SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, JULY 7, 2015

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
(Business Building Room 111)

Regular Public Meeting
Board Room (Business Building Room 117)

The complete minutes may be accessed on the
Santa Monica College website:
http://www.smc.edu/admin/trustees/meetings/
A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, July 7, 2015.

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER – 5:30 p.m.

• ROLL CALL
  Rob Rader, Chair - Present
  Dr. Louise Jaffe, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez - Present
  Barry Snell - Present
  Dr. Andrew Walzer - Present
  Jonathan Eady, Student Trustee – Present (for public session)

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION – 5:31 p.m.

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives:  Marcia Wade, Vice-President, Human Resources
                                      Robert Myers, Campus Counsel
Employee Organization:                CSEA, Chapter 36

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)
HB Parkco v. Santa Monica Community College District, Los Angeles Superior Court Case No. SC120996
Zarrabian v. Santa Monica Community College District, United States District Court, Case No. 15-CV-5037

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:02 p.m.

• PLEDGE OF ALLEGIANCE – Fran Chandler

• CLOSED SESSION REPORT - None

IV. SUPERINTENDENT’S REPORT
V. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** (continued)

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2) 
  
  *Unanimously approved.*

VI. **ACADEMIC SENATE REPORT**

VII. **PUBLIC COMMENTS**

David Burak
Hasun Khan
Rizwan Rashid
Jasse Randel
Ali Khan

VIII. **MAJOR ITEMS OF BUSINESS**

#1 Superintendent/President Search Update
#2 Report: Workforce and Economic Development
#3 Amendment to Agreement for Program and Construction Management for District Bond Construction Program
#4 Five-Year Construction Plan 2015-2016 through 2020-2021
#5 Second Reading and Approval– Board Policy Section 3122, Sexual Misconduct

IX. **INFORMATION**

7  2014-2015 Curriculum Committee Annual Report

X. **CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

#8 Approval of Minutes:  June 2, 2015 (Regular Meeting)

**Annual Recommendations, 2015-2016**

#9 Annual Contracts and Consultants

A  Academic Affairs
B  Community and Contract Education
C  Community Outreach, Recruitment and Marketing
D  Construction/Facilities Services
E  Enrollment Development
F  Fiscal/Advocacy/ Government Relations and Institutional Communications
G  Human Resources/Personnel Commission
H  KCRW
I  Legal Services
J  Public Affairs
K  Risk Management
L  Student Affairs

**Academic and Student Affairs**

#10 New Courses and Degrees, Spring 2015
Grants and Contracts
#11 Ratification of Contracts and Consultants

Human Resources
#12 Sabbaticals and Fellowships, Fall 2015 and Spring 2016
#13 Academic Personnel
#14 Classified Personnel – Regular
#15 Classified Personnel – Non Merit
#16 Classified Personnel – Limited Duration

Facilities and Fiscal
#17 Facilities
A Change Order No. 10 – AET Campus and Parking Structure A
B Release of Partial Retention – Information Technology Relocation
C Amendment to Agreement for Architectural Services – Connection of Existing Facilities to Central Plant
D Amendment to Agreement for Architectural Services – Malibu Campus
E Amendment No. 6 to Agreement for Architectural Services – Health, PE, Fitness, Dance and Central Plant
F Pool Payments Under Joint Use Facilities Agreement
G Change Order No. 1 – Business Building Roof Project
#18 Budget Transfers
#19 Acceptance of Grants and Budget Augmentation
#20 Authorization of Signatures, 2015-2016
#21 Commercial Warrant Register
#22 Payroll Warrant Register
#23 Reissue of Payroll Warrant
#24 Auxiliary Payments and Purchase Orders
#26 Providers for Community and Contract Education
#27 Purchasing
A Award of Purchase Orders
B Award of Contracts

XI. CONSENT AGENDA – Pulled Recommendations

XII. REPORTS FROM DPAC CONSTITUENCIES
• Associated Students
• CSEA
• Faculty Association
• Management Association

XIII. ORGANIZATIONAL FUNCTIONS
#28 Election of Secretary to the Board of Trustees

XIV. BOARD COMMENTS AND REQUESTS

XV. ADJOURNMENT
The Board of Trustees Study Session is scheduled to be held on Tuesday, July 21, 2015 at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California. The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 4, 2015 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.
IV. SUPERINTENDENT’S REPORT

- During the month of June, there were over 25 events at the college, including graduation and Celebrate America. The events team comprising Carol Evans, Michael Greig, and Kyle Smith and led by Associate Dean of Facilities Programming Linda Sullivan, and the Facilities team led by Bruce Wyban were recognized and commended for their behind-the-scenes work for all of the successful events.

- Accreditation Update: ACCJC just released publication on the new accreditation standards. One of the new requirements is to include a “Quality Focus Essay” that describes two or three issues it has identified for further study, improvement or to enhance academic quality, institutional effectiveness and excellence during the self-assessment process. Erica LeBlanc and Eve Adler, the Accreditation Committee Co-chairs, reported that the Steering Committee is reviewing the second draft of the report. The standard chairs are gathering evidence and the accreditation website is being developed. A workshop on accreditation will be held on flex day to gather input from the college community for the Quality Focus Essay and a final draft of the Self Evaluation Report will be ready in December in time for a new Superintendent/President. The visit is scheduled for October 2016.

- Summer 2015 Update: Summer session started June 22nd. There were minimal parking and traffic issues. Enrollment is flat, still about 150 FTES short of target. Fall enrollment is 1.4 percent behind this time last year, but there are still 55 days before the semester begins so there is much that can be done in terms of outreach. Enrollment Development is trying to remove barriers with processes to allow students access to services and facilitate the enrollment process. A full messaging campaign to increase fall enrollment will be launched beginning the week of July 13th.

- Associated Students Update: Student Trustee Jonathan Eady introduced members of the Associated Students Board of Directors.

- David B. Finkel, former member of the Santa Monica College Board of Trustees, Judge of the Superior Court (Ret.) and a champion for civil rights and educational equality, died at his Santa Monica home on Saturday, July 4, after a prolonged illness. A scholarship fund in David’s name will be established by the SMC Foundation.
RECOMMENDATION NO. 1

SUBJECT: SUPERINTENDENT/PRESIDENT SEARCH UPDATE

SUBMITTED BY: Board Chair and Vice-Chair

DISCUSSION: The Board of Trustees discussed the status of the Superintendent/President Search. Following discussion, it was agreed that Ralph Andersen & Associates be invited to attend the Board of Trustees Study Session on July 21, 2015 to discuss how they will proceed with the Superintendent/President’s search.
INFORMATION ITEM 2

SUBJECT: WORKFORCE AND ECONOMIC DEVELOPMENT

SUBMITTED BY: Vice-President, Academic Affairs

SUMMARY: The Office of Workforce and Economic Development (W&ED) supports the District and SMC’s individual Career Technical Education (CTE) programs by providing funding for equipment, curriculum development, and professional development. Other important resources include marketing, policy updates, and labor market information. W&ED also serves local business and individual training needs. W&ED acts as a catalyst to help the CTE credit programs stay market-responsive and create vital career pathways for students.

Being market-responsive or demand-driven means that SMC’s high quality career-oriented programs are able to anticipate regional and local community needs, secure contracts and grants to improve and expand CTE, support the delivery of courses and credentials that align with the region’s current and future workplace needs, and provide customized programs for employers.

Santa Monica College is emerging as a leader in the region’s advancement of links between education, training, and workforce development through initiatives and implemented in the 2014-2015 program year.

The full report is included in Appendix A
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: AMENDMENT TO AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT FOR DISTRICT BOND CONSTRUCTION PROGRAM

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve an amendment to the Program and Construction Management agreement with LPI, Inc. for the following:

1) To extend the agreement, which currently expires December 31, 2015, for a period of one year, January 1, 2016 through December 31, 2016; for program management, construction management, and project management services; at the rate of $95 to $155 per hour, plus $5,560 per month for Project Management Software development and support.

2) To increase the contract amount by $2,800,000 plus reimbursable expenses effective August 1, 2015.

FUNDING SOURCE Measure U, S, AA

COMMENT: This amendment provides a continuation of program and construction management services for the District’s bond construction program. Program management includes assisting District staff with budgeting and scheduling bond projects, managing the design process, and maintaining effective communications internally and externally. Construction management includes the bidding process, construction administration, and project closeout of bond projects.

LPI, Inc., under Lee Paul, is currently providing the above construction services under a Board-approved three-year contract that ends December 31, 2015. Mr. Paul has been involved with all our major construction projects including Science, Library, Bundy Campus, Theatre Arts, Broad Stage, HSS, and the Quad. LPI is currently working on several projects under construction including the East Wing of the Performing Arts Center, AET/KCRW, and the Health, PE, Fitness, and Dance complex.

The continuation of this contract will allow continuity during the completion of the construction projects that are currently in progress. The District intends to solicit proposals later this year for the management of future bond projects that have not yet begun construction.

MOTION MADE BY: Louise Jaffe
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 6
NOES: 1 (Quiñones-Perez)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: FIVE-YEAR CONSTRUCTION PLAN 2015-2016 THROUGH 2020-2021

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five Year Construction Plan, 2015-2016 thru 2020-2022 with the State Chancellor’s Office.

Five Year Plan Project Listing: See attached listing
Initial Project Proposal (IPP): New Art Complex
Final Project Proposal (FPP): Math and Science

FUNDING SOURCE Measures U, S, AA; State Capital Funds; District Capital Funds

COMMENT: The Five Year Construction Plan identifies all potential future projects, including those in which the State may be asked to provide funding. The District selects projects that are expected to have the greatest possibility of state funding to be developed into an IPP. If the state approves the IPP, then the project can be developed into an FPP the following year.

These projects follow the 1998 Facilities Master Plan and the Career and Educational Facilities Master Plan 2010 Update. As part of our ongoing planning, the District intends to start a new 2015 master plan update process this fall.

Math/Science Addition FPP: The proposed project would consolidate and increase laboratory capacity for Mathematics and Science programs by constructing a new building addition that will be connected to the existing Science building at Santa Monica College. The Mathematics department is one of the largest academic programs at Santa Monica College and is growing beyond what can be reasonably accommodated for students within existing facilities. Currently, Math and Science programs are forced to offer instruction in classrooms and laboratories located within a number of different buildings on campus, many of which are located across campus from each other. The proposed project would construct a 69,565 ASF addition to the existing Science building that will provide 15,815 ASF classroom lecture space, 41,387 ASF laboratory space, 8,069 ASF office space, 2,320 ASF library space, and 1,974 ASF of other support space. The new facility would result in consolidation of the Mathematics, Earth Science, Life Science, and Physical Science programs into a single complex. The project would include demolition of the existing Letters & Science building, Liberal Arts building, and Library Village / Math Complex Portables as a secondary effect. The District is committed to funding 50 percent of State supportable costs of the proposed facility.
**Art Complex Replacement**: The Art Complex at Santa Monica College was originally constructed in 1952. Although the building had a minor renovation of space in 2002, the Art program is currently split between the main campus and satellite Airport site. The proposed project would construct a new building to replace the existing Art Complex and fine arts space at the Airport campus. Building systems, infrastructure and space distribution within the existing Art Complex at Santa Monica College no longer meets the needs of the program. A replacement building will allow the College to construct a functionally efficient building for the Art program and allow the program to function in a single location with dedicated space. The existing Art Complex will be demolished and fine arts space at the Airport Campus will be inactivated as a secondary effect of the proposed project.

**MOTION MADE BY:** Louise Jaffe  
**SECONDED BY:** Susan Aminoff  
**STUDENT ADVISORY:** Aye  
**AYES:** 6  
**NOES:** 0  
**ABSENT:** 1 (Quiñones-Perez)
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<tr>
<th>No.</th>
<th>Project Description</th>
<th>Occupancy</th>
<th>ASF Total Cost</th>
<th>Source</th>
<th>Schedule of Funds</th>
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<td>Math/Science Addition</td>
<td>Santa Monica College</td>
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<td>2015/2016: $2,177,000; 2016/2017: $28,514,000</td>
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<td>5</td>
<td>Replacement Health, Fitness, P.E. &amp; C</td>
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<td>NonState</td>
<td>2016/2017: $641,000; 2017/2018: $11,359,000; 2019/2020: $650,000</td>
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<td>$13,176,000</td>
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<td>Emergency Lighting, Fire Alarm &amp; Secu</td>
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<td>7</td>
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<td>Environmental Performance - Central P</td>
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<td>Drescher Hall - Academic Modern., Bo</td>
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<td>Career Opportunity and Advancement</td>
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<td>Art Complex Replacement</td>
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: SECOND READING AND APPROVAL: BOARD POLICY SECTION 3122, SEXUAL MISCONDUCT

SUBMITTED BY: Vice-President, Human Resources

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of new Board Policy Section 3122, Sexual Misconduct.

COMMENT: Proposed Board Policy 3122, Sexual Misconduct, was reviewed and approved by the DPAC Human Resources Committee and presented to DPAC for review on May 27, 2015. The Board of Trustees held a first reading on June 2, 2015.

BP 3122 Sexual Misconduct

Sexual Misconduct comprises a broad range of unwelcome behaviors focused on Sex and/or gender that may or may not be sexual in nature. Any intercourse or other intentional sexual touching or activity without the other person’s Consent is Sexual Assault, and is a form of sexual misconduct under this Regulation. Sexual misconduct encompasses Sexual Harassment, Sexual Assault, Sexual Exploitation, or Gender-based Harassment, which is a form of Harassment based on gender identity, gender expression, or non-conformity with gender stereotypes. Sexual misconduct may also encompass acts of a sexual nature, including acts of Sexual Stalking, Domestic Violence, and Dating Violence, intimidation, or Retaliation following an incident where alleged sexual misconduct has occurred.

Any sexual misconduct committed by an employee, student or member of the public that occurs on District property or at District activities is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. Students, faculty, and staff who may be victims of sexual misconduct shall be treated with dignity and provided comprehensive assistance.

The Superintendent/President shall establish administrative regulations that ensure that students, faculty, and staff who are victims of sexual misconduct receive appropriate information and treatment, that educational information about preventing sexual violence is provided and publicized as required by law, and that perpetrators of sexual misconduct are appropriately punished.

MOTION MADE BY: Rob Rader
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
INFORMATION ITEM 6

SUBJECT: 2014-2015 GRANTS OFFICE ANNUAL REPORT

SUBMITTED BY: Vice-President, Academic Affairs

SUMMARY: In 2014-2015, SMC managed nearly $5 million in grant funds through 28 grant projects funded by local, state, and federal organizations, both public and private, all of which are supportive of the college’s mission. This included 16 new awards, valued at roughly $2.8 million in additional revenue, with slightly more than $1.7 million to benefit 2014-2015 directly. One of these awards, while not offering direct cash support, offered work-based learning opportunities for students in the Solar Photovoltaics Program (valued at $25,000). The most significant of these new awards is the LA HI-TECH grant, written and developed by SMC’s Workforce and Economic Development Office, which provided two-thirds of the new funding. However, all 16 new awards reflect innovation across campus, including new programming in Solar Photovoltaics, adult basic education (specifically English as a Second Language), Guardian Scholars, and STEM. These numbers represent a significant increase over the 2013-2014 academic year.

The full report is included in Appendix B
INFORMATION ITEM 7

SUBJECT:  2014-2015 CURRICULUM COMMITTEE ANNUAL REPORT

SUBMITTED BY:  Guido L. Davis Del Piccolo, Curriculum Committee Chair, and Georgia Lorenz, Curriculum Committee Vice-Chair

SUMMARY:  The work of the Curriculum Committee this year continued to be affected by mandates and requirements placed upon the college by the Chancellor’s Office. In particular this involved creating additional Associate Degrees for Transfer (SB 1440 compliant degrees) and engaging in preparations now required in order to submit transfer degrees for approval. Notwithstanding those external demands, the Curriculum Committee also engaged in the work of approving a plethora of new courses, course revisions, new degrees and certifications, and revisions to degrees and certificates.

The full report is included in Appendix C
VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #8-#27.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #9, #10, #11, #12

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 6
NOES: 1 (Quiñones-Perez)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 9 – Annual Contracts and Consultants
MOTION MADE BY: Louise Jaffe
SECONDED BY: Margaret Quiñones-Perez
AYES: 7
NOES: 0

Recommendation No. 10 – New Courses and Degrees, Spring 2015
MOTION MADE BY: Rob Rader
SECONDED BY: Barry Snell
AYES: 7
NOES: 0

Recommendation No. 11 – Ratification of Contracts and Consultants
MOTION MADE BY: Louise Jaffe
SECONDED BY: Barry Snell
AYES: 7
NOES: 0

Recommendation No. 12 – Sabbaticals and Fellowships, Fall and Spring 2016
MOTION MADE BY: Louise Jaffe
SECONDED BY: Barry Snell
AYES: 7
NOES: 0
X. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

RECOMMENDATION NO. 8 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

June 2, 2015 (Regular Board of Trustees Meeting)
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS

Requested Action:  Approval/Renewal of the following annual contracts for the period of July 1, 2015 through June 30, 2016, unless otherwise indicated.

The list of contracts is thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents before being presented to the Board for approval. The following annual contracts are primarily renewals of existing contracts.

A Academic Affairs  
B Community and Contract Education  
C Community Outreach, Recruitment and Marketing  
D Construction/Facilities Services  
E Enrollment Development  
F Fiscal/Advocacy/ Government Relations and Institutional Communications  
G Human Resources/Personnel Commission  
H KCRW  
I Legal Services  
J Public Affairs  
K Risk Management  
L Student Affairs

The full list of Annual Contracts and Consultants is included in Appendix D
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 10  NEW COURSES AND DEGREES: SPRING 2015
Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

### New Courses
- KIN PE10C: Advanced Fitness Lab
- KIN PE25D: Golf Player Development
- KIN PE43B: Intermediate Soccer
- KIN PE43D: Competitive Soccer
- MUSIC 75: Instrumental Chamber Music Repertoire
- PORTGS 1: Elementary Portuguese 1
- TH ART 31: Introduction to Stage Management

### Course Reinstatement
- TH ART 21: Scenic Painting Techniques

### New Degrees
- Department Certificate, Latin American Studies
- Department Certificate, Asian Studies
- Department Certificate, African & Middle Eastern Studies

### Distance Education
- HIST 33: World Civilizations I
- MATH 54: Elementary Statistics

### Global Citizenship
- PORTGS 1: Elementary Portuguese 1
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 11  RATIFICATION OF CONTRACTS AND CONSULTANTS

Approved by:  Jeff Shimizu, Interim Superintendent/President
Requested Action:  Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization:  Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees:  9/8/08
Reference:  Education Code Sections 81655, 81656

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Miki Shelton</td>
<td>July 1- December 30, 2015</td>
<td>The consultant will provide grant writing assistance.</td>
<td>2015-2016 District Budget</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $18,000</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>B Dr. Carlos Gutierrez</td>
<td>August 27, 2015</td>
<td>$1,200</td>
<td>Two workshops (each approx. 80 minutes long) at SMC’s Fall Opening Flex Day. Workshops will be focused on: a. pedagogical strategies to engage students in STEM; and b. how faculty members can facilitate diverse student populations to enter STEM fields.</td>
</tr>
<tr>
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</tr>
<tr>
<td>C Dr. Keith Hall</td>
<td>July 24, 2015</td>
<td>$650</td>
<td>Dr. Hall will present the workshop “Making Wednesdays as Enjoyable as Weekends” for classified staff. This interactive session will share practical strategies higher education professionals can use to maximize strengths as they aspire for higher levels of performance, satisfaction and well-being.</td>
</tr>
</tbody>
</table>

Requested by:  Laurie McQuay-Peninger, Associate Dean, Grants
Approved by:  Georgia Lorenz, Vice-President, Academic Affairs

Requested by:  Sherri Lee-Lewis, Dean, Human Resources
Approved by:  Marcia Wade, Vice-President, Human Resources

Requested by:  Classified Professional Development Committee
Approved by:  Marcia Wade, Vice-President, Human Resources
**CONSENT AGENDA: GRANTS AND CONTRACTS**

**RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)**

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>D Ms. Lori Meono</td>
<td>September 2015 through July 2016. 40 hours per week Not to exceed $30,000</td>
<td>Ms. Lori Meono, a doctoral graduate in clinical psychology at Pepperdine University, will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in college settings including SMC's Psychological Services and the counseling and psychological services center at California State University, Fullerton.</td>
<td>District Funds/ Psychological Services (100%)</td>
</tr>
<tr>
<td>E Mr. Nathan Edwards</td>
<td>September 2015 through July 2016. 40 hours per week Not to exceed $30,000</td>
<td>Mr. Nathan Edwards, a doctoral student in clinical psychology at Pepperdine University, will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. He has experience working in a college setting and is in the process of completing his full-time predoctoral internship at the counseling and psychological services center at California State University, Northridge.</td>
<td>District Funds/ Psychological Services (100%)</td>
</tr>
<tr>
<td>F Ms. Roxana Zarrabi</td>
<td>September 2015 through July 2016. 20 hours per week Not to exceed $17,500</td>
<td>Ms. Roxana Zarrabi, a doctoral student in clinical psychology at Pepperdine University, will serve as a part-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in a college setting and is in the process of completing her full-time predoctoral internship at the counseling and psychological services center at Northwestern University.</td>
<td>District Funds/ Psychological Services (100%)</td>
</tr>
</tbody>
</table>

_D, E, and F_  
*Requested by: Sandra Rowe, Ph.D., Coordinator, Psychological Services*  
*Approved by: Mike Tuitasi, Vice-President, Student Affairs*
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 11  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>G Mindset Works, Inc.</td>
<td>August 3, 2015, 5 hours. Not to Exceed: $5,000</td>
<td>Mindset Works will be the first presenter of SMC 2015 Faculty Summer Institute. 40 SMC Faculty will participate in this workshop. Participants will learn about the growth mindset research and why it is a critical lever for motivation and student success. Faculty will explore and reflect on several tools, resources, and strategies to deepen their understanding of mindset’s role in schools as well as how to 1. Change their mindset and 2. How to Cultivate growth mindsets in their college students. Cost includes all travel expenses for speaker.</td>
<td>Title V</td>
</tr>
</tbody>
</table>

Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence  
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

| H Sarah Bloomfield | September 2015 (specific date TBD) Not to exceed $3,000 (fees to be paid either in honorarium form or for travel-related expenses TBD pending fiscal/purchasing approvals) | The consultant will present a lecture to the campus community focused on the Global Citizenship Annual Theme for 2015-16 “Gender Equity: Is Equity Enough?” She will also attend faculty meetings and provide classroom lectures for the Business department. | Global Citizenship Fund |

Requested by: Kelley Brayton, Dean of International Education  
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development |
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 11  RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>I  Luxe City Center Hotel</td>
<td>July 23-24, 2015  Not to Exceed: $4,500</td>
<td>Luxe City Center Hotel will be the venue for the LA HI-TECH Advisory Board Strategic Planning Retreat. Major business/industry partners of LA HI-TECH will convene to discuss their particular roles in the consortium by aligning workplace competencies with curriculum that will contribute to a vibrant ecosystem that will grow and sustain a technically skilled, entrepreneurial, and competitive workforce for Los Angeles County. The cost includes the meeting room rental, audio/visual, conference equipment, and food/beverages.</td>
<td>LA HI-TECH Funds 2015-2016</td>
</tr>
<tr>
<td>J  Sign Up Interpreting Services LLC</td>
<td>2014-2015  $75 per hour single; $75 x 2 per hour-Team; $93.75 per hour if less than 48 hours’ notice. Increase from previously approved amount of $95,000, total amount not to exceed $106,500</td>
<td>The consultant provides sign language interpreters for deaf students. There was an increase in the number of interpreters needed for the Spring 2015 semester. Comment: On April 7, 2015, the Board of Trustees approved an increase of $50,000 to Purchase Order #A151085NC, originally approved for $40,000. The purchase order currently approved for the amount of $95,000 needs to be increased to cover the costs for interpreters needed for the Spring 2015 semester.</td>
<td>2014-2015 District Budget/Disabled Students</td>
</tr>
</tbody>
</table>

Requested by: Patricia G. Ramos, Dean of Workforce & Economic Development
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Requested by: DSPS
Approved by: Mike Tuitasi, Vice-President, Student Affairs
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>K Total Recall Captioning, Inc.</td>
<td>March 21, 2015 – June 6, 2015, not to exceed $3,600</td>
<td>SMC’s Solar Photovoltaics Installation Program is offering a series of non-credit workshops/seminars, entitled Advanced Topics in Solar Photovoltaics. These workshops will be delivered through Community Education and funded by a U.S. Department of Energy grant awarded by the Solar Instructional Training Network (SITN) as part of regional efforts to offer professional development to working professionals, as well as students preparing to enter the field. One of the participants has requested captioning services for all 7 workshops as an accommodation.</td>
<td>Advanced Topics in Solar Photovoltaics grant</td>
</tr>
</tbody>
</table>

Requested by: Laurie McQuay-Peninger, Associate Dean, Grants
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO.  12   SABBATICALS AND FELLOWSHIPS, FALL 2015 AND SPRING 2016
Requested Action:  Approval/Ratification
Reviewed by:  Academic Senate
Approved by:  Georgia Lorenz, Vice-President, Academic Affairs

Sabbaticals, Fall 2015 and Spring 2016
Janet Harclerode, Fall 2015
Stefan Mattessich Fall 2015
Walter Meyer, Fall 2015
Lawrence Driscoll, Spring 2016
Cynthia Gonzalez, Spring 2016
Saul Rubin, Spring 2016

Fellowships
Shaghayegh Esfandyari (Theatre Arts), Fall 2015
Shannon Herbert (English), Fall 2015
Susan Kolko (Photo/Fashion), Spring 2016
Cihtli Ocampo (Dance), Fall 2015
Shared Fellowship: Raquel Ramirez and Sri Susilowati (Dance), Fall 2015
Asma Said (Physical Science), Fall 2015
David Shirinyan (Psychology), Fall 2015
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 13  ACADEMIC PERSONNEL
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

ESTABLISH
Director, Library and Information Services  7/1/2015

ELECTIONS
ADMINISTRATOR
Burson, Patricia, Interim Director, Library and Information Services  7/1/2015
Dawson, Francis, Associate Dean, CTE  7/1/2015
Grass Hemmert, Nancy, Interim Associate Dean, Student Life  7/1/2015
Sasha King, Interim Director, Business Development  7/1/2015
Runkle, Gita, Associate Dean, Emeritus College  7/8/2015

RETITLE
From: Dean, External Programs
To: Dean, Noncredit and External Programs

EXTENSION OF ASSIGNMENT
Heskell, Mitch, Interim Executive Director
Performing Arts Center
(revised) 7/1/2015-7/19/2015

ADMINISTRATIVE SALARY STEP ADJUSTMENT
Associate Dean, Career Technical Education  7/1/2015
From: Step 3
To: Step 5

Interim Associate Dean, Student Success and Outreach  7/1/2015
From: Step 1
To: Step 5

PROJECT MANAGER (Revised from 6/2/15 Board approval)
Sandoval, Audrey, Adult Education Programs (50%)  8/24/2015-6/30/2016
Wells, Audra, Adult Education Programs (50%)  7/01/2015-8/21/2015

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)
ACCEPTANCE OF OFFER OF EMPLOYMENT RESCINDED
Carbonaro, Nicholas, Instructor, Business Communications Fall 2015
Comment: Board approved employment on February 3, 2015

SEPARATIONS

REIGNATION
Ahlqvist, Pontus, Instructor, Physical Science 6/30/2015

RETIREMENT
Tsang, Chui L., Superintendent/President (9 years of service) 6/30/2015
Preciado, Christina, Instructor, Philosophy and Social Science (21 years of service) 6/30/2015
McGrath, Marilyn, Instructor, ECE (18 years of service) (revised) 8/1/2015
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 14  CLASSIFIED PERSONNEL - REGULAR

<table>
<thead>
<tr>
<th>Requested Action</th>
<th>Approval/Ratification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewed by</td>
<td>Sherri Lee-Lewis, Dean, Human Resources</td>
</tr>
<tr>
<td>Approved by</td>
<td>Marcia Wade, Vice-President, Human Resources</td>
</tr>
</tbody>
</table>

ELECTIONS

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

SALARY REALLOCATION

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Range</th>
<th>Proposed Range</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Resources Analyst – Employee and Labor Relations (Confidential)</td>
<td>Range C41, Confidential Salary Schedule</td>
<td>Range C46, Confidential Salary Schedule</td>
<td>07/01/15</td>
</tr>
<tr>
<td>Media and Reprographics Services Manager</td>
<td>Management, Range M20</td>
<td>Management, Range M22</td>
<td>07/01/15</td>
</tr>
</tbody>
</table>

ESTABLISH NEW CLASS DESCRIPTION AND SALARY ALLOCATION

<table>
<thead>
<tr>
<th>Position</th>
<th>Range</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Production Manager (1 position)</td>
<td>23 on the Classified Management Salary Schedule</td>
<td>07/07/15</td>
</tr>
<tr>
<td>Case Management Coordinator (1 position)</td>
<td>41, Classified Salary Schedule</td>
<td>07/07/15</td>
</tr>
<tr>
<td>Student Services Specialist – Supplemental Instruction (1 position)</td>
<td>30, Classified Salary Schedule</td>
<td>07/07/15</td>
</tr>
</tbody>
</table>

ESTABLISH

<table>
<thead>
<tr>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Assistant – Math- Bilingual 1</td>
<td>07/07/15</td>
</tr>
<tr>
<td>Classification and Compensation Manager</td>
<td>07/07/15</td>
</tr>
</tbody>
</table>

ABOLISH

<table>
<thead>
<tr>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classification and Compensation Manager</td>
<td>07/07/15</td>
</tr>
<tr>
<td>Student Services Clerk</td>
<td>07/07/15</td>
</tr>
<tr>
<td>Student Services Specialist – Veteran’s</td>
<td>07/07/15</td>
</tr>
</tbody>
</table>

| Classification and Compensation Manager       | 07/07/15       |
| Personnel Commission                          | 07/07/15       |
| Student Services Clerk                        | 07/07/15       |
| EOP&S                                          | 07/07/15       |

Student Services Specialist – Veteran’s (1 position) | 07/07/15
Student Services Specialist (1 position)  
Supplemental Instruction, 12 months, 40 hours per week  
Comment: This position was established at the Board meeting on June 2, 2015. The Personnel Commission has retitled the position to Student Services Specialist – Supplemental Instruction.

**ELECTIONS**

**VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)**
Pardo Macias, Melissa  
Fr: Administrative Assistant I, Career Services, 12 mos., 40 hrs.  
To: Administrative Assistant I, Kinesiology, 12 mos., 40 hrs.

**VOLUNTARY REDUCTION IN HOURS/TEMPORARY**
Lemonds, Bradley  
Fr: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos., 40 hrs  
To: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos., 36 hrs

**PROMOTION**
Berumen, Daniel  
From: Research Analyst, Institutional Research  
To: Senior Research Analyst, Institutional Research

Gountoumas, Kasiani  
From: Registered Nurse – Health Services, Health Services  
To: Nurse Practitioner, Health Services

Qualey, Patrick  
From: Skilled Maintenance Worker I, Maintenance  
To: Skilled Maintenance Worker II, Maintenance

Romano, Martha  
From: Student Services Specialist – Veterans, VRC  
To: Senior Student Services Specialist – Veterans, VRC

**PROBATIONARY**
Baginski, Pamela, Library Assistant, Library  
Diaz, Sandy, Student Services Assistant, ISC  
Metzger, Joseph, Library Assistant, Library  
Thomas, Jessica, Instructional Assistant – English

**PROBATIONARY/ADVANCE STEP PLACEMENT**
Lu, Yang, Programmer Analyst I, MIS (Step B)

**WORKING OUT OF CLASSIFICATION (PROVISIONAL)**
Heyman, Laurie  
To: Human Resources Analyst – Employee and Labor Relations (Confidential), 50%  
From: Administrative Assistant III- Confidential, Human Resources  
Comment: not to exceed 90 working days per fiscal year

**WORKING OUT OF CLASSIFICATION (PROVISIONAL) - EXTENSION**
Dever, David  
To: Director of Auxiliary Services, 100%  
From: Bookstore Manager  
Comment: not to exceed 90 working days per fiscal year
Dever, David
To: Director of Auxiliary Services, 100%
From: Bookstore Manager
Comment: not to exceed 90 working days per fiscal year

Heximer, Brent
To: Administrative Assistant II, 100%
From: Administrative Clerk
Comment: not to exceed 126 working days

Lopez-Hernandez, Mario
To: Custodial Operations Supervisor, NS II, 100%
From: Lead Custodian, NS I
Comment: not to exceed 90 working days per fiscal year

Lopez-Hernandez, Mario
To: Custodial Operations Supervisor, NS II, 100%
From: Lead Custodian, NS I
Comment: correction in dates and not to exceed 90 working days per fiscal year

Luis, Jaime
To: Skilled Maintenance Worker, 100%
From: Groundskeeper/Gardener
Comment: not to exceed 126 working days

Phillips, Tamika
To: Administrative Assistant I, 100%
From: Administrative Clerk, 50%
From: Student Services Clerk, 50%
Comment: not to exceed 90 working days per fiscal year

Phillips, Tamika
To: Administrative Assistant I, 100%
From: Administrative Clerk, 50%
From: Student Services Clerk, 50%
Comment: not to exceed 36 additional working days

Ruezga, Estela
To: Senior Student Services Specialist – Admissions and Records, 100%
From: Student Services Specialist – Admissions and Records
Comment: not to exceed 90 working days per fiscal year

Ruezga, Estela
To: Senior Student Services Specialist – Admissions and Records, 100%
From: Student Services Specialist – Admissions and Records
Comment: not to exceed 36 additional working days

Yahnian, Vanan
To: Student Services Specialist, SMC/UCLA STEM 100%
From: Administrative Assistant I, SMC/UCLA STEM
Comment: not to exceed 90 working days per fiscal year
Yahnian, Vanan  
To: Student Services Specialist, SMC/UCLA STEM 100%
From: Administrative Assistant I, SMC/UCLA STEM
Comment: not to exceed 36 additional working days

STIPEND
Champagne, Michael, CC Police Officer, Campus Police +5%  
Comment: Field Training Officer

VOLUNTARY REDUCTION IN HOURS/TEMPORARY
Guercio, Joanne  
From: Administrative Assistant II, Counseling Department, 12 mos, 40 hrs
To: Administrative Assistant II, Counseling Department, 12 mos, 32 hrs
(Benefits at 100% per CSEA/District Agreement 12.5.1)

SEPARATION
LAST DAY OF PAID SERVICE

LEAVE OF ABSENCE - UNPAID
Bedworth, Sheila, Instructional Assistant - English  
RELEASED
Mamon, Stephanie, Custodian, Operations

RECOMMENDATION NO. 15  CLASSIFIED PERSONNEL - NON MERIT
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $10.00/hour (STHP)

SPECIAL SERVICE
Art Models, $23.00/hour
Community Services Specialist II, $50.00/hour
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 16  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action:  Approval/Ratification
Reviewed by:  Sherri Lee-Lewis, Dean, Human Resources
Approved by:  Marcia Wade, Vice-President, Human Resources

ELECTIONS

PROVISIONAL:  Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Padilla, Omar, Administrative Assistant I, Career Services Center  6/17/2015-9/30/2015
Abrahamyan, Levon, Accompanist – Dance  7/1/2015-12/31/2015
Brundage, Kirk, Accompanist – Dance  7/1/2015-12/31/2015
Corbone, John, Accompanist – Dance  7/1/2015-12/31/2015
Muradyan, Ruzan, Accompanist – Dance  7/1/2015-12/31/2015
Plotkin, Alla, Accompanist – Dance  7/1/2015-12/31/2015
Soro, Gnenemon, Accompanist – Dance  7/1/2015-12/31/2015
Sow, Malik, Accompanist – Dance  7/1/2015-12/31/2015
Walker, Frederick, Accompanist – Dance  7/1/2015-12/31/2015
Osipova, Yelena, Accompanist – Dance  7/1/2015-12/31/2015
Luna, Eduardo, Media Resources Assistant, LRC  7/1/2015-12/31/2015
Ganelis, Inna, Accompanist – Performance  7/1/2015-12/31/2015
Nesteruk, Gary, Accompanist – Voice  7/1/2015-12/31/2015
Gerhold, Thomas, Accompanist – Voice  7/1/2015-12/31/2015
Ganelis, Inna, Accompanist – Voice  7/1/2015-12/31/2015
Gluck, Ferris, Accompanist – Voice  7/1/2015-12/31/2015
Stern, Valerie, Accompanist – Voice  7/1/2015-12/31/2015
McNaughton, Joellen, Accompanist – Voice  7/1/2015-12/31/2015
Basile, Frank, Accompanist – Voice  7/1/2015-12/31/2015
Hudson Sr, Michael, Assistant Director of Human Resources, Human Resources  7/1/2015-11/4/2015

PROVISIONAL EXTENDED

Borgardt, Marianne, Instructional Assistant – ESL  5/16/2015-6/3/2015

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

De La Torre, Aaron, Student Services Clerk, Scholars Program  6/16/2015-12/31/2015
Tolentino, Casimiro, Student Services Clerk, Bursars Office  6/1/2015-6/25/2015
Stuck, Jennifer, Student Services Clerk, Bursars Office  6/1/2015-6/25/2015
Preponis, Andreas, Accompanist – Performance  7/1/2015-12/31/2015
Basile, Frank, Accompanist – Performance  8/31/2015-12/31/2015
Bae, Daniel, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Devine Jr, Robert, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Grau, Donald, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Jurarez Jr, Jorge, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Lopez, Jose, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Miles, Erik, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore  7/13/2015-9/18/2015
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17   FACILITIES
Requested by: Greg Brown, Director, Facilities Planning
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

17-A CHANGE ORDER NO. 10 – AET CAMPUS AND PARKING STRUCTURE A
Change Order No. 10 – C.W. Driver on the AET Campus portion of the project in the amount of $33,707.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$59,160,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Campus)</td>
<td>$116,353</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Parking Structure A)</td>
<td>$441,074</td>
</tr>
<tr>
<td>Change Order No. 10 – AET Campus</td>
<td>$33,707</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$59,751,134</td>
</tr>
</tbody>
</table>

Change Order No. 10 for the AET Campus portion of the project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 10 for the Campus includes labor and material to change specified type of door in meeting room 315A, revisions to wood flooring, base species and to glazing thickness and type in select locations. Also includes cost to furnish and install conduit and wire required to allow monument signage to be controlled by the respective building lighting control systems, provides additional detailing associated with revisions made to Building B roof beam and to enlarge expansion joint cover to cover gap between Buildings A and C and cost to furnish anchor bolts in lieu of embeds to support three columns at Building C. Also includes credit to the owner for costs of tests and inspections not ready at the time indicated in contractor’s notice and/or exceeding 8 hours per day or conducted on weekends/holidays.

Change Order No. 10 for AET Campus is being processed as Unilateral Change Order.

17-B RELEASE OF PARTIAL RETENTION – INFORMATION TECHNOLOGY RELOCATION
Reduce the retention amount held from BERNARDS BROS. for the IT Relocation project from 5 percent to 2.5 percent.

Funding Source: Measure AA

Comment: Project is Substantially Complete
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 17   FACILITIES (continued)

17-C  AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT
Amend the agreement with P2S ENGINEERING for the connection of existing facilities to Central Plant in the amount of $14,500.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$427,645</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$14,500</td>
</tr>
<tr>
<td>Total To Date</td>
<td>$442,145</td>
</tr>
</tbody>
</table>

Funding Source: Measure AA

Comment: Amendment No 1 provides for Owner Requested revisions to the Library Building’s chilled water lines to Vault-7 rather than Vault-8. The Library’s connection to Vault-8 has already been designed and submitted to DSA, this change will eliminate Vault-8. This includes a new design for the new route for the pipe, calculations for the new pipe support locations and calculations for pipe sizing.

17-D  AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – MALIBU CAMPUS
Amend the agreement with QUATRO DESIGN GROUP for architectural services for the Malibu Campus as follows:

(1) Substitute the name “QDG Incorporated, dba QDC Architecture” for the name “Quatro Design Group” wherever it appears in the contract; and

(2) QDG Incorporated, dba QDC Architecture, hereby unconditionally assumes, and agrees to be bound by, all obligations and liabilities of Quatro Design Group under or relating to the Contract.

