



Santa Monica Community College District
District Planning and Advisory Council
Human Resources Subcommittee
March 8, 2016
Meeting Minutes

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) - Human Resources subcommittee was held on Tuesday, **March 8, 2016** at 1:30pm at Santa Monica College, Library Conference Room 275.

I. Call to Order – 1:35 pm

II. Members Present

Tre'Shawn Hall-Baker, Administration Representative, Co-Chair
Carol Long, Administrative Representative

Stacy Neal, Management Representative (in place of Steve Myrow)
Delores Raveling, Management Representative

George Davison, Academic Senate Representative, Co-Chair
Alicia Villalpando, Academic Senate Representative

Kymberlin McBride, Faculty Association Representative
Michael Strathearn, Faculty Association Representative

Aline Baumgartner, CSEA Representative
Joyce Cheney, CSEA Representative
Joanne Laurance, CSEA Representative

III. The minutes of the DPAC HR subcommittee meeting on December 8, 2015 were accepted.

Motion: Michael

2nd: George

Ayes: 11

Noes: 0

Abstentions: 0

IV. Minutes

A. **AR 3116 – Drug and Alcohol Testing for Transportation Employees:**

- a. Section 1: Alicia reviewed the definitions, and there is no definition for Reasonable Suspicion. Tre'Shawn will speak to Bob and send the definition to Alicia to incorporate.
- b. Section 3 (C&D): The percentages are different. Do we want to make both 50%? There was discussion around adding the word Cease. Read the Department of Transportation section and come back to the next meeting and vote on it.
- c. George incorporated suggested changes during the review and will send out draft for review.

B. Review and discuss visit from David Dever, Director of Auxiliary Services:

Motion to have David Dever meet with the Committee: Alicia Villalpando

Second: Carol Long

Vote: Aye: 11

No: 0

Abstain: 0

Link to AR:

http://www.smc.edu/ACG/Documents/Administrative_Regulations/AR_3000_Human%20Resources.pdf

Link to Dept. of Transportation Regulation:

<https://www.fmcsa.dot.gov/regulations/title49/section/382.101>

Link to CFR Part 40, Subpart O for AR Section 7 review:

<https://www.gpo.gov/fdsys/pkg/CFR-2001-title49-vol1/xml/CFR-2001-title49-vol1-part40.xml>

V. Adjournment – 2:45pm