MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, December 6, 2016.

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER – 5:32 p.m.

• ROLL CALL
  Dr. Louise Jaffe, Chair - Present
  Dr. Andrew Walzer, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez - Present
  Rob Rader - Present*
  Barry Snell - Present
  Laura Zwicker, Student Trustee – Present (for public session)

*Pursuant to Section 54953 of the Brown Act, Trustee Rob Rader participated telephonically in the meeting from the location indicated below. This agenda was posted at the location, which was accessible to the public.

Teleconference Location
The Tuscanny
120 E 39th St, New York, NY 10016

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS – Peter Morse

II. CLOSED SESSION – 5:38 p.m.

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: CSEA Chapter #36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Marcia Wade, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organization: SMC Faculty Association

REAL PROPERTY (Government Code Section 54956.8)
Property Address: 2019-2023 14th Street, Santa Monica, California
Under Negotiation: Terms and Conditions of Purchase
College Negotiator: Dr. Kathryn E. Jeffery
Owner's Representatives Tom Cherry, Jones Lang Lasalle Brokerage, Inc.
III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** – 7:15 p.m.

- **PLEDGE OF ALLEGIANCE** – Mitzi Blahd

- **CLOSED SESSION REPORT** (if any)
  In accordance with Education Code Section 87405, the Board of Trustees determined that an individual with a disqualifying drug conviction in 1989 has been rehabilitated for at least five years and is eligible for employment with the College.
  
  **AYES:** 7
  **NOES:** 0

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  
  **MOTION MADE BY:** Susan Aminoff
  **SECONDED BY:** Barry Snell
  **STUDENT ADVISORY:** Aye
  **AYES:** 6
  **NOES:** 0
  **ABSENT:** 1 (Rader)

IV. **PUBLIC COMMENTS**

  David Burak
  Nancy Morse
  Terrance Ware (for Maria Lopez)

V. **SUPERINTENDENT’S REPORT**

VI. **ACADeMIC SENATE REPORT**

VII. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. **MAJOR ITEMS OF BUSINESS**

1. Charitable Gift Agreement
2. Student Equity Update 2016-2017
3. Resolution – SMCCD Provides a Safe Environment for All Students and Personnel (PULLED)
4. Resolution to Grant Sidewalk Easement
5. Employment of Retired Annuitant (Sworn Personnel)
6. Adjustments of SMC Minimum Wage to California Minimum Wage

IX. **CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*
Approval of Minutes

#7 Approval of Minutes: November 1, 2016 (Regular Meeting)

Academic and Student Affairs

#8 New Courses and Degrees, Fall 2016

Grants and Contracts

#9 Subcontractual Agreement with UCLA
#10 Ratification of Contracts and Consultants

Human Resources

#11 Academic Personnel
#12 Classified Personnel – Regular
#13 Classified Personnel – Limited Duration
#14 Classified Personnel – Non Merit

Facilities and Fiscal

#15 Facilities
   A Change Order No. 25 – AET Campus
   B Change Order No. 16 – Performing Arts Center, East Wing
   C Change Order No. 14 – Health, PE, Fitness, Dance and Central Plant
   D Change Order No. 4 – Connection of Existing Facilities to Central Plant Loop
   E Amendment No. 5 to Agreement for Engineering Services – Security and Fire Alarm Upgrade
   F Amendment No. 2 to Agreement for Architectural Services – Malibu Campus
   G Amendment No 15 to Agreement for Architectural Services – AET
   H Pool Payments Under Joint Use Facilities Agreement
#16 Acceptance of Grants and Budget Augmentation
#17 Budget Transfers
#18 Commercial Warrant Register
#19 Payroll Warrant Register
#20 Reissue of Warrants
#21 Auxiliary Payments and Purchase Orders
#22 Providers for Community and Contract Education
#23 Organizational Memberships, 2016-2017
#24 Purchasing
   A Award of Purchase Orders

X. CONSENT AGENDA – Pulled Recommendations

XI. ORGANIZATIONAL FUNCTIONS

#25 Election of Officers of the Board of Trustees, 2017
#26 Seating Arrangement of the Board of Trustees
#27 Designation of Board Representative to LACSTA
#28 Authorized Signature Resolution

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 17, 2017 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.
V. SUPERINTENDENT’S REPORT

• 2016 Santa Monica and Malibu Election Results: The three incumbents on the Board of Trustees were re-elected – Susan Aminoff, Margaret Quiñones-Perez and Rob Rader. Measure V passed with a 63.90 percent “yes” vote. The bond will provide $345 million to improve facilities and partnerships in the community. Don Girard was commended for his leadership of the success of Measure V. Don acknowledged the support of the Board of Trustees, Superintendent/President Kathryn E. Jeffery, and thanked Shari David, his partner in this effort who chaired the campaign.