Funding Source: Measure S, AA

Comment: The architectural firm that has designed the Malibu Campus is reorganizing their corporate structure and changing their contract name. There is no financial impact.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 FACILITIES (continued)

17-E AMENDMENT NO. 6 TO AGREEMENT FOR ARCHITECTURAL SERVICES – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Amend the agreement with GENSLER for the Health, PC, Fitness, Dance and Central Plant for an amount not to exceed $150,000 plus reimbursable expense.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$3,589,000</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$675,000</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>$198,000</td>
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<tr>
<td>Amendment No. 3</td>
<td>$4,500</td>
</tr>
<tr>
<td>Amendment No. 4</td>
<td>$8,400</td>
</tr>
<tr>
<td>Amendment No. 5</td>
<td>$29,500</td>
</tr>
<tr>
<td>Amendment No. 6 (continued)</td>
<td>$150,000</td>
</tr>
<tr>
<td>Total to Date</td>
<td>$4,663,400</td>
</tr>
</tbody>
</table>

Funding Source: Measure AA, S

Comment: In working with the Locker Room Building, the Gym and the site work for the chilled water loop several unforeseen circumstances were discovered that have resulted in unexpected work for the architectural team in order to redesign and provide guidance to the contractor. This amendment is to provide funding to cover those expenses that have occurred and provide for an allowance to resolve future problems that are encountered.

17-F POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Payment to: City of Santa Monica
Amount: $97,266.84
For the Period: January 1, 2015 – March 31, 2015 (3 months)
Funding Source: 2014-2015 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of maintenance and operation costs of the pool based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. College paid the City of Santa Monica $91,078.32 for the same period last year.

17-G CHANGE ORDER NO. 1 - BUSINESS BUILDING ROOF PROJECT

Change Order No.1 – Best Contracting Services, Inc
Original Contract Amount: $59,500.00
Change Order No. 1: $4,378.80
Revised Contract Amount: $63,878.80

Funding Source: State Scheduled Maintenance Funding/Capital Outlay Fund

Comment: Change Order No. 1 includes labor and material costs to cut 10 4" holes from roof membrane and to cut open approximately 35 blisters. Repair blisters with acrylic mastic and polyester 3 course.
**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 18  BUDGET TRANSFERS**

*Requested by:* Chris Bonvenuto, Chief Director of Business Services  
*Approved by:* Robert G. Isomoto, Vice-President, Business/Administration  
*Requested Action:* Approval/Ratification

**FUND 01.0 – GENERAL FUND - UNRESTRICTED**  
Period: May 21 – June 24, 2015

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-10,864</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>20,893</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
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<td>4000</td>
<td>Supplies</td>
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<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>3,119</td>
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<tr>
<td>7000</td>
<td>Other Outgo/Student Payments</td>
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<td><strong>Net Total:</strong></td>
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</table>

**FUND 01.3 – GENERAL FUND - RESTRICTED**  
Period: May 21 – June 24, 2015

<table>
<thead>
<tr>
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<tr>
<td>1000</td>
<td>Academic Salaries</td>
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<td>Classified/Student Salaries</td>
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<td>Supplies</td>
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<td>Contract Services/Operating Exp</td>
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<td>Sites/Buildings/Equipment</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Bob Isomoto, Vice President, Business and Administration

Title of Grant: BUILD PODER
Granting Agency National Institutes of Health
Award Amount: $23,614
Matching Funds: Not applicable

Summary: CSU Northridge received their largest-ever grant, NIH BUILD, Building Infrastructure Leading to Diversity. Santa Monica College is one of the 6 Pipeline Partners (East Los Angeles College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Valley College, Pasadena City College are the others). CSUN’s program, BUILD PODER (Promoting Opportunity through Diversity in Education and Research) was designed to build a seamless pipeline between community colleges and CSUN by promoting student involvement in high-impact research experiences in biomedical and health related fields. SMC students and faculty will both be eligible to receive funding to pursue research focused on social justice and health equity for the next 5 years. CSUN will also provide training and certification for SMC faculty mentors based on the principles of Critical Race Theory (Bell, 1995; Solorzano & Villalpando, 1998). SMC students who transfer to CSUN will continue BUILD program participation, and receive continued research mentorship and tuition support. CSUN representatives have already been recruiting SMC to the program.

Budget: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>$23,614</th>
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<tbody>
<tr>
<td>8100 Federal</td>
<td>$23,614</td>
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</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1000 Academic Salaries</td>
<td>$5,000</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>$15,000</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>$1,365</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$500</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$0</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>$0</td>
</tr>
<tr>
<td>7000 Other Outgo</td>
<td>$1,749</td>
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<tr>
<td>Total</td>
<td>$23,614</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19

ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: AB86 Adult Education Consortium Planning Grant
Granting Agency: California Community College Chancellor’s Office
(Santa Monica-Malibu Unified School District as Fiscal Agent)
Augmentation Amount: $46,416 (Amended Allocation $133,388)
Matching Funds: Not applicable
Performance Period: March 5, 2014 – December 31, 2015
Summary: AB 86 provides funding to Santa Monica-Malibu Unified School District (SMMUSD) for the development of regional consortium with the goal of developing a comprehensive plan to address adult education needs in the region. Santa Monica College received $86,972 as a sub-recipient for the performance period March 5th 2014 to June 30th 2015. On May 29th 2015, AB86 had the performance period extended to December 31st 2015. SMMUSD has also increased the allocation to Santa Monica College by $46,416.

Budget Augmentation: Restricted Fund 01.3

Revenue
8600 State $ 46,416

Expenditures
1000 Academic Salaries $ 28,474
2000 Non-Academic Salaries $ 0
3000 Employee Benefits $ 4,315
4000 Supplies & Materials $ 781
5000 Other Operating Expenditures $ 9,246
6000 Capital Outlay $ 3,600
7000 Other Outgo $ 0
Total $ 46,416
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 19  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: Career Technical Education Enhancement Fund (CTE EF)
Granting Agency: The Chancellor of the California Community Colleges
Fiscal Agent: Rancho Santiago Community College District (RSCCD)

Augmentation Amount: $303,433 (Amended Allocation $755,749.15)
Matching Funds: $0
Summary: The purpose of CTE Enhancement Fund is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs. SMC has received from RSCCD, on 05/15/15, a First Amendment to increase our grant allocation by $303,433.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
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</table>

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
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</thead>
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<td></td>
<td>$ 44,800</td>
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<tr>
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<td>Non-Academic Salaries</td>
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<td></td>
<td>$ 4,650</td>
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<td>3000</td>
<td>Employee Benefits</td>
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<td></td>
<td>$ 14,708</td>
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<td>Supplies &amp; Materials</td>
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<td>7000</td>
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<td></td>
<td>$ 0</td>
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<tr>
<td>Total</td>
<td>$ 303,433</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 AUTHORIZATION OF SIGNATURES, 2015-2016
Requested by: Christopher Bonvenuto Chief Director, Business Services
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

Authorization of signatures of all academic and classified managers, and department chairs (see following lists) to approve invoices and payments on contracts for the Santa Monica Community College District for 2015-2016.

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices and payments on contracts. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

Education Code Section 85233 states: “No order on the funds of any district shall be approved by the county superintendent of schools unless the signatures are on file in the Superintendent’s Office and he/she is satisfied that the signatures on the order are those of persons authorized to sign the order.”

SENIOR ADMINISTRATIVE STAFF
Jeffery Shimizu, Interim Superintendent/President
Don Girard, Senior Director, Government Relations/Institutional Communications
Robert Isomoto, Vice-President, Business/Administration
Georgia Lorenz, Vice-President, Academic Affairs
Katharine Muller, Special Assistant to the Superintendent/President
Teresita Rodriguez, Vice-President, Enrollment Development
Michael Tuitasi, Vice-President, Student Affairs
Marcia Wade, Vice-President, Human Resources

DEANS
Brenda Benson, Counseling, Retention
Kelley Brayton, International Education
Kiersten Elliott, Community and Academic Relations
Deyna Hearn, Students
Roberto Gonzalez, Student Success Initiatives
Mitchell Heskel, Education Enterprise (Interim)
Hannah Lawler, Institutional Research
Erica LeBlanc, Academic Affairs
Sherri Lee-Lewis, Human Resources
Jennifer Merlic, Instructional Services
Patricia Ramos, Workforce Development
Esau Tovar, Enrollment Services (Interim)
Albert Vasquez, Campus Security, Student Health & Safety
ASSOCIATE DEANS
Dolores Akins-Raveling, Student Success and Outreach (Interim)
Melanie Bocanegra, Student Equity and STEM Initiatives
Ida Danzey, Health Sciences
Frank Dawson, Career Technical Education
Ron Furuyama, Instructional/Student Programs
Denise Kinsella, International Education
Laurel McQuay-Peninger, Grants
Steve Myrow, Financial Aid/Scholarships
Nancy Grass-Hemmert, Student Life (Interim)
Gita Runkle, Emeritus College
Linda Sullivan, Facilities Programming
Julie Yarrish, Online Services and Support

DIRECTORS (Academic)
Maral Hyeler, Instructional Services and External Programs
Michelle King, Career and Contract Education
Sasha King, Small Business Development Center (Interim)
Nick Mata, Special Programs
Tony Prestby, Supplemental Instruction/Tutoring
Deirdre Weaver, Student and Alumni Development
Catherine Weir, International Development

ASSISTANT DIRECTOR
Reggie Ellis, Athletics

PROJECT MANAGERS
Edna Chavarry, The Center for Teaching Excellence
Bonita Cooper, Upward Bound
Wendi DeMorst, TRIO Student Support Services
Jerome Jenkins, Men’s Basketball Programs
Ferris Kawar, Sustainability Coordination (Interim)
Maria Leon-Vasquez, Workforce Development
Audrey Sandoval, Veterans Resource Center
Audra Wells, Adult Education Programs

CLASSIFIED MANAGERS
Anthony Barlow, Custodial Services Supervisor
Chris Bonvenuto Chief Director, Business Services
Raymond Bottenfield, Campus Police Captain
Raymond Bruce, Supervisor, Custodial Services
Greg Brown, Director of Facilities Planning
Tre-Shawn Hall-Baker, Director, Human Resources
Michael Cool, Supervising Personnel Analyst
Tom Corpus, Grounds and Landscape Supervisor
Robert Dammer, Director, Network Services
Al DeSalles, Manager, Media and Reprographic Services
David Dever, Bookstore Manager/Acting Director of Auxiliary Services
Veronica Diaz, Budget Manager
Mark Engfer, Telecommunications Supervisor
Jennifer Ferro, Director, Radio Station KCRW
Ian Fraser, Payroll Manager
Cristina Hamblet, Accounts Payable Supervisor
Craig Harris, Construction Services Supervisor
Regina Ip, Web/Social Media Manager
Roberto Jauregui, Warehouse & Mail Services Supervisor
Joshi John, Computer Laboratory Supervisor
Stacey Jones, Assessment Center Supervisor
Dexter Lee Johnston, Director, Mgt. Information Systems
Mark Kessler, Campus Police Sergeant
Joanne Lau, Accounting Manager
Carol Long, Director of Classified Personnel
Brant Looney, Instructional Technology Services Manager
Cynthia Moore, Director of Purchasing
Angela Munoz, Admissions and Records Supervisor
Stacy Neal, Financial Aid Supervisor
Mike Newport, KCRW Radio Station Operations Manager
Courtney Pierce, Custodial Services Supervisor
JoAn Joseph Peters, Deaf and Hard of Hearing Supervisor
Steven Peterson, Technology Logistics Manager
Charles Potts, Associate Director, SMC Foundation
Jaime Recinos, Assistant Bookstore Manager
Dan Rojas, Network Services Manager
Jere Romano, Campus Police Sergeant
Grace Smith, Public Information Officer
Carla Spalding, Controller
Jenny Trickey, Child Care Services Supervisor
Bruce Wyban, Director, Facilities Management
Charlie Yen, Director, Contracts
Emil Zordilla, Assistant Director, Facilities Planning

CLASSIFIED CONFIDENTIAL
Letty Kilian, Administrative Assistant IV to the Superintendent/President

Department Chairs
Ronald Davis, Art
Sal Veas, Business
Maria Munoz, Communication
Fariba Bolandhemat, Computer Science & Information Systems
John Rogers, Cosmetology
Laurie Guglielmo, Counseling
Judith Douglas, Dance
Chris Fria, Design Technology
Vicki Drake, Earth Sciences
Laura Manson, ECE/Education
Jason Beardsley, English
Melody Nightingale, ESL
Eric Williams, Health Sciences
Suzanne Borghei, History
Elaine Roque, Kinesiology/Athletics
Patricia Burson, Library
Mary Colavito, Life Sciences
Mitra Moassessi, Mathematics
Toni Trives, Modern Languages & Cultures
Yulia Kozlova, Music
Ford Lowcock, Photography and Fashion
Jamey Anderson, Physical Sciences
Alex Schwartz, Psychology
Christine Schultz, Philosophy and Social Sciences
Perviz Sawoski, Theatre Arts
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 COMMERCIAL WARRANT REGISTER
Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Commercial Warrant Register
May 1 – 31, 2015  6498 through 6536  $9,802,455.19

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 22 PAYROLL WARRANT REGISTER
Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Payroll Warrant Register
May 1 – May 31, 2015  C1J – C2K  $11,725,229.26

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 23 REISSUE OF PAYROLL WARRANT REGISTER
Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Warrant # W6565254  Date: 10/07/2011  Amount: $1804.74

Comment: Warrants not presented to the county treasurer within six months are void; therefore it is requested that LACOE draw a new warrant to replace the following void expired warrant for Classified Employee (now retired) Burnell Taylor.

RECOMMENDATION NO. 24 AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested by: David Dever, Acting Director of Auxiliary Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Auxiliary Operations Payments and Purchase Orders
May 1 – 31, 2015  Payments  Purchase Orders
$301,661.73  $16,035.82

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.
CONSENT AGENDA: FACILITIES AND FISCAL

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Organizational Memberships, 2014 – 2015

<table>
<thead>
<tr>
<th>May 1 – May 29, 2015</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
<td>$70,138.70</td>
</tr>
</tbody>
</table>

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 26 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 27 PURCHASING
Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

27-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

| May 1 – May 29, 2015 | $65,708,192.88 |
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27 PURCHASING (continued)

27-B AWARD OF CONTRACTS

Provider: Arrowhead Nestle Waters
Amount: Not to Exceed $35,000 (prices held at 2014-15 rates)  
Funding Source: Auxiliary Services
Summary: Renewal of Bid 1011004SF for bottled water services, year 5 of 5, July 1, 2015 – June 30, 2016.

Provider: First Class Vending
Amount: No cost; revenue generating  
Funding Source:N/A
Summary: Renewal of Bid 1011006SF to provide and maintain food and beverage vending machines and services including microwaves and change machines, year 5 of 5, September 1, 2015 – August 31, 2016.

Provider: First Class Vending
Amount: No cost; revenue generating  
Funding Source:N/A
Summary: Renewal of Bid 1011007SF to provide and maintain soft drink and various beverage vending machines and services, year 5 of 5, September 1, 2015 – August 31, 2016.

Provider: TourCoach Charter and Tours
Amount: $135,233.80  
Funding Source: General Fund Transportation Budget
Summary: Renewal of Bid 1314003SF Shuttle Transportation Services; 128 days for evening shuttle and airport arts shuttle and first 7 days for PAC shuttle

Provider: NEXUS
Amount: $157,850  
Funding Source: General Fund
Summary: Annual Cisco Smartnet Maintenance Agreement priced under CMAS agreement 3-09-070-0163AE.

Provider: Viatron
Amount: $119,000  
Funding Source: Student Success and Support Program
Summary: County of Fresno Agreement 14-020, January 2016 for Scanning and Conversion Services.
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 28

SUBJECT: ELECTION OF SECRETARY TO THE BOARD OF TRUSTEES, JULY-DECEMBER 2015

REQUESTED ACTION: It is recommended that Interim Superintendent/President Jeffery Shimizu be elected Secretary to the Board of Trustees for the period July – December 2015.

MOTION MADE BY: Andrew Walzer
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

XI. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The meeting will be adjourned in memory of David Finkel, retired member of the SMC Board of Trustees; Frank Bernard Jansen, father of Personnel Commissioner Deborah Jansen; and Noah DeWitt, grandson of Sam and Irene Zivi.

The Board of Trustees Study Session is scheduled to be held on Tuesday, July 21, 2015 at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 4, 2015 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Reports:
   - Title IX Task Force
   - Emergency Preparedness

2. Board of Trustees Goals and Priorities, 2015-2016
The Office of Workforce and Economic Development (W&ED) supports the District and SMC’s individual Career Technical Education (CTE) programs by providing funding for equipment, curriculum development, and professional development. Other important resources include marketing, policy updates, and labor market information. W&ED also serves local business and individual training needs. W&ED acts as a catalyst to help CTE credit programs stay market-responsive and create vital career pathways for students.

Being market-responsive or demand-driven means that SMC’s high quality career-oriented programs are able to anticipate regional and local community needs, secure contracts and grants to improve and expand CTE, support the delivery of courses and credentials that align with the region’s current and future workplace needs, and provide customized programs for employers.

Santa Monica College is emerging as a leader in the region’s advancement of links between education, training, and workforce development economic through initiatives and implemented in the 2014-15 program year.

Los Angeles High Impact Information Communications Technology, Entertainment, Communications Hubs (LA HITECH)
Funding Source: California Career Pathways Trust
$1,925,000
2014-2017

LA HI TECH is a California Career Pathways Trust award of 15 million dollars to a regional consortia with over 50 partners, partly developed and led by SMC. Pasadena Community College is the fiscal lead and six of the nine LACCD colleges are also part of the consortia. SMC’s was awarded $1,925,000 to develop pathways in ICT (Information and Communications Technologies) and implement activities that stemmed from the EMERGE initiative. The LA HITECH consortium includes secondary, postsecondary, and employer partners, spans across multiple high school districts and three community college districts (30 HS’s and 8 CC’s), and aligns well to respond to rapid growth of ICT industry sectors. SMC began dual-enrollment at Venice High School and Palisades Charter in January, 2015. SMMUSD and Beverly Hills Unified will be added in Fall 2015. The course offerings include Media Studies, with Computer Science and Design Technology being added in Fall 2015. The college expects to have served approximately 300 high school students by December 2015.

SMC has a unique advantage in the high tech field with proximity to the heart of a booming industry. The District is partnering with both high tech giants and small business to create the workforce needed to sustain these companies and grow the economy. One of these giants is Amazon Web Services (AWS). Google Inc. is making a bold move to expand in Southern California, in the Playa Vista neighborhood near Marina del Rey, adjacent to Santa Monica College, where it could be home to as many as 6,000 well-paid, highly educated workers. This mix of tech companies is especially important as the technology and entertainment sectors continue to converge. This kind of business operates using a workforce of “Cloud” computer engineers. This is why Amazon Web Services has invested greatly in SMC and LA HI TECH.

One challenge is strengthening the articulations between the high schools and community colleges. This year SMC faculty will work with the feeder high schools across disciplines to design curriculum together that will improve the pipeline and workforce needed into this high-wage high skill industry. Faculty members are currently "mapping" career pathways in ICT occupational areas that could feed into these tech companies. Stronger employer engagement is needed. These are challenges that LA HITECH funding addresses. It is the expectation that the recent hiring of the CTE Senior Advisor (ICT) position will bridge that gap in activities and lead to improved employment
The interdisciplinary nature of emerging careers in the ICT sector poses challenges to faculty. Many CTE faculty members have expressed the need for intensive training that helps prepare students for "21st Century Skills" in the new market place. These 21st Century Skills could include design thinking, interactive STEAM, programming, ideation and iteration, and mathematical thinking. Professional development in this area is currently under development.

LA HI TECH has been recognized by the White House’s Tech Hire Initiative. Los Angeles is one of only 21 cities in the nation acknowledged for developing a comprehensive, regional approach to closing the skills gap in IT occupations. That regional approach is LA HI TECH.

JP Morgan Chase has very recently funded LA HI TECH approximately $750,000, for which LACC is the fiscal lead. SMC and LACC developed this grant proposal, and SMC expects to receive $150,000 over three years for student support services to high school students.

