

# A G E N D A



## SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

JUNE 1, 2010

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. – 31<sup>st</sup> Annual Student Photography Awards

6:00 p.m. – Closed Session

7:00 p.m. – Public Meeting

*The complete agenda may be accessed on the  
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,  
including for auxiliary aids or services that are needed in order to participate in  
the Board meeting are to be directed to the Office of the  
Superintendent/President as soon in advance of the meeting as possible.*

**PUBLIC PARTICIPATION**  
**ADDRESSING THE BOARD OF TRUSTEES**

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*  
*Education Code Section 72121.5*  
*Government Code Sections 54954.2, 54954.3, 54957.9*

**A G E N D A**

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, June 1, 2010.

5:30 p.m.      *Public Session*

*31<sup>st</sup> Annual Student Photography Awards*

*Professor Larry Jones*

*Eva Fayman – Best of Show*

*John Hietter – Best Color*

*Matthew Anderson – Best of Photo I*

*Jarrad Rosson – Best Black & White*

*Gerald Fontejon – Best Manipulated*

*Joaquin Romero – Best Figure Study*

*Richard Lee Fisher – Best Alternative Process*

6 p.m.            *Call to Order*  
*Closed Session*

7:00 p.m.        *Public Meeting*

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I.      **ORGANIZATIONAL FUNCTIONS**

Page No.

A      Call to Order – 5:30 p.m.

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B      Roll Call

C      Public Comments on Closed Session Items

II.     **CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives:      *Marcia Wade, Vice-President, Human Resources*

*Robert Myers, Campus Counsel*

Employee Organization:

*CSEA, Chapter 36*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives:      *Marcia Wade, Vice-President, Human Resources*

*Robert Myers, Campus Counsel*

Employee Organization:

*Santa Monica College Faculty Association*

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

II. **CLOSED SESSION** (continued)

REAL PROPERTY (Government Code Section 54956.8)

Property Address: 1510 Pico Boulevard, Santa Monica, CA 90405

College Negotiators: Dr. Chui L. Tsang

Property Representative: Grace Cheng Braun, WISE & Healthy Aging

REAL PROPERTY (Government Code Section 54956.8)

Property Address: 1516 Pico Boulevard, Santa Monica, CA 90405

College Negotiators: Dr. Chui L. Tsang

Property Representative: Robert Kronovet, Kronovet Realty Company

III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** (Scheduled for 7:00 p.m.)

- D Pledge of Allegiance
- E Closed Session Report (if any)
- F Installation of Student Trustee
- G Public Comments

IV. **SUPERINTENDENT'S REPORT**

- Management Association Update
- Updates:
  - State Budget
  - Graduation-Related Activities
  - June 26 – Celebrate America
- Acknowledgements
  - Erica LeBlanc, Management Association President, 2009-2010
  - Women's Tennis Team
  - First Annual Global Citizenship Research Symposium and Tournament Awards

V. **ACADEMIC SENATE REPORT**

VI. **MAJOR ITEMS OF BUSINESS**

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#3	A Resolution Supporting an Economic Boycott of Arizona Until Such Time as SB 1070 is Repealed	14
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VII. **CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

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VIII. **CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, July 6, 2010** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

**APPENDIX A:** 2010-2011 Tentative Budget

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

**I. ORGANIZATIONAL FUNCTIONS**

- A CALL TO ORDER
- B ROLL CALL  
 Judge David Finkel (Ret.), Chair  
 Dr. Andrew Walzer, Vice-Chair  
 Dr. Susan Aminoff  
 Dr. Nancy Greenstein  
 Louise Jaffe  
 Dr. Margaret Quiñones-Perez  
 Rob Rader  
 Michael Song, Incoming Student Trustee
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS

**II. CLOSED SESSION**

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
 Agency designated representatives: *Marcia Wade, Vice-President, Human Resources*  
*Robert Myers, Campus Counsel*  
 Employee Organization: *CSEA, Chapter 36*
- CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)  
 Agency designated representatives: *Marcia Wade, Vice-President, Human Resources*  
*Robert Myers, Campus Counsel*  
 Employee Organization: *Santa Monica College Faculty Association*
- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- REAL PROPERTY (Government Code Section 54956.8)  
 Property Address: 1510 Pico Boulevard, Santa Monica, CA 90405  
 College Negotiators: Dr. Chui L. Tsang  
 Property Representative: Grace Cheng Braun, WISE & Healthy Aging
- REAL PROPERTY (Government Code Section 54956.8)  
 Property Address: 1516 Pico Boulevard, Santa Monica, CA 90405  
 College Negotiators: Dr. Chui L. Tsang and Charlie Yen  
 Property Representative: Robert Kronovet, Kronovet Realty Company

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- D PLEDGE OF ALLEGIANCE
- E CLOSED SESSION REPORT (if any)
- F INSTALLATION OF STUDENT TRUSTEE  
 Board Chair David Finkel will administer the Oath of Allegiance to Michael Song and install him as Student Trustee.
- G PUBLIC COMMENT

<b>BOARD OF TRUSTEES</b>  Santa Monica Community College District	<b>INFORMATION</b>  June 1, 2010
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MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM H**

**SUBJECT:**                    **UPDATE: GASB 45 ACTUARIAL STUDY ASSUMPTIONS**

**SUBMITTED BY:**            Superintendent/President

**SUMMARY:**                    The report will be presented by Geoffrey L. Kischuk, FSA, FCA, MAAA, President of Total Compensation Systems. The Governmental Accounting Standards Board requires a comprehensive actuarial evaluation of retiree benefits be performed every two years; the last full evaluation was performed for the District May 1, 2008. Total Compensation Systems, Inc. (TCS) has been contracted by the District to perform a current actuarial study to meet the GASB requirement. Mr. Kischuk will be presenting information relating to the current GASB 45 actuarial study with an emphasis on the assumptions used in the actuarial study and how they are arrived at.

Total Compensation Systems, Inc. (TCS) has specialized in health actuarial services for California school employers for more than twenty years. During that time, they have performed retiree health valuations for more than 350 districts and municipalities, including Santa Monica College since 2006.

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	June 1, 2010

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM I**

**SUBJECT:**                    **UPDATE: CAMPUS SUSTAINABILITY**

**SUBMITTED BY:**            Superintendent/President

SUMMARY:

**Programs**

*Clean and Green Campaign*

This year the Clean and Green Campaign supported the Global Citizenship campus-wide water theme by distributing over 5,000 refillable stainless steel water bottles to students, faculty and staff during various campus events such as VIP Welcome Day, lectures, and Earth Week festivities. Additionally, the committee worked with the DPAC College Services Subcommittee and Associated Students on increasing campus water refilling stations in support of the recently passed AS policy banning water bottles at AS sponsored events.

*American College and University President’s Climate Commitment (ACUPCC)*

Thus far, SMC has met all of the ACUPCC requirements on schedule and is in good standing. The ACUPCC task force recently launched the SMC Greenhouse Gas Inventory which provides a comprehensive summary of SMC’s carbon footprint. The College’s carbon footprint per full-time equivalent student is less than half of our ACUPCC peers, demonstrating SMC’s strong commitment to sustainability. The largest component of our carbon footprint is student and employee commuting to campus. According to a recent traffic study in connection with the 2010 Facilities Master Plan, SMC has a daily trip rate that is 15 percent below the daily trip rate of comparable colleges and 21 percent below the morning peak hour rate. The next largest emission source is purchased energy. SMC’s carbon emissions from purchased energy are about half of the national average. With regard to emissions on a square foot basis, SMC operates its facilities year round both day and evening serving about 26,000 FTES, yet SMC emissions are only a small fraction more than peer colleges that operate with far fewer students (the peer average FTES is 11,000). Other carbon emissions include college-funded travel including conferences and meetings, international student recruitment, study abroad, athletics, and mileage reimbursements. Next year the committee will begin the process of creating SMC’s Climate Action Plan that will include targets, timelines and policy recommendations for additional reductions. Instead of comparing SMC to our ACUPCC peers, with such disparate characteristics such as student population and square footage, the Climate Action Plan will allow us to measure our progress against this baseline and will be a useful tool in quantifying SMC’s commitment to sustainability.

*SMC Culture Garden*

Club Grow, an ICC club heading up the garden planning, recently completed a two-year plan for design and maintenance of the proposed SMC Culture and Learning Garden. They have recently gained additional support from DPAC and CSEA and are currently working with all constituencies to determine a realistic and seasonally appropriate date for breaking ground.

## **Policies**

### *Zero Waste Events Board Policy*

This year the Board of Trustees passed the Zero Waste Events Policy. Currently the Zero Waste Team meets every other Friday and is focusing on implementation and education to support the policy. This year the committee submitted a proposal to the Associated Students for a one-year trial service with Crown disposal to provide a bin and pick up specifically for compostables. This waste stream goes directly to a composting landfill and is used on Crown Disposal owned farms. Crown donates produce to SMC sustainability events illustrating a “full circle” approach to waste management.

## **Institutionalizing Sustainability**

### *Accreditation commendation*

Sustainability was a part of our recent accreditation report and was highlighted by the accreditation team who included our accomplishments in this area on the list of commendations in the exit interview.

### *Incorporating sustainability into existing campus programs*

Sustainability is being utilized as an educational and marketing tool by many programs campus-wide, including providing Green Campus Tours for VIP Welcome Day, workshops for the Young Collegians programs, and tours and activities for the Connect for Success program (middle school program for disadvantaged youth).

### *Center for Environmental and Urban Studies (CEUS)*

The CEUS continues to be a hub of sustainability on campus, providing critical support for environmental programs including the American College and University President’s Climate Commitment (ACUPCC), Sustainable Works Student Greening Program, internships, work study, resource library, and career and transfer program information.

### *Sustainability in Higher Ed Conference (June 2010)*

SMC will be represented on two panels during the upcoming conference and is sending a team of approximately 10 representatives.

## **Curriculum**

### *Environmental Affairs Committee*

This academic senate joint committee is focusing on integrating sustainability across the curriculum. It is currently working on updating the CEUS website, creating a “greening the curriculum” resource page in concert with current web update efforts.

### *New AAs and courses*

SMC continues to broaden its green curriculum offerings including the new Environmental Science and Environmental Studies A.A. degrees and new environmental courses in disciplines like automotive technology and economics.

### *Sustainable Technologies Program (STP)*

The Sustainable Technologies Program is a proposed academic program that combines traditional Career Technical Education with rigorous academic standards that allow students to pursue related fields in four year and advanced degree programs while finding work in the emerging Green Collar economy. The STP program includes proposed academic tracks in Energy Efficiency, Water Efficiency, Sustainable Business Consulting, Renewable Energies and Logistics.

