A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, July 18, 2010 at 2:08 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order  4:28 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative
Janet Harclerode, Academic Senate Representative
Teresita Rodriguez, Management Association Representative
Albert Vasquez, Management Association Representative
Mitra Moassessi, Faculty Association Representative (Absent)
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative (Absent)
Connie Lemke, CSEA Representative
Kyle Szesnat, Student Representative (Absent)
Jennifer Barry, Student Representative (Absent)
Cameron Henton, Student Representative (Absent)
Reza Ayazi, Student Representative (Absent)

Interested Parties:
Randy Lawson, Administration
Maggie Benjamin, Student Representative
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative

III. Review of Minutes:

A. Report From Fiscal Services On Adopted Budget For 2010-2011

Chris Bonvenuto and Bob Isomoto shared the Adopted Budget with the Committee. The proposed changes to revenues and expenditures from the close of 2009-2010 was presented and discussed.

In terms of Revenue, the District is planning for a $350,000 overall increase when compared against 2009-2010. Revenue increases are expected to come from credit revenue growth of 2.21% and a slight increase in lottery funding while decreases are expected to come from the loss of various one-time funds (ARRA, mandated cost recovery, SWACC rebate) as well as the -0.38% COLA and reduction in part-time faculty funding that are both part of the Governor’s Budget proposal for 2010-2011.

In terms of Expenditures, the District is planning for an overall increase of $7.5 million when compared against 2009-2010. Expenditure increases are expected to come from contractual salary increases, Health & Welfare benefit increases, the ongoing
Categorical backfill, increases in Contracts/Services, increases in Insurance, increases in Supplies and the net effect of last year’s hiring. Expenditure decreases are expected to come from a planned reduction in weekly teaching hours (-4.26% in Summer, 2010 and -3% in Fall, 2010).

The Committee discussed various aspects of the Adopted Budget. For 2010-2011, the District expects 999 Unfunded Credit FTES, down from 1,709 Unfunded Credit FTES in 2009-2010. The District closed 2009-2010 with a deficit factor of 0.11% and expects no deficit factor during the coming academic year. The total amount of the Categorical Backfill is budgeted at $1,423,773. In the prior year, $1.8 Million was budgeted for the Categorical Backfill but $1 Million of these funds were not used. Based on information supplied by Fiscal Services, Contract/Services are budgeted to increase by $1.136 Million in 2010-2011 with much of this increase coming from DSPS Consultants, Legal fees, Bank fees and Software Licensing costs. The Vacancy List prepared by Human Resources was shared with the Committee showing 17 FTE that have been incorporated into the Adopted Budget. 5 Fulltime Faculty positions have been placed into the Designated Reserve, as these are approved positions that are in recruitment this academic year.

Following all this discussion, the following motion was offered:
MOTION: “The Budget Committee receives and affirms the 2010-2011 Adopted Budget”
Made: Oifer Seconded: Rodriguez
ADOPTED BY CONSENSUS

Adjournment at 4:28 p.m.