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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

MONDAY,
MAY 12, 2008

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Call to Order
Closed Session

7:00 p.m. – Public Meeting
Board Room (Business Building Room 117)

*The complete agenda may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to participate in
the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

*Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9*

.BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, May 12, 2008.

*5:30 p.m. – Call to Order
Closed Session
7:00 p.m. – Public Meeting*

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

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One case | |
| • Public Employee Discipline/Dismissal/Release (Government Code Section 54957) | |
| • Conference with Labor Negotiators (Government Code Section 54957.6)
<i>Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
Ellen Shadur, District Counsel
Employee Organization: CSEA Chapter 36</i> | |
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X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Monday, June 9, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

XII. **APPENDIX A: 2007-08 Quarterly Budget Report and 311 Q**

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

I. ORGANIZATIONAL FUNCTIONS

A CALL TO ORDER

B ROLL CALL

Rob Rader, Chair
Louise Jaffe, Vice-Chair
Dr. Susan Aminoff
Judge David Finkel (Ret.)
Dr. Nancy Greenstein
Dr. Margaret Quiñones-Perez
Dr. Andrew Walzer
Adel Morad, Student Trustee

C PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9(b))
One case
- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
Ellen Shadur, District Counsel*
Employee Organization: CSEA Chapter 36

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

D PLEDGE OF ALLEGIANCE

E CLOSED SESSION REPORT (if any)

F PUBLIC COMMENTS

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **SMCCD MISSION, VISION AND GOALS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following Mission, Vision and Goals statement.

SUMMARY: In accordance with accreditation guidelines, the College reviews and revises, as necessary, the Mission, Vision and Goals statement, at least once every six years. (The statement was last revised in 2002.) In Fall 2007, the Strategic Planning Task Force assumed the task of drafting a major revision of the statement based upon input received from the college community through the strategic planning process. The resulting document was then reviewed by the District Planning and Advisory Committee, which, in turn, sent it to all of the organizations represented on DPAC for review and ratification. Upon ratification by all of the organizations, DPAC approved the statement (with minor revisions recommended through the ratification process) and submitted it to the Superintendent/President. The Superintendent/President approved the statement with a few revisions, which have been shared with DPAC. This statement provides an appropriate framework for the College's annual planning efforts, and presenting the Institutional Learning Outcomes as the central goal effectively demonstrates our commitment to meeting accreditation standards.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

Santa Monica College: Changing Lives in the Global Community Through Excellence in Education

Mission

Santa Monica College strives to create a learning environment that both challenges students and supports them in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, Santa Monica College provides open and affordable access to high quality associate degree and certificate of achievement programs. These programs prepare students for successful careers, develop college-level skills, enable transfer to universities, and foster a personal commitment to lifelong learning.

Santa Monica College serves the world's diverse communities by offering educational opportunities which embrace the exchange of ideas in an open, caring community of learners and which recognize the critical importance of each individual's contribution to the achievement of the college's vision.

Vision and Core Values

Santa Monica College will be a leader and innovator in student learning and achievement. Santa Monica College will prepare and empower students to excel in their academic and professional pursuits for lifelong success in an evolving global environment.

As a community committed to open inquiry that encourages dialog and the free exchange of ideas, Santa Monica College will serve as a model for students in the practice of its core values: intellectual inquiry, research-based planning and evaluation, democratic processes, communication and collegiality, global awareness, and sustainability.

Goals

To achieve this vision, Santa Monica College has identified the following Institutional Learning Outcomes and supporting goals.

Institutional Learning Outcomes:

Santa Monica College students will:

- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives
- Obtain the knowledge and skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems.
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, acknowledge the significance of their daily actions relative to broader issues and events.
- Assume responsibility for their own impact on the earth by living a sustainable and ethical life style.

Supporting Goals

Innovative and Responsive Academic Environment

- Continuously develop curricular programs, learning strategies, and services to meet the evolving needs of students and the community

Supportive Learning Environment

- Provide access to comprehensive student learning resources such as library, tutoring, and technology
- Provide access to comprehensive and innovative student support services such as admissions and records, counseling, assessment, outreach, and financial aid

Stable Fiscal Environment

- Respond to dynamic fiscal conditions through ongoing evaluation and reallocation of existing resources and the development of new resources.

Sustainable Physical Environment

- Apply sustainable practices to maintain and enhance the college's facilities and infrastructure including grounds, buildings, and technology

Supportive Collegial Environment

- Improve and enhance decision making and communication processes in order to respect the diverse needs and goals of the entire college community.

Reviewed and Revised by SPTF: October 19, 2007, November 29, 2007, December 7, 2007, January 18, 2008
Reviewed and Revised by DPAC: March 12, 2008
Revision reviewed by DPAC: April 23, 2008

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **EXPANDED A.A. DEGREE REQUIREMENT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve expansion of the Associates of Arts degree to include a Global Citizenship requirement (formerly the American Cultures requirement).

SUMMARY: A student meeting the Global Citizenship A.A. requirement will develop an awareness of the diversity of cultures within the United States and/or an appreciation for the interconnectedness of cultural, ecological, economic, political, social and technological systems of the contemporary world. This prepares the student to make a responsible contribution to a rapidly changing global society. The student must take a minimum of three units in one of the following areas: American Cultures, Ecological Literacy, Global Studies, Service Learning or a Santa Monica College Study Abroad Experience.

The expanded Associate of Arts degree requirement was approved by the Curriculum Committee and the Academic Senate in Spring 2008:

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: CLASSIFIED EMPLOYEES WEEK

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of Classified Employees Week, May 19-23, 2008.

WHEREAS, classified employees provide valuable services to the College and students of the Santa Monica Community College District; and

WHEREAS, classified employees contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified employees play a vital role in providing for the welfare and safety of Santa Monica Community College District's students; and

WHEREAS, classified employees employed by the Santa Monica Community College District strive for excellence in all areas relative to their workplace,

THEREFORE BE IT RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the contribution of the classified employees to quality education in the state of California and in the Santa Monica Community College District and declares the week of May 19-23, 2008 as Classified Employees Week in the Santa Monica Community College District.

COMMENT: There are a number of activities being planned during this week to recognize classified employees. The District will host a luncheon on Wednesday, May 21st and a dinner for the evening shift on Friday, May 23rd. The Management Association will host an ice-cream social on Thursday May 22nd and on Friday, May 23rd for the evening shift.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION May 12, 2008
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MAJOR ITEMS OF BUSINESS

INFORMATION ITEM G

SUBJECT: SUSTAINABILITY

SUBMITTED BY: Superintendent/President

SUMMARY: This presentation will include an overview of the College's progress on sustainability, focusing on initiatives in the areas of education, transportation, student engagement, and recycling. It will also include a status report on recommendations from the 2005-2006 Environmental Audit and the competencies for the Institutional Learning Outcome on Sustainability.

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	May 12, 2008

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM H

SUBJECT: **DISCUSSION OF COLLEGE FACILITIES MASTER PLAN UPDATE AND MEANS OF FINANCING**

SUBMITTED BY: Superintendent/President

SUMMARY:

At Santa Monica College, clearly defined planning and development principles have kept the campus facility construction program on track and the core values in place since the adoption of the College's Facility Master Plan in 1998. The program has been conducted in three phases. Phase I–Recovery has included the earthquake recovery replacement projects (science, parking structures, theatre arts, humanities, and student services) and the move of programs from the main campus to satellite locations at the Academy, Bundy, and Emeritus campuses. Phase I has been funded primarily by FEMA, Measure U, and student capital fees. Phase II–Partnerships has included the new Broad Stage in partnership with community users; playing field improvements in joint use with the Santa Monica and Malibu Schools; a planned Early Childhood Development Lab School in joint use with the City of Santa Monica; and a planned new educational center in Malibu in a Joint Powers agreement with the City of Malibu. Phase II has been funded primarily by Measure S.