Currently the locally and state-approved PV Solar Installers program has met with great success and is anticipated to grow as job offerings and marketing for the program increase:

<b>Term</b>	<b>Total Enrollments</b>	<b>Retained</b>	<b>Percent Retained</b>	<b>Offerings</b>
Fall 2009	21	14	67	PV1 (1)
Spring 2010	43	43	100%	PV1 (2 / 8 week)
	22	20	91%	PV2 (1)
Summer 2010				PV1 (1 / 8 week)
Fall 2010				PV1 (2 8 week)
				PV2 (2 8 week)
				PV3 (1)

*Sustainable Works Student Greening Program*

- Goals doubled over the past two years
- Successful partnership between City and College
- Graduating approximately 450 students per year
- Generating over 1000 hours of community service

**Facilities**

- Incorporation of LEED standards into all new building projects. Facilities planning managers including input from the environmental community and experts whenever possible.
- Recently ranked 3<sup>rd</sup> out of 199 in waste minimization category for the nationwide Recyclmania competition.
- Utilizing broad support from facilities and grounds, with exceptional staff and leadership in both departments.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:** **REVISION TO GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE IN ARTS DEGREE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a revision to the general education requirements for the Associate in Arts degree was approved by the Curriculum Committee and the Academic Senate that will allow students to fulfill the requirements for the degree by choosing one of the following three options:

1. SMC AA general education pattern
2. The Intersegmental General Education Transfer Curriculum, including one global citizenship course
3. The CSU General Education Certification Pattern, with one global citizenship course

COMMENT: Currently, students must utilize the SMC general education pattern to obtain an Associate in Arts degree. This revision allows students to utilize the transfer pattern they are already completing for the purposes of transfer towards the local Associate in Arts degree requirements. Recently, the “Student Transfer Achievement Reform Act,” SB 1440 sponsored by Padilla, was proposed to ease transfer to and completion of Bachelor’s degrees at the CSU. The proposed legislation requires the California Community Colleges to grant an Associate’s degree for transfer which must include completion of the CSUGE or IGETC requirements. By changing the General Education pattern locally, SMC will already meet this requirement for all existing Associate in Arts degrees.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 3**

**SUBJECT:**                   **A RESOLUTION SUPPORTING AN ECONOMIC BOYCOTT OF ARIZONA UNTIL SUCH TIME AS SB 1070 IS REPEALED**

SUBMITTED BY:           Superintendent/President

REQUESTED ACTION:   It is recommended that the Board of Trustees adopt the following resolution supporting an economic boycott of Arizona until such time as SB 1070 is repealed:

WHEREAS, the Santa Monica Community College District has historically supported policies that prohibit discrimination based on race, ethnicity, national origin, religion, sexual orientation, and disability; and

WHEREAS, on April 23, 2010, Arizona Governor Jan Brewer signed Senate Bill 1070 (Support Our Law Enforcement and Safe Neighborhoods Act), requiring all local law enforcement to investigate a person's immigration status when there is a reasonable suspicion that the person is in the Country unlawfully, regardless of whether that person is suspected of a crime; and

WHEREAS, SB 1070 permits the arrest of a person, without a warrant, if there is suspicion that the person has committed a public offense; and

WHEREAS, SB 1070 does not prohibit law enforcement officers from relying on race, ethnicity, national origin or language to determine who to investigate; and

WHEREAS, SB 1070 encourages racial profiling and violates Fourteenth Amendment guarantees of due process and equal protection for U.S. citizens, legal residents and visitors who are detained for suspicion of being in the Country unlawfully; and

WHEREAS, SB 1070 seriously undermines the U.S. Constitution which grants Congress the exclusive power over immigration matters; and

WHEREAS, an economic boycott will strongly convey that the Santa Monica Community College District disagrees with the provisions of SB 1070; and

WHEREAS, on May 11, 2010, Arizona Governor Jan Brewer signed House Bill 2281 which prohibits Arizona school districts and charter schools from offering ethnic studies programs, further condoning ethnic bigotry and discrimination in the administration of Arizona's laws;

NOW, THEREFORE, BE IT RESOLVED that by adoption of this Resolution, the Santa Monica Community College District shall refrain from conducting business with the State of Arizona including participating in any conventions or other business that requires District resources, unless SB 1070 (Support Our Law Enforcement and Safe Neighborhoods Act) and HB 2281 are repealed.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 4**

**SUBJECT:** **FIVE-YEAR CONSTRUCTION PLAN 2012-2013**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five Year Construction Plan, 2012-2013 including Initial Project Proposals and Final Project Proposals, with the State Chancellors Office.

Five Year Plan Priority Listing: See following page

Initial Project Proposals (IPP): Career Advancement and Opportunity Center (Bundy)

Final Project Proposal (FPP): No new proposals

COMMENT: The Five Year Construction plan identifies all potential future projects especially those that may be eligible for state matching funds. The District selects projects expected to have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP then the project can be developed into an FPP the following year.

The projects are listed in order of priority for state funding purposes only. Projects that are more likely to receive state funding are ranked higher. This does not necessarily reflect overall District priority rankings for these projects.

The projects are the same as presented last year and there are only minor changes to align the projects with the draft Facilities Master Plan and updated project budgets. These projects follow the 1998 Facilities Master Plan and 2010 Draft Facilities Master Plan Update.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:

No.	Project Occupancy			Schedule of Funds				
ASF	Total Cost Source	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
<b>1 Student Services and Administration Building</b>								
Status: FPP Approved								
16,118	2012/2013		(C)	(E)				
	\$17,256,000 State		\$15,935,000	\$ 453,000				
	\$78,207,595 Non-State		\$57,717,597	\$3,911,000				
<b>2 Replacement Math and Science Extension Building</b>								
Status: FPP Approved								
29,831	2016/2017			(P)(W)		(C)(E)		
	\$40,134,000 State			\$2,756,000		\$37,378,000		
	\$68,259,000 Non-State			\$4,731,000		\$63,528,000		
<b>3 Early Childhood Education Center</b>								
Status: IPP Approved								
11,399	2014/2015			(P)(W)		(C)(E)		
	\$4,422,000 State			\$357,000		\$4,065,000		
	\$4,422,000 Non-State			\$357,000		\$4,065,000		
<b>4 Career Opportunity and Advancement Center – Bundy Campus</b>								
Status: IPP Submitting								
18,931	2015/2016			(P)(W)		(C)(E)		
	\$12,007,000 State			\$1,564,718		\$10,441,665		
	\$32,384,000 Non-State			\$1,564,718		\$30,819,000		
<b>5 Bundy Classroom Completion</b>								
6,500	2011/2012		(P)(W)(C)(E)					
	\$3,221,000		\$3,221,000					
<b>6 Media and Technology Complex – Academy Site</b>								
	2013/2014		(W)	(C)	(E)			
	\$64,186,591 Non-State		\$3,446,083	\$46,641,883	\$6,147,346			
<b>7 Technology – Information Technology Relocation</b>								
	2013/2014		(P)	(W)	(C, E)			
	\$13,287,218 Non-State		\$563,344	\$665,547	\$10,972,990			
<b>8 Replacement Health, Fitness, P.E., Dance Building including Central Plant</b>								
18,616	2012/2013		(P)(W)	(C)	(E)			
	\$39,958,369 Non-State		\$3,590,443	\$30,638,500	\$2,350,000			
<b>9 Madison Site East Wing Seismic Upgrade</b>								
6,820	2012/2013		(P)(W)	(C)	(E)			
	\$12,292,000 Non-State		\$1,280,257	\$10,515,273	\$400,000			
<b>10 Environmental Performance – Building Retrofits for Chilled Water from Central Plant</b>								
	2012/2013			(P)(W)	(C, E)			
	\$4,882,119 Non-State			\$447,919	\$4,434,198			
<b>11 Drescher Hall - Academic Modernization, Bookstore Relocation and Modernization, Pico Promenade and Transit Plaza</b>								
	2014/2015		(P)	(W)	(C)	(E)		
	\$44,904,844 Non-State		\$1,188,520	\$1,677,324	\$39,639,040	\$2,400,000		
<b>12 Malibu Center</b>								
16,705	2014/2015		(A)	(P)	(W)	(C)	(E)	
	\$23,520,091 Non-State		\$4,369,665	\$617,890	784,997	\$15,481,500	\$625,000	
<b>13 Corsair Stadium Seismic Upgrade</b>								
	2015/2016				(P)(W)	(C)	(E)	
	\$11,203,000 Non-State				\$1,038,000	\$10,120,000	\$45,000	

A – PROPERTY ACQUISITION; P – PRELIMINARY PLANS; W – WORKING DRAWINGS; C – CONSTRUCTION; E – EQUIPMENT

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

**VII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #5-#33.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

**VIII. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.*

**RECOMMENDATION NO. 5      APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

May 4, 2010 (Regular Board of Trustees Meeting)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 6 ELECTION OF PERSONNEL**

*Requested Action: Approval of the following annual elections/reelections, effective July 1, 2010*

*Approved by: Marcia Wade, Vice-President, Human Resources*

Academic Personnel: Declare salary schedules indefinite for 2010-2011 and place academic personnel to the appropriate place on their respective salary schedules for the 2010-2011 fiscal year.

1. Contract and Regular Academic Personnel
2. Academic Hourly, Adult Education, Emeritus College and Substitutes

Classified Personnel: Declare salary schedules indefinite for 2010-2011 and place classified personnel to the appropriate place on their respective 2010 salary schedules for the period such salary schedules are effective.

Academic Management and Classified Management and Confidential employees other unrepresented personnel except those with individual employment contracts: Declare salary schedules indefinite for 2010-2011 and place unrepresented personnel to the appropriate place on their respective 2010 salary schedules.

Academic Management with individual employment contracts: Employment of all current academic administrators with individual employment contracts in the following positions, effective July 1, 2010:

- Executive Vice-President
- Vice-President
- Senior Director, Government Relations/Institutional Communications
- Dean
- Associate Dean
- Director

Comment: Lists on file in the Human Resources office and attached to the permanent minutes. All academic and classified personnel (including managers and confidentials), are required by the Los Angeles County Office of Education re-elected for the upcoming fiscal year for budgetary reasons and payroll processing.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 7**      **RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

*Requested Action:*    *Adoption*  
*Reviewed by:*        *Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by:*        *Marcia Wade, Vice-President, Human Resources*

WHEREAS,    (1)      Government Code Section 22892(a) provides that a contracting agency under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b)(1) of the Act, and

WHEREAS,    (2)      SANTA MONICA COLLEGE, hereinafter referred to as Special District is a contracting agency under the Act for participation by members of the Board of Trustees now, therefore be it

RESOLVED,                      That the employer's contribution for each employee, retiree, or survivor shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of his/her family members in a health benefits plan up to a maximum of \$569.32 per month, plus administrative fees and Contingency Reserve Fund Assessments.

Comment:                        The base medical benefit amount is to be increased annually in accordance with the benefits article in the contract agreements with CSEA and the SMC Faculty Association, and by Board Resolution covering the Special Districts.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 8      DESTRUCTION OF CLASS 3 RECORDS**

*Requested Action: Approval*  
*Approved by: Randal Lawson, Executive Vice-President*  
*Teresita Rodriguez, Vice-President, Enrollment Development*  
*Marcia Wade, Vice-President, Human Resources*

Approve the destruction of class 3 records (older than three years) stored for Admissions and Records, Financial Aid, Business Services, Human Resources and Personnel Commission.

Comment: This is an annual recommendation for class 3 records which are disposable records that have been maintained for at least three years. This classification includes such items as enrollment cards, add-drop cards, purchase orders, periodic reports, and attendance records. This also includes such items for the Human Resources and the Personnel Commission as recruitment and examination records for classified personnel. All data from these source documents has been recorded on a higher classification record that is stored.

**RECOMMENDATION NO. 9      YEAR-END APPROPRIATIONS TRANSFERS**

*Requested Action: Approval*  
*Requested by: Chris Bonvenuto, Director, Fiscal Services*  
*Approved by: Bob Isomoto, Vice President of Business and Administration*

In accordance with the provisions of Section 85201 of the Education Code, authorize the County Superintendent of Schools to make appropriate transfers necessary at the close of the fiscal year 2010-2011 to permit the payment of obligations of the district incurred during the year.

Comment: This action is a recurring practice of the County Superintendent of Schools which permits the processing of warrants and liabilities for the District during the closing of the financial records for the fiscal year.

**RECOMMENDATION NO. 10      DISPOSAL OF SURPLUS PROPERTY**

*Requested Action: Approval*  
*Approved by: Randal Lawson, Executive Vice-President*

Disposal of surplus equipment through public auction, private sale (if under \$2,500) or other means deemed appropriate as required during fiscal year 2010-2011.

Comment: Education Code Section 81450 defines surplus equipment as equipment no longer required or suitable for college use or equipment that should be disposed of for the purpose of replacement. Surplus equipment is stored in the District warehouse which has limited space. The District periodically needs to dispose of equipment that is in disrepair or is obsolete and is no longer needed.

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 11 AUTHORIZATION OF SIGNATURES, 2010-2011**

*Requested Action: Approval*

*Approved by: Randal Lawson, Executive Vice-President*

Union Bank

Authorization of the following Santa Monica Community College District employees to be the designated signatories for the District on Union Bank accounts for 2010-2011 as indicated.

District Clearing Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Bursar's Office Credit Card Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Community Services Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Cal B and C Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Bursar's Office Cash Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Revolving Cash Account:

Chui L. Tsang  
Randal Lawson  
Robert Isomoto  
Christopher M. Bonvenuto

Authorization for the District to use a stamp signature for Chui L. Tsang when two signatures are required. Two signatures are required on all checks that are more than \$500.