*NEW* CTE View Book

One of the most exciting accomplishments this year is the completion of a comprehensive 32-page view book that highlights what CTE is at SMC. All CTE departments participated in the design and approved the content. The view book lists the certificates and degrees available for each program and the career options to which these degrees and certificates can lead. CTE programs plan to use the view book as marketing material to attract more students, promote CTE, and showcase success. Copies will be available in Counseling, Outreach, the Welcome Center and any department who would like to use and distribute them. Hard copies of the view book are now available through the office of Workforce and Economic Development. It is posted on the Workforce & Economic Development website and we are in the process of creating a CTE website for student and employer engagement with view book content and design.

http://www.smc.edu/AcademicAffairs/Workforce/Documents/CTE%20Viewbook%20June%202015.pdf

Perkins IV
$619,899
2014-15

Efforts in 2014-2015 have been directed to responding to the District’s need to develop approaches that improve outcomes for CTE students—particularly for traditionally underrepresented students entering non-traditional careers that result in high-skills and high wages in identified growth industry sectors. In order to accomplish this, CTE faculty and administrators have been working together, developing a deep understanding of the interrelationship between business competitiveness and the workforce needs of targeted industries that cross multiple disciplines at SMC.

Perkins funds provided CTE programs with state-of-the-art equipment and services that keep their programs responsive to industry needs, particularly those that are technology based. A comprehensive digital marketing and branding campaign is under development across CTE programs to improve the image of CTE inside and outside of the College.

Support for faculty professional development activities aimed at developing education pathways for students has been paramount, providing support for instructional and counseling faculty and bringing employers and business partners to campus to meet faculty and staff. Perkins continues to fund equipment purchases, curricular improvements, and academic supports in order to increase completion rates in these high-growth, high-wage fields. SMC recognizes that one cannot accomplish this monumental task alone. Therefore, the strengths of the College and local Workforce centers in LA City and County, nonprofits, labor groups, NGO’s, and educational institutions (including other Community Colleges and high schools) have been integrated and combined for greater impact.
Career Technical Education Enhancement Funds
Funding Source: Chancellor’s Office
$755,749.15
2015-2016

CTE Enhancement Funds are provided on a one-time basis to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs. This one time grant was split into 60% and 40% shares of the total award. 40% of the funding focused on regional projects and collaboration with other colleges. The remaining 60% focused on campus program improvements that fall within priority sectors identified including: Advanced Manufacturing, Advanced Transportation & Renewable, Energy (Efficiency) & Utilities, Global Trade & Logistics, Health, Information & Communication Technologies (ICT Digital Media), Retail/Hospitality/Tourism, and Small Business.

The local share (60%) allocation totals $452,316. The Regional Share allocation totals $303,433.15.

Career Technical Education (CTE)
SB 1070 $50,000
2014-2015

This funding is to create better articulation and pathway development from the K-12 across all CTE programs. The activities in the work plan align with activities implemented and currently under development through LA HI TECH.

Economic Development
Employment Training Panel (ETP) $749,000
2014-2016

In fiscal year 2014, SMC W&ED was awarded a new ETP contract with California State in the amount of $749,000 to be carried out from April 2014 through March 2016. Using these funds, SMC administers customized training programs that offset the high cost of employee-based training employers would otherwise be forced to finance in order to develop and maintain a high-performance workforce. The impact of the program is increased productivity, process efficiency, and an improved bottom line for the participating companies. This contract is performance-based.

Economic Development

Employee Training Panel (ETP)
$749,000
2014-16

- ETP has earned revenues totaling $375,000 as of June 2015, and is expected to earn the balance of $374,00 in FY 2016.
- SMC has trained over 175 employees, for a combined total of over 1500 training hours.
- Participating employers from the manufacturing and hospitality industries include Mission Foods, Brother Deserts, Ramona’s, The Fairmont, Viceroy, and The Delfina in Santa Monica.
- SMC will apply for $950,000 in the next round of ETP funding, expected late Spring 2016.

Small Business and Entrepreneurial Services
$300,000
2014

The SMC SBDC provided free advisory services and low-cost workshops through CY 2014. The economic development indicators from CY 2014 are as follows.
CY 2015 SBDC Business Counseling and Training Events

- Provided business counseling to 613 distinct clients
- Assisted businesses with obtaining $5.8 million in loans and financing
- Assisted with the start of 41 new businesses
- Assisted with the creation of 208 new jobs and retention of 36 jobs.
- Hosted 75 training events or seminars with 673 attendees

The SMC Entrepreneurship and Business Innovation Center (EBIC)
SMC has developed an entrepreneurial and small business service model that better addresses the needs of SMC’s students, engaged faculty, and supplemented SMC programming. The Entrepreneurship and Business Innovation Center (EBIC) was launched in January of 2015.

The EBIC aims to be a harbinger of innovation with a special focus on the high-tech community of entrepreneurs and start-ups in the area. Through its strategic partnerships with local economic development stakeholder and industry players, SMC has maintained its legacy of supporting small businesses.

LA Chamber-Bixel Exchange Collaboration
A partnership with the LA Chamber Bixel Exchange-SBDC provides following value:

- Operation of a satellite small business services office at SMC at little to no cost. Over 30 tech start-ups have been served from January-June 2015.
- Access to the LA Chamber membership of companies for work-based learning opportunities and job placement for students.
- Access to thought leaders in key industries for advisory board and other needs.

State-wide Entrepreneurship Focus: CCCCCO Doing What Matters and NACCE
A close working relationship with CCCCCO and the National Association for Community Colleges in Entrepreneurship (NACCE) yields valuable programming and resources

- SMC EBIC co-hosted The Small Business Summit featuring SMC and other CA-based Community College students participating in a state-wide business plan competition.
- WED-EBIC is collaborating with CCCCCO and NACCE to produce a Entrepreneurship Summit geared to engage faculty in the process of integrating it into CTE programs, as well as expanding it as its own discipline.

District 11 and SCORE (Service Corps of Retired Executives)
A partnership with District 11 and SCORE provides additional services to small businesses in the SMC space, at no cost to SMC. SCORE is comprised of volunteers who work in many Chambers of Commerce, including Santa Monica.

SMC EBIC Collaborations and Outreach in Silicon Beach
The Director is leveraging an existing network of stakeholders in Silicon Beach to elevate our brand and inform the tech space of the many resources available to start-ups and emerging firms.

Santa Monica Alliance
The SBDC Director continues to engage with the Alliance, which is a collaborative effort of the City of Santa Monica and Santa Monica Chamber of Commerce dedicated to nurturing a vibrant, healthy and profitable business climate in Santa Monica.
W&ED has worked collaboratively with Department Chairs, multiple CTE faculty and staff to write and submit proposals that will help position SMC as a leading provider of contract education and professional training. Several robust and interesting Contract Education training concepts are being developed and outlined as potential offerings for enhancing and leveraging current SMC programs and generating revenue. Below are a few highlighted contract education programs.

**Promo Pathway III**
SMC launched its third Promo Pathway Cohort Program in the Summer 2014. The program serves 25 students annually through a competitive process. Students are recruited from Black Collegians and Adelante, along with diverse students in creative fields at SMC. Selected students are supported in a closed-cohort model with outside funding from multiple sources (including a TV industry donation, ETPL, SMC Foundation). The program, officially known as the Entertainment Promotion and Marketing Production certificate and degree program, is 30-unit program and was approved by the Chancellor's Office in the Fall 2013. This closed-cohort accelerated programming is funded by industry partners and state workforce training participants.

**New Directions, Inc.**
SMC W&ED has contracted with New Directions, Inc. to offer Fundamental Computer training classes to veterans. SMC is contracted to offer six training sessions between September 2015 and July 2015 that will result in $21,000 in contract education this year.

**Para Los Niños (PLN)**
W&ED has contracted with PLN in contract to conduct customized for-credit training that began spring 2014. SMC faculty members are delivering ECE 17 in a closed cohort model. Currently 30 students are registered in the class. This contract is $21,500.

**Hong Kong Community College (HKCC)**
W&ED will deliver a second customized, two-week training program that will bring 20-30 students from Hong Kong Community College to SMC for this summer program. The not-for-credit instructional program will focus on activities that develop a more solutions-oriented student by building entrepreneurial creative thinking skills and helping HKCC students foster innovation. This contract will result in approximately $34,500.

**Workforce Development**

**2014-2015**

**Short Term Training & Bridge Programs**

**ETPL – Eligible Training Provider List**

The ETPL is California's list of approved courses that service agencies can use to contract with SMC for short term training for individuals, subsidized with federal training funds such as WIOA. SMC now has many credit and not-for-credit training programs on the ETPL. All of the courses that will earn students a certificate in Promo, Recycling and Resource Management, and Solar Photovoltaic Installation have been added. W&ED will collaborate with several local job-centers to provide more awareness of the SMC ETPL course offering, which also includes outstanding, state of the art on-line social marketing, and media professional certificate trainings.

“I Am Santa Monica” is a customer service excellence program offered in partnership with the Santa Monica Convention and Visitors Bureau (CVB). The interactive business workshop designed to encourage and empower Santa Monica businesses and their employees to become better informed about Santa Monica and all it has to offer. A free, 3-hour interactive learning workshop is offered at SMC’s PAC and a familiarity tour (FAM tour) of Santa Monica has been designed specifically to inform and educate employees about destination Santa Monica, with a focus on customer service and hospitality training. Trained individuals become “Official information Ambassadors” and are armed with a database of facts, figures, and “Did You Know” anecdotes about Santa Monica for use in customer interaction. Since 2009, the Office of Workforce & Economic Development has trained nearly 3,000 people through roughly 300 individual companies and organizations in the City of Santa Monica.
In 2014-2015, SMC managed nearly $5 million in grant funds through 28 grant projects funded by local, state, and federal organizations, both public and private, all of which are supportive of the college’s mission. This included 16 new awards, valued at roughly $2.8 million in additional revenue, with slightly more than $1.7 million to benefit 2014-2015 directly. One of these awards, while not offering direct cash support, offered work-based learning opportunities for students in the Solar Photovoltaics Program (valued at $25,000). The most significant of these new awards is the LA HI-TECH grant, written and developed by SMC’s Workforce and Economic Development Office, which provided two-thirds of the new funding. However, all 16 new awards reflect innovation across campus, including new programming in Solar Photovoltaics, adult basic education (specifically English as a Second Language), Guardian Scholars, and STEM. These numbers represent a significant increase over the 2013-2014 academic year, as outlined in the following table:

<table>
<thead>
<tr>
<th>Academic Year</th>
<th>Grants Submitted</th>
<th>Grants Awarded</th>
<th>Total Awarded</th>
<th>Single Year Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009-2010</td>
<td>16</td>
<td>6</td>
<td>$3.0M</td>
<td>$1.5M</td>
</tr>
<tr>
<td>2010-2011</td>
<td>22</td>
<td>11</td>
<td>$10.8M</td>
<td>$3.5M</td>
</tr>
<tr>
<td>2011-2012</td>
<td>12</td>
<td>5</td>
<td>$6.8M</td>
<td>$1.7M</td>
</tr>
<tr>
<td>2012-2013</td>
<td>20</td>
<td>11</td>
<td>$5.6M</td>
<td>$1.6M</td>
</tr>
<tr>
<td>2013-2014</td>
<td>18</td>
<td>11</td>
<td>$667,000</td>
<td>$450,000</td>
</tr>
<tr>
<td>2014-2015</td>
<td>23</td>
<td>16</td>
<td>$2.8M</td>
<td>$1.7M</td>
</tr>
<tr>
<td>AVERAGE</td>
<td>18</td>
<td>10</td>
<td>$4.9M</td>
<td>$1.7M</td>
</tr>
</tbody>
</table>

In total, the college submitted 19 proposals to support the 2014-2015 academic year and was a collaborative partner in four proposals submitted by other institutions, including the proposal by Pasadena City College to fund LA HI-TECH. Of the 23 proposals submitted by or on behalf of the college, 16 were funded, yielding a success rate of 69.6 percent. As in the past, the majority of these grants were written by the Grants Office in collaboration with the programs and/or departments that were identified to directly manage and implement them. In addition to the Office of Workforce and Economic Development’s leadership on the LA HI-TECH proposal, another significant collaboration involved the Santa Monica College Foundation, which funded a part-time grant writer to assist with the development and submission of private grant requests. These grants will support the 2015-2016 academic year, and as such are not included here. This support has allowed the Grants Office to continue to increase the number of grants submitted, specifically private grants.
The following table outlines the success rate of the various funding sources pursued by the college to support the 2014-2015 academic year.

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>Grants Submitted</th>
<th>Grants Awarded</th>
<th>Success Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Govt.</td>
<td>6</td>
<td>4</td>
<td>66.7%</td>
</tr>
<tr>
<td>State Govt.</td>
<td>9</td>
<td>7</td>
<td>77.8%</td>
</tr>
<tr>
<td>Local Govt.</td>
<td>0</td>
<td>0</td>
<td>--</td>
</tr>
<tr>
<td>Private</td>
<td>8</td>
<td>5</td>
<td>62.5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>23</strong></td>
<td><strong>16</strong></td>
<td><strong>69.6%</strong></td>
</tr>
</tbody>
</table>

Each of these grants supports projects that work to achieve the college’s mission, as well as one or more of SMC’s strategic initiatives, institutional learning outcomes, and supporting goals. The following table provides a breakdown of grants submitted and awarded to support 2014-2015 and their relation to institutional goals and objectives. Many of these grants support more than one outcome, and thus the total adds to more than the number of awards.

<table>
<thead>
<tr>
<th>Area of Focus</th>
<th>Number of Grants Submitted/Awarded by Funding Source</th>
<th>Private</th>
<th>Local</th>
<th>State</th>
<th>Federal</th>
<th><strong>Total (duplicated)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Submitted</td>
<td>Awarded</td>
<td>Submitted</td>
<td>Awarded</td>
<td>Submitted</td>
</tr>
<tr>
<td>ILO #1: Personal Attributes</td>
<td></td>
<td>6</td>
<td>4</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>ILO #2: Academic Skills</td>
<td></td>
<td>5</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>ILO #3: Global Citizenship</td>
<td></td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>ILO #4: Sustainability</td>
<td></td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>ILO #5: Authentic Engagement</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Supporting Goal #1: Innovative/Responsive Learning Environment</td>
<td></td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>9</td>
</tr>
<tr>
<td>Supporting Goal #2: Supportive Learning Environment</td>
<td></td>
<td>5</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Strategic Initiative #1: GRIT</td>
<td></td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Strategic Initiative #2: I3</td>
<td></td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Strategic Initiative, CTE</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>8</td>
</tr>
<tr>
<td>Strategic Initiative, Basic Skills</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL (duplicated)</strong></td>
<td></td>
<td>25</td>
<td>13</td>
<td>0</td>
<td>0</td>
<td>34</td>
</tr>
</tbody>
</table>
In addition, each project supports at least one of the Goals and Priorities of the SMC Board of Trustees, including:

- 1 grant submitted that will “support a culture of evidence that fosters the use of rigorous methodology to monitor and improve institutional effectiveness and student progress” (Priority 1);
- 6 grants submitted and 3 awarded that will help “institutionalize initiatives that are effective in reducing the student equity gap, improving basic skills mastery in mathematics and English by, for example, deepening outreach into high schools and expanding Summer Jams and First Year Experience to include the development of pathways to transfer” (Priority 2);
- 12 grants submitted and 10 awarded to “strengthen and promote workforce/career technical programs and pathways, such as EMERGE and the rebranding of the Academy of Entertainment and Technology, and improve CTE completion rates” (Priority 3); and
- 4 grants submitted and 3 awarded grants to “support I^3 and other innovative practices that address student need and increase student success” (Priority 4).

The submission of these grants in direct support of institutional learning outcomes, supporting goals, and strategic initiatives also helped the college’s Board of Trustees achieve its 10th Priority, to pursue and obtain appropriate external funding.

The following list provides a summary of all active grant-funded projects, both new and continuing, for 2014-2015 and how they relate to the Board of Trustee’s Goals and Priorities. Corresponding Institutional Learning Outcomes, Supporting Goals, and/or Strategic Initiatives, as well as the annual award total, the funding source, and the principal investigator/project director, are also listed. It should be noted that many of these grants support more than one of these outcomes; for the purposes of this report, projects are listed under their primary area of emphasis.

**Board Goal: Educational Advancement and Quality**

**Board Priority #2: Institutionalize initiatives that are effective in reducing the student equity gap, improving basic skills mastery in mathematics and English by, for example, deepening outreach into high schools and expanding Summer JAMS and First Year Experience to include the development of pathways to transfer.**

**Basic Skill Improvement**

- **NEW for 2014-2015 – Adult Education and Family Literacy Act Funding ($246,655, California Department of Education):** This renewable project will strengthen existing non-credit ESL and English Literacy Civics programming through the addition of tutoring and counseling, increased use of technology, and development of vocational ESL classes. SMC will work to build a non-credit ESL program that feeds into for-credit coursework and provides opportunities for non-native English language learners to obtain the skills they need to pursue postsecondary education. (This project also addresses ILO 1 and 2, Supporting Goal 1, and the Basic Skills Strategic Initiative.)

**Student Success/Special Populations—High School Outreach/College Prep and Access**

- **Upward Bound ($250,000 – U.S. Dept. of Education):** This TRIO grant targets low-income, potential first generation college students from Venice and Crenshaw high schools, providing academic assistance, college planning and assistance, and counseling/mentoring support. (This project supports ILO #1 and 2, as well as Supporting Goal #2 and the GRIT Initiative. The Project Manager for Upward Bound is Bonita Cooper.)
Student Success/Special Populations—Low Income, First Generation Students

• **Student Support Services** ($281,509 – U.S. Dept. of Education): This TRIO grant targets low income, first generation college students and provides them with the skills and resources that they need to successfully complete their SMC studies and transfer to a baccalaureate program. (This project supports ILO #1 and #2, Supporting Goal #2, and the GRIT Initiative. Wendi DeMorst is currently serving as the Project Manager for this program, which will continue through 2015. The application for the next cycle is pending with award notifications expected soon.)

• **Child Care Access Means Parents in School** (U.S. Dept. of Education – This grant expired September 30, 2014, so there was no new funding for 2014-2015): This grant provided child care assistance for low-income, Pell-eligible students enrolled at SMC so that low-income parents may continue to attend classes without worry over the care of their children. (This 4-year project also supported Supporting Goal #2. Jenny Trickey was the Project Manager.)

• **Pico Promise** ($156,782 – City of Santa Monica): This project is an expansion of the former Pico Partnership on the Move Program that was previously funded by the City of Santa Monica’s Community Development Grants Program. The Pico Promise program offers instructional and student support assistance to low-income students from the Santa Monica-Malibu School District, specifically the Pico Neighborhood, so that they may achieve their academic and/or career goals. (This project also supports ILO #1 and #2, as well as the Board’s third Goal, Community and Government Relationships, Priority #14, to strengthen and expand programs and partnerships that serve SMMUSD students. This is a four year award; Wendi DeMorst and Roberto Gonzalez shared project management responsibilities for this project during the 2014-2015 academic year. This award ended June 30, 2015, but SMC received a new award in June, which will begin July 1, 2015.)

Student Equity/Special Populations – Science, Technology, Engineering, and Mathematics (STEM)

• **NEW for 2014-2015** – **STEM Resources Grant** ($20,000 – Kenneth T. and Eileen Norris Foundation awarded to the Santa Monica College Foundation): These funds will buy math and science textbooks that low-income students may check-out and use during the semester to help reduce the total cost of education. (This project supports ILO 2 and Supporting Goal 2. Melanie Bocanegra will work with the Santa Monica College Foundation to carry out this project.)

• **NEW for 2014-2015**—**STEM Scholarship Program** ($25,000 – Edison Corporate Contributions, awarded to the Santa Monica College Foundation): These funds provide financial assistance to students participating in the Science and Research Initiative. (This grant also supports ILOs 1 and 2 and Supporting Goal 2. Melanie Bocanegra works in collaboration with STEM faculty to distribute these funds via the Santa Monica College Foundation.)

• **HSI STEM and Articulation Program Grant** ($1,140,705 – U.S. Department of Education and delivered in collaboration with the University of California, Los Angeles): The purpose of this grant is to promote STEM degrees and careers among Latino and other underrepresented student populations in STEM, including underrepresented minority students, but also women and low-income, first generation students in general. This will be accomplished through the SMC/UCLA Science and Research Initiative, which includes an array of student support and instructional services, such as counseling, advising, transfer planning, mentoring, and increased involved in applied learning activities. (This five year grant also supports ILO # 1, #2, and #4, Supporting Goals #1 & #2, and Strategic Initiative—Sustainable Campus. Melanie Bocanegra serves as Project Director.)
Board Priority #3: Strengthen and promote workforce/career technical programs and pathways, such as EMERGE and the rebranding of the Academy of Entertainment and Technology, and improve CTE completion rates.