PHASE III–MODERNIZATION

Phase III–Modernization is currently underway. These projects will assist the College in preparing students for the jobs of the 21st century and competing in a global economy, including improving the teaching of math, science, and technology. Phase III projects include:

Replacement Math and Science Extension Building (Main Campus). The math department is currently operating in a temporary facility that is nearing the end of its life cycle. Additionally, new California regulations require an increase in minimum math competencies beginning in Fall 2009. The current facility lacks the infrastructure to support modern classroom technology. The Earth, Life, and Physical Sciences programs are operating in spaces that are too small and scattered around the campus. This inhibits the sharing of resources and incurs expensive replacement costs for laboratory teaching materials. There are insufficient science lab classrooms to offer needed course sections for the Allied Health and Nursing program.

New Career Opportunity and Career Advancement Instructional and Job-Training Building (Bundy Campus). SMC's workforce development program is now regarded as one of the most successful in California. A new facility would provide the program with modern classrooms that can be adapted to ongoing need, including the one-stop services often required in training and working with employers to hire employees new to the workforce. The facility would house training programs provided by college, city, county, and other agency providers. The new facility would also allow SMC to provide advanced instruction tailored to the needs of the westside workforce, in partnership with other agencies. The facility is included in the Bundy Campus Master Plan.

Media and Technology-Driven Programs Complex (Academy Campus). The college operates a variety of programs in the digital arts, media, communication, and broadcasting fields. These programs currently reside in 1950s era buildings that cannot support the modern infrastructure necessary for digital and online programs. A new Media and Technology complex is proposed to house these digital technology-intensive programs. The facilities will have the data, communications, electrical, and ventilation systems necessary to support these programs in the future. The proposed location is a campus site in the heart of Santa Monica's media and entertainment district where some of SMC's existing digital arts programs are housed. One phase of the project would renovate and add additional space to the existing building to house and expand SMC's Communication programs. An additional phase would relocate the College's radio station, which has outgrown its space, into a new building on the site. Moving KCRW, a nationally-recognized leader in new media and online delivery, to this site would provide a dynamic asset to SMC's current and future media and technology-driven instructional programs.

Replacement Health, PE, and Fitness Building (Main Campus). The systems of the existing building are in poor condition and the fire safety system needs upgrading. A new replacement building would also provide today's more specialized fitness and individual sports labs, as well as remedy an existing deficiency in support facilities for women and an existing deficiency in practice and demonstration rooms for dance.

Academic Facilities Modernization (Main Campus). A current project includes the transformation of the Pico Boulevard side of the campus. One component of this project is a remodel of Drescher Hall, built in the 1960s for the teaching of vocational trades. The building lacks modern infrastructure and is not easily accessible on the first floor. The Photography Department is currently split between this building and the Business Building. This modernization project consolidates the photo program in one location in Drescher Hall and accommodates an expanded use of digital photo technologies. Also, ESL (English as a Second Language) is currently in temporary facilities located at the far edge of campus. This project will consolidate ESL in Drescher Hall and provide an opportunity for program modernizations and improvements. The modernization will also provide a fire system upgrade.

The above projects are included in the District's Five-Year Construction Plan, 2009-2013, approved in June 2007 by the Board of Trustees. This plan is updated annually.

MEANS OF FINANCING

The original campus, acquired primarily in the 1940s and constructed in the 1950s, was financed entirely by local bonds. Phase I and Phase II of the current construction program has been funded 65% with local bonds and 35% from other sources.

At its March 15, 2008 retreat, the Board of Trustees provided direction to staff to explore financing the Phase III construction program at the same ratio of 65% local bonds and 35% other sources and to seek community opinion in this regard. In doing so, the Board noted that all of the bond funds raised by a bond measure would be spent in Santa Monica and Malibu, and that none of the money could be taken away by the state.

The College has already secured approximately \$40 million in state funding for the Replacement Math and Science Building, and has identified three other projects that could be eligible for additional state funding. Staff is preparing Initial Project Proposals (IPPs) for these projects for submission to the state next month.

This past month, two focus groups and a scientific public survey have been undertaken to determine public opinion on a potential Safety and Modernization bond measure for placement on the November 2008 ballot. All participants were registered voters of the District and were likely to participate in the November election.

13 of the 15 focus group members and 68% of the 500 respondents to the scientific public survey indicated that they would likely vote “yes” on a Santa Monica College bond measure in the amount of \$295 million to replace deteriorating buildings; upgrade fire safety; construct and equip math and science laboratories; improve student training in science, technology, media, communications, computers, and emerging high-tech fields; achieve energy savings; complete earthquake repairs; with citizens’ oversight, annual performance and financial audits; and no funds for administration.

In indicating their preference, respondents relied on information that the cost of the bond measure would be approximately \$1.12 per month for renters and approximately \$7.34 per month for the average homeowner or condominium owner.

The public survey indicates that Santa Monica College continues to be highly regarded. 85% of those responding rate the college as excellent or good in its performance, and 94% consider the College an important part of the community. The College is also well utilized. 58% of the respondents reported that they or someone in their immediate family has attended the College, and that 52% of the respondents had been on the College campus within the past year. 65% of the respondents had looked through the SMC course catalog, and 46% had listened to the College’s radio station KCRW in the past month (15% of the respondents were KCRW members).

Finally, in order to achieve the desired funding ratio of the modernization projects, staff is exploring two efforts to secure new sources of funding. The first will be an internal review of private fundraising capacity. SMC and its programs benefit from the support of three auxiliary foundations; recent fundraising success, both at SMC and at the state level for all community colleges, indicates that such a review may identify additional resources. The second effort will be an institutional effort to actively promote and manage the facility assets of the District in order to realize new revenue.

OTHER CONSIDERATIONS

In developing a proposed bond measure, staff has identified two additional projects:

Joint Use Learning Center in Malibu at Malibu High School. The Santa Monica-Malibu Unified School District recently approved a draft Facility Master Plan that included recommendations for a number of joint use projects, including a joint-use learning center for Santa Monica College, Malibu High School, and Malibu Middle School. College staff and School District staff have been meeting to discuss this concept; meetings of the users from the two agencies are currently being scheduled.

Environmental Performance. This category would be a 2.5% bond issue set-aside to fund projects that are designed to upgrade College facilities to achieve energy or resource use efficiency. The specificity of this set-aside will further the institutional goal to achieve sustainability for College operations.

FUTURE ACTIONS

Staff recommends affirmative action on two items in tonight’s agenda that will provide additional outreach to the campus and public communities regarding the College’s capital projects. One is to update the 1998 Campus Master Plan (see Recommendation No. 4) and the other is to begin the assessment of need in Malibu (see Recommendation No. 14-H).

Additionally, based on direction from the Board of Trustees, staff will continue to communicate with the community regarding District facility needs and opportunities; also, based on direction from the Board, staff will prepare the necessary materials for a public hearing at the July 7, 2008 Board of Trustees meeting to consider ordering a bond measure election for the November 2008 ballot.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: CONSULTANT FOR DISTRICT FACILITY MASTER PLANNING

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a contract with GENSLER in the amount not to exceed \$90,000 plus reimbursable expenses, for the period of May 15, 2008 to December 31, 2008 for the first phase of a planning effort to incorporate current District facility planning as program elements of SMC’s Facility Master Plan document; to identify Master Plan options for campus sites with regard to land use, transportation, and sustainability; to reduce the planned density and to increase the planned open space for the Main Campus; and to conduct campus and community outreach. An interim report will be presented in the fall 2008 and a recommendation will be made to proceed to the second phase.