Authorization that Randal Lawson be designated as the primary contact for Union Bank.

Comment: Union Bank requires specific action to designate signatories instead of the previous blanket authorization.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 12 ORGANIZATIONAL MEMBERSHIPS, 2010-2011**

*Requested Action: Approval*

*Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications  
 Robert Isomoto, Vice-President, Business/Administration  
 Teresita Rodriguez, Vice-President, Enrollment Development  
 Dori MacDonald, Director of Classified Personnel  
 Jeff Shimizu, Vice-President, Academic Affairs  
 Michael Tuitasi, Vice-President, Student Affairs  
 Chui L. Tsang, Superintendent/President  
 Marcia Wade, Vice-President, Human Resources*

*Approved by: Randal Lawson, Executive Vice-President*

Approval of the list of Organizational Memberships, 2010-2011 (List on file in the Offices of the Superintendent/President and Fiscal Services):

- Accreditation
- Board Organizations
- District-wide Organizations
- KCRW
- Personnel Commission
- Athletics

Funding Sources: Departmental Budgets

Comment:: Total District funds expended for 2009-2010 were approximately \$140,000 (excluding KCRW). Approximately the same amount is budgeted for 2010-2011.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 ACCEPTANCE OF GRANTS**

**Title of Grant: TRAINING FOR HEALTH INFORMATION TECHNOLOGY**

*Requested Action: Approval/Ratification*  
*Requested by Laurie McQuay-Peninger, Director, Grants*  
*Approved by: Jeff Shimizu, Vice President, Academic Affairs*

Program Title: American Recovery and Reinvestment Act of 2009: Information Technology Professionals in Health Care: Community College Consortia to Educate Information Technology Professionals in Health Care

Award Amount: \$682,644 (two years)

Funding Source: U.S. Department of Health and Human Services

Performance Period: July 1, 2010 – June 30, 2012

Award Summary: For the past three years, Santa Monica College’s CSIS and Health Sciences departments have been working with the Grants Office to identify funding resources to identify and address the workforce needs of the emerging electronic health records system. As a result of these efforts, SMC has entered into a partnership with Los Rios Community College District to develop and implement a Health Information Technology training program in west Los Angeles County. Los Rios Community College District will serve as the fiscal agent for this award, and SMC will contract with LRCCD.

Through the Los Rios HITECH Community College Consortium, SMC, under the leadership of the CSIS Department, will work with 13 other community colleges in the southwest region to train more than 2000 professionals per year (150 students per year per institution) for employment in the HIT industry in the southwest region. While SMC will utilize grant funds to offer short-term non-credit courses, CSIS and Health Sciences faculty will develop an accredited HIT Program over the next two years that will continue to offer both non-credit and credit programming after the award period ends.

Budget: Revenue:  
(first year) U.S. Department of Health and Human Services \$341,621

Expenditures		
1000	Instructional Salaries	180,800
2000	Non-Instructional Services	4,500
3000	Employee Benefits	56,075
4000	Supplies and Materials	3,450
5000	Contracted Services	5,252
6000	Equipment	32,150
7000	Indirect Costs	59,394
	Total	\$341,621

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 ACCEPTANCE OF GRANTS** *(continued)*

**Title of Grant:** **Career Technical Education Community Collaborative Program III**

*Requested Action:* *Approval/Ratification*

*Requested by:* *Patricia Ramos, Dean, Dean Workforce and Economic Development*

*Approved by:* *Jeff Shimizu, Vice President, Academic Affairs*

**Granting Agency:** Chancellor’s Office of the California Community Colleges

**Appropriated Funding:** \$310,000

**Matching Funds:** \$31,000

**Performance Period:** February 1, 2010 – March 31, 2012 (release of funds delayed)

**Summary:** The Project is designed to optimize the efficiency and effectiveness of the three entities: the CTE Community Collaborative, SMC and SMMUSD. The established working relationships and the academic foundation in place and the project will continue and strengthen its work in Career Exploration/Development for middle school, Articulation, Career Pathways, Placement Services, and CTE Professional Development in seven industry sectors. The project will increase the capacity of faculty, advisors and administrators in aligning the emerging job trends with certificate and degree programs, career planning and counseling, and workforce readiness preparation. The end result of this project is to drive awareness of trends occurring in the focus industries, green initiatives, and entrepreneurial education while enhancing student and teacher.

**Budget:** Restricted fund 01.3

Revenue		
8000	State	\$310,000
Expenditures		
1000	Instructional Salaries	\$ 94,456
2000	Non-Instructional Salaries	123,627
3000	Employees Benefits	34,398
4000	Supplies & Materials	5,614
5000	Contracted Services	39,998
6000	Equipment	0
7000	Indirect Costs	11,907

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 14 CONTRACT FOR DISTANCE EDUCATION PROVIDER**

*Requested Action:* Approval/Ratification  
*Requested by* Julie Yarrish, Associate Dean, Online Services and Support  
*Approved by:* Jeff Shimizu, Vice President, Academic Affairs

**Provider:** eCollege (provider of services to SMC's Distance Education Program)

**Amount of Contract:** Contract year 1 (July 1, 2010 – June 30, 2011) - \$775,000  
Contract year 2 (July 1, 2011 – June 30, 2012) - \$794,000  
Contract year 3 (July 1, 2012 – June 30, 2013) - \$813,000

**Term of Contract:** The proposed contract will take effect July 1, 2010 and run for a three-year period expiring on June 30, 2013. There will be a one-year extension option available. The three-year agreement provides for unlimited course seats.

**Funding Source:** District Budget/Distance Education

**Summary:** This contract replaces an existing contract that had a limit on the number of seats and an option for renewal. This renegotiated contract resulted in a savings of \$168,000 over the three-year term. The generated savings will fund additional curriculum software, Curricunet, (Recommendation No. 15).

Over the course of the past 18 months, the Academic Senate Joint Distance Education Committee undertook an evaluation of course management systems. After an exhaustive review, comparing the support and features deemed essential by online faculty and the costs associated with selecting and switching to an alternate program, the committee recommended to DPAC that the college stay with the current platform provided by eCollege. DPAC, in turn, affirmed this recommendation.

This newly negotiated, three-year licensing agreement provides an annual license with unlimited course seats (eliminating the per-seat pricing variations) and substantially reduces the annual cost to the district. The contract also provides continued support for the use of eCompanion by on-ground faculty, formalized training to support online faculty, and reporting mechanisms that provide an evaluation of student and faculty success.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 15      CONTRACT FOR ONLINE CURRICULUM DEVELOPMENT**

*Requested Action:*            *Approval/Ratification*  
*Requested by*                *Georgia Lorenz, Dean, Instructional Services*  
*Approved by:*                *Jeff Shimizu, Vice President, Academic Affairs*

Provider                        Governet, provider of CurricUNET to SMC for online curriculum and program development and maintenance

Amount of Contract:    Contract year 1 (July 1, 2010 – July 1, 2011) - \$46,500 (one-time software)  
Contract year 2 (July 1, 2011 – July 1, 2012) - \$12, 000 (maintenance)  
Contract year 3 (July 1, 2012 – July 1, 2013) - \$12,000 (maintenance)

Term of Contract:        July 1, 2010 - July 1, 2013 (renewable after a three-year period)

Funding Source:         District Budget (savings generated by renegotiated contract with eCollege, see Recommendation No. 14)

Summary:                    Adoption of the online CurricUNET system will confer benefits to the college in several ways. First and foremost CurricUNET creates a virtually paperless, automated system that dramatically improves the curriculum development process such that faculty energy can be spent on the substantive aspects of curriculum rather than on the forms, processes, and regulations. The system promises to reduce the time to implementation of innovative new courses by streamlining the process. The Chancellor’s Office has adopted CurricUNET, and as a result all of the college’s curriculum reporting will be automated and immediate. This will shorten the time it takes to have new programs and courses approved. The system will assist the college in insuring that all publications of curriculum documents are consistent. Adoption of this software also responds to an accreditation recommendation that the college’s curriculum system be moved to an online environment.

The members of the Curriculum Committee, leaders from several Academic Senate Joint Committees, the Department Chairs and the MIS department were all invited to a demonstration of the software and support the college entering into this contract.

The proposed contract reflects discounts afforded to all California Community Colleges. The college have been given \$10,000 reduction in the initial set-up costs and \$3,000 reduction in the annual upgrade and support costs. More than 70 California Community Colleges and the Chancellor’s Office are CurricUNET clients. After polling several email list serves of various groups involved in curriculum development across the state, it is clear that CurricUNET meets this need far better than other options.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 16 CONTRACT FOR LIBRARY VENDOR**

*Requested Action:* Approval/Ratification  
*Requested by* Mona Martin, Dean, Library  
*Approved by:* Jeff Shimizu, Vice President, Academic Affairs

Provider: Baker and Taylor

Amount: Not to exceed \$150,000

Term of Contract: 2010-2011 Academic year

Funding Source: California State Lottery Grant

Summary: The Library has an in-house computer program that interfaces with Baker and Taylor’s online database and it enables staff to automatically upload MARC (machine readable cataloging) records into Library’s automation system. This allows library users to see items that are on order and creates order records for library staff to track the item from moment of order until book is on the shelf. This program is not compatible with other book vendors. Baker and Taylor provides SMC Library with a discount of 10–20 percent on most books, their inventory is larger than other book vendors, and their delivery time is excellent. Library staff is already trained in using Baker and Taylor’s online ordering system.

Approval of a vendor for the purchase of library books without taking estimates or advertising for bids is permissible under Public Contract Code 20118.3 and Education Code 81651:

“The governing board of any school district may purchase supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals in any amount needed for the operation of the schools of the district without taking estimates of advertising for bids.”

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 17      CONTRACTS FOR CAREER AND TECHNICAL EDUCATION (CTE) STRATEGIC PLANNING RETREAT**

*Requested Action:      Approval/Ratification*  
*Requested by:          Patricia Ramos, Dean Workforce and Economic Development*  
*Approved by:          Jeff Shimizu, Vice-President, Academic Affairs*

The following contracts are for a two-day, college-wide Career and Technical Education (CTE) strategic planning retreat for faculty, staff and administrators. Discussions will include regional economic data, report on the status of programs and creating a strategic plan for CTE programs in the future.

	Provider/Contract	Term/Amount	Service	Funding Source
A	Los Rios Community College	March 18, 2010  Not to exceed \$1,609	Presentation on how to contextualize CTE Curriculum at Professional Development Flex Day: 2 seminars introducing strategies for teaching in context and integration of basic skills with CTE across academic disciplines. Includes presentation and resource materials.	Perkins IV –New Program Development
B	Le Merigot Hotel	June 17 – June 18, 2010  Not to exceed \$7,500	Le Merigot Hotel will be the venue for the college-wide Strategic Planning Retreat for faculty, staff and administrators. The cost includes the meeting room rental, audio/visual and conference equipment usage for two days. Le Merigot is an SMC Workforce Development partner.	Perkins IV –New Program Development
C	EMSI (Economic Modeling Specialist Incorporated)	June 11 – June 30, 2010  Not to exceed \$12,000	EMSI will provide a customized regional economic scan with SMC and a CTE institutional programs report, including an executive summary Power Point presentation.	Perkins IV –New Program Development
D	Kitty O’Doherty	June 17 –18, 2010  Not to exceed \$5,250	The consultant will facilitate the CTE Strategic Planning Retreat. She will plan and prepare the EMSI scan report and agendas, and create written reports for outcomes of planning sessions.	Perkins IV –New Program Development

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 CONTRACTS FOR MARKETING**

*Requested Action: Approval/Ratification*  
*Requested by: Donald Girard, Senior Director, Government Relations/Institutional Communications*  
*Approved by: Randal Lawson, Executive Vice-President*

**18-A REDUCTIONS TO EXISTING CONTRACTS, 2009-2010**

The following items (A through C) reflect a reduction of \$133,000 in existing contracts for radio and print advertising for student recruitment:

	Provider/Contract	Term/Amount	Service	Funding Source
A	KPWR 105.9 FM Radio	Reduce contract amount approved August 4, 2009 for 2009-10 from \$180,000 to \$130,000. New amount reflects savings from reduced Summer 2010 radio advertising.	Fiscal year 2009-10 radio advertising and internet/text messaging for student recruitment	2009-2010 Marketing Budget
B	KROQ 106.7 FM Radio	Reduce contract amount approved August 4, 2009 for 2009-10 from \$220,000 to \$180,000. New amount reflects savings from reduced Summer 2010 radio advertising.	Fiscal year 2009-10 radio advertising and internet/text messaging for student recruitment	2009-2010 Marketing Budget
C	LA Weekly newspaper	Reduce contract amount approved July 7, 2009 for 2009-10 from \$43,000 to \$0. New amount reflects savings from reduced Summer 2010 print advertising.	Fiscal year 2009-10 print advertising for student recruitment	2009-2010 Marketing Budget

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18    CONTRACTS FOR MARKETING** *(continued)*

**18-B    RATIFICATION OF AUGMENTED CONTRACTS FOR INSTITUTIONAL ADVANCEMENT**

The following items (D through F) reflect an increase of \$65,000 in outdoor bus placard advertising for institutional advancement and alumni relations, for a net savings for the District of \$68,000. Item F is a vendor change only.