Multidisciplinary CTE Initiatives

- **NEW for 2014-2015** – SB1070 Career Technical Education Pathways Program (No new funding in 2014/2015—California Community Colleges Chancellor’s Office): The intent of the SB1070 grant to continue, expand, and regionalize the best practices achieved thus far by the Career Technical Education Pathways Program. The Chancellor’s Office agreed to fund two grants in Los Angeles County, and Santa Monica College partnered with Rio Hondo College (and 7 other colleges) to submit an application on behalf of the nine “Ring Colleges” located outside of the LACCD. The nine “Ring Colleges” have shared information from their SB70 collaborative/CTE Transitions efforts and selected key talent to guide the consortium in the development of a steering committee in order to develop a two-year plan to implement sustainable policies/practices on a regional landscape. (This project also addresses Supporting Goal 2, as well as the CTE Strategic Initiative. Tricia Ramos/Frank Dawson are program administrators for SMC, although Rio Hondo College is the fiscal agent for the project.)

Health Sciences (including Nursing and Allied Health)

- **NEW for 2014-2015**—Enrollment Growth for ADN to RN Programs ($106,787 – California Community Colleges Chancellor’s Office): The purpose of this grant is to increase student enrollment in SMC’s Nursing Program by 10 students and improve student retention rates through an array of instructional and student support services. (This grant also supports ILO #2, Supporting Goal #1 and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

- **NEW for 2014-2015**—Augmentation Grant for Enrollment Growth for ADN to RN Programs ($75,000 – California Community Colleges Chancellor’s Office): This grant augments existing funds allocated to the Nursing Program in 2014-2015 and expands services into 2015-2016. (This grant also supports ILO #2, Supporting Goal #1 and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

- **NEW for 2014-2015** – Assessment, Remediation, and Retention Grant for ADN to RN Programs ($114,000 – California Community Colleges Chancellor’s Office): This funding from the Chancellor’s Office was awarded to implement new programming and/or maintain existing programming in support of Nursing student success, including tutoring, counseling, skill development activities, and professional development for faculty. (This grant also supports ILOs 1 and 2, Supporting Goal 1 and 2, and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

ICTE

- **NEW for 2014-2015**—California Career Pathways Trust ($962,500 – California Department of Education): Santa Monica College will work in collaboration with Pasadena City College as the fiscal agent to implement the LA HI-TECH grant. This project will develop a robust career pathway in ICTE and expand SMC’s opportunities for collaboration with local and regional high schools, specifically in the area of ICTE. (This project also supports ILOs 2 and 5, Supporting Goal 1, and the I3 and CTE Strategic Initiatives. Frank Dawson is the program administrator.)
Sustainable Technologies

• NEW for 2014-2015 – Advanced Technological Education Program ($65,351 – National Science Foundation): In 2014-2015, Santa Monica College received its first National Science Foundation grant in support of the Solar PV Installation Program. Through this project, SMC will further the development and enhancement of the Solar PV Installation Program by addressing gaps that are preventing students from completing the program and obtaining employment in the field. Specifically, these gaps include insufficient knowledge of math and science upon entry to the program and limited work-based learning experiences prior to completion. SMC will develop contextualized math and science modules to support the content courses and expand the availability of work-based learning opportunities through internships and other partnerships with industry. High school outreach and increased awareness of career opportunities in this industry are also key components. (This three-year project also supports ILO 2, 4, and 5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley is the Principal Investigator, while Steve Paik is Co-Principal Investigator.)

• NEW for 2014-2015—Advanced Topics in Solar Photovoltaics ($17,100 – U.S. Department of Energy through a grant with the California Community Colleges and the University of Hawaii and funneled through the City College of San Francisco as part of the regional Solar Instructor Training Network): SMC received funding from the Solar Instructor Training network to develop and pilot four not-for-credit seminars to expand and enhance knowledge of solar photovoltaics among working professionals as well as recent graduates. Seminar topics included Federal and State Policies Affecting Photovoltaics, Time Value of Energy and Photovoltaics, Coupling Photovoltaics and Electric Vehicles, and Coupling Photovoltaics and Energy Storage. (This grant also supported ILOs #2 and #4, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley was the project lead.)

• NEW for 2014-2015—GRID Alternatives Work-Based Learning Opportunity (this award from the U.S. Department of Energy through a grant with the California Community Colleges and the University of Hawaii and funneled through the City College of San Francisco as part of the regional Solar Instructor Training Network does not provide cash for the program): One of the goals of the Solar PV Program is to provide work-based learning opportunities for students. This grant allows SMC to place students with GRID Alternatives for hands-on learning experiences with community-based projects at no cost to the program/college. Funding from SITN is reimbursing GRID Alternatives for its costs so that students can participate at no charge. (This grant also supports ILOs #2, #4, and #5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley is the project lead.)

• NEW for 2014-2015 – Prop 39 Program Improvement Fund ($6,263 – California Energy Commission): The purpose of this project is to strengthen SMC’s Solar PV Installation Program through the purchase of new equipment to enhance safety and increase relevance to workplace standards. (This project also supports ILO 2 and 4, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Vicki Drake is the project lead.)

Early Childhood Education/Education

• Early Start Pathway ($403,834 – Los Angeles Universal Preschool): The purpose of this project is to develop/deliver a 2+2+2 program in Early Childhood Education in partnership with SMMUSD and CSU Dominguez Hills with the intent to increase the number of qualified early childhood education professionals with a baccalaureate degree. (This five year project also supports ILO #2 and Supporting Goal #1. Laura Manson is the principal investigator on this project. This project ends June 30, 2015.)
Entrepreneurship

- **NEW in 2014-2015** – Community Foods Project (U.S. Department of Agriculture funding awarded through RootDown LA): RootDown LA contracted with Santa Monica College to assist with the development of a training program that provides youth with the knowledge, skills, and experience necessary to create and sustain entrepreneurial projects in support of local food projects. (This project addresses ILOs 1, 2, 4, and 5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Genevieve Bertone served as the administrative lead for this project managed by RootDown LA.)

- Small Business Development Center ($150,000 – SBDC Network/Small Business Administration): This project provides small business development services, such as business planning development, financial planning, workshops, and other individual assistance to new and emerging small business owners in west Los Angeles County. (This program ended as of December 2014.)

**Board Priority #4: Support i³ and other innovative practices that address student need and increase student success.**

**Innovation through Faculty/Staff/Student Professional Development and Training**

- **NEW Funding for 2014-2015** – California Community Colleges Student Mental Health Program/Campus Based Grant ($40,000 – Foundation for California Community Colleges): Based on the success of the first round of funding, SMC’s Office of Psychological Services received a second award to continue to develop and deliver mental health prevention and early intervention services to support students campus-wide, targeting specifically students who are underserved and/or at-risk of mental illness, including veterans, disabled students, African American, low-income, and first generation. (This project also supports ILO #1 and Supporting Goal #2. Sandra Rowe has served as Project Director with support from Dawn Murphy as Project Manager.)

- Title V Developing Hispanic Serving Institutions Grant ($645,092 – U.S. Department of Education): The purpose of this project is to develop a Teaching and Learning Center at SMC that will foster and support the use of best practices in both student support and instructional delivery across campus through an array of professional development activities. (This project previously supported the Board priority to “promote professional development activities for all classified and academic staff, including adjunct faculty.” It also supports ILO #1 and #2, Supporting Goal #1, and the GRIT, i³, and Basic Skills Strategic Initiatives. Edna Chavarry is the Project Manager of this five year grant.)

**Innovative Programs that Support Student Success/Special Populations—Foster Youth**

- **NEW for 2014-2015** – Guardian Scholars Program ($20,000 – S. Mark Taper Foundation): Santa Monica College received its first S. Mark Taper Foundation grant to expand and enhance the capacity of the Guardian Scholars Program to provide instructional and student support services to students who are or once were in foster care. (This 2-year project also supports the Board’s priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)

- **NEW for 2014-2015** – Guardian Scholars Program ($3,500 – Sidney Stern Memorial Trust): This grant will expand and enhance the capacity of the Guardian Scholars Program to provide instructional and student support services to students who are or once were in foster care. (This project also supports the Board’s priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)
• Guardian Scholars Implementation Grant ($48,000 – Stuart Foundation via subcontract award from Loyola Marymount University): SMC is collaborating with Loyola Marymount University and the University of California, Los Angeles, to develop and implement a Guardian Scholars Program. The Guardian Scholars program will support students who are or once were in foster care. (This 3-year project also supports the Board’s priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)

Innovative Programs that Support Student Success/Special Populations – U.S. Veterans
• Veterans Resource Center ($50,000 – Ralph M. Parsons Foundation, awarded to the Santa Monica College Foundation): These funds will help sustain services and resources developed through the FIPSE Center of Excellence grant in support of the Veterans Resource Center, including student resource management, tutoring, mentoring, on-site student support workshops, transfer advising, and other activities. (This two-year grant also supports ILO #1 and Supporting Goal #2. Linda Sinclair and Audrey Sandoval serve as the project leads.)

• FIPSE Center of Excellence for Veteran Student Success (this grant ended its no-cost extension period on 9/30/2014): Through this grant, SMC expanded the capacity of SMC’s Veterans Resource Center to include tutoring, mentoring, on-site Financial Aid and Career Services workshops, transfer advising and co-located DSPS services. (This grant also supports ILO #1 and Supporting Goal #2. Linda Sinclair and Audrey Sandoval served as the project leads.)
APPENDIX C

INFORMATION ITEM 7

SUBJECT: 2014-2015 CURRICULUM COMMITTEE ANNUAL REPORT

SUBMITTED BY: Guido L. Davis Del Piccolo, Curriculum Committee, Chair
Georgia Lorenz, Curriculum Committee, Vice Chair

The work of the Curriculum Committee this year continued to be impacted by mandates and requirements placed upon the college by the Chancellor’s Office. In particular this involved creating additional Associate Degrees for Transfer (SB 1440 compliant degrees) and engaging in preparations now required in order to submit transfer degrees for approval. Notwithstanding those external demands, the Curriculum Committee also engaged in the work of approving a plethora of new courses, course revisions, new degrees and certifications, and revisions to degrees and certificates.

Student Transfer Achievement Reform Act (SB 1440)
Per the moving target set by the Chancellor’s Office, Santa Monica College was to have 14 Associate Degrees for Transfer (ADT) approved by August, 2015, some in very specific disciplines. At the conclusion of this academic year, a total of 17 ADTs have been approved by the committee and the Academic Senate. Twelve of these degrees are already approved by the Chancellor’s Office. The 5 other degrees are awaiting approval by the Chancellor’s Office.

Associate Degrees for Transfer Approved thus far by the Chancellor’s Office
1) Art History AA-T
2) Business Administration AS-T
3) Communication Studies AA-T
4) Early Childhood Education AS-T
5) History AA-T
6) Journalism AA-T (Approved by CCCCO in 2015)
7) Kinesiology AS-T (Approved by CCCCO in 2015)
8) Mathematics AS-T
9) Political Science AA-T (Approved by CCCCO in 2015)
10) Spanish AA-T (Approved by CCCCO in 2015)
11) Studio Arts AA-T (Approved by CCCCO in 2015)
12) Theater Arts AA-T (Approved by CCCCO in 2015)

Associate Degrees for Transfer Approved by SMC (not yet approved by the Chancellor’s Office)
13) Anthropology AA-T
14) Economics AA-T
15) Geography AA-T
16) Geology AS-T
17) Nutrition and Dietetics AS-T

There are 2 disciplines (Computer Science and Music) where SMC has been asked by the Chancellor’s Office to create ADTs. After careful review with the faculty, it was determined that making the curricular changes necessary to comply with the mandated model degree would be counter to the interests of our students. Therefore, SMC will not be submitting ADTs in those areas at this time. The College sent a letter to the Chancellor’s Office explaining our reasons for not creating these degrees.
All courses related to AD-T’s which have a “C-ID” (common course numbering system) descriptor must be submitted for approval in tandem with the submission of the degree. SMC currently has 81 courses fully approved for C-ID (and 37 more which are conditionally approved) in the following 27 disciplines:

| Accounting | • Accounting |
| Anatomy | • Anatomy |
| Anthropology | • Anthropology |
| Art | • Art |
| Art History | • Art History |
| Business | • Business |
| Chemistry | • Chemistry |
| Communication Studies | • Communication Studies |
| Computer Information Services | • Computer Information Services |
| Early Childhood Education | • Early Childhood Education |
| English | • English |
| Geography | • Geography |
| Geology | • Geology |
| History | • History |
| Journalism | • Journalism |
| Kinesiology / Physical Education | • Kinesiology / Physical Education |
| Mathematics | • Mathematics |
| Media | • Media |
| Media Studies | • Media Studies |
| Nutrition | • Nutrition |
| Physics | • Physics |
| Physiology | • Physiology |
| Political Science | • Political Science |
| Psychology | • Psychology |
| Sociology | • Sociology |
| Spanish | • Spanish |
| Theatre Arts | • Theatre Arts |

New Degrees and Certificates
The Curriculum Committee approved the following 8 innovative degrees and certificates based on the expertise of the area faculty and the advice of the respective Advisory Boards.

- African & Middle Eastern Studies Department Certificate
- Asian Studies Department Certificate
- Dance Teacher (Pre K-grade 5) Department Certificate
- Early Intervention Assistant Associate in Science (AS) / Certificate of Achievement
- Journalism Associate of Arts for Transfer (AA-T)
- Latin American Studies Department Certificate
- Political Science Associate of Arts for Transfer (AA-T)
- Studio Art Associate of Arts for Transfer (AA-T)

Revisions to Degrees and Certificates
The Curriculum Committee approved revisions to 12 degrees and certificates based on the expertise of the area faculty, the advice of the respective Advisory Boards, and changes in industry.

- Anthropology Associate in Arts for Transfer (AA-T)
- Automotive Technician Department Certificate
- Communications Studies Associate in Arts for Transfer (AA-T)
- Dance Associate in Arts (AA) / Certificate of Achievement
- Fashion Design Associate in Science (AS) / Certificate of Achievement
- Fashion Merchandising Associate in Science (AS) / Certificate of Achievement
- Graphic Design Associate in Science (AS) / Certificate of Achievement
- Journalism Associate in Arts for Transfer (AA-T)
- Photography Associate in Science (AS) / Certificate of Achievement
- Solar Photovoltaic Installation Associate in Science (AS) / Certificate of Achievement
- Technical Theatre Associate in Science (AS) / Certificate of Achievement
- Web Design Department Certificate
New Ideas
The Curriculum Committee approved several new courses stemming from innovative and exciting ideas. Particularly innovative new courses include:

- **GOB Chemistry**: an introductory chemistry course designed specifically for the needs of students pursuing an allied health field
- **Environmental Geology**: an important addition to better understanding our changing climate
- **Geoscience Field Methods**: an innovative course to engage lower division students in scientific research, preparing them for such involvement in the STEM fields
- **Global Citizenship Field Study**: an innovate manner to offer credit to students for short-term study abroad (and in-broad) experiences
- **User Experience Design**: a fundamental building block to facilitate our new bachelors program in Interaction Design

New Courses
This academic year, the Curriculum Committee approved the following 19 new courses and revised and reinstated 2 more courses:

- ASTRON 9: Intermediate Astrophysics with Calculus
- AUTO 47: Suspension and Steering
- CHEM 19: Introduction to General, Organic, and Biochemistry
- COM ST 36: Gender and Communication
- ENGL 61: Introduction to the Fairy Tale
- ENGL 49: Asian Mythology
- GEOL 3: Introduction to Environmental Geology
- GEOL 94/GEOG 94: Introduction to Geoscience Field Methods
- GLOBAL 35: Global Citizenship Field Study
- GR DES 61: User Experience Design
- GR DES 71B: Motion Graphics 2
- GR DES 76: Mobile Design 2
- JOURN 2: Intermediate Newswriting and Reporting (course reinstatement)
- KIN PE 10C: Advanced Fitness Lab
- KIN PE 25D: Golf Player Development
- KIN PE 43B: Intermediate Soccer
- KIN PE 43D: Competitive Soccer
- MUSIC 75: Instrumental Chamber Music Repertoire
- PORTGS 1: Elementary Portuguese 1
- TH ART 21: Scenic Painting Techniques (course reinstatement)
- TH ART 31: Introduction to Stage Management

Curricular Updates
The Curriculum Committee approved over 150 course updates/revisions in the following disciplines:

- Accounting
- Computer Applications
- Anthropology
- Art
- Astronomy
- Automotive
- Biology
- Botany
- Business
- Communication Studies
- Early Childhood Education
- Economics
- English as a Second Language
- Film
- Graphic Design
- History
- Journalism
- Linguistics
- Mathematics
- Music
- Philosophy
- Photography
- Political Science
- Psychology
- Sociology
- Theatre Arts
- Women’s Studies
Global Citizenship
The Committee approved the following courses to satisfy the Global Citizenship degree requirement under the criteria of Global Studies:

- ENGL 49: Asian Mythology
- PORTGS 1: Elementary Portuguese 1

Distance Education
The Committee approved 8 courses in the following disciplines to be offered either partially or entirely via distance education:

- Astronomy
- Early Childhood Education
- English
- English as a Second Language
- History
- Mathematics
- Music

Prerequisites, Corequisites, and Skills Advisories
The Committee approved prerequisite, corequisite, and/or skills advisory changes to existing courses in the following disciplines:

- Economics
- Entertainment Technology
- Graphic Design
- Photography
- Sociology
- Women’s Studies

Unfinished Work and a Look Ahead
- The approval of SMC’s bachelor’s degree program in Interaction Design will create an exciting set of challenges for next year’s work by the Curriculum Committee. It is anticipated that the committee will approve new lower division courses in the area of Graphic Design and Computer Science, along with all of the upper division courses required for the degree, including at least two new upper division general education courses, most likely in the areas of English and Psychology. While a subcommittee working on the bachelor’s degree program has made several recommendations to the committee regarding the overall structure of the degree, the general education requirements, and the admission process, it is anticipated that the Curriculum Committee will make a formal recommendation to the Academic Senate for approval in the fall.
- It is expected that the committee will continue its work related to SB 1440 and C-ID now that the two processes are inextricably joined.
- Working jointly with Institutional Research, the committee conducted a third research project to statistically validate the appropriateness of our commonly used “Eligibility for English 1” Skills Advisory. The results of all three studies have, indeed, validated the skills advisory for nearly all of the courses on which it is placed. The committee will continue to explore this issue further, particularly in regards to those courses where the advisory is less strongly validated.
- One goal of the committee for this year was, unfortunately, largely unaddressed due to other, more immediate, demands. Thus, the committee will carry forward the evaluation and revision to the prerequisite approval process in order to strengthen the process in support of both access and student success.
- The committee will continue its “proactive” approach toward curriculum as well as promoting and facilitating a collaborative and interdisciplinary approach. To this end, the committee will be exploring SMC’s degree structure and possible changes toward new or revised “degree pathways” for students.
APPENDIX D

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2015 through June 30, 2016, unless otherwise indicated.

The list of contracts is thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents before being presented to the Board for approval. The following annual contracts are primarily renewals of existing contracts.