FUNDING SOURCE: Measure U

SUMMARY: The first Facility Master Plan was adopted in 1950 and guided the first ten years of campus development (the clocktower buildings; theater; music; art; and the gym, pool, lockers, and fields). Additional campus development occurred in an ad hoc manner (amphitheater; technology; concert hall; business; library; parking structures). The introduction of preferential parking, the library and science modernization projects approved in 1992, and recovery efforts required as a result of the 1994 earthquake provided the impetus that led to the adoption of a new Facility Master Plan in 1998.

Unlike the first Master Plan, the 1998 Master Plan has proven to be a living document, providing overall development principles such as a vehicle-free interior, parking self-sufficiency, celebrated arrival via public transportation, a landscape heritage, campus design with clear logic, balance of open space and density between main and satellite campuses, the economical use of resources (“sustainability,” in today’s terms), encouraging interaction, use of technology to reduce wasted time and resources, college as a community resource with accessible public amenities, establishing the campuses as jewels in the community’s crown of city-wide resources, and other principles that are equally relevant to today’s planning.

The 1998 Master Plan identified a number of program elements (or projects) that have been completed or are in progress. These include replacement structures for the pool, parking structure, science building, and liberal arts building; a library expansion; a new quad; a consolidated student services building; underground parking; Pico Boulevard improvements; and several related projects.

The 1998 Master Plan also included planning for future growth on the Main Campus. College planning in years subsequent to the adoption of the Master Plan has resulted in a reduced need for the planned density on the Main Campus. This has been accomplished due to the acquisition of new Academy and Bundy satellite campuses, the rapid increase in student acceptance of online learning, and the recent SMC transportation initiatives, including the permanent Olympic Lot for off-campus parking, improvements to existing Big Blue Bus lines, the new Sunset Line, the new SMC Commuter to Mar Vista and Culver City, and the new "Any Line, Any Time" program to begin this Fall.

College facility planning has continued in the intervening years with the annual Board adoption of the Five-Year Capital Outlay Plan; the 2001, 2002, and 2003 facility assessments conducted by 3DI; facility planning incorporated into the 2002 and the 2004 voter-approved facility bond measures; project submissions for State-funding consideration in various years; the ongoing activities of the District Planning and Advisory Committee (DPAC) Facilities Sub-Committee; a technical amendment to the 1998 Master Plan added in 2001; and the Bundy Campus Master Plan added in 2007.

The 1998 Master Plan was prepared by Gensler, a Santa Monica-based architectural firm considered by many to be among the top in the United States. Gensler will amend the Master Plan to incorporate current District facility planning as project elements of SMC's Facility Master Plan document; will identify Master Plan options for campus sites with regard to land use, transportation, and sustainability; and will reduce the planned density and increase the planned open space for the Main Campus.

Additionally, the consultant will review current College program studies, program updates for future projects, and program scenarios, including program adjacencies and program locations. As part of this effort, the consultant will conduct campus and community outreach.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: ANNUAL AUTHORIZATION OF PRIVILEGES FOR STUDENT TRUSTEE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the continuation of privileges for the student trustee in accordance with Board Policy 1412 and Education Code Section 72023.5.

1. The student trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes. The vote shall not be included in determining the vote required to carry any measure before the Board.
3. The student trustee may receive compensation up to the amount prescribed by Education Code Section 72425 and Board Policy. The term of compensation for the student trustee shall run from June through May.

SUMMARY: Education Code Section 72023.5 states that Board action to determine the privileges of the student trustee is required each year by May 15th for the succeeding year.

Rights and responsibilities dealing with term, closed sessions and conference attendance are included in Board Policy.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT: **SUPPORT THE FORMATION OF AND AUTHORIZE PARTICIPATION IN PROPOSED DOWNTOWN SANTA MONICA PROPERTY-BASED ASSESSMENT DISTRICT (PBAD)**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees support the formation of and authorize participation in the proposed Downtown Santa Monica Property-Based Assessment District (PBAD).

SUMMARY: The proposed PBAD will be a special benefit assessment district that conveys special benefits to the properties located within the district boundaries. The Santa Monica Community College District (SMCCD) owns property within the proposed PBAD, at which is housed SMC's Emeritus College program. The proposed PBAD will provide enhanced maintenance and a new ambassador program to improve public safety to all property owners, above and beyond those already provided by the City of Santa Monica. (Residential, government, and non-profit property uses will only pay for these benefits; other property uses will pay additional for marketing and special projects.)

This approach has been used successfully in downtowns throughout California and the nation, helping to improve and preserve sales, occupancies and overall quality of life.

The district will encompass the downtown area bounded roughly by Ocean Avenue to the west, Wilshire Boulevard to the north, 7th Street to the east and the Santa Monica Freeway to the south. The district is divided into three zones. The College property, at 1227 2nd Street, is in the Bayside zone. The other two zones are the Promenade zone and the Downtown East zone.

The first year assessment for the College property is \$5,431, based on the building square footage. Annual assessments may increase by a maximum of 5% per year. The determination of annual assessment adjustments will be subject to the review and approval of the PBAD Owner's Association, which will be the Bayside District Corporation. The district will have a 20 year life beginning January 1, 2009. To extend assessments beyond Year 10, an affirmative vote will be required from property owners within the PBAD.

District creation requires submission of petitions signed by property owners in the proposed district who will pay more than 40% of total assessments (i.e. petitions must represent more than 40% of the \$3,593,700 to be assessed). Petitions are then submitted to the Santa Monica City Council and a mail ballot is sent to all affected property owners. The majority of ballots returned, as weighted by assessments to be paid, must be in favor of the PBAD in order for City Council to approve it. The submission of petitions must be received by May 15, 2008.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 7

SUBJECT: RECEIPT OF PERSONNEL COMMISSION PROPOSED 2008-2009 BUDGET

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the 2008-2009 proposed budget for the Santa Monica Community College District Personnel Commission. The Personnel Commission Budget will be discussed as part of the District's regular budget process.

SUMMARY: The Personnel Commission budget for 2008-09 reflects 0% increase in Operating Expenses which remain consistent with 2006-07 levels totaling \$79,100. Overhead funding in the amount of \$110,970 over the 2006-07 budget is reflected to cover the regular increased costs in negotiated salaries and benefits and the additional benefits costs impacted by the Board's decision to increase the size of the Commission.

The Commission is very sensitive to the budget issues now faced by the District and is not asking for additional funds for new positions or projects. As indicated, additional overhead funding is necessary only to maintain the current positions in the Personnel Commission Office. The Commissioners' benefits were not budgeted last year although the Personnel Commission was increased from three members to five members in December of 2006. Commissioner benefits costs are estimated to be approximately \$60,000 per year. Step, longevity and negotiated increases for all Commission positions total approximately \$40,634 and the increase in staff benefits is approximately \$10,336. Note: All other departments receive automatic adjustments to their budgets to fund the regular and negotiated increases in salaries; however the Personnel Commission must include these in the form of a budget increase request. The Commission is reducing other expenses in the budget by \$1,250 and thus the total increase is reflected at \$109,720. The total budget is \$809,510.