D	Big Blue Bus	Increase contract amount approved July 7, 2009 for 2009-10 from \$62,000 to \$87,000. Increased amount extends SMC outdoor branding campaign locally.	Fiscal year 2009-10 outdoor advertising for institutional advancement	2009-2010 Marketing Budget
E	CBS Outdoor	For FY 2009-10 in the amount not to exceed \$40,000. CBS Outdoor is the advertising service provider for the MTA bus system. This contract extends SMC outdoor branding campaign regionally. This contract includes the cost of printing the bus placards.	Fiscal year 2009-10 outdoor advertising for institutional advancement	2009-2010 Marketing Budget
F	Golden Cane Advertising	This is a substitute vendor for services approved July 7, 2009 for 2009-10 for not to exceed \$30,000 for online design and branding for student recruitment and institutional advancement (alumni). The previously approved vendor (Fluid Design) is no longer in business. There is no increase in cost for this contract.	Fiscal year 2009-10 online design and branding for institutional advancement (alumni)	Source: 2009-2010 Marketing Budget

<b>BOARD OF TRUSTEES</b>	<b>Action</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 19 CONTRACT FOR STUDENT HEALTH SERVICES**

*Requested Action:* Approval/Ratification  
*Requested by:* Health Services  
*Approved by:* Mike Tuitasi, Vice-President, Student Affairs

**Provider:** Peak Medical

**Amount:** \$2,000 monthly stipend for medical director services and \$120 per hour for patient care and related administrative meeting attendance

**Term of Contract:** July 1, 2009 – June 30, 2010

**Service:** One licensed physician to act as medical director for the College’s Student Health Services to provide for the examination and treatment of students in the Health Services Office; Health Services staff access to a physician for consultation and advice during Health Services Office operating hours; and a provision for administrative meetings, as needed, with Health Services staff.

**Funding Source:** 2009-2010 District Budget/Health Services

**Comment:** The contract with Peak Medical for 2009-2010 was approved by the Board of Trustees on August 4, 2009 with a not to exceed amount of \$40,000. The expenditures for these student health services exceed \$40,000, therefore it is necessary to amend the contract to pay for services rendered during this academic year.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 20    RATIFICATION OF CONTRACTS AND CONSULTANTS**

*Requested Action: Ratification*

*Approved by: Chui L. Tsang, Superintendent/President*

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts*

*Approved by Board of Trustees: 9/8/08*

*Reference: Education Code Sections 81655, 81656*

	Provider/Contract	Term/Amount	Service	Funding Source
A	William B. Clarke and Associates	June – August 2010  \$2,000 for two days (one day for each program), total \$4,000	Independent program file audit and consultation on compliance with Department of Education rules and regulations.	TRIO Upward Bound  TRIO Student Support Services
<i>Requested by: Darrell Goode, Director of TRIO Programs</i>				
<i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
B	HR&A Advisors, Inc.	June – August 2010  \$6,000	To assist the District in exploring possibilities and strategies for student housing	District Budget/ Government Relations/ Institutional Communications
<i>Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications</i>				
<i>Approved by: Chui L. Tsang, Superintendent/President</i>				
C	Tricia Allen	May 27, 2010  Not to exceed \$800	Speaker on Polynesian Tattoo Art at Asian Pacific Islander Event	AANAPISI Grant
<i>Requested by: Judy Neveau, Director, Community Relations</i>				
<i>Approved by: Chui L. Tsang, Superintendent/President</i>				



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 22 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned into authorized positions will be abolished, established, and elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH EFFECTIVE DATE

Administrative Assistant I (1 position) Workforce & Economic Development, 12 months/40 hours	06/06/10
Career Services Advisor (1 position) CalWORKS, 12 months/40 hours	06/02/10

ESTABLISH

Student Services Clerk (1 position) CalWORKS, 12 months/40 hours	06/02/10
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ELECTIONS

PROBATIONARY

Banuelos, Daniel, Groundskeeper/Gardener, Grounds	05/17/10
Pasek, Victoria R. Student Services Assistant, A&R	05/17/10
Albano, Rosa, Accounting Specialist II, Bookstore	06/01/10
Daza-Whitfield, Martha, Student Services Clerk, Psychological Services	06/01/10
Haro, Irma, Accounting Specialist II, Auxiliary Services	05/26/10
Kuykendall, Alan S., Payroll Specialist, Payroll	06/01/10
Melton, Brandi, Student Services Clerk, ISC	06/07/10
Padilla, Omar, Student Services Clerk, ISC	06/07/10
Trice, Candice, Student Services Clerk, ISC	06/07/10

ADVANCED STEP PLACEMENT

Pasek, Victoria R. Student Services Assistant, A&R, Step C	05/17/10
Haro, Irma, Accounting Specialist II, Auxiliary Services, Step C	05/26/10
Albano, Rosa, Accounting Specialist II, Bookstore, Step C	06/01/10

TRANSFER (ADMINISTRATIVE)

Sallovitz, Linda	06/07/10
From: Administrative Assistant I, Workforce & Economic Dev., 12 mos/40 hrs	
To: Administrative Assistant I, Psychology and Communications Departments, 12 mos/40 hrs	

PERMANENT EMPLOYEE WITH PROVISIONAL ASSIGNMENT (revision)

Heyman, Laurie

04/01/10 – 7/1/10

From: Administrative Assistant III, Confidential, Human Resources

To: HR Analyst, Employee and Labor Relations, Confidential (50 percent)

REEMPLOYMENT

Smith, Darrell A. Custodian/NS-II, Operations

05/17/10

RECLASSIFICATIONS (thru Personnel Commission Process)

Hershon, Robert

06/01/10

From: Academic Computing Laboratory Technician, AET, 12 mos, 40 hrs

To: Multimedia Specialist - AET, 12 mos, 40 hrs

SEPARATIONS

RESIGNATION

Lewis, Angela, Laboratory Technician- Life Sciences, Life Sciences

06/11/10

Wong, Julian, Laboratory Technician- Chemistry, Physical Science

06/11/10

RETIREMENT

Hill, Edith, Buyer II, Purchasing (28+ Years)

06/26/10

Siefert, Alexandra, Accounting Specialist II, Auxiliary Svcs. (24+ years)

(change in date) 05/13/10

Velasco, Ulises D. Administrative Clerk, Personnel Commission

06/04/10

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 23 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action:* Approval/Ratification  
*Reviewed by:* Sherri Lee-Lewis, Dean, Human Resources  
*Approved by:* Marcia Wade, Vice-President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Amari, Elaine, Instructional Assistant-ESL, ESL	06/21/10-10/26/10
Browne, Lance, Receiving, Stockroom & Delivery Wkr, Receiving	05/03/10-09/08/10
Escovedo, Lainie, Instructional Assistant-ESL, ESL	05/24/10-09/29/10
Marmalefsky, Ron, Personnel Analyst, Personnel Commission	05/04/10-09/09/10
Meserve, Pamela, Registration/Information Clerk, Matriculation	05/04/10-09/09/10
Snyder, Jeffrey R, Administrative Assistant II, WED	05/17/10-09/22/10
Spielberg, Barbara, Administrative Clerk, Cosmetology	05/03/10-09/08/10
Yano, Danny, Receiving, Stockroom & Delivery Wkr, Receiving	05/03/10-09/08/10

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Aviles, Wendy, Disabled Student Services Assistant, DSC	05/19/10-06/30/10
Samuels, Nahalia, Disabled Student Services Assistant, DSC	05/19/10-06/30/10

**RECOMMENDATION NO. 24 CLASSIFIED PERSONNEL - NON MERIT**

*Requested Action:* Approval/Ratification  
*Reviewed by:* Sherri Lee-Lewis, Dean, Human Resources  
*Approved by:* Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$8.00/hr (STHP)	19
College Work-Study Student Assistant, \$8.00/hr (FWS)	12

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 25      RESOLUTION – CASH BORROWING FROM  
THE COUNTY TREASURY**

*Requested Action:*    *Adoption of Resolution*  
*Requested by:*        *Christopher M. Bonvenuto, Director of Fiscal Services*  
*Approved by:*        *Bob Isomoto, Vice President of Business and Administration*

WHEREAS,                    Sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS,                    Article XVI, Section 6, of the California Constitution allows for borrowing from the Los Angeles County Treasurer, and;

WHEREAS,                    The following restrictions apply to this authorization:

- 1) Maximum amount of authorized borrowing: \$50,000,000
- 2) For Fiscal Year 2010-2011
- 3) Shall not exceed 85 percent of the anticipated revenues accruing to the District.
- 4) Shall not be made prior to the first day of the fiscal year or after the last Monday in April of the 2010-2011 fiscal year.
- 5) Shall be replaced from revenues accruing to the District before any other obligation of the District is met from such revenue

NOW THEREFORE,        The Governing Board of the Santa Monica Community College District hereby approves this resolution to authorize the request to the Los Angeles County Treasurer to make temporary transfer of funds, if so deemed appropriate during the 2010-2011 fiscal year by the Superintendent/President, to ensure that the District can meet its financial obligations.

COMMENT:                    The State practice of deferring General Apportionment payments to deal with State cash flow issues could result in the District not receiving an adequate cash payment from the State in five of the twelve months of the fiscal year. While the District is in a fairly solid cash position Fiscal Services believes it is prudent to pass this resolution to ensure that all financial responsibilities and obligations of the District can be met during the 2010-2011 fiscal year.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26      FACILITIES**

*Requested Action:      Approval/Ratification*  
*Requested by:          Greg Brown, Director, Facilities Planning*  
*JC Keurjian, Chief Director, Facilities Management*  
*Approved by:          Robert G. Isomoto, Vice-President, Business/Administration*

**26-A AWARD OF BID – DIGITAL LEARNING STUDIO**

Award the bid to the lowest responsive bidder for the Digital Learning Studio project:

Graph Co.	\$64,500
Construction Systems, Inc.	99,240

Funding Source: US Department of Education Grant

**Comment:**      The Digital Learning Studio is an environment that will be created to allow instructors and students the opportunity to use interactive technologies (SMART interactive boards, remote clickers and videoconferencing), employ collaborative seating arrangements and explore new pedagogical methods. The goal of the project will be to enhance student engagement and improve learning success for Basic Skills students.

Letters and Science room 152 has been selected as a site development location for a Digital Learning Studio as part of the Asian American and Pacific Islander Achievement project. The two-year pilot project is grant funded through the U.S. Department of Education’s Asian American and Native American Pacific Islander Serving Institutions Program. AAPIA serves 300 students and is designed to increase the retention, graduation, and transfer rates of Asian American, Pacific Islander, and low-income students who have had significant challenges in their scholastic and personal experiences. This two-year pilot project includes six major components: 1) Assessment and Placement; 2) General Education and Academic Skills Development; 3) Student Support Services; 4) Asian Library Resources Development; 5) Empowering Learning through Smart Classroom Technology; and 6) Faculty Development.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26**     **FACILITIES** *(continued)*

**26-B**    **AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – DIGITAL LEARNING STUDIO**

Amend the agreement with Ralph Mechur Architects for planning, design and construction administration for the Digital Learning Studio for \$1,500 plus reimbursable expenses.

