

ACADEMIC SENATE

AGENDA

Tuesday, September 7, 2004

The Santa Monica College Academic Senate will meet in **B144** at **11:15 a.m.**

❖ ❖ Senate agendas are available at www.academicssenate.com

AGENDA

Public Comments:

Information Items:

1. President's Report -- Lesley Kawaguchi
 - a. Senate committees -- Introduction of chairs
 - b. Part-time faculty Senators
 - c. ASCCC Relations with Local Senates
 - d. Bond
 - e. California Performance Review
 - f. Governance Structure Work Group
 - g. Associated Students Voter Registration Drive
 - h. Coordinating Council
2. Professional Development Committee -- Opening Day -- Peter Morse
3. Tentative Academic Senate Budget, 2004-2005 -- Fran Manion (To be distributed at the meeting)

Action Items:

1. Approval of Lucy Kluckhohn as acting parliamentarian for the Academic Senate.
2. Approval of the minutes of the June 8, 2004, Academic Senate meeting
3. Approval of Judith Douglas and Sharon Jaffe to the Curriculum Committee
4. Second Reading of AR 4112 -- High School Concurrent Enrollment and Dual Enrollment

New Business:

Adjournment

NEXT SCHEDULED MEETING: SEPT. 21, 2004

Action Items: Sept. 7, 2004

SUBJECT 1: Academic Senate President wishes to appoint Lucy Kluckhohn as acting parliamentarian for the Academic Senate.

SUBJECT 2: APPROVAL OF THE MINUTES OF JUNE 8, 2004

It is recommended that the minutes from the following meeting of the Santa Monica College Academic Senate be approved as distributed:

Minutes of the June 8, 2004, Academic Senate Meeting

Present: Brenda Antrim, Barbara Baird, Fariba Bolandhemat, Espy Bolivar-Owen, Suzanne Borghei, Roma Brownlie, Alan D. Buckley, Katarina Cerovic, Fran Chandler, Mary Colavito, Guido Davis Del Piccolo, Charles Donaldson, Gordon Dossett, Vicky Drake, Tina Feiger, Gilda Feldman, Laurie Frederic, Dennis Frisch, Makiko Fujiwara-Skrobak, Diane Gross, Janet Harclerode, Christian Hart, John Henderson, Steve Hunt, Sharon Jaffee, Lesley Kawaguchi, John Kennedy, Lucy Kluckhohn, Ricky Manoff, Laura Manson, Kymberlyn McBride, Suzanne McDonald, April Mizuki, Dana Morgan, Pete Morris, Peter Morse, Jim Pacchioli, Anne Powers, Toni Randall, Vicki Rothman, Barbara Schelbert, Lantz Simpson, Michael Soldatenko, Howard Stahl, Elena Stark, Susan Sterr, Richard Tahvildaran-Jesswein, Dayna Taus, Gary Todd, Esau Tovar, Robert Ware, David Zehr.

Excused: Deborah Kraut, Moya Mazorow.

Absent: Rory Barnett, Gwen Dophna, Georgia Farber, Kathy Flynn, Ethan Gallogly, Lynn Goodin, Janie Jones, Helen LeDonne, Fran Manion, Sue Ann Pinner, Paris Poirier, Elaine Roque, Saul Rubin, Jim Stramel, Marc Trujillo, Linda Webster.

Guests: J. B. Quevado, Ana Maria Jara, Gloria Bando, Maria Alvarado, Ken Mason, Mitra Moassessi.

Chair Kawaguchi declared a quorum at 11:10 a.m.

Public Comments:

1. Los Angeles Hotel Workers Action, Kenneth Mason, Vice-president, Faculty Association
 - o The Faculty Association encourages its members to support the call of L.A. hotel workers for fair contracts with local employers by contacting the general managers of various hotels in our community.
2. District Benefits, Dennis Frisch, Negotiating Team
 - o Prof. Frisch mentioned that health benefits are likely to be a contentious issue in the current negotiations with the District.

Information Items:

1. President's Report, Lesley Kawaguchi, President
 - o The June Board of Trustees' meeting was dominated by discussion of the proposed November 2004 bond issue. The Executive Committee will meet to discuss the role of the faculty in planning this matter.
 - o A memorial service will be held for Dr. Dot Gelvin on June 16, 12:30 p.m.
2. Recognition Breakfast, Kym McBride, Social
 - o Tickets are available for the June 16 event.