COMMENT: The proposed budget will be presented for formal action at the next regular session meeting of the Personnel Commission in May. An invitation will be sent to the Board and District administration, and the leadership of CSEA to attend and present their views.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

Personnel Commission Budget - Fiscal Year 2008-09

Description	Object	2006/07	2007/08	2008/09	Difference
Administrative & Management	2110	\$115,360.00	\$130,000.00	\$143,832.00	\$13,832.00
Clerical	2120	\$329,001.00	\$301,503.00	\$328,305.00	\$26,802.00
Clerical Hourly	2323	\$5,150.00	\$5,150.00	\$5,150.00	--
Clerical Overtime	2324	\$0.00	\$0.00	\$0.00	--
Personnel Commissioners	2380	\$7,725.00	\$7,725.00	\$7,725.00	--
Other Classified Hourly	2393	\$0.00	\$0.00	0.00	--
Benefits (Staff – 35%)		\$142,054.00	\$154,912.00	\$165,248.00	10,336.00
Benefits (Commissioners)				60,000.00	60,000.00
Total Salary & Benefits		\$599,290.00	\$599,290.00	710,260.00	110,970.00
Supplies & Periodicals					
Reference Books	4230	\$0.00	\$500.00	\$250.00	(\$250.00)
Periodicals	4240	\$1,000.00	\$250.00	\$250.00	--
Software	4410	\$600.00	\$10,000.00	\$9,000.00	(\$1,000)
Supplies	4550	\$5,650.00	\$5,650.00	\$5,650.00	--
Total Supplies & Periodicals		\$7,250.00	\$16,400.00	\$15,150.00	(\$1,250)
Consultants	5110	\$15,000.00	\$15,000.00	\$4,000.00	(\$11,000.00)
Mileage	5210	\$300.00	\$300.00	\$300.00	--
Conf./Training/Staff Development	5220	\$3,700.00	\$3,700.00	\$6,200.00	\$2500.00
Meeting reimbursements	5241	\$500.00	\$500.00	\$500.00	--
Meals/Catering for Raters	5242	\$0.00	\$500.00	\$2,000.00	\$1,500.00
Dues & Memberships	5310	\$4,500.00	\$4,500.00	\$6,000.00	\$1,500.00
Repairs and Equipment Maint.	5650	\$400.00	\$400.00	\$400.00	--
Legal	5730	\$45,000.00	\$45,000.00	\$42,500.00	(\$2,500.00)
Off Campus Printing		\$1,000.00	\$500.00	\$500.00	--
Advertising	5830	\$7,000.00	\$7,000.00	\$15,000.00	\$8,000.00
Postage	5850	\$300.00	\$200.00	\$200.00	--
Delivery Services	5851	\$0.00	\$0.00	\$0.00	--
Damages, Claims & ?	5870	\$0.00	\$0.00	\$0.00	--
Other Contract Services	5890	\$1,500.00	\$1,500.00	\$1,500.00	--
Total Operating Expenses		\$79,200.00	\$79,100.00	\$79,100.00	--
Capitalized Equipment New	6410	\$5,000.00	\$5,000.00	\$5,000.00	--
Non-Capitalized Equipment	6450	\$0.00	\$0.00	0.00	--
Equipment Replacement & Lease	6520	\$0.00	\$0.00	0.00	--
Total New Equipment		\$5,000.00	\$5,000.00	\$5,000.00	--
Total M & O		\$84,200.00	\$84,100.00	\$84,100.00	--
Total Budget		\$690,740.00	\$699,790.00	\$809,510.00	\$109,720.00

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM I

SUBJECT: **PREVIEW OF TENTATIVE 2008-2009 BUDGET**

SUBMITTED BY: Superintendent/President

SUMMARY: A preview of the tentative 2008-2009 budget will be presented.

RECOMMENDATION NO. 8

SUBJECT: **2007-2008 QUARTERLY BUDGET REPORT and 311Q**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge receipt of the 2007-2008 Quarterly Budget Report, as of March 31, 2008 (Appendix A).

COMMENT: The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 9

SUBJECT: PROCESS TO APPOINT MEMBERS OF THE CITIZENS' BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees commence the application process (1) to fill vacancies on the Citizens' Bond Oversight Committee (CBOC) caused by expiring terms of current members, effective July 1, 2008, and (2) to possibly appoint additional members to serve on the Citizens' Bond Oversight Committee.

SUMMARY: The Government Code and Education Code require that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees, with at least:

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

The Committee meets quarterly (July, October, January and April) and reviews quarterly expenditure reports produced by the District to ensure that (a) bond proceeds are expended only for the purposes set forth in the ballot measure; (b) no bond proceeds are used for any teacher or administrative salaries or other operating expenses; (c) bond proceeds are maximized.

Following are the current members of the Citizens' Bond Oversight Committee:

- Deborah Arvesen, Business community representative ⁽¹⁾
- Clarence Chapman, Taxpayers' organization ⁽²⁾
- Ralph Erickson, Community representative (Malibu)/Senior citizens' organization ⁽¹⁾
- Paul Leoni, Business community representative ⁽¹⁾
- Belinda Phillips, Community representative (Pico Neighborhood)/student ⁽¹⁾
- Sylvia Rose, Support of the District (General Advisory Board) ⁽¹⁾
- Lorraine Sanchez, Community representative (Sunset Park) ⁽¹⁾

⁽¹⁾ First two-year term

⁽²⁾ Second two-year term

The terms of the following members of the Citizens' Bond Oversight Committee are expiring effective July 1, 2008 and are eligible for reappointment for a second two-year term:

Ralph Erickson
Belinda Phillips
Sylvia Rose
Lorraine Sanchez

The term of the following member is expiring effective July 1, 2008 and is not eligible for reappointment.*

Clarence Chapman

**Members of the Citizens' Bond Oversight Committee shall serve for no more than two consecutive terms (Education Code Section 15282.)*

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY;
AYES
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 10

SUBJECT: **RESOLUTION TO OPPOSE PROPOSITION 98 AND SUPPORT PROPOSITION 99**

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution to oppose Proposition 98: Limits on Government Authority; and to support Proposition 99: Eminent Domain, Acquisition of Owner-Occupied Residence.

RESOLUTION: Whereas, Propositions 98 and 99 will appear on the June 2008 California ballot; and

Whereas, while claiming to limit the governmental power of eminent domain in order to protect property owners against allegedly inappropriate use of that power, Proposition 98 would actually divest local government of the authority to protect local health and welfare through a wide range of regulatory programs; and

Whereas, among those local regulatory programs which would be curtailed or eliminated by Proposition 98 are local rent controls and local tenant protections; and

Whereas, Proposition 98 would also curtail local power to control land use and would prohibit mitigation requirements that local public agencies require in order to ensure that development projects do not degrade local quality of life by harming the environment; and

Whereas, Proposition 99 would eliminate perceived excesses in the use of the power of eminent domain by prohibiting its use to take an owner-occupied home for the purpose of transferring the property to another private owner or developer, but it would leave intact the vital local policy powers, which are necessary to preserve public health, safety and welfare.

Now, therefore, be it resolved that the Santa Monica Community College District Board of Trustees opposes Proposition 98 and supports Proposition 99.

SUMMARY:

Proposition 98 on the June 2008 ballot is a measure that would eliminate rent control and renter protections, threaten land use planning and jeopardize laws that protect the environment including efforts to ensure a reliable water supply of clean safe drinking water. The impact on City laws and regulations would be enormous and the list of City activities put at risk is long. Proposition 99 also appears on the June 2008 ballot and is an eminent domain reform measure that will constitutionally protect homeowners without the adverse consequences of Proposition 98.

In summary, while the exact impact of Proposition 98 on Santa Monica is impossible to predict, general consequences appear certain. The measure would mandate a phase out of local rent control laws and, depending upon judicial interpretation, could eliminate many tenant protections enacted by the voters, the City Council and the Rent Control Board. And, by depriving the city of its ability to strike and adjust the delicate balance between individual property rights and the common good, Proposition 98 would divest the City of its ability to protect the health and safety of its residents and the quality of their lives.