Original Contract	\$4,500
This Amendment	<u>\$1,500</u>
Contract to Date	\$6,000

Funding Source: U.S. Department of Education Grant

Comment:     The additional services requested are for the development of a project manual. The District does not have a standard project manual for this size of project, so the additional services were needed to edit District’s standard documents to work with this project.

**26-C**    **CHANGE ORDER NO. 7– BUNDY NORTHEAST DRIVEWAY**

Change Order No. 7 – PIMA CORPORATION on the Bundy Northeast Driveway project in the amount of \$10,842:

Original Contract Amount	\$2,464,600
Previously Approved Change Orders	145,533
Change Order No. 7	<u>10,842</u>
Revised Contract Amount	\$2,620,975
Original Contract Time	300 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	300 days
Non-Compensable Time Extension this Change Order	<u>182 days</u>
Current Revised Contract Time	482 days

Funding Source: Measure S

Comment:     Change Order No. 7 provides for Removal of 16" to 18" thick concrete (instead of 6" to 8" thick as indicated on plan) at the existing bus pad and relocation of the sidewalk drain and pavement marking at Bundy Drive curb ramp. This is the final change order for this project.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26**     **FACILITIES** *(continued)*

**26-D AGREEMENT FOR ARCHITECTURAL SERVICES – BUNDY WEST BUILDING CLASSROOM COMPLETION**

Agreement with Morris Architects for programming, planning, working drawings and construction administration for the Bundy West Building Classroom Completion for \$282,065 plus reimbursable expenses.

Funding Source: Measure AA

Comment:     When the west building at the Bundy Campus was opened in 2005, the program for two areas on the first and fourth floors was not yet determined. There is approximately 6,500 square feet of usable space that has not yet been built out.

With another round of construction soon to start with Measure AA projects, the college will need additional classroom and office space for those programs that will need to be relocated during the construction process. The Bundy space offers an opportunity to quickly convert vacant space. The college should be able to add five new classrooms and about 1,000 square feet of office space in the building.

Morris Architects is a nationally recognized firm that uses advanced design technology and specializes in education, civic, entertainment and hospitality industries. Two of the key people now with Morris were on the original Bundy Campus design team.

The process to solicit architects began with mailings to 115 local firms, newspaper advertisements and web announcements. The District received 72 architect proposals, which is a record number. The initial submittals were screened and 24 firms were deemed qualified. Then a screening committee of faculty, classified staff and administrators selected four architects as finalists to be interviewed. The final selection panel included staff directly involved with the programs at the Bundy Campus.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26**     **FACILITIES** (continued)

26-E CHANGE ORDER NO. 7– STUDENT SERVICES AND ADMINISTRATION BUILDING –PHASE I

Change Order No. 7 – MINCO CONSTRUCTION, INC on the Student Services and Administration Building - Phase I project in the credit amount of \$32,000:

Original Contract Amount	\$7,977,000
Previously Approved Change Orders	<u>72,274</u>
Previous Total	\$8,049,274
Change Order No. 7	<u>(32,000)</u>
Revised Contract Amount	\$8,017,274
Original Contract Time	406 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	406 days
Non-Compensable Time Extension this Change Order	<u>93 days</u>
Current Revised Contract Time	499 days

Funding Source: Measure U

Comment: Change Order No. 7 provides for changes in extent and layout of future garage due to revision of bottom of footing elevations due to impact of revised NGA seismic criteria, additional surveyor's work to calculate and re-set bench marks, routing sewer line by adding 20 feet of pipe line and adding (2) clean outs and demolition of trees adjacent to Admission Complex Building as required for sewer routing. Also includes credit for revision of bottom of excavation rough grade elevation and unused portion of water, demolition not done and back charges for over time and re-inspections. This is the final change order for this Phase I of this project.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 27      BUDGET TRANSFERS**

Requested Action:    *Approval/Ratification*  
 Requested by:        *Chris Bonvenuto, Director, Fiscal Services*  
 Approved by:         *Robert G. Isomoto, Vice-President, Business/Administration*

27-A      FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: April 21, 2010 thru May 18, 2010

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	5,093
3000	Benefits	-5,093
4000	Supplies	0
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	0
7000	Other Outgo/Student Payments	0
Net Total:		0

27-B      FUND 01.3 – GENERAL FUND - RESTRICTED

Period: April 21, 2010 thru May 18, 2010

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-82,220
2000	Classified/Student Salaries	-58,586
3000	Benefits	-110,123
4000	Supplies	-35,744
5000	Contract Services/Operating Exp	200,386
6000	Sites/Buildings/Equipment	110,683
7000	Other Outgo/Student Payments	-24,396
Net Total:		0

Comment:      The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 31      AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested Action:*      *Approval/Ratification*  
*Requested by:*          *George Prather, Director of Auxiliary Services*  
*Approved by:*          *Robert G. Isomoto, Vice-President, Business/Administration*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

	Payments	Purchase Orders
April 1 – April 30, 2010	\$1,397,824.43	\$58,777.49

Comment:      The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

**RECOMMENDATION NO. 32      DIRECT, BENEFIT AND STUDENT GRANT PAYMENTS**

*Requested Action:*      *Approval/Ratification*  
*Requested by:*          *Robin Quail, Accounts Payable Supervisor*  
*Approved by:*          *Robert G. Isomoto, Vice-President, Business/Administration*

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

April 1 – April 30, 2010	
D001549 – D001733	\$2,957,692.40
B000547 – B000617	\$ 206,038.82

*D – Direct Payments*  
*B – Benefit Payments (Health Insurance, Retirement, etc.)*

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 33 PURCHASING**

*Requested Action: Approval/Ratification*  
*Requested by: Cynthia Moore, Director, Purchasing*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*

33-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approve budgets. Lists of vendors on file in the Purchasing Department.

April 1 – April 30, 2010                      \$571,328.83

33-B AWARD OF PURCHASE ORDER – PUBLIC SAFETY COMMUNICATION EQUIPMENT

Award of Purchase Order in the amount of \$147,080.92 to VISION COMMUNICATION, INC.

Funding Source: General Fund-Campus Police

Reference: Los Angeles County Contract 43070 with Motorola Inc for Public Safety Communication Equipment. Vision Communication, Inc. is the single authorized distributor for Motorola Buy/Sell Model program.

Comments: The Public Contract Code Section 20653 allows for public education entities in the State of California to place orders under competitively bid contracts without advertising. There are significant cost savings to the District by joining in purchasing agreements with other agencies.

33-C AWARD OF PURCHASE ORDER – HEWLETT PACKARD MAINTENANCE CONTRACT

Award of Purchase Order in the amount of \$101,524.03 for Hewlett Packard Maintenance Contract Renewal under contract WSCAIII Master Price Agreement # B27164.

Funding Source: Management Information Systems

Comments: The Public Contract Code Section 20652 allows for public education entities in the State of California to place orders under competitively bid contracts without advertising. There are significant costs savings to the District by joining in purchasing agreements with other agencies.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	June 1, 2010

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 32**     **PURCHASING** *(continued)*

**33-D**    **AWARD OF PURCHASE ORDER – DIGITAL SIGNAGE**

Award of Purchase Order for Digital Signage system to Nexus under CMAS competitively bid contract agreement #3-03-70-0163S/3-09-70-0163AF for the amount of \$155,276.40.

Funding Source: Measure S

Comment: The Digital Signage system allows the College to provide up-to-date information to the student body, and it also serves as part of an emergency notification network to the college community. The Public Contract Code Section 20652 allows for public education entities in the State of California to place orders under competitively bid contracts without advertising. There are significant cost savings to the District by joining in purchasing agreements with other agencies.

**33-E**    **PURCHASE AGREEMENTS AND AUTHORIZATION OF PURCHASE ORDERS**

Authorize the awards of purchase orders from approved department budgets against the following competitive bid agreements not to exceed legal dollar threshold limits:

- 1) Glendale Unified School District, Contract # P-13 08/09 with Apple Computers to 11/05/2013 for Computer Equipment, Software, Peripherals and Service
- 2) State of California/WSCA Contract # B27160 with Dell Marketing L.P. to 8/31/2014 for Computer Equipment, Software, Peripherals and Service
- 3) State of California/WSCA Contract # B27164 with Hewlett Packard Company to 8/31/2014 for Computer Equipment, Software, Peripherals and Service
- 4) State of California (CMAS), Contract # 3-94-70-0032 with IBM Corporation to 12/31/2012 for Computer Equipment, Software, Peripherals and Service
- 5) U.S. Communities for the County of Fairfax VA. Contract# RQ09-997736-42B to 4/30/13 with Insight Public Sector, Inc. for Technology Products/Equipment, Section A and Technology Services/Solutions
- 6) U.S. Communities for the County of Fairfax VA. Contract # RQ09-997736-42C to 4/30/13 with Tech Depot for Technology Products/Equipment, Section A
- 7) State of California (CMAS), Contract #-03-70-2023A with Commercial Data System, Inc. to 5/31/2012 for Oracle Corporation for Software, License Support and Maintenance.
- 8) Ed Buy for the Los Angeles County Office of Education (LACOE), Contract # PEPPM 518983 to 12/31/2010 with Plato Inc. for educational and instructional technology for teaching

- 9) State of California Contract # M010370 to ongoing with CCS Presentation Systems Inc. for Classroom Audio-Visual Equipment and Mitsubishi Brand included.
- 10) U.S. Communities for the County of Los Angeles, Contract #MA-IS-43272-6 with Graybar Electric Company, Inc to 1/31/2011 for Electrical Heating, Ventilation and supplies
- 11) Western States Contracting Alliance (WSCA) for the State of Nevada, Contract # 7066 to 11/30/2011 with Grainger Industrial Supplies for Industrial Supplies and Equipment, Janitorial Supplies and Equipment.
- 12) Western States Contracting Alliance(WSCA) for the State of California, Contract # 7-09-79-02 to 7/30/12 with Waxie Enterprises, Inc. for Janitorial Supplies
- 13) Western States Contracting Alliance (WSCA) for the State of California, Contract IS-06-84-01 to 11/30/2011 with Empire Safety and Supply for Safety Supplies
- 14) US Communities for the County of Maricopa, AZ, Contract #5091 to 11/30/2011 with Home Depot Supply, Inc. for Maintenance and Hardware Supplies
- 15) US Communities for the Wichita School District, Contract # 08-44-685 to 1/31/2011 with Virco Inc. for Classroom Furniture and Equipment.
- 16) State of California (CMAS), Contract # 4-09-0087A to 12/31/2013 with ALLSTEEL Inc. for Office Furnishings Systems, seating, files and Architectural Interiors.
- 17) State of California (CMAS) Contract # 4-06-01-0098B to 12/31/10 with KI (Kruger Commercial Inc) for Office Furnishings Systems, seating, files and Architectural Interiors.
- 18) State of California (CMAS) Contract # 4-09-71-0091A to 3/31/2013 with Contract Office Group Inc. for Haworth Office Furnishing Systems, seating files and Architectural Interiors.
- 19) Foundation for the California Community College Contract bid #05-001 to 9/21/1011 with Office Depot for Office and Classroom Supplies
- 20) EdBuy for the Los Angeles County Office of Education (LACOE), Contract # 08/09-1383 to 4/13/2011 for Corporate Express for Office Supplies
- 21) Western States Contracting Alliance (WSCA) for the State of CA, Contract # 07-08-99-5 to 11/13/2012 with Pitney Bowes Inc. for Mailroom Equipment and Maintenance/
- 22) Western States Contracting Alliance (WSCA) for the State of Utah, Contract #MA-454/MSA5-06-99-04 to 5/31/2011 with Nexus IS, Inc. for network communication equipment and maintenance.
- 23) California State University Contract #701/09/047 to 5/31/2011 with Human Scale for Ergonomic Office Furniture.
- 24) University of California/California State University Contract # 60119 to 8/31/2011 with Steelcase for Office Furnishings Systems, seating, files and Architectural Interiors.
- 25) California Higher Education Consortium Agreement # CHEC to 4/1/2011 with Ergogenesis LLC for Ergonomic Furnishing.

