A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, November 17, 2010 at 2:08 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:09 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration (Absent)
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative
Janet Harclerode, Academic Senate Representative
Teresita Rodriguez, Management Association Representative (Absent)
Albert Vasquez, Management Association Representative (Absent)
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative (Absent)
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Kevin Kurtzman, Student Representative

Interested Parties:
Randy Lawson, Administration
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative

III. Review of Minutes: October 20, 2010 accepted as amended

IV. Agenda:

A. Evaluate Savings and Review Ideas

The Committee continued discussing and evaluating Revenue and Savings Ideas. The following ideas were unanimously recommended to be forwarded to DPAC for further consideration.

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<tr>
<th>Idea</th>
<th>Type</th>
<th>Description</th>
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<tbody>
<tr>
<td>Open-Air Market</td>
<td>Revenue</td>
<td>The Budget Committee recommends that the District evaluate the feasibility of conducting weekend “swap meets” at certain campus sites. Based on Budget Committee research, a third-party promoter/operator model has been successful at other community colleges.</td>
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<tr>
<td>Affinity Credit Card</td>
<td>Revenue</td>
<td>The Budget Committee recommends that the District authorize a financial institution to market an affinity credit card for Santa Monica College.</td>
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<tr>
<td>Educational Tours</td>
<td>Revenue</td>
<td>The Budget Committee recommends that the District consider partnering with other institutions to create</td>
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Recognizing that the migration would require a multi-year effort and that all necessary features faculty and students expect will need to be implemented in any selected distance education platform and recognizing that faculty will need to be supported in any switch and that faculty will need to drive this process forward, the Budget Committee recommends that the District explore moving to an open-source Distance Education platform to realize long-term savings.

The Budget Committee recommends that the District regularly perform a comprehensive benefits audit to verify the eligibility of those on the District health plans as well as investigate the free services offered by PERS in this area.

The Budget Committee recommends that the District consider running workshops on various topics to help employees conserve resources. Topics would include overhead projector bulb usage, copying, printing, managing electricity use and reducing water use.

The Budget Committee recommends that the District put adequate resources and priority behind the current efforts underway to improve the policies and procedures of the business functions of all departments involved in the setting up, reporting of and generation of payroll-related warrants as well as benefits and retirement reporting.

The following idea was tabled and not put to a vote.

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<td>Contract Education</td>
<td>Revenue</td>
<td>The Budget Committee discussed whether to recommend to DPAC that the District seek ways to increase Contract Education revenue through opportunities that support and enhance the mission of the College. The Committee discussed separating its consideration between not-for-credit Contract Education and credit Contract Education.</td>
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Adjournment at 3:23 p.m.