Proposition 99 also appears on the June 2008 ballot. It is an eminent domain reform measure that will constitutionally protect homeowners, without the adverse consequences of Proposition 98. Proposition 99 is supported by a broad coalition of homeowners, business, labor, cities, counties and environmentalists who also oppose Proposition 98. This measure will prevent government from taking a home through eminent domain to be transferred to a private developer. This reform provides protections for California homeowners, and unlike proposition 98, it would not eliminate rent control and renter protections or cause the other adverse consequences of Propositions 98.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #11-#24

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 11 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

April 14, 2008 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 12 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Patricia Ramos, SBDC Director
Approved by: Jeff Shimizu, Vice-President, Academic Affairs

Title of Grant: Small Business Development Center (SBDC)
Organization: SBDC Network/California Community Colleges
Amount of Contract: \$300,000 (Fiscal Year 2008-09)
Term of Contract: January 1, 2008 – December 31, 2009
Funding Sources: Small Business Development Center Grant

Summary: SMC’s SBDC grant has been renewed for the above performance period. The grant will allow SMC to continue meeting the small business and entrepreneurial needs throughout the Westside and help the campus sustain its business services capacity. Through the grant, an array of short-term workshops will be delivered along with a series of one-to-one business counseling services. The center anticipates serving approximately 100 clients per month and expects to raise the economic vitality of the Westside region.

The project will work collaboratively with regional SBDC’s and develop partnerships that cater to emerging small business trends. Since its inception in 2006, SMC’s SBDC has served approximately 3,800 small business owners and entrepreneurs. SMC’s center has received national recognition for its outstanding service. The project has helped many small businesses raise their business revenues, expand on their online presence, and increase their customer service capabilities. The SBDC provides assistance to the campus by identifying emerging trends that relate to employment opportunities and the necessary skills to be competitive in the job market.

Budget:

Income:		
	8000	\$300,000
Expenditures:		
	1000 Instructional Salaries	\$115,000
	2000 Classified Salaries	97,500
	3000 Benefits	39,375
	4000 Supplies	5,170
	5000 Other	9,422
	6000 Equipment	21,995
	7000 Other outgo	11,538

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

**13-A CONTRACT RENEWAL WITH EDGATE SERVICES FOR THE TEACHER ACADEMY,
TITLE V COOPERATIVE GRANT**

Provider: EdGate – Community Education Gateway
Amount of Contract: \$10,000
Term of Contract: March 1, 2008 to February 29, 2009
Funding Source: Title V Cooperative Grant (Teacher Academy – Educ/ECE)
Services: Software License and Subscription Services including Community Education Gateway, Curriculum Matrix and School Notes
Summary: The Teacher Academy has subscribed to the above services during the last three years and is requesting a renewal of the same services for another year. Edgate services will provide tutoring access to 100 Teacher Academy Program students utilizing the reading assessment system, Total Reader. In addition, the license includes three onsite training sessions.

Requested by: Sarita Santos, Project Manager, Title V Grant, Teacher Education
Approved by: Jeff Shimizu, Vice-President, Academic Affairs

**13-B AUTHORIZATION TO ENTER INTO CONTRACTS TO EXECUTE TERMS OF
CONTINUING EARLY START PATHWAY GRANT**

Grant: Los Angeles Universal Preschool/The Early Start Pathway Grant for the benefit of Early Childhood Education
Requested Authorization: Authorization of Chui L. Tsang, Superintendent/President, to enter into contracts on behalf of the Santa Monica Community College District to execute terms of continuing grants.
Funding Source: Payments for all services and contracts will be from grant funds.
Summary: This grant was accepted by the Board of Trustees on November 6, 2007 for the total amount of \$400,000 for the fiscal year 2007-2008. The proposed project is a collaborative effort on behalf of Santa Monica College, Santa Monica-Malibu School District and California State University, Dominguez Hills. This grant provides educational aid and mentoring for early childhood education students who want to pursue a degree in the field.

This authorization is requested in order to implement the contracts necessary to comply with the terms of the grant for the District to provide mentoring services to the grant participants. Authorization includes, but is not limited to, payment of stipends, contracts for services and facilities and payment to participants, if applicable.

Requested by: Erica LeBlanc, Dean, Academic Affairs
Approved by: Jeff Shimizu, Vice-President, Academic Affairs

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 CONTRACTS AND CONSULTANTS (continued)

13-C CONSULTANTS FOR TITLE V GRANT

Providers: Chitra Golestani
Peter Lownds

Fees: Not to exceed \$300 each

Date: May 8, 2008

Summary: On Thursday, May 8th, Dan Cano facilitated a seminar introducing Professor Peter Lownds and Chitra Golestani, members of UCLA's Paulo Freire Institute. These two experts in the field of education led SMC faculty in a discussion about language, writing, teaching and learning in today's colleges, with an emphasis on the community college student. This is the second installment of the SMC "What Makes a Great Teacher" Seminar Series which continues the collegial exchange among faculty on ways to improve student success in the classroom. The seminar series is a component of the Santa Monica College Title V First Year Institute grant whose aim is to expose faculty to multiple teaching pedagogies to assist faculty in developing learning outcomes for students from diverse backgrounds.

The seminar is sponsored by the SMC Title V First Year Institute grant and the English department.

Funding Source: Title V Institutional Grant (First Year Institute)

Requested by: Roberto Gonzalez, Project Manager, Title V Institutional Grant

Approved by: Brenda Benson, Acting Vice-President, Student Affairs

13-D CONTRACT FOR SIGN LANGUAGE INTERPRETERS (AMENDMENT)

Providers: Accommodating Ideas

Fees: \$60 per hour daytime; \$65 per hour nights and weekends; and \$70 per hour emergencies; total amount not to exceed \$20,000, plus travel expenses not to exceed \$1,000.

Term: 2007-2008

Summary: This an amendment to the annual contract approved by the Board on June 11, 2007. This amendment is to allow for the payment for travel expenses not to exceed \$1,000.

Funding Source: DSPS Deaf and Hard of Hearing Allocation

Requested by: Judy Schwartz, Coordinator, DSPS

Approved by: Brenda Benson, Acting Vice-President, Student Affairs

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 CONTRACTS AND CONSULTANTS *(continued)*

13-E CONSULTANT FOR RESPONSIVE TRAINING FUND GRANT

Provider: Media and Policy Center Foundation
 Contract Amount: \$17,500
 Term of Contract: May 13 – June 30, 2008
 Funding Source: SMC’s Responsive Training Fund and Industry-Driven Regional Collaborative grants

Services: To provide video-based content creation services for SMC’s Workforce Development Department. This agency has a proven record in developing media-based material and specializes in projects that cater to issues such as social welfare, public policy, education, environment, and health care. The agency’s leadership has won an Academy Award, five Emmys, and other nominations for their accomplishments. The capacity of the agency in providing media development services is well documented and can create a product that would augment the training capacity of SMC’s RTF project.

The responsibilities under this contract include the provision of reports to the SMC Workforce Development Department that detail the outcomes of all project-related activities. Reports will include the progresses made in developing media content relative to the advanced transportation field and producing one (1) module that utilize the appropriate references in order to meet SMC’s educational content specifications.

Activities and performance outcomes will be in accordance with the SMC Workforce Development Department guidelines. This contract is designed to assist SMC in meeting its contractual obligations with the California Chancellor’s Office.

Requested by: Chito Cajayon, Dean of Workforce & Economic Development
Approved by: Jeff Shimizu, Vice President, Academic Affairs

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 **CONTRACTS AND CONSULTANTS** (continued)

13-F CELEBRATE AMERICA 2008

Provider: Pyro Spectaculars - Fireworks
Amount of Contract: \$17,500

Provider: Chris Mulkey – Music entertainment
Amount of Contract: \$1,200

Funding Source: Sponsorships and donations

Summary: Santa Monica College will host this year’s Celebrate America program at John Adams Middle School on Saturday, June 28, 2008. Entertainment, community booths, and lawn picnics will be at John Adams Middle School, and the fireworks display will be launched from SMC’s parking structure. Stadium seating for fireworks viewing and parking will be available at the College.