- 26) State of California Master Service Agreement Contract 05-06-99-01 to 10/18/2011 with US Bank for PCARD Program.
- 27) Western States Contracting Alliance (WSCA) for the State of Nevada to 12/21/2012 with NAPA Auto Parts for Auto parts and supplies.
- 28) California State University Contract # 60512 to 12/31/2011 with Apple Computer for I-Tune Applications
- 29) California State University Contract # 60511 50 12/31/2011 with Google for Google Appliances
- 30) California State University Contract # 70422 to 12/21/2011 with IBM for Consulting Services
- 31) California State University Contract # 60515 to 11/30/2011 with Xerox for Digital Color Copiers and Services
- 32) University of California/California State University Contract # 50727 to 9/17/2010 with Nestles Water for Bottle Waters, Products, Supplies and Filtration Systems
- 33) California State University Contract # 60316 to 4/30/2011 with Airgas for Laboratory, Industrial, Medical and Specialty Gases
- 34) California State University Contract # 80370 to 1/1/2011 with Hirsch Pipe for Plumbing Supplies
- 35) California State University Contract # 50861 to 4/30/2011 with Praxair for Laboratory Gases
- 36) California State University Contract # 460073 to 12/31/2010 with VWR Scientific for General Laboratory Supplies
- 37) California State University Contract # 90428 to 10/13/2011 with Royal Paper Supply for Janitorial Paper Products
- 38) California State University Contract # 1924 to Ongoing with PlanetBids for On-Line Bid/Vendor Management, Contract Management and Insurance Certificate Management Services Software Services
- 39) California State University Contract # 90365 to 8/31/2011 with Mission Lien for Uniform Rentals and Sales.
- 40) State of California Master Contract I-10-23-20 to 9/30/2010 with Downtown Ford Sales, Coalinga Motors, Elk Grove Auto Group, Hoblit Dodge Chrysler Jeep and Folsom Lake Ford for Trucks, Vans and Utility Vehicles.
- 41) State of California Master Contract I-10-23-11 to 9/30/2010 with Visalia Honda, Wondress Fleet Group and Coalinga Motors for Hybrid Vehicles.
- 42) EdBuy for the Los Angeles County Office of Education (LACOE), Contract # to 4/13/2011 to Xpedex for Cut Paper Supplies.
- 43) US Communities for Dallas County TX, Master Agreement 2007-118-3034 to 12/31/2012 with Zep Manufacturing for Cleaning Chemicals and Supplies.

44) State of California (CMAS) Agreement to 10/31/2012 to Simplex/Grinnel for Fire Alarm Testing/Fire Suppression Services

Comment: The Public Contracts Code Section 20652 allows for public education entities in the State of California to place orders under these competitively bid contracts without advertising. There are significant cost savings to the District by joining in purchasing agreements with other agencies.

33-F DECLARATION AND DONATION OF SURPLUS COMPUTER EQUIPMENT

Declare as surplus miscellaneous computers and monitors and authorize the District to donate them to the Santa Monica-Malibu Unified School District because they have been determined to be of insufficient value to defray the cost to sell.

Comment: This action is in accordance with SMC Board Policy 6531 and Education Code section 81452.

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	June 1, 2010

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The meeting will be adjourned in memory of **Lida Beasley**, retired SMC music professor.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, July 6, 2010** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Report: 2009-10 Grant Funded Projects
2. Report: Facilities Master Plan Update
3. Appointments to Citizens' Bond Oversight Committee
4. Annual Recommendations: Contracts and Consultants



**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 TENTATIVE REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED REVENUE</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>FEDERAL</b>			
FIN AID ADM ALLOWANCES	125,639	125,639	125,639
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	-	415,294	-
<b>TOTAL FEDERAL</b>	<b>125,639</b>	<b>540,933</b>	<b>125,639</b>
<b>STATE</b>			
PRINCIPAL APPORTIONMENT	84,184,986	84,437,529	84,437,528
GROWTH	-	-	2,083,219
COLA	-	-	(400,228)
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	187,084	-
HOMEOWNERS EXEMPT	94,810	101,765	101,765
STATE LOTTERY REVENUE	2,910,974	3,085,836	3,085,836
MANDATED COST RECOVERY	-	270,993	-
OTHER STATE	646,926	595,100	435,767
<b>TOTAL STATE</b>	<b>87,837,696</b>	<b>88,678,307</b>	<b>89,743,887</b>
<b>LOCAL</b>			
PROP TAX SHIFT (ERAF)	-	1,675,494	1,675,494
SECURED TAX	9,726,071	8,141,488	8,141,488
SUPPLEMENTAL TAXES	136,362	36,753	36,753
UNSECURED TAX	408,589	475,136	475,136
PRIOR YRS TAXES	500,147	310,689	310,689
PROPERTY TAX - RDA PASS THRU	317,365	357,977	357,977
RENTS	69,960	53,500	53,500
INTEREST	373,099	181,523	128,500
ENROLLMENT FEES	10,142,144	9,985,987	9,985,987
STUDENT RECORDS	305,867	305,867	305,867
NON-RESIDENT TUITION/INTENSIVE ESL	20,687,624	20,355,653	19,942,876
OTHER STUDENT FEES & CHARGES	132,539	183,030	183,030
F1 APPLICATION FEES	108,580	104,021	104,021
OTHER LOCAL	486,556	632,281	486,556
I. D. CARD SERVICE CHARGE	787,368	882,000	882,000
LIBRARY CARDS	500	500	500
LIBRARY FINES	20,000	20,000	20,000
PARKING FINES	280,000	280,000	280,000
<b>TOTAL LOCAL</b>	<b>44,482,771</b>	<b>43,981,899</b>	<b>43,370,374</b>
<b>TOTAL REVENUE</b>	<b>132,446,106</b>	<b>133,201,139</b>	<b>133,239,900</b>
TRANSFER IN	219,140	188,577	110,433
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>132,665,246</b>	<b>133,389,716</b>	<b>133,350,333</b>

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED EXPENDITURES	2010-2011 TENTATIVE BUDGET
INSTRUCTION	23,056,664	23,319,718	24,006,838
ACADEMIC MANAGERS	5,169,423	5,289,125	5,253,859
NON-INSTRUCTION	5,695,451	5,606,007	5,572,606
HOURLY INSTRUCTION	24,888,904	24,888,904	24,700,507
HOURLY NON-INSTRUCTION	3,108,687	3,343,301	3,364,242
VACANT POSITIONS	-	-	-
VACANCY SAVINGS	-	-	-
BACKFILL FOR CATEGORICAL FUNDS	261,302	546,674	495,163
<b>TOTAL ACADEMIC</b>	<b>62,180,431</b>	<b>62,993,729</b>	<b>63,393,215</b>
CLASSIFIED REGULAR	19,818,881	19,785,573	19,813,918
CLASSIFIED MANAGERS	3,697,351	3,710,167	3,872,182
CLASS REG INSTRUCTION	3,083,831	3,108,770	3,152,537
CLASSIFIED HOURLY	1,556,805	1,922,024	1,653,504
CLASS HRLY INSTRUCTION	832,287	610,935	840,077
VACANT POSITIONS	270,616	1,201,051	1,084,879
VACANCY SAVINGS	(67,654)	(1,050,920)	(542,440)
BACKFILL FOR CATEGORICAL FUNDS	93,652	461,868	310,916
<b>TOTAL CLASSIFIED</b>	<b>29,285,769</b>	<b>29,749,468</b>	<b>30,185,573</b>
STRS	4,153,228	4,069,443	4,109,144
PERS	3,293,805	3,317,767	3,336,841
OASDI/MEDICARE	2,953,845	2,982,772	3,002,115
H/W	12,424,340	12,424,340	13,371,075
CALPERS PPO PREMIUM HOLIDAY	-	(906,830)	-
RETIREEES' H/W	2,081,322	2,081,322	2,285,083
CALPERS PPO PREMIUM HOLIDAY - RETIREE H & W	-	(220,000)	-
SUI	336,787	340,119	344,427
WORKERS' COMPENSATION	1,289,890	1,289,890	1,299,245
ALTERNATIVE RETIREMENT	525,000	525,000	525,000
BENEFITS RELATED TO VACANT POSITIONS	54,123	240,210	216,976
BENEFITS RELATED TO VACANCY SAVINGS	(13,531)	(210,184)	(108,488)
BACKFILL FOR CATEGORICAL FUNDS	34,113	191,190	214,068
<b>TOTAL BENEFITS</b>	<b>27,132,922</b>	<b>26,125,039</b>	<b>28,595,486</b>
SUPPLIES	1,070,210	1,083,710	1,118,835
BACKFILL FOR CATEGORICAL FUNDS	38,190	37,175	20,300
<b>TOTAL SUPPLIES</b>	<b>1,108,400</b>	<b>1,120,885</b>	<b>1,139,135</b>
CONTRACTS/SERVICES	9,788,992	9,995,327	10,435,150
INSURANCE	756,100	771,489	810,063
UTILITIES	3,266,011	3,266,011	3,266,052
BACKFILL FOR CATEGORICAL FUNDS	152,753	221,176	189,835
<b>TOTAL SERVICES</b>	<b>13,963,856</b>	<b>14,254,003</b>	<b>14,701,100</b>
BLDG & SITES	46,600	46,600	45,000
EQUIPMENT	154,830	184,941	180,487
LEASE PURCHASES	81,489	81,489	82,426
BACKFILL FOR CATEGORICAL FUNDS	165,319	165,319	167,188
<b>TOTAL CAPITAL</b>	<b>448,238</b>	<b>478,349</b>	<b>475,101</b>
<b>TOTAL EXPENDITURES</b>	<b>134,119,616</b>	<b>134,721,473</b>	<b>138,489,610</b>
OUTGOING TRANSFER/FINANCIAL AID	244,847	244,847	224,904
BACKFILL FOR CATEGORICAL FUNDS	106,346	143,952	26,303
<b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>351,193</b>	<b>388,799</b>	<b>251,207</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>134,470,809</b>	<b>135,110,272</b>	<b>138,740,817</b>

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 TENTATIVE FUND BALANCE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED FUND BALANCE	2010-2011 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	132,665,246	132,370,620	133,350,333
TOTAL EXPENDITURES AND TRANSFERS	133,375,580	134,289,591	136,666,117
BACKFILL FOR CATEGORICAL FUNDS	851,675	1,767,354	1,423,773
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	324,739	1,441,261	1,301,855
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(81,185)	(1,261,104)	(650,928)
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(1,805,563)</b>	<b>(3,866,482)</b>	<b>(5,390,484)</b>
ONE-TIME FUNDING/SAVINGS			
PRIOR YEAR APPORTIONMENT ADJ	-	187,084	-
AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)	-	415,294	-
MANDATED COST RECOVERY	-	270,993	-
SWACC REBATE	-	145,725	-
CALPERS PPO PREMIUM HOLIDAY	-	1,126,830	-
<b>OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS</b>	<b>(1,805,563)</b>	<b>(1,720,556)</b>	<b>(5,390,484)</b>
BEGINNING BALANCE***	17,408,758	17,408,758	15,688,202
ENDING FUND BALANCE***	<b>15,603,195</b>	<b>15,688,202</b>	<b>10,297,718</b>
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS **	<b>11.60%</b>	<b>11.61%</b>	<b>7.42%</b>

\*\* Chancellor's Office recommended ratio is 5%. Please see ADDENDUM for Designated Reserves.

\*\*\* Fund Balance reflects designated reserves.