A  Academic Affairs
B  Community and Contract Education
C  Community Outreach, Recruitment and Marketing
D  Construction/Facilities Services
E  Enrollment Development
F  Fiscal/Advocacy/ Government Relations and Institutional Communications
G  Human Resources/Personnel Commission
H  KCRW
I  Legal Services
J  Public Affairs
K  Risk Management
L  Student Affairs
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS

9-A  ACADEMIC AFFAIRS  
Requested by:  Erica LeBlanc, Dean of Academic Affairs  
Ida Danzey, Associate Dean, Health Sciences  
Gita Runkle, Associate Dean, Emeritus College
Approved by:  Georgia Lorenz, Vice-President, Academic Affairs

FACILITIES FOR INSTRUCTION

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
</table>
| 1.       | List of providers on file in the office of Emeritus College  
Off-campus facilities for Emeritus College | Payment per class is authorized as stated on the list | 2015-2016 District Budget/Emeritus College |
| 2.       | List of providers on file in the Health Sciences office  
Affiliation agreements between the Santa Monica College and the providers for the use of health facilities by SMC students in connection with the District’s nursing program. The list is on file in the Health Sciences Office. | No charge to the District                    | 2015-2016 District Budget/Health Sciences |
| 3.       | Santa Monica Airport, City of Santa Monica  
Month-to-month rental of 2800 Airport Blvd., Santa Monica, CA (Airport Campus).  
Monthly rent of $21,410.83  
Comment: Santa Monica College began leasing 2800 Airport Avenue, Santa Monica, CA (Airport Campus) from the City of Santa Monica in July 1988. The original lease was for a ten-year period with an option to extend the lease for an additional ten-year period which the College exercised in July 1998. Since July 1998, the College has continued to occupy the premises pursuant to a month-to-month tenancy created by operation of law. (Civil Code, § 1945.) | $21,410.83 per month                       | 2015-2016 Unrestricted General Fund       |
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-A  ACADEMIC AFFAIRS (continued)

LIBRARY VENDOR

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Baker and Taylor</td>
<td>Provider of library books without taking estimates or advertising for bids as permissible under Public Contract Code 20118.3 and Education Code 81651.</td>
<td>Not to exceed $100,000</td>
<td>2015-2016 California State Lottery Grant</td>
</tr>
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</table>

MALIBU CENTER

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<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
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</thead>
<tbody>
<tr>
<td>4. SMMUSD Webster Elementary School</td>
<td>Reimbursement to SMMUSD for personnel services needed for SMC classes at Webster Elementary School</td>
<td>Not to exceed $6,000</td>
<td>2015-2016 District Malibu Center</td>
</tr>
</tbody>
</table>

WORK STUDY AGREEMENTS

<table>
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<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Work Study Agreements with UCLA, CSUN and LMU.</td>
<td>These are renewal agreements that allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students’ wages as indicated. Peer tutors have worked in English, Social Science, Math, Modern Language, Science, or Supplemental Instruction.</td>
<td>CSUN – 25 percent of the students’ earnings paid by SMC and 20 percent administrative fee, UCLA – 50 percent of students earnings paid by SMC + 5% of gross student earnings and 15% (ASUCLA) of the gross WSP wage earned + employer’s share of Worker’ Compensation, Medicare 3, and Unemployment Insurance. Loyola Marymount University - 25% of gross WSP wages. CSU- Dominguez Hills - 50% of wages + 10% administrative allowance.</td>
<td>2015-2016 Budget/Academic Affairs (District’s share)</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-B COMMUNITY AND CONTRACT EDUCATION
Requested by: Patricia Ramos, Dean, Workforce and Development
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

The contracts are needed to support infrastructure needs (e.g., the program’s web-based registration system and off-site locations) as well as content providers (e.g., Institute for Reading Development). For the contracts where no dollar amount is indicated (#1-#9), the amount is based on a percentage of the enrollment fees generated.

Funding Source: Contracts for Community and Contract Education (C&CE) are fully-funded by revenues generated through class enrollments.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
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<tbody>
<tr>
<td>1. Augusoft Inc.</td>
<td>Annual maintenance agreement for Lumens Software used by Community and Contract Education for online registration and Paypal for credit card transactions.</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $20,000</td>
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<tr>
<td>2. CMF Global Enterprises</td>
<td>Agreement to assist Community Ed with the development of industry specific professional development courses. Vendor will assist in the development and marketing of new courses.</td>
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<tr>
<td>(Facilitator: Catherine Francis)</td>
<td>Not to exceed $5,000</td>
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<td></td>
<td>The consultant may also assist with establishing collaborations partnerships with community based training organizations.</td>
</tr>
<tr>
<td>3. Collette Vacations</td>
<td>Approval of agreement with Collette Vacations for advertising educational tour packages in the Community and Contract Education website. Collette Vacations will pay SMC 10 percent of the tour fare.</td>
</tr>
<tr>
<td>4. Corbis Corporation</td>
<td>Approval of agreement with Corbis Corporation for quality marketing images for Community and Contract Education website and marketing materials.</td>
</tr>
<tr>
<td>5. Course Horse</td>
<td>Agreement to offer selected courses from Community Education on CourseHorse’s website to serve as a marketing tool to increase enrollment and publicity for the program.</td>
</tr>
<tr>
<td></td>
<td>Comment: Community Ed will pay CourseHorse a percentage of course fees only when students register through the CourseHorse site. Community Education will utilize this site for a select few courses that need additional registration to meet the minimum to run.</td>
</tr>
<tr>
<td>6. DDI (Development Dimensions)</td>
<td>Agreement for training curriculum to be offered through SMC’s Community and Contract Education Program</td>
</tr>
</tbody>
</table>
### CONSENT AGENDA: ANNUAL RECOMMENDATIONS

#### RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-B  COMMUNITY AND CONTRACT EDUCATION (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
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</thead>
<tbody>
<tr>
<td>7. Distance Learning Company</td>
<td>Agreement for online classes to be offered through SMC’s Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td>8. Education Fitness Solutions</td>
<td>Agreement for the provision of an online professional certification in personal fitness training in exchange for a percentage of the enrollment fees generated.</td>
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<td></td>
<td>Comment: EFS is an outgrowth of collaboration between San Diego State University’s College of Extended Studies, faculty members, industry experts, internship affiliated, colleges/universities, national organizations and its Board of Advisors. SMC will offer the program that has been reviewed with SMC’s KDR department chair and athletics director.</td>
</tr>
<tr>
<td>9. Education to Go</td>
<td>Agreement to offer online classes through SMC’s Community and Contract Education program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td>10. FRESHi Films</td>
<td>Agreement with FRESHi Films to provide Kids Camps for a 70/30 split. Community &amp; Contract Education will receive 30 percent of the class proceeds.</td>
</tr>
<tr>
<td></td>
<td>Comment: FRESHi Films offers camps for kids in Digital Filmmaking, Game Design, Stop Motion and Music Mixing. The program will be publicized in the Community and Contract Education schedule of classes</td>
</tr>
<tr>
<td>11. G. Bruce Smith</td>
<td>Agreement to provide publicity services and produce materials for content marketing for various social media and online outlets under the direction of the Program Coordinator.</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $9000</td>
</tr>
<tr>
<td>12. Gatlin Education</td>
<td>Agreement for online classes to be offered through SMC’s Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td></td>
<td>Comment: Gatlin Services offers online certification programs and provides the course contents and instructors. All programs have been reviewed with the respective department chairs.</td>
</tr>
<tr>
<td>13. Good Times Travel</td>
<td>Approval of agreement with Good Times Travel for advertising educational tour packages in the Community and Contract Education website. Good Times travel will pay a percentage of the each tour registration.</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-B  COMMUNITY AND CONTRACT EDUCATION (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
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<tbody>
<tr>
<td>14. Institute of Reading Development</td>
<td>Agreement with the Institute of Reading Development for the rental of classroom space at Santa Monica College in exchange for a percentage of the enrollment fees generated. Comment: The Institute of Reading Development offers reading programs for children and adults. The program will be publicized in the Community and Contract Education schedule of classes and website; however, all enrollments are done through IRD.</td>
</tr>
<tr>
<td>15. Julie Curtis</td>
<td>Agreement for copy-writing services to assist in the development of professional marketing materials that are specific to the needs of Community Services and the Workforce &amp; Economic Development. Not to exceed $4,500 Comment: This professional has provided copy-write services to W&amp;ED and has an understanding of the overall marketing goals of the College and W&amp;ED. The services may include assistance with expeditiously developing various marketing material for electronic and print distribution.</td>
</tr>
<tr>
<td>16. Thornhill Publishing</td>
<td>Agreement with Thornhill Publishing to provide Paralegal Certification Training through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated. Comment: Thornhill Publishing offers an 11 month (400 hour) Professional Paralegal Academy for adults. The program will be publicized in the Community and Contract Education schedule of classes and website.</td>
</tr>
<tr>
<td>7. Lisa Brand Design</td>
<td>Agreement for graphic design and art direction/services for marketing materials that are specific to the needs of Community Education and Workforce &amp; Economic Development. Not to exceed $1,000 Comment: The services may include assistance with expeditiously developing various marketing material for electronic and print distribution.</td>
</tr>
<tr>
<td>18. Market Motive</td>
<td>Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.</td>
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</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9     2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-B COMMUNITY AND CONTRACT EDUCATION (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>19. Michael R. Polin</td>
<td>Agreement with Michael R. Polin to provide Teach Me China course through SMC’s Contract Education program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td>20. NABCEP</td>
<td>Consultant service for delivery of seminars and courses for SMC Community and Contract Education courses</td>
</tr>
<tr>
<td>21. Natalie Kilpatrick</td>
<td>Agreement with Natalie Kilpatrick to Training through SMC’s Contract Education program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td>22. Phlebotomy Training Specialists</td>
<td>Agreement with Phlebotomy Training Specialists to provide certificate training program. Community &amp; Contract Education will receive $500 per registered student.</td>
</tr>
<tr>
<td></td>
<td>Comment: Phlebotomy Training Specialists offers a phlebotomy certification training program. The program will be publicized in the Community and Contract Education schedule of classes.</td>
</tr>
<tr>
<td>23. Siba Media</td>
<td>Agreement with SIBA Media to provide a film training program. Community &amp; Contract Education will receive $200 per registered student.</td>
</tr>
<tr>
<td></td>
<td>Comment: SIBA Media offers a film training program. The program will be publicized in the Community and Contract Education schedule of classes and on the website.</td>
</tr>
<tr>
<td>24. Terra Verde Technologies</td>
<td>Agreement to facilitate a training program through SMC’s Community and Contract Education program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
<tr>
<td></td>
<td>Comment: The District is partnering with TVT to deliver customized 3rd party fee based training, to prepare students for LEED® Certification. The open enrollment, not-for-credit training program will provide four modules that each consist of approximately 250 hours of training, each module includes 12 weeks of instruction for a total of approximately 1,000 (one thousand) hours of training.</td>
</tr>
<tr>
<td>26. Voices for All</td>
<td>Agreement with Voices for All to offer training through SMC’s Contract Education program in exchange for a percentage of the enrollment fees generated.</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS *(continued)*

9-B   COMMUNITY AND CONTRACT EDUCATION *(continued)*

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>27. We Search Research</td>
<td>Editorial copywriting; information research and verifications.</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $5,500</td>
</tr>
<tr>
<td>28. West LA Extension</td>
<td>Agreement to offer joint community education classes through SMC’s Community and Contract Education program in exchange for a percentage of the enrollment fees charged.</td>
</tr>
<tr>
<td>29. CRM Learning</td>
<td>Purchase order to purchase videos for Customer Service Academy curriculum through Community Education</td>
</tr>
<tr>
<td>30. Complete Book.com</td>
<td>Purchase order to purchase videos for Customer Service Academy curriculum books through Community Education</td>
</tr>
<tr>
<td>31. List of providers on file in the Office of Community and Contract Education</td>
<td>Payment for delivery of seminars and courses for SMC Community and Contract Education courses. Payment per class is authorized as stated on the list.</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-C COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING
Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications
Approved by: Jeff Shimizu, Interim Superintendent/President

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Sector Point, Inc.</td>
<td>SharePoint support, service and change/upgrade implementation for District Website</td>
<td>Not to exceed $10,000</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>2. Facebook</td>
<td>Paid outreach on Facebook to increase likes, traffic and engagement with SMC affiliated pages</td>
<td>Not to exceed $3,000</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>3. Twitter</td>
<td>Twitter “promoted account” service which puts the college official account in front of users similar to existing followers and helps increase the audience.</td>
<td>Not to exceed $3,000</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>4. Zmags</td>
<td>Interactive e-publication tool used to create digital versions of viewbooks, catalogs, student handbook, etc.</td>
<td>Not to exceed $3,800</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>5. Video Production</td>
<td>Video filming and production by SMC film students for high-profile events in support of marketing effort</td>
<td>Not to exceed $6,000</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>6. Closed Captioning</td>
<td>Closed captioning service for videos in compliance with Section 508 accessibility standards.</td>
<td>Not to exceed $4,000</td>
<td>2015-2016 Community and Academic Relations Budget</td>
</tr>
<tr>
<td>7. Randy Bellous Productions</td>
<td>Media services (Brochure photography, including pre-production and art direction)</td>
<td>Not to exceed $31,000 plus reimbursable expenses</td>
<td>2015-2016 Marketing Budget</td>
</tr>
</tbody>
</table>
## CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-C COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING (continued)

<table>
<thead>
<tr>
<th>Provider Description</th>
<th>Service Description</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Golden Cane Advertising (Gregg Lewis)</td>
<td>Advertising services (outdoor and print production and placement; electronic media production and supervision; strategic and creative direction; copywriting); online design and branding for institutional advancement (alumni)</td>
<td>Not to exceed $92,000 plus reimbursable expenses</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>9. We Search Research</td>
<td>Editorial copywriting; information research &amp; verification for schedule of classes and college catalog</td>
<td>Not to exceed $27,000 plus reimbursable expenses</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>10. KPWR 105.9 FM Radio</td>
<td>Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment</td>
<td>Not to exceed $200,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>11. KROQ 106.7 FM Radio</td>
<td>Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment</td>
<td>Not to exceed $250,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>12. KIIS 102.7 FM Radio</td>
<td>Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment</td>
<td>Not to exceed $160,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>13. SantaMonica Closeup.com</td>
<td>Media services (Brochure photography, including pre-production and art direction)</td>
<td>Not to exceed $7,000 plus reimbursable expenses</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>14. Santa Monica Daily Press</td>
<td>2015-2016 print advertising for college advancement; student recruitment, and community outreach</td>
<td>Not to exceed $34,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS (continued)

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9 -C COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. Theo Jemison</td>
<td>2016 graduation webcast, photo booth, and highlight video services, for alumni development</td>
<td>Not to exceed $38,000 plus reimbursable expenses</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>16. La Opinión newspaper</td>
<td>2015-2016 print advertising for student recruitment</td>
<td>Not to exceed $15,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>17. Los Angeles Sentinel</td>
<td>2015-2016 print advertising for student recruitment</td>
<td>Not to exceed $5,000</td>
<td>2016-2016 Marketing Budget</td>
</tr>
<tr>
<td>18. SurfSanta Monica.com</td>
<td>2015-2016 advertising for student recruitment</td>
<td>Not to exceed $12,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>19. Andrew Tonkovich</td>
<td>2015-2016 editorial, publicity and related professional services to produce Santa Monica Review twice yearly</td>
<td>Not to exceed $10,000 plus reimbursable expenses</td>
<td>2015-2016 Auxiliary Budget, Santa Monica Review Program Revenues</td>
</tr>
<tr>
<td>20. Douglas Wadle</td>
<td>Establish a master calendar for events at the SMC Performing Arts Center.</td>
<td>Not to exceed $28,000 plus reimbursable expenses</td>
<td>2015-2016 Auxiliary Budget, SMC Performing Arts Center Program Revenues</td>
</tr>
<tr>
<td>21. Big Blue Bus</td>
<td>2015-2016 outdoor advertising for student recruitment</td>
<td>Not to exceed $165,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>22. Outfront Media</td>
<td>2015-2016 outdoor advertising for student recruitment (CBS Outdoor is the provider for the MTA bus system)</td>
<td>Not to exceed $150,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
<tr>
<td>23. Pandora</td>
<td>2015-2016 Digital Radio advertising and internet/text messaging for student recruitment.</td>
<td>Not to exceed $25,000</td>
<td>2015-2016 Marketing Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-D CONSTRUCTION/FACILITIES SERVICES

Requested by:  Greg Brown, Director of Facilities and Planning
              Bruce Wyban, Chief Director, Facilities Management (Acting)
Approved by:   Robert Isomoto, Vice President of Business and Administration

The following one-year agreements for Construction/Facilities Services are all renewals of existing contracts for services. During this fiscal year, these consultants will be working on the following projects: Student Services Building, Academy of Entertainment and Technology, Central Plant and Replacement of Health/PE/Fitness, Performing Arts East Wing and others.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Services</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. ARC</td>
<td>Reprographic Services for large format building plans and construction documents</td>
<td>Not to exceed $70,000</td>
<td>State Construction Grants/Measure AA, U or S/ District Capital Funds</td>
</tr>
<tr>
<td>2. EEG Services</td>
<td>The consultant will provide soils management services, including the preparation of a Soils Management Plan, testing, oversight and coordination with permitting agencies.</td>
<td>$75 to $185 per hour, not to exceed $145,000, plus reimbursable expenses and test reports.</td>
<td>State Construction Grants/Measure AA, U or S/ District Capital Funds</td>
</tr>
<tr>
<td>3. Cannon</td>
<td>The consultant will provide professional and land surveying services in support of planned projects at Santa Monica College specifically identifying the position and alignment of underground utilities</td>
<td>Not to exceed $95,000</td>
<td>Measure AA</td>
</tr>
<tr>
<td>4. M6 Consulting, Inc.</td>
<td>The consultant will provide coordination of the District’s efforts to obtain entitlements to construct a Malibu Campus.</td>
<td>$150 per hour, not to exceed $66,000, plus reimbursable expenses.</td>
<td>Measure AA</td>
</tr>
<tr>
<td>5. MDC Engineers</td>
<td>Security and Electrical engineering services for new building systems.</td>
<td>$40 to $180 per hour plus reimbursable expenses, not to exceed $190,000</td>
<td>State Construction Grants/Measure AA, U or S/District Capital Funds</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-D CONSTRUCTION/FACILITIES SERVICES (continued)

The following two-year agreements are for Construction/Facilities Services are renewals of existing contracts for the following projects: Academy of Entertainment and Technology, Replacement of Health/PE/Fitness and Performing Arts East Wing.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Services</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>6. P2S</td>
<td>The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification and LEED Energy &amp; Atmosphere Credit for the Academy of Entertainment and Technology</td>
<td>Not to exceed $129,900</td>
<td>Measure AA</td>
</tr>
<tr>
<td>7. Glumac</td>
<td>The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification for the Health/PE/Fitness/Dance &amp; Central Plant and Performing Arts Center – East Wing</td>
<td>Not to exceed $91,800</td>
<td>Measure AA</td>
</tr>
</tbody>
</table>

The following three-year agreement for Construction/Facilities Services is a renewal of an existing contract for the Student Services Building.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Services</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. EnerNOC, Inc.,</td>
<td>The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification</td>
<td>Not to exceed $209,670</td>
<td>Measure U</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-D CONSTRUCTION/FACILITIES SERVICES (continued)

The following one-year agreements are for miscellaneous services used by Facilities Planning:

<table>
<thead>
<tr>
<th>Provider</th>
<th>Services</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. Foundation for California Community Colleges</td>
<td>Annual license fee for state facilities planning program (FUSION)</td>
<td>Not to exceed $20,000</td>
<td>District Capital Funds</td>
</tr>
<tr>
<td>10. Lea Associates Property Economics</td>
<td>Property appraisal services</td>
<td>Appraisal services not to exceed $10,000 plus reimbursable expenses and any additional services not to exceed $375 per hour</td>
<td>Measure AA and District Capital Funds</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E  ENROLLMENT DEVELOPMENT/INFORMATION TECHNOLOGY

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Credentials Solutions</td>
<td></td>
<td>User Fees plus 2015-2016 District</td>
</tr>
<tr>
<td></td>
<td>The company will provide services for the online ordering and electronic processing of transcripts. This is an optional service for students.</td>
<td></td>
<td>Budget – Admissions and Records</td>
</tr>
<tr>
<td></td>
<td>A small convenience fee is charged to the requestor for ordering. Fees for electronic transfer of data covered by District.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>National Student Clearinghouse</td>
<td></td>
<td>User Fees</td>
</tr>
<tr>
<td></td>
<td>The company will provide services for the automated processing of Enrollment and Degree Verifications.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>No cost to the District. A small convenience fee is charged to the requestor.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Blackboard Connect Ed</td>
<td>$56,500</td>
<td>2015-2016 District Budget/Enrollment Development</td>
</tr>
<tr>
<td></td>
<td>Blackboard Connect basic service (Emergency, Attendance, Outreach)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>24x7x365 Support: Unlimited for 36,000 units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Viatron</td>
<td>Not to Exceed $25,000</td>
<td>2015-2016 SSSP Budget</td>
</tr>
<tr>
<td></td>
<td>Imaging software maintenance agreement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Ellucian Company L.P.</td>
<td>$33,766</td>
<td>2015-2016 BFAP</td>
</tr>
<tr>
<td></td>
<td>Banner Annual Maintenance/Software Agreement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Ellucian Company L.P.</td>
<td>$5,327</td>
<td>2015-2016 BFAP</td>
</tr>
<tr>
<td></td>
<td>Banner Annual Needs Analysis License</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Ellucian Company L.P.</td>
<td>Not to exceed $13,000 (@ $180.00/hr.)</td>
<td>2015-2016 District Budget/Financial Aid</td>
</tr>
<tr>
<td></td>
<td>Banner Financial Aid Remote consulting services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>Ellucian Company L.P.</td>
<td>$15,821</td>
<td>2015-2016 BFAP</td>
</tr>
<tr>
<td></td>
<td>UC4 Applications Manager by Automatic: Annual license Fee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requested by:  Hannah Lawler, Director, Institutional Research  
Kelley Brayton, Dean, International Education  
Esau Tovar, Interim Dean, Enrollment Services  