Requested by: Charlie Yen, Directors, Events and Contracts
Approved by: Randy Lawson, Executive Vice-President

13-G WEB SITE/INTRANET MAINTENANCE AND SUPPORT

Provider: School Web Services, Inc.
Term: Pre-payment of 3-year Maintenance
July 1, 2008 through June 30, 2011 (three years)

Amount of Contract: \$32,400

Funding Source: Matriculation

Services: School Web Services provided the design, implementation and training services for the new College website and content management system. The original contract included one year of maintenance that expires at the end of the fiscal year 2007-08. School Web Services will provide technical support, site maintenance, and other services related to the software product Campus Platform licensed by Santa Monica College for the college website. The pre-payment of the maintenance guarantees that School Web Services will migrate the SMC website to a more robust platform, Sharepoint, any time during the three years covered by the agreement for no additional cost. Sharepoint offers many added features that will improve the site’s navigation, security, and usability. School Web Services will do all of the migration of pages from the current site to the new platform once the conversion of the rest of the old site to the current platform is complete. It is anticipated that the process will be completed in the next 18 to 24 months.

Requested by: Robert Dammer, Director, Network Services
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 CONTRACTS AND CONSULTANTS *(continued)*

13-H CONSULTANT TO IDENTIFY AND INVENTORY PUBLIC AND PRIVATE SERVICES

Provider: We Search Research

Term of Contract: May 12, 2008 to October 30, 2008

Amount of Contract: \$10,000

Funding Source : Measure S

Services Provided: Consultant services to survey and inventory existing public and private services in the Malibu and Malibu Heights areas of the Santa Monica Community College District.

Comment: The ballot language for Measure S approved by District voters in November 2004 requires the District to conduct a comprehensive assessment of program need prior to making improvements in Malibu for an instructional facility. The District proposes to conduct this assessment in three phases: (1) an inventory of resources; (2) a public hearing; and (3) a community survey. This consultant will provide the services required for phase one that will result in a database of existing educational, cultural, recreational, health, career training, community, and related services and resources in the Malibu portion of the Santa Monica Community College District.

The Malibu portion of the District includes about 26 miles of Pacific Ocean coastline, extending westward from the Malibu Heights community just east of Topanga Canyon Boulevard to the Ventura County line just west of Leo Carrillo State Park, and encompassing about one-third of the area of the Santa Monica Mountains between the coastline and the Ventura Freeway, including the City of Malibu and Pepperdine University. The Malibu portion of the District is roughly contiguous with postal zip code 90265.

We Search Research has assisted the District in previous inventories and listings of existing community resources in the Santa Monica area of the District, including the preparation of the Emeritus College Senior Resource Directory.

Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications
Approved by: Chui Tsang, Superintendent/President

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 13 **CONTRACTS AND CONSULTANTS** (continued)

13-I **KCRW CONTRACTS AND CONSULTANTS**

Provider: Mario E. Cotto
Fees: \$75
Effective dates: March 22, 2008
Service: Program services, Guest Host, Music: Liza Richardson, formerly known as THE DROP/PLUS.

Provider: Jason Eldredge
AMENDMENT A
Fees: Varying rates
Total: not to exceed \$10,000.
Effective dates: April 1 through June 30, 2008
Service: Program services, Guest Host, on various music programs.

Provider: Holly Tarson
AMENDMENT B
Fees: Payable at \$1,000 per month for "GOOD FOOD"
Payable at varying rates for Special Projects
Total, not to exceed \$12,000.
Effective dates: April 1 through June 30, 2008
Service: Producer and editing services for "GOOD FOOD;"
Additional services, Special Projects.
Amendment B is for vendor name change; address change.

Provider: CBS Outdoor
Fees: \$30,000.
Effective dates: April 7, 2008 through May 4, 2008
Service: KCRW program promotion at bus shelters and general coverage.

Funding Source: KCRW donations.

Requested by: Cheryl Gee, Radio Station Services Assistant
Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 14 NEW COURSES AND CERTIFICATES

Requested Action: Approval/Ratification

Requested by: Georgia Lorenz, Dean, Academic Affairs

Approved by: Jeff Shimizu, Vice-President, Academic Affairs

The following new courses and certificates were approved by the Curriculum Committee and the Academic Senate in Spring 2008:

New Courses/Credit:

- Auto 46: Automotive Electrical Systems
- Cosmetology 72: Applied Instructional Techniques
- Cosmetology 73: Cosmetology Instructional Materials
- Cosmetology 74: Techniques for Assessment
- Cosmetology 75: Instructional Techniques in Salon

New Course/Noncredit:

- PAR ED 915: Parents of Infants and Toddlers

Distance Education Courses:

- Art 05: Arts of Asia—Prehistory to 1900
- ET 34: Web Animation 1
- Psychology 11: Child Growth and Development
- Sociology 04: Sociological Analysis

Certificates:

- Cosmetology Teachers Training Certificate
- Digital Effects Department Certificate
- Game Design Department Certificate

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 15 ACADEMIC PERSONNEL

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

SEPARATIONS

EFFECTIVE DATE

RETIREMENT

Daughtry, Phillip, English	06/14/08
Larsen, Lyle, English	06/10/08
Leduc, Margaret, Kinesiology	06/14/08

The Board hereby accepts immediately the retirements of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL – REGULAR

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources
Requested Action: Approval/Ratification

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

<u>ESTABLISH</u>	<u>EFFECTIVE DATE</u>
Events Technician SMC Performing Arts Center, 12 mos, 40 hrs/VH	04/13/08
Lead Events Technician SMC Performing Arts Center, 12 mos, 40 hrs/VH	04/13/08
Theatre Technical Director SMC Performing Arts Center, 12 mos, 40 hrs/VH	04/13/08

Comments: These three positions will be funded from the SMC Performing Arts Center Budget

ELECTIONS

PROBATIONARY

Barboza, Star S., Custodian-NS-II, Operations	04/21/08
Gallegos, Antonio, Custodian-NS-II, Operations	04/21/08
Harrison, Michele V., Administrative Assistant I, Student Life	05/05/08
Martin, Sandro , Custodian-NS-II, Operations	04/21/08
McCowan, Terry, Custodian-NS-II, Operations	04/21/08
Ramirez, Saul, Custodian-NS-II, Operations	04/21/08
Williams Jr., Anthony D., Custodian-NS-II, Operations	04/21/08
Zimmerman, Adrienne, Shuttle Driver, Transportation	04/14/08

REINSTATEMENT

Graupman, Joyce, Administrative Assistant I, Modern Languages	04/16/08
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SEPARATIONS

9-MONTH REEMPLOYMENT LIST (Medical)

Harris, James, Custodian-NS-II, Operations	04/24/08
Ruiz, Rodolfo, Accounting Specialist II, Auxiliary Services	04/29/08

DECEASED

Woolcock, Bartley, CC Parking Enforcement Officer, Campus Police	04/11/08
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RESIGNATION

Springer, Felicia, Custodian-NS-II, Operations	04/17/08
Campos, Jennifer, Associate Director, SMC Foundation, Institutional Advancement	05/06/08

RETIREMENT

Graham, Carmen, Administrative Assistant I, TRIO (23 years)	07/01/08
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 17 CLASSIFIED PERSONNEL – LIMITED DURATION

