



Santa Monica Community College District
1900 Pico Blvd., Santa Monica, CA 90405-1628

TO: DPAC HR COMMITTEE
FROM: PATRICIA BURSON, SANDY CHUNG
SUBJECT: MINUTES OF NOVEMBER 19, 2013 MEETING
DATE: 11/13/2014
CC:

Call to Order: 1:40pm

Present: Sandy Chung (Co-Chairperson), Patricia Burson (Co-Chairperson), Dennis Frisch, Kymberlyn McBride, Vinnessa Cook, Connie Lemke, Melody Nightingale, Sasha King

Not Present: Steven Myrow

1. Minutes of October 8, 2013 Meeting

The minutes of the October 8, 2013 Meeting were reviewed. Minor revisions were made. Melody Nightingale moved to approve the Minutes, Vanessa Cook seconded the motion, and the Committee unanimously approved the minutes.

2. Google Drive

We discussed Google Drive. Committee members had questions and the questions were discussed.

3. Academic Senate Equity & Diversity Committee

Patricia Burson mentioned that the Academic Senate Equity & Diversity Committee may be working on an equity report that has to be submitted to the State. Patricia brought this up because it may be valuable for DPAC HR or the EEO Advisory Committee to collaborate with the Academic Senate Equity & Diversity Committee on this report. Patricia did not have details about what the report to the State entailed and whether it

involved students or employees. She said she would get more information and update the Committee at the next meeting.

4. EEO Policy & Advisory Committee

Sandy Chung updated the Committee members about the Chancellor's Office's presentation about the updates to the EEO Title 5 Regulations. The Chancellor's Office reported that the EEO Regulations had been updated to allow for more flexibility in the creation of EEO Policies per the needs of each community college district. The EEO Regulations also had been updated to make them more consistent with other EEO-related California and Federal laws.

The Committee decided to hold the two EEO Advisory Committee meetings on January 7, 2014, and February 11, 2014. February 25, 2014 has been scheduled as a potential date for an EEO Advisory Committee meeting if needed. An EEO training will be provided to EEO Advisory Committee members on January 7, 2014. The goal of the EEO Advisory Committee meetings will be to update the District's EEO Policy.

5. Whistleblower Policy & Regulation

The phrase "complaint is false" was changed to "report is false" throughout the policy and regulation. The Committee also discussed whether the Regulation should state that reports should be made to the "Executive Vice President." The suggestion was made to change this to "Superintendent/President's Designee."

The Committee will continue reviewing the Whistleblower Policy & Regulation at the next Committee meeting.

Meeting Adjourned: 3:00 p.m.

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End of Minutes