Objective #3

“All first-time in college students engage in GUIDED career exploration within their first semester.”

Presented by
Jenna Gausman, Career Counselor – Work Team Leader
Erin Cue, Faculty - Psychology Department
Vanessa Bonilla, Counseling Faculty – Counseling 20 Lead
Sandra Hernandez, Adjunct Counseling Faculty – Welcome Center
Ann Marie Leahy, Career Services Advisor - Career Services Center
Prince Jones, Student – SMC Student Advisory Squad
Julie Rivas, Student – SMC Student Advisory Squad
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Work Team
Jenna Gausman, Career Counselor – Career Services Center
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GP Student Advisory Squad, Students – Santa Monica College
Vanessa Bonilla, Faculty Leader/Instructor – Counseling 20
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Sandra Hernandez – Adjunct Counselor – Welcome Center
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Frank Dawson, Dean – Workforce/Economic Development
Cyndi Bendezu, Project Manager – Student Equity
Sasha King, Project Manager – Workforce/Economic Development
Patricia Ramos, Dean – Workforce/Economic Development
Maria Leon-Vazquez, Project Manager – Workforce/Economic Development

Meetings:
Tuesday, November 13, 2018  90 min
Tuesday, November 20, 2018  90 min
Tuesday, November 27, 2018  90 min
Thursday, December 6, 2018  90 min
Thursday, December 13, 2018  90 min
“The Career Services Center transforms student’s lives through uncovering, engaging and building students’ will, purpose and self-belief.”

“High touch, not a quick conversation. Engagement and development of relationships with SMC counselors.”

- Student Advisory Squad Feedback

1. Pre-Major Career Assessment During New Student Orientation

   - Turn the ElimiMajor sheet into an electronic document, where the majors on the document will be grouped by Meta Major. The student can click on a major, and a drop down menu will appear. The student can then read about the major, or/and click on “What Can I Do With a Major In?” that will allow them to see a variety of types of career opportunities. This will help the students choose a Meta Major or realize that they are truly undecided.

2. Career Exploration Menu

   All First Time to College Students Must Select ONE of the Following Options and Complete by the end of First Semester.

   - Counseling 12 – Career Planning
   - 60 minute One on One Career Counseling Appointment
   - 90 minute College to Career Workshop limited to 15 students
   - 90 minute Counseling 20 Career Combo
     - 60 minute Counseling 20 Class Career Presentation
     - 30 minute One on One with Career Counselor

3. Each Meta-Major has an Assigned Career Counselor

   - Currently 8 Adjunct Career Counselors and 1 Full Time Career Counselor
   - Each counselor will collaborate and provide career resources for Meta Major’s Faculty and Students
     - Individual Career Counseling for Meta-Major Students
     - Contextualized Counseling 12 Class/Instructor for Meta-Major
     - Counseling 20 Career Services Center Presentation
     - Classroom Presentations – Resume, Networking, Linked In, Internship Search
     - Professional Panels for Meta-Majors
     - Customized Workshops for Meta Majors such as “What Can I do with a Major in....?
     - Counsel students on how to find an experiential learning opportunities
     - Representation at Advisory Boards

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4. College to Career 8 Step Road Map – On Line Document in Student Portal or Paper Document

1) Identify Career(s)
2) Select your Major
3) Choose your Educational Goal – Certificate, AA/AS, Transfer Bachelors or Bachelors
4) Identify transfer colleges if appropriate
5) Get involved and engaged at SMC
   o Join a Club
   o Find a teacher or peer mentor
6) Develop Job Search Tool Box
   o Resume
   o Cover Letter
   o Begin putting together portfolio if necessary
   o Linked In Profile
   o Interview Preparation Skills
     • Mock Interviews
     • What to Wear
     • How to Interview
     • Soft skills necessary to success
7) Experiential Learning
   o Internship
   o Volunteer
   o Service Learning
   o Part-time job
8) Set Career Strategy for Transfer or Job Search Plan
   o Navigating the transfer school in order to take advantage of the skills learned at SMC
   o Complete your resume or portfolio to prepare to interview and move into the workforce

5. Embed Career Assignment into English 1 & 2

- Develop meaningful writing assignment for students to begin researching and planning achievement of their educational and career goals in collaboration with CSC and English Faculty.

6. 8th Meta Major – Exploratory

- Only 1st Semester of College. Student must move to selected Meta Major by 2nd Semester
- Requirements for Exploratory Meta Major
  o Counseling 12 – Career Planning
  o Assigned Career Counselor – 1 hour meeting during 1st semester
  o Career Workshop for Exploratory Meta Major – College to Career
  o Attendance at Club, Fair or SMC Events
  o MBTI & Strong Interest Inventory Assessments will be paid for by SMC

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