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 TENTATIVE REVENUE BUDGET**

ACCOUNTS	2006-2007 ACTUAL REVENUE	2007-2008 ACTUAL REVENUE	2008-2009 ACTUAL REVENUE	2009-2010 PROJECTED REVENUE	2010-2011 TENTATIVE BUDGET
<b>FEDERAL</b>					
FIN AID ADM ALLOWANCES	100,212	101,674	112,922	125,639	125,639
AMERICAN RECOVERY AND REINVESTMENT ACT	-	-	-	415,294	-
<b>TOTAL FEDERAL</b>	<b>100,212</b>	<b>101,674</b>	<b>112,922</b>	<b>540,933</b>	<b>125,639</b>
<b>STATE</b>					
PRINCIPAL APPORTIONMENT w/ STABILIZATION	72,590,365	83,714,229	87,063,646	84,437,529	84,437,528
PRIOR YEAR APPORTIONMENT - COMPTON	987,069	-	-	-	-
CREDIT REVENUE GROWTH	2,404,891	-	-	-	2,083,219
COLA	5,580,297	4,037,782	-	-	(400,228)
EQUALIZATION AUGMENTATION	3,172,563	-	-	-	-
ONE-TIME FTES BLOCK GRANT	1,931,782	-	-	-	-
PRIOR YR APPORTIONMENT ADJ.	(3,159)	1,783,352	1,480,188	187,084	-
HOMEOWNERS EXEMPT	93,686	94,458	94,813	101,765	101,765
STATE LOTTERY REVENUE	3,262,395	2,799,931	3,097,994	3,085,836	3,085,836
MANDATED COST RECOVERY	714,191	25,681	-	270,993	-
OTHER STATE	1,259,898	1,249,191	1,224,716	595,100	435,767
<b>TOTAL STATE</b>	<b>91,993,978</b>	<b>93,704,624</b>	<b>92,961,357</b>	<b>88,678,307</b>	<b>89,743,887</b>
<b>LOCAL</b>					
PROP TAX SHIFT (ERAF)	2,215,290	-	1,025,602	1,675,494	1,675,494
SECURED TAX	8,459,672	8,878,263	9,794,419	8,141,488	8,141,488
SUPPLEMENTAL TAXES	477,554	454,539	183,764	36,753	36,753
UNSECURED TAX	362,170	363,604	408,589	475,136	475,136
PRIOR YRS TAXES	751,189	449,187	416,358	310,689	310,689
PROPERTY TAX - RDA PASS THRU	-	238,648	317,365	357,977	357,977
RENTS	124,847	134,025	69,960	53,500	53,500
INTEREST	683,323	1,184,250	414,554	181,523	128,500
ENROLLMENT FEES	8,209,995	7,867,266	8,244,191	9,985,987	9,985,987
STUDENT RECORDS	272,744	294,285	305,867	305,867	305,867
NON-RES TUITION/INTENSIVE ESL	14,700,743	17,227,972	17,961,185	20,355,653	19,942,876
OTHER STUDENT FEES & CHARGES	146,489	172,049	140,060	183,030	183,030
F1 APPLICATION FEES	80,951	96,432	108,580	104,021	104,021
OTHER LOCAL	416,689	450,927	1,021,785	632,281	486,556
I. D. CARD SERVICE CHARGE	366,632	506,730	832,049	882,000	882,000
LIBRARY CARDS	360	260	280	500	500
LIBRARY FINES	16,343	20,435	17,114	20,000	20,000
PARKING FINES	279,913	311,339	273,447	280,000	280,000
<b>TOTAL LOCAL</b>	<b>37,564,904</b>	<b>38,650,211</b>	<b>41,535,169</b>	<b>43,981,899</b>	<b>43,370,374</b>
<b>TOTAL REVENUE</b>	<b>129,659,094</b>	<b>132,456,509</b>	<b>134,609,448</b>	<b>133,201,139</b>	<b>133,239,900</b>
TRANSFER IN	100,705	213,913	162,613	188,577	110,433
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>129,759,799</b>	<b>132,670,422</b>	<b>134,772,061</b>	<b>133,389,716</b>	<b>133,350,333</b>
BEGINNING BALANCE	8,385,633	15,960,596	16,797,976	17,408,758	15,688,202
DESIGNATED RESERVE			2,000,000	2,000,000	2,000,000
<b>TOTAL FUNDS AVAILABLE</b>	<b>138,145,432</b>	<b>148,631,018</b>	<b>153,570,037</b>	<b>152,798,474</b>	<b>151,038,535</b>

**UNRESTRICTED GENERAL FUND 01.0  
2010-2011 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	PROJECTED EXPENDITURES	TENTATIVE BUDGET
INSTRUCTION	20,954,375	22,903,542	23,070,875	23,319,718	24,006,838
ACADEMIC MANAGERS	4,169,071	4,373,445	4,892,447	5,289,125	5,253,859
NON-INSTRUCTION	5,040,308	5,601,931	5,337,375	5,606,007	5,572,606
HOURLY INSTRUCTION	23,887,295	26,099,322	27,304,843	24,888,904	24,700,507
HOURLY NON-INSTRUCTION	3,244,178	3,312,981	3,301,483	3,343,301	3,364,242
FACULTY RETRO AND ONE-TIME OFF SCHEDULE PAY	2,157,561	-	-	-	-
ACADEMIC MANAGER ONE-TIME OFF SCHEDULE PAY	117,141	-	-	-	-
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	546,674	495,163
<b>TOTAL ACADEMIC</b>	<b>59,569,929</b>	<b>62,291,221</b>	<b>63,907,023</b>	<b>62,993,729</b>	<b>63,393,215</b>
CLASSIFIED REGULAR	15,993,029	17,642,386	19,099,152	19,785,573	19,813,918
CLASSIFIED MANAGERS	2,649,286	2,791,070	3,254,311	3,710,167	3,872,182
CLASS REG INSTRUCTION	2,182,013	2,355,121	2,841,378	3,108,770	3,152,537
CLASSIFIED HOURLY	1,829,310	2,107,281	1,885,963	1,922,024	1,653,504
CLASS HRLY INSTRUCTION	627,725	776,274	690,790	610,935	840,077
CLASSIFIED ONE-TIME OFF SCHEDULE PAY/RETRO	677,575	838,567	329,129	-	-
VACANT POSITIONS	-	-	-	1,201,051	1,084,879
VACANCY SAVINGS	-	-	-	(1,050,920)	(542,440)
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	461,868	310,916
<b>TOTAL CLASSIFIED</b>	<b>23,958,938</b>	<b>26,510,699</b>	<b>28,100,723</b>	<b>29,749,468</b>	<b>30,185,573</b>
STRS	3,727,663	3,981,094	4,146,298	4,069,443	4,109,144
PERS	2,522,492	2,846,879	3,124,820	3,317,767	3,336,841
OASDI/MEDICARE	2,387,329	2,621,421	2,841,693	2,982,772	3,002,115
H/W	9,839,716	10,676,007	11,546,784	12,424,340	13,371,075
CALPERS PPO PREMIUM HOLIDAY	-	-	-	(906,830)	-
RETIRES' H/W	1,771,778	1,844,861	1,895,557	2,081,322	2,285,083
CALPERS PPO PREMIUM HOLIDAY - RETIREE H & W	-	-	-	(220,000)	-
SUI	93,554	105,383	344,132	340,119	344,427
WORKERS' COMPENSATION	1,179,391	1,227,681	1,140,082	1,289,890	1,299,245
ALTERNATIVE RETIREMENT	471,435	469,055	562,302	525,000	525,000
BENEFITS REL TO FACULTY ONE-TIME OFF SCH PAY	222,898	-	-	-	-
BENEFITS REL TO NON-FACULTY ONE-TIME OFF SCH PAY	142,197	167,450	61,613	-	-
BENEFITS RELATED TO VACANT POSITIONS	-	-	-	240,210	216,976
BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	(210,184)	(108,488)
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	191,190	214,068
<b>TOTAL BENEFITS</b>	<b>22,358,453</b>	<b>23,939,831</b>	<b>25,663,281</b>	<b>26,125,039</b>	<b>28,595,486</b>
SUPPLIES	869,469	929,899	909,098	1,083,710	1,118,835
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	37,175	20,300
<b>TOTAL SUPPLIES</b>	<b>869,469</b>	<b>929,899</b>	<b>909,098</b>	<b>1,120,885</b>	<b>1,139,135</b>
CONTRACTS/SERVICES	10,564,651	10,283,931	11,150,163	9,995,327	10,435,150
INSURANCE	770,606	860,891	810,921	771,489	810,063
UTILITIES	2,919,575	3,006,397	3,107,023	3,266,011	3,266,052
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	221,176	189,835
<b>TOTAL SERVICES</b>	<b>14,254,832</b>	<b>14,151,219</b>	<b>15,068,107</b>	<b>14,254,003</b>	<b>14,701,100</b>
BLDG & SITES	4,700	245	4,760	46,600	45,000
EQUIPMENT	318,454	170,923	193,224	184,941	180,487
LEASE PURCHASES	567,789	571,975	75,717	81,489	82,426
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	165,319	167,188
<b>TOTAL CAPITAL</b>	<b>890,943</b>	<b>743,143</b>	<b>273,701</b>	<b>478,349</b>	<b>475,101</b>
<b>TOTAL EXPENDITURES</b>	<b>121,902,564</b>	<b>128,566,012</b>	<b>133,921,933</b>	<b>134,721,473</b>	<b>138,489,610</b>
OUTGOING TRANSFER/FINANCIAL AID	282,272	1,267,030	239,346	244,847	224,904
BACKFILL FOR CATEGORICAL FUNDS	-	-	-	143,952	26,303
<b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>282,272</b>	<b>1,267,030</b>	<b>239,346</b>	<b>388,799</b>	<b>251,207</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>122,184,836</b>	<b>129,833,042</b>	<b>134,161,279</b>	<b>135,110,272</b>	<b>138,740,817</b>
CONTINGENCY RESERVE	15,960,596	16,797,976	17,408,758	15,688,202	10,297,718
DESIGNATED RESERVE	-	2,000,000	2,000,000	2,000,000	2,000,000
<b>TOTAL</b>	<b>138,145,432</b>	<b>148,631,018</b>	<b>153,570,037</b>	<b>152,798,474</b>	<b>151,038,535</b>

**RESTRICTED GENERAL FUND 01.3  
2010-2011 TENTATIVE REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED REVENUE</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>FEDERAL</b>			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	592,344	592,344	620,461
FWS-FEDERAL WORK STUDY	661,641	661,641	535,774
RADIO GRANTS	1,939,980	2,053,802	1,700,000
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	60,327	52,106	52,106
TECH PREP	67,750	67,750	69,708
FEDERAL CARRYOVERS	1,489,988	1,489,988	1,253,151
OTHER FEDERAL	1,408,755	3,011,917	2,460,696
<b>TOTAL FEDERAL</b>	<b>6,220,785</b>	<b>7,929,548</b>	<b>6,691,896</b>
<b>STATE</b>			
LOTTERY	697,359	697,359	697,359
SFAA-STUDENT FINANCIAL AID ADMIN	646,061	699,502	665,952
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,184,114	859,283	820,970
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	82,163	58,688	55,879
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	1,270,700	1,026,298	980,695
NON-CREDIT MATRICULATION	45,654	21,958	20,861
MATRICULATION	953,649	642,971	667,732
MATRICULATION-TRANSFER RELATED	59,905	59,905	-
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	18,815	11,594	-
CALWORKS	264,023	164,695	160,842
ENROLLMENT GROWTH	235,732	357,463	160,937
TRANSFER AND ARTICULATION	2,720	-	-
STATE CARRYOVERS	3,481,992	3,506,790	1,004,393
OTHER STATE	1,131,496	932,045	150,192
<b>TOTAL STATE</b>	<b>10,074,383</b>	<b>9,038,551</b>	<b>5,385,812</b>
<b>LOCAL</b>			
PICO PARTNERSHIP	153,750	153,750	153,750
HEALTH FEES	1,086,287	1,282,327	1,160,951
PARKING FEES	1,665,550	1,910,788	1,600,000
DONATIONS-KCRW	4,958,513	4,958,513	4,577,286
COMMUNITY SERVICES	862,850	862,850	862,850
COUNTY CALWORKS	64,000	64,000	64,000
CONSOLIDATED CONTRACT ED-LOCAL	-	29,575	146,092
LOCAL CARRYOVERS	805,858	1,261,348	997,081
OTHER LOCAL	2,504,530	2,541,593	2,310,530
<b>TOTAL LOCAL</b>	<b>12,101,338</b>	<b>13,064,744</b>	<b>11,872,540</b>
<b>TOTAL REVENUE</b>	<b>28,396,506</b>	<b>30,032,843</b>	<b>23,950,248</b>

