



Santa Monica Community College District  
1900 Pico Blvd., Santa Monica, CA 90405-1628

**TO:** DPAC HR COMMITTEE  
**FROM:** PATRICIA BURSON, SANDY CHUNG  
**SUBJECT:** MINUTES OF MAY 13, 2014 MEETING  
**DATE:** 11/13/2014

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*Call to Order: 1:45pm*

**Present:** Sandy Chung (Co-Chairperson), Patricia Burson (Co-Chairperson), Dennis Frisch, Kimberlyn McBride, Steve Myrow, Carol Long, Joanne Laurance, Jasmine Rivera-Hackley, Andrea Castellanos, Debra Knox (as observer and taking notes on behalf of Sandy Chung)

**Not Present:** Vinnessa Cook, Crystal Lagunas Melody Nightingale, Sasha King

## **1. Prior Minutes**

The Committee approved the minutes of the EEO Advisory Committee meeting on April 8, 2014.

## **2. EEO Plan**

The Committee made good progress on revising the EEO Plan.

Sandy summarized revisions to the following components:

- Plan Component 3: EEO & Nondiscrimination Policy Statement
- Plan Component 6: Complaints
- Plan Component 8: Recruitment, Screening & Selection
- Plan Component 14: Developing and Maintaining Institutional Commitment to Diversity
- Plan Component 15: Accountability

The Committee members agreed to do a final fine-tooth-comb read through of the EEO Plan, with the goal of approving it at the June meeting.

*Meeting Adjourned: Approximately 2:30 p.m.*

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**End of Minutes**