



Santa Monica Community College District
District Planning and Advisory Council
Human Resources Subcommittee
October 25, 2016
Meeting Minutes

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) - Human Resources subcommittee was held on Tuesday, **October 25, 2016** at 1:30pm in the Financial Aid Conference Room, Drescher Hall.

I. Call to Order – 1:35 pm

II. Members Present

Tre'Shawn Hall-Baker, Administration Representative, Co-Chair
Stacy Neal, Management Representative
Cesar Rubio, Academic Senate Representative
George Marcopulos, Academic Senate Representative
Kymberlyn McBride, Faculty Association Representative
Michael Strathearn, Faculty Association Representative
Joanne Laurance, CSEA Representative

III. Approval of Minutes from Prior Meeting

The minutes of the DPAC HR subcommittee meeting on June 7, 2016 were accepted.

Motion: Kymberlyn McBride

2nd: Stacy Neal

Ayes: 4 – Kymberlyn, Joanne, Stacy and Tre'Shawn

Noes: 0

Abstentions: 3 – Michael, George and Cesar

IV. Public Comments

Introductions: Since the committee has gone through some changes this year, introductions were made, and new members and Academic Senate representatives Cesar Rubio and George Marcopulos were welcomed.

V. Agenda

A. AR 3116 – Drug and Alcohol Testing for Transportation Employees - Finalize

- a. Has not been approved yet. Waiting on feedback from Campus Counsel. Will bring back to committee for minor changes.

B. Vote on New Co-chair for DPAC HR Committee

- a. Former co-chair George Davison is on sabbatical this semester. The committee needs to nominate and vote on a new co-chair. George Marcopulos nominated Kymberlyn McBride and she accepted. No other nominations were received. Committee voted to make Kymberlyn

Motion to make Kymberlyn McBride co-chair of DPAC HR Committee:

Move: George Marcopulos

Second: Cesar Rubio

Vote: Aye: 7 - Unanimous

No: 0

Abstain: 0

C. Discuss Possibilities for Administrative Regulations to Review in 2016/17

- a. One suggestion is to review AR 3122 – Sexual Misconduct. It was reviewed just prior to the Title IX Coordinator position being filled. Since then the AR has been reviewed extensively by the Coordinator and the AR should be looked at by the committee again. Another suggestion is to review the policy regarding the Campus Hygiene Officer. Michael will send out some information regarding this.

Motion to have the DPAC HR Committee review AR 3122 – Sexual Misconduct:

Move: Michael Strathearn

Second: Kymberlyn McBride

Vote: Aye: 7 - Unanimous

No: 0

Abstain: 0

VI. Adjournment – 2:10pm