Approved by:  Teresita Rodriguez, Vice-President, Enrollment Development
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E  ENROLLMENT DEVELOPMENT (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Work Study Agreement with Santa Monica-Malibu Unified School District. (New five year contract will expire June 30, 2019.)</td>
<td>SMCCD will provide students eligible for the Federal Work Study Program to work as reading/math tutors at three of the SMMUSD schools – Grant Elementary School, Will Rogers learning Community, and pre-kindergarten child care facility and sixth graders at John Adams Middle School.</td>
<td>The rate of compensation is $10.00 per hour, which will be the current rate of pay for student workers—as of July 1, 2014.</td>
<td>Federal Work Study Program</td>
</tr>
<tr>
<td>12. Academic-works Scholarship Software</td>
<td>Scholarship Processing Software</td>
<td>$11,845 annual maintenance.</td>
<td>2015-2016 BFAP</td>
</tr>
<tr>
<td>13. Chancellor’s Office of the California Community Colleges (COCCC)</td>
<td>To facilitate compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). Enables online submission of mandatory reporting.</td>
<td>$3,900</td>
<td>2015-2016 District Budget/Institutional Research</td>
</tr>
<tr>
<td>14. Production Transcripts</td>
<td>Transcription services for focus groups and interviews conducted for research studies.</td>
<td>Not to exceed $1,200</td>
<td>2015-2016 District Budget/Institutional Research</td>
</tr>
<tr>
<td>15. Survey Gizmo</td>
<td>Web-based survey tool service.</td>
<td>$1,431</td>
<td>2015-2016 District Budget/Institutional Research</td>
</tr>
<tr>
<td>16. Ascension Agencies</td>
<td>Accident/illness insurance for F-1 visa students (mandatory) and domestic students (optional), including on-campus training for students and staff, support in providing healthcare and coverage to students.</td>
<td>No cost to the District. Students will pay $100 per month for insurance coverage.</td>
<td>Student Insurance Fees</td>
</tr>
</tbody>
</table>
### CONSENT AGENDA: ANNUAL RECOMMENDATIONS

**RECOMMENDATION NO. 9**  
2015-2016 ANNUAL CONTRACTS AND CONSULTANTS *(continued)*

**9-E ENROLLMENT DEVELOPMENT (continued)**

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
</table>
| 17. International Education Advising Centers  
(A full list of Educational Advising partners is available in IEC) | Introduce SMC to prospective students, hold college fairs, arrange seminars for visiting SMC staff to meet prospective students, help prepare applications, collect and remit fees from students to SMC. | The total for educational advising contracts not to exceed $300,000 (one-time costs of $500-$900 per enrolled student in good standing) | 2015-2016 District Budget/International Education |
| 18. ThinkEducation USA | SMC International Education Center Recruitment and processing | $300 | 2015-2016 District Budget/International Education |
| iXplore University | e-brochure/web advertisement | $5,000 | |
| Study in the USA | Print and web ads/profiles | $19,100 | |
| US Journal | Print profile | $1,500 | |
| FSA Atlas | Document Management/Services Integration | $5,600 | |
| Mezun | Web/webinar/seminar advertising/recruiting | $4,500 | |
| 19. Collaborative Institutional Training Initiative (CITI) | The CITI Program will provide customized web-based training on conducting ethical research with human subjects for researchers requesting Institutional Review Board (IRB) approval to conduct research with SMC students and employees. | $2,500 | 2015-2016 District Budget/Institutional Research |
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E ENROLLMENT DEVELOPMENT/INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. AABACA- MusicBarn</td>
<td>Practica Musica, Sibelius; Music instructional software used in Music Computer Lab at Madison campus (continuing license agreement).</td>
<td>$5,299</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>2. Advanced Electronics</td>
<td>Annual maintenance agreement for Motorola communications equipment and repair of two way radios</td>
<td>$2,330</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>3. ARIN</td>
<td>Website domain name registration</td>
<td>$100</td>
<td>2015-16 District Budget / Information Technology</td>
</tr>
<tr>
<td>4. Blackboard Collaborate</td>
<td>WIMBA voice instructional tool used by Modern Language and ESL for online teaching (annual license and support)</td>
<td>$2,573</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>5. Cambium Learning</td>
<td>Kurzweil 3000 -- Technology accessibility to assist visually impaired students by reading digital text (software license)</td>
<td>$3,000</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>6. CDW-G</td>
<td>VMware virtual server management technology required to efficiently share server hardware resources, cost effectiveness and increase service availability (annual license and support agreement)</td>
<td>$42,736</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>7. CDW-G</td>
<td>VEEAM - a server backup, recovery and monitoring tool for VMware virtual servers (software license and support agreement).</td>
<td>$15,526</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
</tbody>
</table>
**CONSENT AGENDA:  ** ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS *(continued)*

9-E INFORMATION TECHNOLOGY *(continued)*

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Citrix Systems Inc.</td>
<td>Citrix - virtual technology to allow students, faculty and staff remote access to campus software (annual maintenance and support agreement)</td>
<td>$21,483</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>9. City of Santa Monica</td>
<td>Access to Santa Monica City owned high-speed data network to connect SMC campuses with the main SMC campus (lease agreement)</td>
<td>$58,475</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>10. City of Santa Monica</td>
<td>Santa Monica City maintained Wide Area Network (iNet) network equipment (maintenance)</td>
<td>$5,910</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>11. Cleverbridge AG</td>
<td>Security and inventory control software to electronically scan the SMC Local Area Network and generate reports (Lansweeper Premium software license agreement)</td>
<td>$2,268</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>12. Digital Crew Limited</td>
<td>A cloud hosted project management service used to manage IT projects (Teamwork Project Manager annual license agreement)</td>
<td>$926</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>13. DLT Solutions</td>
<td>Linux server operating system used to support mission critical systems such as ISIS and Banner (RedHat Enterprise Linux Operating System annual maintenance and support agreement).</td>
<td>$3,092</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>14. Faronics Inc.</td>
<td>Software tool that automatically turns off MAC computers in computer labs at designated times to conserve power (Powersave for Macs and PCs annual license and support agreement)</td>
<td>$3,438</td>
<td>Instructional Block Grant</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E INFORMATION TECHNOLOGY (continued)

<table>
<thead>
<tr>
<th>Provider</th>
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<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. Faronics Inc.</td>
<td>Software used to prevent unwanted changes on computer setup in computer labs (Deep Freeze for MACs and PCs annual software license and support agreement)</td>
<td>$3,031</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>16. GoDaddy.com</td>
<td>Security certificates required to validate and secure connections SMC web services (annual renewal)</td>
<td>$580</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>17. Harland</td>
<td>Campus-wide administrative and instructional Scantron scanner and software (annual renewal of maintenance agreement)</td>
<td>$11,424</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>18. Iron Mountain Inc.</td>
<td>Off-site backup data storage (annual service renewal)</td>
<td>$5,500</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>19. Lynda.com</td>
<td>LyndaPro is a campus-wide online technology user training software (annual renewal license agreement)</td>
<td>$7,875</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>20. Mathworks</td>
<td>MATLAB -- Annual license for CSIS instruction tool for analyzing data and creating models and applications</td>
<td>$278</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>21. Microsoft Premiere Support</td>
<td>Annual Enterprise Microsoft Maintenance Support Agreement</td>
<td>Not to exceed $35,000</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>22. Nuance Communications Inc.</td>
<td>Annual renewal of Speech Attendance Enterprise software license, maintenance, and support. (Note, Speech Attendance software performs speech recognition to direct calls to employee/department.)</td>
<td>$8,417</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E INFORMATION TECHNOLOGY (continued)

<table>
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<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>23. Odyssey Power Corp.</td>
<td>Legacy IT data center Battery backup (UPS), generators, and server room Air Condition units (annual Maintenance agreement and parts supplies)</td>
<td>$24,261</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>24. Odyssey Power Corp.</td>
<td>IT new data center site infrastructure Battery backup (UPS), generators, and server room Air Condition units (agreement platinum support services annual)</td>
<td>$16,580</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>25. Oracle Corporation</td>
<td>Oracle Linux Operating System software (Annual maintenance and support renewal)</td>
<td>$1,640</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>26. PC Mall Gov. (PCM-G)</td>
<td>PARAGON a tool to clone (copy) computer software configurations/setup for classrooms and instructional computer labs (annual license renewal )</td>
<td>$4,661</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>27. Pluralsight</td>
<td>IT staff online training software license agreement</td>
<td>$1,495</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
<tr>
<td>28. Rosetta Stone</td>
<td>Rosetta a online language software for instructional tool used by Modern Language Dept. (annual license and support agreement)</td>
<td>$5,000</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>29. Runner Technology Inc.</td>
<td>Address verification software (annual maintenance and support agreement)</td>
<td>$5,000</td>
<td>SSSP</td>
</tr>
<tr>
<td>30. SansSpace</td>
<td>SansSpace is a virtual language learning -- teaching tool used by Modern Language Dept. (annual license agreement)</td>
<td>$6,500</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>31. ServiceNow</td>
<td>ServiceNow Business Edition is central IT service and support management system (annual license)</td>
<td>$24,000</td>
<td>2015-16 District Budget/ Information Technology</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E  INFORMATION TECHNOLOGY (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
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</tr>
</thead>
<tbody>
<tr>
<td>32. SolarWinds Inc.</td>
<td>SolarWinds is network management software toolset to facilitate network performance monitoring, network traffic analysis, and network issues troubleshooting (annual license and support agreement)</td>
<td>$7,808</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>33. Sweetman Systems</td>
<td>JAWS is accessibility software used by visually impaired to enlarge screen images (annual license and support agreement)</td>
<td>$1,314</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>34. Symantec Corporation</td>
<td>Secured site certificates for advanced data encryption for ISIS webpages and specialized Digital ID, Code signing digital certificates to meet INS SEVIS server communication requirements (annual renewal)</td>
<td>$4,376</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>35. Teamview Corp.</td>
<td>Teamviewer remote support and web conference software annual license agreement</td>
<td>$999</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>36. Texthelp Systems</td>
<td>Texthelp Read&amp;Write software used to help students with learning disabilities read and write (annual license and support agreement)</td>
<td>$1,369</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>37. Transparent Language</td>
<td>TLO SubscriptionEducation -- teaching tool used by Mod Language Dept (annual license)</td>
<td>$1,250</td>
<td>Instructional Block Grant</td>
</tr>
<tr>
<td>38. USC - Internet Service Department</td>
<td>Annual internet services agreement renewal to serve as the College backup and load balancing internet service provider</td>
<td>$10,692</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-E INFORMATION TECHNOLOGY (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>40. Xerox Corp.</td>
<td>PaperCut printer queue management software annual license and support agreement to continue providing students with easy and low cost pay-to-print printing services</td>
<td>$3,833</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
<tr>
<td>41. Zoho Corp.</td>
<td>Annual service agreement renewal of Site24X7 to ensure technology service up-time. Site24X7 provides remote monitoring and notifications for mission critical College web services, such as SMC website, ISIS,CorsairConnect, Professor, and online Library services</td>
<td>$1,069</td>
<td>2015-16 District Budget/Information Technology</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9    2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-F  FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS

Requested by:  Chris Bonvenuto, Chief Director, Business Services
               Don Girard, Senior Director, Government Relations/Institutional Communications

Approved by:   Robert Isomoto, Vice President of Business and Administration

The following contracts for Fiscal/Advocacy are all renewals of existing contracts.

<table>
<thead>
<tr>
<th>Provider</th>
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<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Bond Logistix</td>
<td>Perform arbitrage rebate calculations and private use compliance calculations. Issue arbitrage rebate reports and private usage reports on all general obligation bonds and Certificates of Participation as required by the Internal Revenue Service.</td>
<td>Not to exceed $15,000 per calculation/report</td>
<td>Measure S, T, U, AA, the Capital Outlay Fund</td>
</tr>
<tr>
<td>2. First Southwest Company</td>
<td>Provide continue disclosure and post-issuance compliance services for all general obligation bonds and Certificates of Participation as required by the Securities and Exchange Commission (SEC).</td>
<td>Not to exceed $40,000</td>
<td>Measure U, S, AA, District Capital Outlay Fund</td>
</tr>
<tr>
<td>3. Los Angeles County Office of Education</td>
<td>PeopleSoft Financial System and HRS System; i.e., general ledger, accounts payable, employee database, inventory, purchasing, 1099 reporting, payroll, retirements, PC budget, training and downloadable reports.</td>
<td>Not to exceed $250,000</td>
<td>2015-2016 District/Fiscal Services Budget</td>
</tr>
<tr>
<td>4. Vicenti, Lloyd Stutzman, LLP</td>
<td>Audit of District basic operations, grants, federal financial aid programs, radio station for the Corporation of Public Broadcasting</td>
<td>Not to exceed $118,520 plus reimbursable expenses</td>
<td>2015-2016 District/Board of Trustees Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-F  FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Strategic Education Services (SES)</td>
<td>Lobbying and advocacy services on budget issues, legislation affecting the District, issues before the CCC Chancellor’s Office and Board of Governors, and represent the District with the Governor’s Office, and other state agencies that work with postsecondary educational institutions.</td>
<td>Not to exceed $62,000 plus expenses</td>
<td>2015-2016 District/Board of Trustees Budget</td>
</tr>
<tr>
<td>6. School Services of California, Inc.</td>
<td>Provide current resources in the form of bi-weekly updates on State financial and legislative matters, to assist the District with budget and cash flow analysis and projection. Includes 15 hours of business research and planning services.</td>
<td>Not to exceed $7,500 plus expenses</td>
<td>2015-2016 District Business Administration Budget</td>
</tr>
<tr>
<td>7. Urban Dimensions (Dennis Zane)</td>
<td>Urban Dimensions will continue to provide advocacy to identify additional transportation funds at state and federal levels; and assist the college with business activities and relations with the City of Santa Monica and other governmental agencies.</td>
<td>Not to exceed $60,000 plus expenses.</td>
<td>2015-2016 District Transportation Budget</td>
</tr>
<tr>
<td>8. The California Statewide Delinquent Tax Finance Authority</td>
<td>This is a joint powers authority that finances delinquent taxes owed allowing for the District to receive the revenue from those taxes before they are collected from the taxpayer.</td>
<td>Fees are paid from the financing of the taxes and are not passed on to the District</td>
<td>Fees are paid from the financing of the taxes and are not passed on to the District</td>
</tr>
<tr>
<td>9. Credentials Order Processing Services, Inc.</td>
<td>The company provides services for the online ordering and shipping of student parking decals as well as the printing of all parking decals sold on campus.</td>
<td>Fees include $2.60 per decal ordered mailed to student (including printing, processing and mailing); $.65 for printed decals sold on campus.</td>
<td>2015-2016 District/Parking Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-F   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>10. Total Compensation Systems, Inc.</td>
<td>Actuarial services related to retiree benefit liability calculations as required by GASB 45.</td>
<td>Not to exceed $10,800 per report including on site presentations if necessary.</td>
<td>2015-2016 District/Fiscal Services Budget</td>
</tr>
<tr>
<td>11. The Network Inc.</td>
<td>In accordance with Board Policy 6116, the Network Inc. will maintain a Fraud Alert Hotline which utilizing both phone access and a website provides an anonymous reporting system.</td>
<td>Not to exceed $7,000</td>
<td>2015-2016 District/Fiscal Services Budget</td>
</tr>
<tr>
<td>12. Norton Medical Industries</td>
<td>Drug testing services to transportation employees pursuant to Board Policy 3116</td>
<td>Not to exceed $1,500</td>
<td>2015-2016 Auxiliary Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-G HUMAN RESOURCES/PERSONNEL COMMISSION
Requested by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Dr. Gina Gallivan</td>
<td>To administer psychological tests to Community College Police Officer candidates and provide the District with a written evaluation of each candidate within ten working days after the administration of each test; Provide Fitness for Duty examinations for Police Officers if necessary. [Licensed Clinical Psychologist, Board Certified in Police and Public Safety Psychology since August 1998.]</td>
<td>Pre-employment $400 per candidate; Fitness for Duty $350/hr (4-5 hrs) (includes interview, testing, follow up calls, report if necessary); Debriefing $350 per hour per event (individual or group); Telephone consultation, $350/hr; $450/hr (9pm-5am). Not to exceed $10,000.</td>
<td>2015-2016 District Budget/ Human Resources</td>
</tr>
<tr>
<td>2. Backgrounds Unlimited</td>
<td>Background investigations and preparation of written evaluations for each candidate applying for the positions of Police Officer, Community College Police Officer, Community College Police Trainee, for an amount not to exceed $5,500 plus expenses.</td>
<td>Not to exceed $5,500 plus expenses</td>
<td>2015-2016 District Budget/ Human Resources</td>
</tr>
<tr>
<td>3. People Admin</td>
<td>Upgraded software on fully hosted basis to automate the acceptance and processing of academic employment applications; allow tracking of applications, facilitates real time reporting to assist in attaining EEO and diversity goals.</td>
<td>$24,408 Annual Maintenance Fee</td>
<td>2015-2016 District Budget/ Human Resources</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-G  HUMAN RESOURCES/PERSONNEL COMMISSION (continued)

<table>
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<tr>
<th>Provider</th>
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<th>Amount</th>
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</tr>
</thead>
<tbody>
<tr>
<td>4. Los Angeles County Office of Education (LACOE)</td>
<td>Employee Assistance program (EASE) for eligible Santa Monica College employees.</td>
<td>The cost of the program is based on the number of eligible employees in the District who may potentially use the service. Estimated cost not to exceed $11,000</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>5. SCCCD ERC (Liebert Cassidy Whitmore)</td>
<td>Southern California Community College Districts Employment Relations Consortium – training workshops to member institutions.</td>
<td>Not to exceed $3,400</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>6. ViaTRON Systems, Inc.</td>
<td>Scanning of active personnel files</td>
<td>$Not to exceed $10,100</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>7. Brentview Medical Clinic</td>
<td>Provide Chest X-rays to current District Employees who evidence positive TB test result as required by law.</td>
<td>X-rays to be charged at $35.00 per employee and total of all payment not to exceed $2,500.</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>8. Keenan and Associates</td>
<td>Keenan and Associates will act as Broker in securing one or more group annuity contracts for District’s Health Reimbursement Accounts (for the management group and the classified group); conduct periodic meetings to review the status of its HRA; inform the District of any changes affecting the program, assist the District with the implementation of the HRA; provide on-going consultation to District with respect to the HRA; and will assist the District in providing educational programs about the HRA to employees.</td>
<td>The carrier shall pay a renewal commission of 0.75% on the deposits, and an “asset trailer” of 0.9% accumulated assets in the group annuity contract. Keenan and MidAmerica shall receive half of the total commissions paid by the annuity carrier. Keenan shall also receive $2.00 per active employee per quarter of the Administrative Fee ($7.00 per active Employee per quarter) paid by the District to MidAmerica.</td>
<td>2015-2016 District Budget/Fiscal Services</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-G   HUMAN RESOURCES/PERS...
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-G HUMAN RESOURCES/PERSONNEL COMMISSION (continued)

