

Joint Academic Senate & Student Affairs Committee
Minutes Tuesday, November 30, 2010

Attendees: **Gregory Brookins, Denise Kinsella, Benny Blaydes, Laurie Guglielmo, Nathalie Laille, Claudia Szekely, Ronnie Felder (Admissions), Kiersten Elliott, Calvin Marshall, Benny Blaydes, Ronnie Felder, Gail Fukuhara, Lucy Kluckhohn-Jones, Ramin Nematollahi, Mike Tuitasi, Chris Young**

Excused/Absent: Claudia Szekely

Call to order 2:20 p.m.

1. Review of minutes from 11-16-2010 approved.
2. Announcements/Updates
 - a. 4353.1 Reduced Course Load for Full Time Disabled Students, to be sent through second read.
 - b. 4311.5 - Grade Entries
 - i. The term "Actively Enrolled" was questioned in the Senate. For this read, the committee will leave "as is" and will determine whether to address its use in Spring, if usage is determined to create ambiguity.
 1. 3. A, 3.c Incomplete symbols only given on the "approval of the faculty member" change from current wording stating "designated staff members"
 - ii. Evaluative and non-evaluative grades was also discussed and clarified.
 - c. 4210, 4210.1 & 4210.2 - F-1 International Students
 - i. 4210
 1. 4210.1 – designated as "other temporary non-immigrant status"
 2. F2, J2 do not need to be separate from any other non-immigrant status
 3. To be submitted at the next exec meeting
 - d. Add code policy – Student tips
 - i. When complete, it was recommended that tips be published on admissions webpage, Ask Pico, and as part of enrollment information
 1. Will make additional recommendations to students which include promptly informing the instructor that an awarded add code will not be used when a student is no longer interested in the class.
 2. Further discussion tabled to spring 2011 agenda
 - e. 4350 – Graduation Requirements Review (details)
 - i. Credit Normally Allowed – Separated into 2 year college and 4 year college categories.
 1. 2 year college
 - a. All course work applicable (...)
 2. 4 year college
 - a. All course work completed at a regionally accredited college...
 - b. Start sentence with "A maximum of 9 units of upper division..."

- i. Subject credit can be applied
- c. Discussion re: of changing 9 units to a “maximum of 12 units or 50% of units for the major” to allow students to attain A.A. degree in their major in a more timely manner. Or removing units all together and replacing it with a 50% maximum.

3. Meeting adjourned 3:49 p.m.