• Public Policy Institute Fall Symposium
  MAZON: A Jewish Response to Hunger displayed an interactive exhibit known as “This Is Hunger” in a truck trailer parked in Lot 6 from November 23 through December 1, 2016. “This is Hunger” is a high-impact, experiential installation on wheels where participants enter the parked vehicle and embark on a journey that challenges their beliefs about who in America struggles with hunger and why, and empower them to act.

Announcements
• Holiday Luncheon: December 7, 2016 at 11:30 a.m. in Pavilion
• 39th Annual Holiday Student Art Sale, December 9-11, Pete and Susan Barrett Art Gallery
• Community Event to Celebrate SMC’s Art Programs, The Broad Stage, December 10
• SM City Council Meeting – December 13 (Certification of Election and Swearing-In Ceremony)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: CHARITABLE GIFT AGREEMENT

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a Charitable Gift Agreement between Santa Monica Community College District, the Santa Monica College Foundation and Miriam Blahd, which provides for the naming of a classroom, scholarships, internships, and a living history project.

SUMMARY: Miriam Blahd has initiated an agreement with the Santa Monica College Foundation to authorize a gift of $1 million with the initial receipt of $100,000 as a gesture of her commitment to the gift. The remaining $900,000 will be paid upon the settlement of her estate from the Miriam Blahd Survivor's Trust.

In exchange for the gift, the Foundation agrees to the following:

1. The Gift will be held by the Foundation as permanently restricted endowment funds subject to the Foundation’s standard rules and procedures for the investment of such funds and administrative fees.

2. The Foundation will arrange with Santa Monica College (“SMC”) to rename HSS 165 the “Professor Harvey Stromberg Lecture Hall.”

3. Upon receipt of the full amount of the Gift, the Foundation will establish, and $500,000 of the Gift will be restricted in perpetuity for the purposes of funding, the STROMBERG LIVING HISTORY SERIES.

4. Upon receipt of the full amount of the Gift, the Foundation will establish, and $100,000 of the Gift will be restricted in perpetuity for the purposes of funding, the HARVEY STROMBERG LEADERSHIP SCHOLARSHIP.

5. Upon receipt of the full amount of the Gift, The Foundation will establish, and $400,000 of the Gift will be restricted in perpetuity for the purposes of funding, the STROMBERG SCHOLARS for Dale Ride Internships. Each year, the Foundation will provide up to four (4) SMC students with a $5,000 internship for Santa Monica College's Dale Ride Program.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Nancy Greenstein
ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 2

SUBJECT: STUDENT EQUITY UPDATE 2016-2017

SUBMITTED BY: Vice-President, Academic Affairs

SUMMARY: Santa Monica College has an enduring commitment to achieve equity in educational outcomes for all students. The funding for Student Equity from the state has given the College new opportunities to bring about significant change. This year, the requirement for submission of an Equity Plan has been suspended by the Chancellor’s Office while plans are finalized for a more integrated approach to reporting on Student Success and Support Programs, Equity, and Basic Skills Planning efforts across the state. In anticipation of this new integrated plan, Santa Monica College’s SSSP, BSI, and Equity committees will develop a cohesive strategy for bringing these planning efforts together.

In October 2016 SMC received a $1,950,876 allocation from the state to address equity gaps. The overall scope of the Santa Monica College Equity plan is to improve student equity outcomes by supporting three major areas of focus:

1) **Research and Inquiry:** In partnership with the Minority Male Community College Collaborative, SMC has completed a campus wide survey of students (CCSM), student focus groups both campus wide and in math specifically, faculty interviews, and classified staff focus groups. A summary of the data collected will be disseminated in 2017.

2) **Develop an Equity Framework and Mission Statement:** The Student Equity Committee will develop a strong equity mission statement and framework in order to guide the College’s equity plan. The committee plans to link the development of an equity mission statement and framework with strategic planning and the accreditation action project to develop an “Integrated Student Equity and Success” plan. This will allow data on student equity outcomes to better guide discussions across major divisions and planning units at the college.

