



Santa Monica Community College District
District Planning and Advisory Council
Human Resources Subcommittee
May 17, 2016
Meeting Minutes

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) - Human Resources subcommittee was held on Tuesday, **May 17, 2016** at 1:30pm at Santa Monica College, Library Conference Room 275.

I. Call to Order – 1:35 pm

II. Members Present

Tre'Shawn Hall-Baker, Administration Representative, Co-Chair
Carol Long, Administrative Representative

Stacy Neal, Management Representative (in place of Steve Myrow)

George Davison, Academic Senate Representative, Co-Chair
Alicia Villalpando, Academic Senate Representative

Michael Strathearn, Faculty Association Representative

Aline Baumgartner, CSEA Representative
Joyce Cheney, CSEA Representative
Joanne Laurance, CSEA Representative

III. The minutes of the DPAC HR subcommittee meeting on March 8, 2016 were accepted.

Motion: George

2nd: Tre'Shawn

Ayes: 9

Noes: 0

Abstentions: 0

IV. Minutes

A. **AR 3116 – Drug and Alcohol Testing for Transportation Employees:**

- a. Reviewed definition of reasonable suspicion provided by campus counsel. Some discussion of whether to use the entire description or cut the first paragraph. Consensus was to keep it intact. Will be incorporated into the AR. All definitions are included now. Still some debate on Section 3, part C – Random Testing. No final decision was made. One final meeting will be scheduled to do one last review and vote on the changes.

Link to AR:

http://www.smc.edu/ACG/Documents/Administrative_Regulations/AR_3000_Human%20Resources.pdf

Link to Dept. of Transportation Regulation:

<https://www.fmcsa.dot.gov/regulations/title49/section/382.101>

Link to CFR Part 40, Subpart O for AR Section 7 review:

<https://www.gpo.gov/fdsys/pkg/CFR-2001-title49-vol1/xml/CFR-2001-title49-vol1-part40.xml>

V. Adjournment – 2:45pm