**RESTRICTED GENERAL FUND 01.3  
2010-2011 TENTATIVE EXPENDITURE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED EXPENDITURES	2010-2011 TENTATIVE BUDGET
INSTRUCTION	221,913	211,683	99,316
MANAGEMENT	1,530,353	1,854,026	1,087,887
NON-INSTRUCTION	1,253,231	1,366,913	1,403,352
HOURLY INSTRUCTION	130,204	395,545	153,850
HOURLY NON-INSTRUCTION	1,751,096	1,822,382	1,323,176
<b>TOTAL ACADEMIC</b>	<b>4,886,797</b>	<b>5,650,549</b>	<b>4,067,581</b>
CLASSIFIED REGULAR	2,478,657	2,351,043	2,341,797
CLASSIFIED MANAGERS	383,407	339,303	266,883
CLASS REG INSTRUCTION	206,742	100,131	30,000
CLASSIFIED HOURLY	2,027,978	2,134,159	1,206,006
CLASS HRLY INSTRUCTION	563,774	549,489	293,251
<b>TOTAL CLASSIFIED</b>	<b>5,660,558</b>	<b>5,474,125</b>	<b>4,137,937</b>
BENEFITS HOLDING ACCOUNT	2,275,597	934,392	1,990,581
STRS	-	257,143	-
PERS	-	236,643	-
OASDI/MEDICARE	-	261,623	-
H/W	-	542,798	-
SUI	-	20,912	-
WORKERS' COMP.	-	96,599	-
ALTERNATIVE RETIREMENT	-	43,972	-
<b>TOTAL BENEFITS</b>	<b>2,275,597</b>	<b>2,394,082</b>	<b>1,990,581</b>
<b>TOTAL SUPPLIES</b>	<b>1,205,540</b>	<b>1,300,026</b>	<b>1,098,749</b>
CONTRACTS/SERVICES	7,402,745	7,970,914	6,823,682
INSURANCE	2,309,530	2,309,530	2,319,530
UTILITIES	232,700	233,125	232,700
<b>TOTAL SERVICES</b>	<b>9,944,975</b>	<b>10,513,569</b>	<b>9,375,912</b>
BLDG & SITES	1,850,050	2,410,288	1,585,000
EQUIPMENT/LEASE PURCHASE	1,740,210	1,510,700	1,201,150
<b>TOTAL CAPITAL</b>	<b>3,590,260</b>	<b>3,920,988</b>	<b>2,786,150</b>
<b>TOTAL EXPENDITURES</b>	<b>27,563,727</b>	<b>29,253,339</b>	<b>23,456,910</b>
OTHER OUTGO - FINANCIAL AIDS	613,639	590,927	382,905
OTHER OUTGO - TRANSFERS	219,140	188,577	110,433
<b>TOTAL OTHER OUTGO</b>	<b>832,779</b>	<b>779,504</b>	<b>493,338</b>
<b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>28,396,506</b>	<b>30,032,843</b>	<b>23,950,248</b>

**RESTRICTED GENERAL FUND 01.3  
2010-2011 TENTATIVE FUND BALANCE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED FUND BALANCE	2010-2011 TENTATIVE BUDGET
TOTAL REVENUE AND TRANSFERS	28,396,506	30,032,843	23,950,248
TOTAL EXPENDITURES AND TRANSFERS	28,396,506	30,032,843	23,950,248
<b>OPERATING SURPLUS/(DEFICIT)</b>	-	-	-
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	-	-	-
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>

<b>CAPITAL OUTLAY FUND 40.0</b>			
<b>2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET</b>			
<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>REVENUE</b>			
INTEREST	60,000	60,000	60,000
NON-RESIDENT CAPITAL CHARGE	2,692,500	2,692,500	3,126,774
<b>TOTAL REVENUE</b>	<b>2,752,500</b>	<b>2,752,500</b>	<b>3,186,774</b>
<b>EXPENDITURES</b>			
SUPPLIES	54,000	11,710	63,000
CONTRACT SERVICES	378,500	201,377	436,507
CAPITAL OUTLAY	7,358,256	2,115,454	8,149,482
<b>TOTAL EXPENDITURES</b>	<b>7,790,756</b>	<b>2,328,541</b>	<b>8,648,989</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(5,038,256)</b>	<b>423,959</b>	<b>(5,462,215)</b>
<b>BEGINNING BALANCE</b>	5,038,256	5,038,256	5,462,215
<b>ENDING FUND BALANCE</b>	-	<b>5,462,215</b>	-

**EARTHQUAKE FUND 41.0**  
**2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 TENTATIVE BUDGET
<b>REVENUE</b>			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	1,800	1,000	1,000
<b>TOTAL REVENUE</b>	<b>1,800</b>	<b>1,000</b>	<b>1,000</b>
<b>EXPENDITURES</b>			
CONTRACT SERVICES	4,515	4,515	-
CAPITAL OUTLAY	3,091,800	3,091,000	3,095,515
TRANSFER OUT	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>3,096,315</b>	<b>3,095,515</b>	<b>3,095,515</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(3,094,515)</b>	<b>(3,094,515)</b>	<b>(3,094,515)</b>
<b>BEGINNING BALANCE</b>	<b>3,094,515</b>	<b>3,094,515</b>	<b>3,094,515</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>

**MEASURE U FUND 42.2  
2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	11,000,000	10,998,992	-
INTEREST	250,000	120,000	170,000
<b>TOTAL REVENUE</b>	<b>11,250,000</b>	<b>11,118,992</b>	<b>170,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	50,000	1,393	100,000
CONTRACT SERVICES	763,253	221,791	540,000
CAPITAL OUTLAY	22,651,407	611,227	22,029,241
<b>TOTAL EXPENDITURES</b>	<b>23,464,660</b>	<b>834,411</b>	<b>22,669,241</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(12,214,660)</b>	<b>10,284,581</b>	<b>(22,499,241)</b>
<b>BEGINNING BALANCE</b>	12,214,660	12,214,660	22,499,241
<b>ENDING FUND BALANCE</b>	-	<b>22,499,241</b>	-

**MEASURE S FUND 42.3  
2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	470,000	662,000	575,000
<b>TOTAL REVENUE</b>	<b>470,000</b>	<b>662,000</b>	<b>575,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	20,000	163	104,057
CONTRACT SERVICES	814,500	660,621	5,355,256
CAPITAL OUTLAY	67,153,995	9,056,541	53,578,857
<b>TOTAL EXPENDITURES</b>	<b>67,988,495</b>	<b>9,717,325</b>	<b>59,038,170</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(67,518,495)</b>	<b>(9,055,325)</b>	<b>(58,463,170)</b>
<b>BEGINNING BALANCE</b>	67,518,495	67,518,495	58,463,170
<b>ENDING FUND BALANCE</b>	-	<b>58,463,170</b>	-

**MEASURE AA FUND 42.4  
2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	100,000,000	-
INTEREST	-	325,000	312,000
<b>TOTAL REVENUE</b>	-	<b>100,325,000</b>	<b>312,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	-	-	728,038
CONTRACT SERVICES	-	44,279	14,923,450
CAPITAL OUTLAY	-	4,262,520	80,678,713
<b>TOTAL EXPENDITURES</b>	-	<b>4,306,799</b>	<b>96,330,201</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	-	<b>96,018,201</b>	<b>(96,018,201)</b>
<b>BEGINNING BALANCE</b>	-	-	96,018,201
<b>ENDING FUND BALANCE</b>	-	<b>96,018,201</b>	-

**INTEREST AND REDEMPTION FUND 48.0  
2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 TENTATIVE BUDGET
<b>BEGINNING BALANCE</b>	18,194,968	18,194,968	15,671,094
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
<b>ADJUSTED BEGINNING BALANCE</b>	<b>18,194,968</b>	<b>18,194,968</b>	<b>15,671,094</b>
<b>REVENUE</b>			
STATE REVENUES	-	-	-
VOTER INDEBTED TAXES	17,516,672	17,516,672	17,516,672
<b>TOTAL REVENUE</b>	<b>17,516,672</b>	<b>17,516,672</b>	<b>17,516,672</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>35,711,640</b>	<b>35,711,640</b>	<b>33,187,766</b>
<b>EXPENDITURES</b>			
DEBT REDEMPTION	12,555,372	12,555,372	12,555,372
INTEREST CHARGES	7,485,174	7,485,174	7,485,174
<b>TOTAL EXPENDITURES</b>	<b>20,040,546</b>	<b>20,040,546</b>	<b>20,040,546</b>
<b>ENDING FUND BALANCE</b>	<b>15,671,094</b>	<b>15,671,094</b>	<b>13,147,220</b>
<p>**LACOE has complete control of this fund since it is the fiscal agent for the Bond Fund Tax Revenue and interest and Bond Redemption and interest.</p>			

**STUDENT FINANCIAL AID FUND 74.0  
2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2009-2010 ADOPTED BUDGET</b>	<b>2009-2010 PROJECTED</b>	<b>2010-2011 TENTATIVE BUDGET</b>
<b>REVENUE</b>			
FEDERAL GRANTS	18,597,541	23,097,541	23,078,711
CAL GRANTS	927,000	927,000	822,000
TRANSFER	244,847	244,847	236,904
<b>TOTAL REVENUE</b>	<b>19,769,388</b>	<b>24,269,388</b>	<b>24,137,615</b>
<b>EXPENDITURES</b>			
FINANCIAL AID	19,769,388	24,269,388	24,137,615
<b>TOTAL EXPENDITURES</b>	<b>19,769,388</b>	<b>24,269,388</b>	<b>24,137,615</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>

**AUXILIARY FUND**  
**2010-2011 TENTATIVE REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2009-2010 ADOPTED BUDGET	2009-2010 PROJECTED	2010-2011 TENTATIVE BUDGET
<b>BEGINNING BALANCE</b>	2,181,123	2,181,123	1,736,191
ADJ. TO BEG. BALANCE	-	-	-
<b>ADJUSTED BEGINNING BALANCE</b>	<u>2,181,123</u>	<u>2,181,123</u>	<u>1,736,191</u>
<b>REVENUE</b>			
GROSS SALES	7,484,197	7,047,943	7,532,949
LESS: COST OF GOODS	<u>(5,451,637)</u>	<u>(4,999,152)</u>	<u>(5,516,522)</u>
NET	2,032,560	2,048,791	2,016,427
VENDOR INCOME	637,420	646,528	625,032
AUXILIARY PROGRAM INCOME	<u>265,000</u>	<u>259,300</u>	<u>298,550</u>
NET INCOME	2,934,980	2,954,619	2,940,009
INTEREST	<u>56,000</u>	<u>56,000</u>	<u>43,300</u>
<b>TOTAL REVENUE</b>	<u>2,990,980</u>	<u>3,010,619</u>	<u>2,983,309</u>
<b>TOTAL FUNDS AVAILABLE</b>	<u>5,172,103</u>	<u>5,191,742</u>	<u>4,719,500</u>
<b>EXPENDITURES</b>			
STAFFING	1,255,409	1,140,193	1,317,228
FRINGE BENEFITS	308,000	308,000	308,000
OPERATING	<u>2,030,436</u>	<u>2,007,358</u>	<u>1,674,560</u>
<b>TOTAL EXPENDITURES</b>	<u>3,593,845</u>	<u>3,455,551</u>	<u>3,299,788</u>
<b>ENDING FUND BALANCE</b>	<u>1,578,258</u>	<u>1,736,191</u>	<u>1,419,712</u>

**ADDENDUM TO UNRESTRICTED GENERAL FUND 01.0 - DESIGNATED RESERVE  
2010-2011 TENTATIVE BUDGET**

ACCOUNTS	2010-2011 TENTATIVE BUDGET
<b>DESIGNATED RESERVE FOR:</b> UNFUNDED RETIREE BENEFITS	2,000,000