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<tr>
<th>Provider</th>
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</tr>
</thead>
<tbody>
<tr>
<td>14. Hearing Officer</td>
<td>Personnel Commission hearing officer to hear classified employee discipline appeals, review records and prepare reports.</td>
<td>Not to exceed $10,000</td>
<td>2015-2016 District Budget/Personnel Commission Budget</td>
</tr>
<tr>
<td>15. Westchester Medical Group Center for Heart and Health</td>
<td>Provide full service consulting with regard to job-related employee examinations including but not limited to return to work and fitness for duty examinations.</td>
<td>Not to exceed $15,000</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>16. Hudson HR Services, LLC</td>
<td>Training of SMC managers through workshops focused on a variety of management issues, and may include subjects such as recognition of collective bargaining agreement violations and proper response, workplace harassment prevention training, workplace communication, etc.</td>
<td>$125 per hour for preparation and presentation. Not to exceed $7,500</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
<tr>
<td>17. Shaw HR Consulting</td>
<td>Specialized assessment and training on FEHA/ADA Disability Interactive Process Coordination and Facilitation to include: Fitness for Duty Management; Customized Training for Benefits Team</td>
<td>$175 per hour plus mileage billed at current IRS tax rate per mile and pre-authorized expenses. Not to exceed $12,000.</td>
<td>2015-2016 District Budget/Human Resources</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-H  KCRW
Requested by:  Jennifer Ferro, Director, Radio Station KCRW
Approved by:  Don Girard, Government Relations/Institutional Communications

The following contracts for KCRW are all renewals of existing contracts and are funded by CPB Grant money and KCRW Donations.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
</table>
| 1. American Public Media        | Affiliation/Service fee:  
Period July 1, 2015 through June 30, 2016  
Program Acquisition:  
Not limited to MARKETPLACE, etc.  
Automatic renewal of PIJ/PIN Partner Station Agreement: KCRW’s Usage of APM’s Public Insight Network database used on editorial side to find sources for show.  
Studio usage/engineering time/ISDN lines for various KCRW programs. | Payable upon billing;  
Not to exceed $13,235  
Affiliation/Service Fee.  
Not to exceed $113,000  
Program Acquisition.  
Not to exceed $5,000  
PIJ/PIN Partner Station Agreement. |
| 2. Public Radio Exchange/PRX    | Institutional Membership Fee  
Period: January 1, 2016 through Dec 30, 2016.  
Payable in advance  
Program Acquisition:  
Annual Fees for THE MOTH RADIO HOUR, THIS AMERICAN LIFE, and other programs to be determined. Payable in advance  
Period: July 1, 2015 through June 30, 2016. | Payable upon billing;  
Not to exceed $6,100.  
Institutional Membership  
Not to exceed $26,300  
Program Acquisition |
| 3. Public Radio International   | Institutional Membership Fee  
Period: July 1, 2015 through June 30, 2016.  
Program Acquisition:  
Quarterly fees for THE WORLD, etc.  
Studio usage/engineering time/ISDN Lines for various KCRW programs  
Audiographics Report(s): TTP | Payable upon billing;  
Not to exceed $105,097  
Membership  
Not to exceed $87,720  
Program Acquisition  
Not to exceed $8,000  
Studio usage et al  
Not to exceed $3,600 |
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-H KCRW (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4. City of Los Angeles/Department of Water + Power</td>
<td>Continuing usage of Department’s Briarcrest water tank site for KCRW to maintain and operate a radio antenna facility. Period: May 1, 2016 thru April 30, 2017</td>
<td>Annual Administrative Fee, not to exceed $600</td>
</tr>
<tr>
<td></td>
<td>Program Acquisition: Placeholder for FY 16 expenses TBD</td>
<td>$200</td>
</tr>
<tr>
<td>6. List of providers on file at KCRW</td>
<td>Various Site rentals/road access for KCRW transmitters:</td>
<td>Annual Totals not to exceed:</td>
</tr>
<tr>
<td></td>
<td>American Tower Corp: Red Mountain Contract ends 5-31-16, must negotiate new contract</td>
<td>$17,541</td>
</tr>
<tr>
<td></td>
<td>ATC Watertown, LLC: San Miguel formerly Richland Towers</td>
<td>$9,719</td>
</tr>
<tr>
<td></td>
<td>Borrego Springs</td>
<td>$3,820</td>
</tr>
<tr>
<td></td>
<td>iHeart Media formerly Clear Channel/KYSR</td>
<td>$111,649</td>
</tr>
<tr>
<td></td>
<td>Collins Communications</td>
<td>$28,107</td>
</tr>
<tr>
<td></td>
<td>Community Radio/KDRW, Santa Barbara</td>
<td>$41,828</td>
</tr>
<tr>
<td></td>
<td>Crown Castle: Mojave, CA</td>
<td>$13,444</td>
</tr>
<tr>
<td></td>
<td>Lazer Broadcast</td>
<td>$13,030</td>
</tr>
<tr>
<td></td>
<td>Mountain Investments: Bald Mountain</td>
<td>$14,836</td>
</tr>
<tr>
<td></td>
<td>Mountain Investments: Copper Mtn</td>
<td>$18,446</td>
</tr>
<tr>
<td></td>
<td>Mountain Investments: Indio Peak</td>
<td>$33,312</td>
</tr>
<tr>
<td></td>
<td>Snow Peak</td>
<td>$4,456</td>
</tr>
<tr>
<td></td>
<td>Richard E. King: usage/access, repair/ maintenance of private road leading to KCRW transmitter site at South Mountain, above Santa Paula, Ventura County</td>
<td>Annual usage fee: $2,500. Variable fee, for maintenance/repair: not to exceed $7,500 for twelve month period.</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-H  KCRW (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.</td>
<td>List of providers on file at KCRW</td>
<td>Miscellaneous goods and services, including but not limited to, office/engineering supplies, utilities; broadcast liability insurance; short-term equipment rental; maintenance agreements/services; other contract services; legal services as needed.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Payment is authorized as stated on the list on file at KCRW. Not to exceed $850,886</td>
</tr>
</tbody>
</table>

ACCEPTANCE OF DONATION

<table>
<thead>
<tr>
<th>Donor</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.</td>
<td>Acceptance of monthly payments of approximately $7,200.25 to KCRW for broadcast of Santa Monica City Council meetings.</td>
</tr>
<tr>
<td></td>
<td>Period: July 1, 2015 - June 30, 2016.</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:     ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-I    LEGAL SERVICES
Requested by:  Greg Brown, Director, Facilities and Planning  
               Don Girard, Senior Director, Government Relations/Institutional Communications  
               Robert Myers, Campus Counsel  
               Marcia Wade, Vice-President, Human Resources  
               Charlie Yen, Director, Contracts
Approved by:  Jeff Shimizu, Interim Superintendent/President

The following contracts for Legal Services are all renewals of existing contracts and services. The District uses the legal firms for personnel, facilities, fiscal issues; bond counsel, risk management, and legal services required by the Board on an as-needed basis.

<table>
<thead>
<tr>
<th></th>
<th>Firms</th>
<th>Services Provided</th>
<th>Hourly Rate</th>
<th>2015-2016 Fund Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Liebert, Cassidy, Whitmore</td>
<td>Personnel training, advice to Director of Classified Personnel</td>
<td>$160 to $290 per hour</td>
<td>Human Resources Budget/Personnel Commission</td>
</tr>
<tr>
<td>2.</td>
<td>Harding, Larmore, Mullen, Jakle, Kutcher and Kozal</td>
<td>Municipal, land use and CEQA issues</td>
<td>$200 to $385 per hour plus expenses</td>
<td>Business &amp; Administration Capital Outlay Fund Bond Measures AA, U and S funds</td>
</tr>
<tr>
<td>3.</td>
<td>Nixon Peabody LLP</td>
<td>(1) Provide legal services associated with real property acquisition and Joint Powers Authority (JPA) agreement between the District and the City of Malibu, (2) Provide bond counsel, (3) Provide legal counsel for facilities contract related issues.</td>
<td>$225 to $650 per hour, plus reimbursement of actual and necessary expenses</td>
<td>Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Fund</td>
</tr>
<tr>
<td>4.</td>
<td>Norton Rose Fulbright US, LLP</td>
<td>To provide bond counsel related to already-issued bonds.</td>
<td>$225 to $650 per hour, plus reimbursement of actual and necessary expenses</td>
<td>Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Funds</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-I LEGAL SERVICES (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Newman, Aaronson, Vanaman</td>
<td>Robert Myers of Newman Aaronson Vanaman is providing the services of campus counsel. The responsibilities of campus counsel include coordinating of all litigation against the College, overseeing regulatory compliance, coordinating and reducing all outside legal services, and providing day-to-day legal services to the College to reduce legal exposure and liability.</td>
<td>$100 to $375 per hour plus expenses</td>
<td>2015-2016 Business and Administration Capital Outlay Fund Bond Measures U and S funds</td>
</tr>
<tr>
<td>6. Fagen Friedman &amp; Fulfrost</td>
<td>Provide legal advice and representation principally in the area of labor-management issues.</td>
<td>$120 to $265 per hour, plus costs and expenses in performing legal services.</td>
<td>2015-2016 District Budget/Business and Administration</td>
</tr>
<tr>
<td>7. Carpenter Rothans &amp; Dumont</td>
<td>Legal defense for District’s self-insured liability program</td>
<td>Not to exceed $30,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>Provider</td>
<td>Service</td>
<td>Amount</td>
<td>Funding Source</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>------------------------------------------------------------------------</td>
<td>---------------------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>1. Susan L. Wampler Communications</td>
<td>Copyediting and writing support for news, features, profiles and brochures to be used across a number of communication channels.</td>
<td>Not to exceed $6,000 plus reimbursable expenses</td>
<td>2015-2016 Public Affairs Budget</td>
</tr>
<tr>
<td>2. We Search Research</td>
<td>Editorial copywriting and research support for Public Information Office, highlighting College programs, initiatives and individuals, to expand external communication and media outreach efforts.</td>
<td>Not to exceed $11,000 plus reimbursable expenses</td>
<td>2015-2016 Public Affairs Budget</td>
</tr>
<tr>
<td>3. Stephen Camargo Productions</td>
<td>Assist Public Information Office in creating short marketing or informational video/s for the College, and services will include creative concept, screenwriting and pre- to post-production</td>
<td>Not to exceed $7,000 plus reimbursable expenses</td>
<td>2015-2016 Public Affairs Budget</td>
</tr>
<tr>
<td>4. Chopper Films, LLC</td>
<td>Photography services to support news releases, newsletters and other digital marketing content, including pre- and post-production and art direction.</td>
<td>Not to exceed $9,000 plus reimbursable expenses</td>
<td>2015-2016 Public Affairs Budget</td>
</tr>
<tr>
<td>5. Amy Williams Photography</td>
<td>Consultants will provide photography services to support news releases, newsletters and other digital marketing content, including pre- and post-production and art direction.</td>
<td>Not to exceed $2,000 plus reimbursable expenses</td>
<td>2015-2016 Public Affairs Budget</td>
</tr>
<tr>
<td>6. Karriann Farrell Hinds</td>
<td>Community Outreach for SMC Public Policy Institute to Los Angeles based agencies and organizations; support activities for capacity building</td>
<td>Not to exceed $30,000</td>
<td>2015-2016 Government Relations Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-K  RISK MANAGEMENT
Requested by:  Risk Management Office
Approved by:  Robert Isomoto, Vice-President, Business and Administration

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.  Weck Labs</td>
<td>Environmental sampling and analysis as required by local, state and Federal regulations</td>
<td>Not to exceed $2,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>2.  Keenan and Associates</td>
<td>Property and Casualty Claims Administration Services Agreement: Claims management services for the District’s self insured property and liability insurance program.</td>
<td>Not to exceed $34,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>3.  Keenan and Associates</td>
<td>To provide loss control services not included in the PIPS Workers Compensation Program.</td>
<td>Not to exceed $51,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>4.  Clean Harbors</td>
<td>Provides hazardous waste management and disposal services.</td>
<td>Not to exceed $95,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>5.  Dr. Maureen Sassoon</td>
<td>To provide Industrial Hygiene related consultation services such as air monitoring for asbestos abatement projects, chemicals, noise levels, lab analysis, reports, training, and other health and safety issues to include training, surveys and written reports.</td>
<td>Not to Exceed $5,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>6.  Student Insurance Agency</td>
<td>Accident and Injury Insurance Coverage for Domestic Students and Student Athletes Enrolled and attending regular scheduled classes/ practices. Coverage includes: Mandatory BASIC; Mandatory SCAT; Mandatory STUCAT.</td>
<td>Not to Exceed $175,671</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-K   RISK MANAGEMENT (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. Brentview Medical</td>
<td>Provides industrial injury medical services for new claims and other medical employment related services as needed.</td>
<td>$4,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>8. Midway Industrial Health Care Services</td>
<td>Provides industrial injury medical services for new claims and other medical employment related services as needed.</td>
<td>$4,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
<tr>
<td>9. Ellis Environmental</td>
<td>Provide hazardous materials testing, abatement management, indoor air quality, mold testing, chemical lab analysis</td>
<td>$10,000</td>
<td>2015-2016 Risk Management Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L  STUDENT AFFAIRS
Approved by: Mike Tuitasi, Vice-President, Student Affairs

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Total Recall Real-time Captioning</td>
<td>To provide real-time captioning services on an as-needed basis to non-signing deaf and hard of hearing students.</td>
<td>A. $60 per hour for single on-site service provider, $120 per hour for on-site team service providers; $75 per hour for remote captioning. Less than 24 hours’ notice cancellation pays in full. Total amount not to exceed $75,000. B. For non-academic activities at SMC: Not to exceed $5,000</td>
<td>2015-2016 District Budget/ Disabled Students</td>
</tr>
<tr>
<td>2. Quick Caption</td>
<td>To provide real-time captioning services on an as-needed basis to non-signing deaf and hard of hearing students.</td>
<td>A. $60 per hour for a single on-site service provider, $55 per hour for a single remote captioning, $120 per hour for on-site team captioning, and $110 per hour for teamed remote captioning. Less than 24 hours’ notice cancellation pays in full. Total amount is not to exceed $7,200. B. For non-academic activities at SMC: Not to exceed $5,000</td>
<td>2015-2016 District Budget/ Disabled Students</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L STUDENT AFFAIRS (continued)

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. LifeSigns Now</td>
<td>Sign Language Interpreter</td>
<td>A. $72 per hour for a single service provider, $140 ($70 x 2) per hour for team service providers, and $80 per hour for requests with less than 48 hours’ notice and/or for assignments between 5 p.m. and 7:30 a.m. Less than 24 hours’ notice cancellation pays in full. The total amount is not to exceed $57,500. B. For non-academic activities at SMC: Not to exceed $5,000</td>
<td>2015-2016 District Budget/Disabled Students</td>
</tr>
<tr>
<td>4. Purple Communications Inc.</td>
<td>Sign language interpreter services for both ongoing needs and for emergency substitutes.</td>
<td>A. $72 per hour for single service provider, $144 per hour ($72 x 2) for team service providers; and $102 per hour if less than 48 hours’ notice with three-hour minimum; if using SMC designated interpreters $72 per hour with three-hour minimum. Total not to exceed $75,000. B. For non-academic activities at SMC: Not to exceed $5,000</td>
<td>2015-2016 District Budget/Disabled Students</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L STUDENT AFFAIRS (continued)

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. SignUp Interpreting Services LLC</td>
<td>Sign language interpreter services for both ongoing needs and for emergency substitutes.</td>
<td>A. $75 per hour for single service provider, $75 x 2 per hour for team service providers; and $93.75 per hour if less than 48 hours’ notice. Total not to exceed $75,000</td>
<td>2015-2016 District Budget/Disabled Students</td>
</tr>
<tr>
<td>6. Cheryl Brooks</td>
<td>Consultant, who is a mobility specialist, will provide orientation and mobility training for a student with a visual impairment, so that he may travel safely, efficiently, and independently across the SMC campus. Training will include access to and from classrooms.</td>
<td>Fee: $55 per hour (not to exceed 40 hours), total not to exceed $2,200</td>
<td>2015-2016 District Budget/Disabled Students</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L   STUDENT AFFAIRS (continued)

PROFESSIONAL SERVICES – CAREER SERVICES CENTER

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>7. College Central Network</td>
<td>Provide functionality to collect, enter and approve job postings, search resumes, and refer them to prospective employers and to generate reports about students, alumni, employers and job postings.</td>
<td>$1,000</td>
<td>2015-2016 District Budget/ Career Services Center</td>
</tr>
<tr>
<td>8. Bridges.com</td>
<td>Online Career Exploration program. Helps students learn about careers, education, income and some self-assessment. Helps students to both explore and plan for future careers and college majors.</td>
<td>$1,850</td>
<td>2015-2016 District Budget/ Career Services Center</td>
</tr>
</tbody>
</table>

CHILD CARE AND RELATED SERVICES

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>9. Child Care Providers (list on file in the office of the Director of Child Care Services)</td>
<td>To provide child care services for CalWORKS and Pico Partnership recipients. Comment: Students are required to be enrolled in at least 6 units for fall and spring, and 3 units for winter and summer. Each contract is determined by the number of units a student is enrolled in, if they are working, and the age of the child.</td>
<td>The reimbursement ceiling rate is consistent with the Regional Market rate.</td>
<td>2015-2016 CalWORKS, City of Santa Monica/ Chancellor’s Office</td>
</tr>
<tr>
<td>10. Participating Agencies: Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College District (SMCCD)</td>
<td>Memorandum of Understanding (MOU) for Santa Monica Preschool Collaborative to provide staff for full day/full year child care and development services up to 108 children under the age of six. Services will be delivered in two sites: John Adams Child Development Center and Washington West Preschool. SMMUSD will be the operational agent for the Collaborative and will be responsible for staffing, management and oversight of the centers.</td>
<td>$114,750</td>
<td>2015-2016 District Budget</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L STUDENT AFFAIRS (continued)

PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. WellnessMart.com</td>
<td>Provide athletic-related pre-participation physical exams for up to 150 student athletes during the academic year 2015-2016</td>
<td>$35.00 per physical Not to exceed $6,000</td>
<td>2015-2016 District Budget/Health Services</td>
</tr>
<tr>
<td>12. Saint John’s Multispecialty Medical Group, dba: The Doctors of Saint John’s (formerly Peak Medical)</td>
<td>Services of one or more physicians who are specialists in Family Practice and who are uniquely qualified to provide comprehensive personal health care to college students. Provision of one licensed Medical Doctor (MD) for a maximum 10 hours per week and/or, on an as needed basis only, one licensed Nurse Practitioner (NP) for a maximum 8 hours per week to provide medical and preventive health services to the students of the college. Fee: $120/hour of patient care scheduled for the physician. A monthly stipend of $2,500 per month as remuneration for the medical directorship in addition to the hourly patient care services fee. Fee for the Nurse Practitioner is $90/hour. Amount not to exceed $5,000. Contractor will invoice for hours on a monthly basis and College will remit payment within 30 days.</td>
<td></td>
<td>2015-2016 District Budget/Health Services</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L STUDENT AFFAIRS (continued)

SUSTAINABILITY

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>13. Paradise Consulting</td>
<td>Provides support in administering the South Coast Air Quality Management District survey, provides summary Average Vehicle Ridership calculations and provides survey information for the Mandated Trip Reduction Plan for the City of Santa Monica.</td>
<td>Not to exceed: $4,000</td>
<td>2015-2016 District Budget/ Sustainability</td>
</tr>
<tr>
<td>14. Right Click, DBA Ride Amigos</td>
<td>Provider of an online survey tool used for calculating Average Vehicle Ridership included in the annual Mandated Trip Reduction Plan for the City of Santa Monica and a monthly sustainable commuter online reporting system for all District employees.</td>
<td>Not to exceed: $13,000</td>
<td>2015-2016 District Budget/ Sustainability</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9  2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (continued)

9-L STUDENT AFFAIRS (continued)

PROFESSIONAL SERVICES-CAMPUS/ALUMNI RELATIONS

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>15. Mark Morale</td>
<td>Consultant shall provide visual communication campaign strategies for the Office of Campus and Alumni Relations.</td>
<td>Not to exceed: $50,000</td>
<td>2015-2016 District Budget/ Campus and Alumni Relations</td>
</tr>
<tr>
<td>16. Snap! Mobile LLC dba Amplo</td>
<td>Company to provide a custom crowdfunding platform integrated into Alumni website to provide fundraising channel for alumni that captures donor data.</td>
<td>Not to exceed: $15,000 (Year #1 includes set up fee of $10,000 and annual fee of $5,000)</td>
<td>2015-2016 District Budget/ Campus and Alumni Relations</td>
</tr>
</tbody>
</table>

PROFESSIONAL SERVICES-CRISIS PREVENTION TEAM

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>17. Maxient</td>
<td>Annual Service Fee for conduct management software used by Student Judicial Affairs and the Crisis Prevention Team</td>
<td>Not to exceed: $9,000</td>
<td>2015-2016 District Budget/ Crisis Prevention Team</td>
</tr>
</tbody>
</table>