3) **Instructional and student support programs.** For the last two funding cycles, the Equity plan included pilot programs driven by programs, departments and individual faculty. In year three, the Student Equity Committee will shift focus from proof of principle to assisting with bringing successful interventions to scale. All previously funded and newly funded projects will be required to complete a “logic model” as part of their proposal process. Institutional research and the Student Equity Committee will facilitate this work.

RECOMMENDATION NO. 3

SUBJECT: RESOLUTION – SANTA MONICA COMMUNITY COLLEGE DISTRICT PROVIDES A SAFE ENVIRONMENT FOR ALL STUDENTS AND PERSONNEL

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution to support a safe environment for all students and personnel.

Whereas, the Santa Monica Community College District recognizes the rights of all students and their families, regardless of immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status; and

Whereas, the Santa Monica Community College District Board of Trustees acknowledges that civil and human rights are deeply rooted in the fabric of democratic and principled societies; and

Whereas, prominent among Santa Monica College’s institutional values are mutual respect, to treat one another with dignity, trust and fairness; to appreciate the diversity of our community, students and workforce in a collegial and cooperative manner; to positively engage the college community in developing a deep appreciation of, and collegiality among all cultures; and

Whereas, Santa Monica College is a leader and innovator in learning and achievement by fostering its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability; and

Whereas, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

Whereas, Santa Monica College will continue to work with the college community, national and state wide education leaders and elected officials to ensure that our students are able to pursue their educational goals.

Therefore Be It Resolved that the Santa Monica Community College District Board of Trustees stands united in continuing to provide a safe environment for all students who choose to better their lives through education.

Public Comments
Edgar Gonzalez Patti DelValle John Quevedo
Walter Perez David Cruz Rebecca Romo
Jazmin Hernandez Melissa Avira-Beltran Maria Lopez Zamudio

RECOMMENDATION PULLED – NO ACTION TAKEN
The Board of Trustees directed the Superintendent/President to strengthen the language related to immigration enforcement and submit a revised resolution at the January Board of Trustees meeting.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: RESOLUTION TO GRANT SIDEWALK EASEMENT

SUBMITTED BY: Vice President, Business and Administration

RESOLUTION: The Santa Monica Community College District hereby grants to the City of Santa Monica a sidewalk easement on a portion of the District’s property approximately five feet nine inches (5.75’) wide on Pico Boulevard for the benefit of the general public as a public sidewalk for pedestrian use. The real property is described as follows:

A PORTION OF THAT PART OF THE CITY OF SANTA MONICA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS DESCRIBED IN DOCUMENT 0004675, AND RECORDED IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY ON 11/18/1976, BEING AN EASEMENT FOR SIDEWALK AND PEDESTRIAN ACCESS PURPOSES DESCRIBED AS follows:

BEGINNING AT THE POINT OF INTERSECTION OF THE SOUTHERLY RIGHT OF WAY LINE OF PICO BOULEVARD WITH THE NORTHERLY RIGHT OF WAY LINE OF EIGHTEENTH COURT AS SHOWN PER MAP OF TRACT NO. 12543, RECORDED IN BOOK 253 PAGES 49 AND 50 OF MAPS IN THE OFFICE OF THE RECORDER OF SAID COUNTY;

THENCE SOUTHEASTERLY, ALONG THE NORTHERLY RIGHT OF WAY LINE OF EIGHTEENTH COURT 5.75 FEET;

THENCE SOUTHWESTERLY, PARALLEL WITH THE SOUTHERLY RIGHT OF WAY LINE OF PICO BOULEVARD, A DISTANCE OF 410.75 FEET;

THENCE NORTHEASTERLY, PARALLEL WITH THE NORTHERLY RIGHT OF WAY LINE OF EIGHTEENTH COURT 5.75 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF PICO BOULEVARD;

THENCE NORTHEASTERLY, ALONG SOUTHERLY RIGHT OF WAY LINE OF PICO BOULEVARD TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED AREA OF LAND CONTAINS 2,362 SQUARE FEET, MORE OR LESS.

