brookins, Nate Brown, Alan D. Buckley, Katarina Cerovic, Fran Chandler, Elizabeth Chávez, Cary Childress, Mary Colavito, Guido Davis Del Piccolo, Tina Feiger, Gilda Feldman, Kathy Flynn, Dennis Frisch, Makiko Fujiwara-Skrobak, Peter Geltner, John Henderson, Christine Holmgren, Steve Hunt, Josh Kanin, Lesley Kawaguchi, Marcella Kelly, John Kennedy, Lucy Kluckhohn Jones, Helen LeDonne, Ricky Manoff, Laura Manson, Moya Mazorow, Suzanne McDonald, Pete Morris, Peter Morse, Jim Pacchioli, Vicki Rothman, Saul Rubin, Christine Schultz, Lantz Simpson, Linda Sinclair, Steve Soucy, Marci Spiegler, Michael Strathearn, Richard Tahvildaran-Jesswein, Gary Todd, Esau Tovar, Marc Trujillo, Odemaris Valdiva, Albert J. Wong, David Zehr.

**Excused:** Vicki Drake, Ethan Gallogly, Janet Harclerode, Toni Randall, Elaine Roque, Eleanor Singleton, Susan Sterr.

**Absent:** Georgia Farber, Robert Foster (*Associated Students*), Carl Gettleman (*Classified Senate*), Lynn Goodin, Diane Gross, Christian Hart, Janie Jones, Fran Manion, April Mizuki, Sue Ann Pinner, Paris Poirier, Judith Remmes, Howard Stahl, Robert Ware.

**Guests:** Abel Sykes, Mita Moassessi, Barbara Baird, Maria Alvarado, Dana Morgan, Lisa Rose, Chunghi Yu, Kenneth Mason, Janet Kretschmer.

Chair Kawaguchi declared a quorum at 11:18 a.m.

Richard Tahvildaran-Jesswein asked unanimous consent to suspend agenda order and move directly to action items. **Unanimous consent was given.**

**Public Comments:** The Faculty Adviser of the *Corsair* expressed her opposition to restricting media access to constituent group discussions of the Superintendent/Presidential search.

**Action Items:**

1. Approval of Minutes, May 10, 2005
  - o M/S (Tahvildaran/Jesswein). **Approved unanimously.**
2. Second Reading, Administrative Regulations 4340 and 4341, Esau Tovar, Student Affairs
  - o M/S (Tahvildaran-Jesswein/Mazarow). **Approved unanimously.**
3. Second Reading, Administrative Regulations 3230 and 3211.1, Christine Holmgren, Personnel Policies.
  - o M/S (Tahvildaran-Jesswein/Zehr). **Approved unanimously.**
4. Second Reading, Board Policy on Copyright, Steve Hunt, Information Services.
  - o M/S/approved (Antrim/Tahvildaran-Jesswein). **Approved unanimously.**

**Old Business:**

1. Academic Senate By-laws Revisions, Peter Geltner, Elections and Rules.
  - o M/S (Tahvildaran-Jesswein/Sinclair). **Approved unanimously.**

**New Business:** None.

**Information Items:** None.

M/S/approved (Tahvildaran-Jesswein/Mazarow) adjourning at 11:45 a.m.

**SUBJECT 2: DISTANCE EDUCATION COURSES AND AMERICAN CULTURES COURSE -- Curriculum Committee, David Zehr, chair**

Distance Education:

**English 31: Advanced Composition.** This is an existing course. Department Vote: 27-0

**English 51: Literature of the Bible: Old Testament.** This is an existing course.

Department Vote: 27-0

**English 52: Literature of the Bible: New Testament.** This is an existing course.

Department Vote: 27-0

American Cultures Option:

**Music 33: Jazz in American Culture.** This is an existing course.

**SUBJECT 3: REVISED ACADEMIC SENATE BUDGET, 2004-2005 --  
Treasurer, Odemaris Valdivia**

**As of June 1, 2005**

<i>Santa Monica College Academic Senate Budget</i>			
<i>July 1, 2004 through June 30, 2005</i>	<i>2001 - 02</i>	<i>Proposed 2004 - 05</i>	<i>Actual 2004 - 05</i>
<b>Starting Bal - Cash on Hand July 1, 2004</b>			\$ \$5,614,608
<b>Cash Receipts</b>			
Faculty Association	\$10,380	\$10,000	\$9,135
Reunion Breakfast	\$0	\$1,000	
Other Social Committee Functions	\$4,068	\$1,000	
Rose Garden (Gelvin)			\$ 1,605
<b>Cash Receipts Total</b>	<b>\$14,448</b>	<b>\$17,614</b>	<b>\$16,348</b>
<b>District Contribution</b>			
Conferences	\$6,800	\$4,872.00	\$3,968.00
Reassigned Time (1.6 FTE)		\$120,442.00	\$151,346.00
Supplies	\$527	\$1,000.00	\$500.00
ASCCC Membership	\$3,000	\$3,000.00	\$0.00
<b>District Contribution Total</b>	<b>\$10,327</b>	<b>\$129,314.00</b>	<b>\$155,814.00</b>
<b>Total Receipts</b>	<b>\$24,775</b>	<b>\$146,928.00</b>	<b>\$172,161.08</b>
<i>July 1, 2003 through June 30, 2004</i>		<i>Proposed 2004 - 05</i>	<i>Actual 2004 - 05</i>
<b>Cash Disbursements</b>			
ASCCC Dues (D)	3000	\$3,000	
District - Salary and Benefit Expended Amount		\$112,896	
Non-Teaching Release Time			\$100,19
Non-Teaching, Spec. Assign			\$4,71
Non-Teaching, Spec. Assign H			\$5,99
Clerical			\$2,31
Employee Benefits			\$27,73

Donations:

SMC Foundation Donation		\$0	
Student Emergency Fund Donation		\$1,000	
Operational:			
Supplies - (District Fund)		\$500	
Equipment		\$500	
Petty Cash/Misc	226	\$250	\$5
Stationery	72	\$50	
Gifts			\$18
Website Fees:			
Academic Senate Web site	522		\$52
Website Campus Voting Online			\$39
Conference Fees (District Fund)	6800	\$5,000	
Fall/Spring Plenary Session - (District Paid)			\$3,94
Fall/Spring Plenary Session - (Senate Paid)			\$1,03
Conferences and Senate Business:			
Senate Business			\$22
Statewide Senate meetings			\$2
Costs:Interviews/Participations			\$77
Other Conferences			\$49
Senate Retreat	5500	\$6,000	\$1
Professional Development (Speakers, etc)	0	\$1,500	
Executive Socials:	990	\$2,000	
End of year - Brkfast Exec - 2004			\$11
Reunion Breakfast (2004/2005)	3294	\$2,000	\$1,05
Exec Lunch			\$14
Exec Social at Kawaguchi's			
Other Social Committee Functions:	3796	\$1,500	
Dr. Robertson Reception			\$28
Spring Social			
End of the Year Social			
<b>Total Disbursements</b>	<b>24200</b>	<b>\$136,196</b>	<b>\$150,21.</b>
<b>Net = Receipts - Disbursements</b>	<b>575</b>	<b>\$10,732</b>	<b>\$21,95</b>
<b>Cash on Hand - June 30</b>			