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources
Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Balin, Dolores, Accompanist-Performance, Program Development	02/11/08-06/30/08
Bates, Bryan, Stage Construction Tech, Theatre Arts	04/21/08-06/30/08
Blickensderfer, James, Stage Construction Technician, Theatre Arts	04/21/08-06/30/08
Caldas, Gustavo, Accompanist-Percussion, KD	04/28/08-06/30/08
Cerna, Mario, Sign Language Interpreter Trainee, DSC	04/22/08-06/30/08
George, Melvon, EOP&S Program Specialist, Trio	04/07/08-06/30/08
George, Nathalie, Art Gallery Installer, Art	04/21/08-06/30/08
Gulley, Arthur, EOP&S Program Specialist, Trio	05/12/08-06/30/08
Holstein, Stephanie, Sign Language Interpreter III, DSC	04/16/08-06/30/08
Johnson, Mary E, Administrative Assistant II, Madison Theatre	04/08/08-08/13/08
Robinson, Dewain, Stage Construction Technician, Theatre Arts	04/21/08-06/30/08

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Guerrero, Gloria, Administrative Assistant I, Trio	04/18/08-06/30/08
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 18 CLASSIFIED PERSONNEL - NON MERIT

Reviewed by: Sherri Lee-Lewis, Dean, Human Resources

Approved by: Marcia Wade, Vice-President, Human Resources

Requested Action: Approval/Ratification

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$8.00/hr	01
College Student Assistant \$8.00/hr (STHP)	21
College Work-Study Student Assistant \$8.00/hr (FWS)	26

SPECIAL SERVICE

Community Services Specialist I \$35.00/hr	01
Community Services Specialist II \$50.00/hr	01

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 **RESOLUTION – THE FINANCING OF CERTAIN FACILITIES AND DECLARING THE DISTRICT’S INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM TAX-EXEMPT OBLIGATIONS**

Requested by: *Don Girard, Senior Director, Government Relations/Institutional Communications*
Approved by: *Chui L. Tsang, Superintendent/President*
Requested Action: *Approval/Ratification*

WHEREAS, this Board of Trustees (the “Board”) of the Santa Monica Community College District, County of Los Angeles (the “District”), has determined the need to acquire, construct, improve and equip certain real property and improvements of the District required for its public education purposes (collectively, the “Project”), using the proceeds of tax-exempt obligations (the “Obligations”) to be issued by or on behalf of the District; and

WHEREAS, this Board has determined that the Project is necessary and advisable for its educational and other public purposes, and it now appears that the Board will need to expend some of its moneys for capital expenditures, including architectural fees and related expenses, or extraordinary working capital expenditures (collectively, the “Reimbursable Expenditures”) prior to the date of delivery of any Obligations; and

WHEREAS, Section 1.150-2 of the Treasury Regulations requires the Board generally no later than 60 days following any Reimbursable Expenditures to declare its reasonable official intent to reimburse such Reimbursable Expenditures for the Project from proceeds of the Obligations which the Board reasonably expects will be issued to finance the costs of the Project incurred prior to said date of issuance and that certain of the proceeds of the Obligations in the amount of not to exceed \$10,000,000 will be used to reimburse the District for the Reimbursable Expenditures;

NOW, THEREFORE, the Board of Trustees of the Santa Monica Community College District does hereby resolve as follows:

All of the foregoing Recitals are true and correct, and such recitals are hereby made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of this Board.

The Board hereby declares its reasonable official intention to use proceeds of the Obligations to reimburse itself for the Reimbursable Expenditures.

The Board presently intends and reasonably expects to have tax-exempt Obligations issued on its behalf within 18 months of the date of the expenditure of moneys on the Project or the date upon which the Project is placed in service or abandoned, whichever is later (but in no event more than 3 years after the date the original expenditure of such moneys is paid), and to allocate an amount not to exceed \$10,000,000 of the proceeds thereof to the Reimbursable Expenditures in connection with the Project. All of the Reimbursable Expenditures covered by this Resolution were paid not earlier than 60 days prior to the date of this Resolution.

The Board intends to allocate within 30 days after the date of issue of the Obligations the proceeds therefrom to reimburse the District for the Reimbursable Expenditures.

With respect to the proceeds of the Obligations allocated to reimburse the District for prior expenditures, the Board hereby covenants not to employ an abusive device under Treasury Regulation Section 1.148-10, including using within one year of the reimbursement allocation, the funds corresponding to the proceeds of the Obligations in a manner that results in the creation of replacement proceeds, as defined in Treasury Regulation Section 1.148-1, of the Obligations or another issuer of tax-exempt obligations.

This Resolution is adopted solely for purposes of establishing compliance with the requirements of Section 1.150-2 of the Treasury Regulations. This Resolution does not bind the Board to make any expenditure, incur any indebtedness, issue the Obligations, or proceed with the financing, acquisition or construction of the Project.

All actions heretofore taken by the officers, or their respective designees, employees and agents of the Board and the District in connection with the financing of the Project are hereby ratified and confirmed. The officers and their designees, the employees and agents of the Board and the District are hereby authorized to take any and all actions in connection with the financing of the Project and as may be necessary and consistent with the purposes of this Resolution.

COMMENT: The adoption of this reimbursement resolution provides the District additional flexibility with regard to financing its capital improvement projects. The resolution establishes the authority for the District to reimburse itself for capital expenses, such as architectural fees and related expenses, either incurred within the past 60 days or to be incurred within the next 18 months, from the proceeds of general obligation bonds that the Board reasonably expects will be issued. Adoption of this reimbursement resolution does not commit the Board to proceed with any bond measure election, any financing, or the construction of any projects. Accordingly, it may be adopted as a consent item.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 FACILITIES

Requested Action: Approval/Ratification

20-A QUARTERLY POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Provider:	City of Santa Monica	
Fees:	July1, 2007 – September 30, 2007	\$55,744.28
	October 1, 2007 – December 31, 2007	\$74,168.51
Funding Source:	2007-2008 District General Fund	
Comment:	Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share (34 percent) of maintenance and operation costs of the pool based on the number of hours the College uses the pool compared to the total hours of pool use by all parties.	
<i>Requested by:</i>	<i>Charlie Yen, Director, Events and Contracts</i>	
<i>Approved by:</i>	<i>Randy Lawson, Executive Vice-President</i>	

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 FACILITIES *(continued)*

Requested by: Greg Brown, Director, Facilities and Planning

Approved by: Randy Lawson, Executive Vice-President

Requested Action: Approval/Ratification

20-B AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – EARTHQUAKE REPLACEMENT LIBERAL ARTS

Amend agreement with GENSLER for the Earthquake Replacement Liberal Arts to extend the contract and amendment expiration date until December 31, 2008.

Funding Source: Measure U, City of Santa Monica Earthquake Redevelopment, State of California, FEMA

Comment: The project has taken longer than expected to close out. This is a revision to the contract dates only; there are no changes in fees.

20-C AWARD OF BID – CORSAIR FIELD RENOVATIONS

Award of bid for the Corsair Field Renovation to the lowest responsive bidder:

<u>Bidder</u>	<u>Bid Amount</u>
Byrom-Davey, Inc	\$2,734,445
Ohno Construction	\$2,749,000
Jenn/Matt	\$3,377,700

Funding Source: Measure S

Comment: This project provides for a new artificial turf combination football/soccer field and new stadium lighting at Corsair Field including miscellaneous changes and improvements to the track and field surface and surrounding area.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 FACILITIES *(continued)*

20-D AWARD OF BID – JOHN ADAMS MIDDLE SCHOOL FIELD RENOVATION

Award of bid for the John Adams Middle School Field Renovation to the lowest responsive bidder:

<u>Bidder</u>	<u>Bid Amount</u>
Byrom-Davey, Inc.	\$1,307,243
Ohno Construction	\$1,480,000
Minako America Corp.	\$2,077,700
Trimax Construction	\$2,480,000
Jenn/Matt	No Bid

Funding Source: Measure S

Comment: This project provides for new artificial turf soccer, football and softball fields, new lighting, new perimeter fence and miscellaneous playground improvements. The field is shared by the Santa Monica-Malibu Unified District, the City of Santa Monica and Santa Monica College.