Action Items:

1. Approval of Minutes, May 18 and June 1, 2004, as perfected
 - o M/S (Tahvildaran-Jesswein/Antrim). **Approved unanimously.**

2. Second Reading of revised Administrative Regulation 4321 (Withdrawals), Esau Tovar, Student Affairs.
 - M/S (Zehr/Tahvildaran-Jesswein). **Approved unanimously** as perfected.
3. First Reading of Administrative Regulation 4340 (Course Repetition) and Administrative Regulation 4341 (Repetition of Withdrawal Coursework), Esau Tovar, Student Affairs.
 - M/S (Tahvildaran-Jesswein/Borghei). **Approved unanimously** as perfected.
4. First Reading of Administrative Regulation 4113 (High School Concurrent Enrollment and Dual Enrollment), Esau Tovar, Student Affairs
 - M/S (Tahvildaran-Jesswein/Morse). **Approved unanimously.**
5. New Courses and Certificates, David Zehr, Curriculum.
 - Counseling 16 (Job Success Skills), E.T. 62 (History of Visual Effects), History 48 (Nonviolent Resistance), O.I.S. 5 (Office Skills for the Office), O.I.S. 5 (distance education) and Accounting 5 (distance education), and General Office Certificate and Website Software Specialist Certificate. **Approved unanimously.**
6. Resolution regarding roles for distance education courses, Fariba Bolandhemat, Distance Education.
 - M/S (Tahvildaran-Jesswein/Gross). **Approved unanimously.**
7. Resolution on Academic Senate participation in Coordinating Council, Executive Committee.
 - **Therefore Be It Resolved That**, The Academic Senate shall participate in a College-wide planning body once one has been established by the District Board of Trustees, based upon mutual agreement among the Administration, Academic Senate, Classified Senate, Faculty Association, California State Employees Association Chapter 36, and the Associated Students. **Approved unanimously.**
 - M/S (Chandler/Frisch), accepting a friendly amendment (Tahvildaran-Jesswein), as follows: "The Academic Senate understands that all subsidiary organs of the College-wide Coordinating Council, including the Budget Committee, fall within the purview of the Senate Resolution, 'Subject 7,' adopted on June 8, 2004." **Approved unanimously.**

M/S/approved (Zehr/Tahvildaran-Jesswein) adjourning at 12:03 p.m.

SUBJECT 3: The Academic Senate President wishes to appoint Judith Douglas and Sharon Jaffe to one-year terms to the Curriculum Committee.

SUBJECT 4: CONCURRENT HIGH SCHOOL ENROLLMENT AND DUAL ENROLLMENT -- Student Affairs Committee, Esau Tovar, Chair

ARTICLE 4100 ADMISSION AND REGISTRATION

AR 4113 High School Concurrent Enrollment

High School Concurrent Enrollment permits high school students the opportunity to enroll in courses at Santa Monica College or at the high school site for educational enrichment. The purpose of the program is to provide “advanced scholastic”, “educational enrichment opportunities for a limited number of eligible pupils: as defined by Education Code section 48800 and 76002.

Enrollment fees will be waived for high school students participating in High School Concurrent Enrollment . All other fees, including non-resident tuition apply.

Students are limited to six units, or two classes, per semester. Students will not be allowed to take courses in subject areas that the student previously received a grade below a C, whether taken at the college or high school level.

Requirements for High School Concurrent Enrollment

Admission of high school students is permitted for educational enrichment opportunities under certain conditions.

1. The student must have completed the 9th grade or equivalent. Students who have not completed the 9th grade by the beginning of the term for which the student wishes to attend, will need to achieve a minimum score of 850 on the SAT, which can be administered by SMC.
2. High School Concurrent Enrollment students will not be allowed to enroll in any physical education courses.
3. At the time that ~~of submitting~~ an application is submitted, the student must adhere to the following guidelines:
 - a. Submit a Santa Monica College High School Concurrent Enrollment Approval form which includes:
 - i. Signature of high school ~~counselor~~, principal or ~~assistant principal~~ designee with his/her title, which states specific course(s) for which the student has been approved to take during that semester or term. Students will be limited to taking only those courses.
 - ii. Signature of parent or legal guardian.
 - b. This form with all appropriate signatures, as well as a copy of the student's high school transcript, will be required prior to the student's enrollment in each term.
 - c.
4. High School Concurrent Enrollment students must take both the Math and English Assessment exams and meet any class prerequisites prior to the student's initial enrollment. To qualify to participate in the program, students must place into level B English, or higher, regardless of the course they wish to take.
5. Credit awarded for courses taken at Santa Monica College may be used to satisfy high school subject or credit requirements, as defined by the student's high school.
6. Students wishing to forfeit the college credit must file the College Credit Forfeiture Request form within the first two weeks of the term. This decision is not reversible.
7. High School Concurrent Enrollment students may participate in extra-curricular activities only at the high school level.

Reference: Education Code Sections 48800 and 76001

Reviewed and/or Updated: 8/31/2004

