



Santa Monica Community College District  
**District Planning and Advisory Council**  
**Human Resources Subcommittee**  
**June 7, 2016**  
**Meeting Minutes**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) - Human Resources subcommittee was held on Tuesday, **June 7, 2016** at 1:30pm at Santa Monica College, Library Conference Room 275.

I. Call to Order – 1:35 pm

II. Members Present

Tre'Shawn Hall-Baker, Administration Representative, Co-Chair

Stacy Neal, Management Representative (in place of Steve Myrow)

Delores Raveling, Management Representative

Alicia Villalpando, Academic Senate Representative

Aline Baumgartner, CSEA Representative

Joanne Laurance, CSEA Representative

III. The minutes of the DPAC HR subcommittee meeting on May 17, 2016 were accepted.

Motion: Alicia Villalpando

2<sup>nd</sup>: Aline Baumgartner

Ayes: 6

Noes: 0

Abstentions: 0

IV. Agenda

A. **AR 3116 – Drug and Alcohol Testing for Transportation Employees - Finalize**

- a. Final changes were reviewed and approved.

Motion to send recommended changes to Campus Counsel and Senior Staff:

Move: Joanne Laurance

Second: Alicia Villalpando

Vote: Aye: 6

No: 0

Abstain: 0

Motion to send to DPAC after review and approval by Campus Counsel and Senior Staff:

Move: Joanne Laurance

Second: Alicia Villalpando

Vote: Aye: 6

No: 0

Abstain: 0

Link to AR:

[http://www.smc.edu/ACG/Documents/Administrative\\_Regulations/AR\\_3000\\_Human%20Resources.pdf](http://www.smc.edu/ACG/Documents/Administrative_Regulations/AR_3000_Human%20Resources.pdf)

Link to Dept. of Transportation Regulation:

<https://www.fmcsa.dot.gov/regulations/title49/section/382.101>

Link to CFR Part 40, Subpart O for AR Section 7 review:

<https://www.gpo.gov/fdsys/pkg/CFR-2001-title49-vol1/xml/CFR-2001-title49-vol1-part40.xml>

V. Adjournment – 2:30pm