20-E CHANGE ORDER NO. 2 – RE-BID CAMPUS QUAD

Change Order No. 2 – TRIMAX CONSTRUCTION CORP. on the Re-bid Campus Quad project in the amount of \$188,198:

Original Contract Amount	\$8,709,500
Previously Approved Change Order 1	30,032
Change Order No. 2	<u>188,198</u>
Revised Contract Amount	\$ 8,927,731
Original Contract Time	360 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	360 days
Time Extension this Change Order	<u>0 days</u>
Current Revised Contract Time	360 days

Funding Source: Measures U

Comment: Change Order No. 2 provides for new owner requested site furniture including tables/chair units and benches. These items were omitted from the original contract as a cost saving measure but are being added back now since the cost can be accommodated in the contingency budget. Work of this change order includes additional telecommunications conduit to connect from Pearl Street telephone company fees into the center of campus for new high speed internet service.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 FACILITIES *(continued)*

20-F CHANGE ORDER No 47 – MUSIC AND PERFORMING ARTS, MADISON

Change Order No. 47 - FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus:

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 46	3,274,706
Change Order No. 47	<u>73,251</u>
Revised Contract Amount	\$34,127,957
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measure S

Comment: Change Order No. 47 provides for revisions to landscape planting, tree sizes and types, furnishing and installing mounting brackets for owner furnished flat panel video monitors, temporary site lighting and revisions to mechanical piping to the cooling towers.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 BUDGET TRANSFERS

21-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period of April 1 through April 23, 2008

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	-10,300
3000	Benefits	0
4000	Supplies	6,100
5000	Contract Svcs/Operating Exp	-13,800
6000	Sites/Bldgs/Equipment	18,000
7000	Other Outgo/Student Payments	0
Net Total:		0

21-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period of April 1, 2008 through April 23, 2008

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	8,358
2000	Classified/Student Salaries	8,031
3000	Benefits	0
4000	Supplies	611
5000	Contract Svcs/Operating Exp	9,978
6000	Sites/Bldgs/Equipment	-31,537
7000	Other Outgo/Student Payments	4,559
Net Total:		0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 BUDGET TRANSFERS *(continued)*

21-C FUND 40.0 – CAPITAL FUND PROJECTS FUND

Period of April 1 through April 23, 2008

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Svcs/Operating Exp	18,000
6000	Sites/Bldgs/Equipment	-18,000
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 22 COMMERCIAL WARRANT REGISTER

Requested by: Robin Quaille, Accounts Payable Supervisor

Approved by: Randy Lawson, Executive Vice-President

Requested Action: Approval/Ratification

March 1 – March 31, 2008	2970 – 3010	\$6,795,809.07
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Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 23 DIRECT, BENEFIT & STUDENT GRANT PAYMENTS

Requested by: Robin Quaille, Accounts Payable Supervisor

Approved by: Randy Lawson, Executive Vice-President

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

March 1 – March 31, 2008	
D000963 – D001109	\$177,532.58
B000492 – B000567	\$ 2,170,552.66
ST00084 – ST00099	\$ 16,378.00

D – Direct Payments

B – Benefit Payments (health insurance, retirement, etc.)

ST – Student Grant Payments

BOARD OF TRUSTEES	Action
Santa Monica Community College District	May 12, 2008

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 24 PURCHASING

Requested by: Keith Webster, Director, Purchasing
Approved by: Randy Lawson, Executive Vice-President
Requested Action: Approval/Ratification

24-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

March 1 – March 31, 2008

\$284,801.79

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	May 12, 2008

INFORMATION ITEM J

**CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING – APRIL 16, 2008**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, April 16, 2008 in the Athletic Department Skybox, Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

1. CALL TO ORDER - 8:07 a.m.

2. ROLL CALL

Sylvia Rose, Chair – Present
 Deborah Arvesen – Present
 Clarence Chapman – Present
 Ralph Erickson – Present
 Paul Leoni - Present
 Belinda Philips – Absent
 Lorraine Sanchez – Present

Others Present:

Chui L. Tsang, Superintendent/President
 Greg Brown, Director of Facilities and Planning
 Lisa Rose, Committee Coordinator
 Charlie Yen, Director, Events and Contracts

3. APPROVAL OF MINUTES – January 16, 2008

Motion was made by Paul Leoni and seconded by Clarence Chapman to approve the minutes of January 16, 2008. *Unanimously approved.*

4. PUBLIC COMMENTS

None

5. PRESENTATION ON THE STUDENT SERVICES BUILDING PROJECT

Greg Brown provided an overview of the Student Services Building Project which is currently in the planning stages. In addition to the Student Services Building, the project includes underground parking, a transit plaza and improvements to Drescher Hall. There is discussion about moving the college bookstore and adding some concessions to the first floor of Drescher Hall. Construction of the project will complete the transition of the front of the college from Pearl Street to Pico Boulevard and present a main focal point for students. Concerns about parking and traffic flow were discussed. The cost of this project (not including improvements to Drescher Hall and the transit plaza) is currently estimated at \$94 million using Measures U and S, and State funds. Other funding will be needed for Drescher Hall improvements and the transit plaza.

Superintendent/President Chui Tsang reported on the expansion of the Santa Monica College and Big Blue Bus (BBB) Transportation Initiative. The Associated Students recently approved a recommendation to raise the A.S. fees in order to fund a contract with the BBB that would provide all current SMC students and staff with the ability to ride any BBB line, any time for no charge.

6. REPORTS and DISCUSSION

Measure U

- Project Schedule
- Budget
- Expenditures

Measure S

- Project Schedule
- Budget
- Expenditures

Bond Sales/Expenses Report

Note: Interest earned on bond funds will probably yield \$8 million which will be used for the Student Services Building Project

On the top of the list of future projects is the expansion of the science complex to provide a permanent home for math and consolidate other sciences that are currently scattered around the campus. This project could easily break \$100 million. Since Measure U and S funds will be depleted, other sources of funding will be sought, including the possibility of another bond.

It was noted that between 2005-06, construction costs increased 40 percent. Construction costs have not decreased, but the rate of increase has stabilized.

7. INFORMATION – Expiring terms of members of the Citizens’ Bond Oversight Committee

The terms of the following members of the Citizens’ Bond Oversight Committee are expiring effective July 1, 2008 and are eligible for reappointment for a second two-year term:

Ralph Erickson
Belinda Phillips
Sylvia Rose
Lorraine Sanchez

The term of the following member is expiring effective July 1, 2008 and is not eligible for reappointment (*pursuant to Education Code Section 15282*).

Clarence Chapman

The Board of Trustees will follow a recruitment and application process to appoint members to fill the vacancies.

8 SCHEDULE OF MEETINGS, 2008-2009

Wednesdays at 8 a.m.

July 16, 2008
October 15
January 21, 2009
April 15

9. ANNOUNCEMENTS

- Clarence Chapman expressed his appreciation for serving on the Citizens' Bond Oversight Committee and specifically thanked Greg Brown and Charlie Yen for their fine work.
- Celebrate America will be held on Saturday June 28th on the John Adams Middle School field.
- The John Adams Middle School and Santa Monica College fields will be under renovation this summer

10. ADJOURNMENT: 9:08 a.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, July 16, 2008 at 8 a.m. at the SMC Madison site.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	May 12, 2008

X. BOARD COMMENTS AND REQUESTS

XI. ADJOURNMENT

The meeting will be adjourned in memory of **Dorothy “Jewel” Myrow**, mother of Steve Myrow, Associate Dean of Financial Aid/Scholarships; and **Bart Woolcock**, Santa Monica College parking security officer.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Monday, June 9, 2008** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Annual Photo Show Awards
- Tentative Budget
- Report on Vocational Education
- Annual Recommendations for Contracts and Consultants, Organizational Memberships