COMMENT: As part of the Student Services project the public sidewalk in front of the new building on Pico Boulevard will be widened by 5.75 feet. The District will pay all the costs of constructing the new sidewalk improvements as part of the bond project. This is already in the construction contract so there is no fiscal impact to this action.

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Andrew Walzer
ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Rader)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: EMPLOYMENT OF RETIRED ANNUITANT (SWORN PERSONNEL) WAIVER OF 180-DAY WAIT PERIOD REQUIREMENT FOR SAFETY RETIRED ANNUITANT

SUBMITTED BY: Vice President, Human Resources

REQUESTED ACTION: It is recommended for safety related concerns that the Board of Trustees certify the waiver of the 180-day wait period required for the retired annuitant employment of Mark Kessler.

SUMMARY: Effective December 31, 2016, the Santa Monica College Police Department will have two sworn management personnel to oversee its department – Chief of Police Johnnie Adams and Sergeant Jere Romano. Captain Raymond Bottenfield has been on leave since November 28, 2016, and his return is anticipated in April. Sergeant Mark Kessler retires as of December 30, 2016. Sergeant Kessler is willing to return to work as a retired annuitant, effective December 31, 2016. Waiver of the 180-Day Wait Period for retirement personnel is possible under these special circumstances. Sergeant Kessler meets the qualifications as a retired public safety officer, defined in Government Code section 3301 (peace officer), and he has expressed interest in working as a retiree to assist the District temporarily. As a retired annuitant Sergeant Kessler can work no more than 960 hours per year. A police sergeant recruitment process is in progress by the Personnel Commission. It is anticipated that vacancies should be filled before the end of April.

MOTION MADE BY: Margaret Quiñones-Perez
SECONDED BY: Andrew Walzer

ADVISORY: Absent

AYES: 6
NOES: 0
ABSENT: 1 (Rader)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT: ADJUSTMENTS OF SMC MINIMUM WAGE TO CALIFORNIA MINIMUM WAGE

SUBMITTED BY: Vice President, Human Resources

REQUESTED ACTION: It is recommended that the Board of Trustees approve adjustments of the Santa Monica College Minimum Wage to California Minimum Wage. The State of California minimum wage schedule is set to increase annually for employers with 26 or more employees as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Wage</th>
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<tbody>
<tr>
<td>January 1, 2017</td>
<td>$10.50</td>
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<tr>
<td>January 1, 2018</td>
<td>$11.00</td>
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<tr>
<td>January 1, 2019</td>
<td>$12.00</td>
</tr>
<tr>
<td>January 1, 2020</td>
<td>$13.00</td>
</tr>
<tr>
<td>January 1, 2021</td>
<td>$14.00</td>
</tr>
<tr>
<td>January 1, 2022</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

These increases may be delayed or suspended by the Governor of California based on certain economic determinations. The District will ensure applicable adjustments are made to ensure compliance with the California Minimum Wage.

SUMMARY: Governor Brown signed Senate Bill 3 (SB 3) into law which will eventually raise the statewide minimum wage to $15.00 per hour by January 1, 2022. Effective January 1, 2017, the minimum wage for the State of California will increase from $10.00 an hour to $10.50 per hour for employers with 26 or more employees. Santa Monica College must raise its minimum wage to $10.50 per hour effective January 1, 2017.

MOTION MADE BY: Margaret Quiñones-Perez
SECONDED BY: Barry Snell
ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Rader)
VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#26.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #8, #12, #15-A, #15-H, #16

Action on the Consent Agenda, excluding #8, #12, #15-A, #15-H, #16
MOTION MADE BY: Nancy Greenstein
SECONDED BY: Andrew Walzer
ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 8 –New Courses and Degrees, Fall 2016
MOTION MADE BY: Louise Jaffe
SECONDED BY: Barry Snell
ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

Recommendation No. 12 –Classified Personnel, Regular
MOTION MADE BY: Louise Jaffe
SECONDED BY: Andrew Walzer
ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

Recommendation No. 15-A –Facilities: Change Order No. 25, AET Campus
MOTION MADE BY: Louise Jaffe
SECONDED BY: Nancy Greenstein
ADVISORY: Aye
AYES: 5
NOES: 1 (Quiñones-Perez)
ABSENT: 1 (Rader)
Recommendation No. 15-H—Facilities: Pool Payments Under Joint Use Agreement

MOTION MADE BY: Barry Snell
SECONDED BY: Louise Jaffe
ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

Recommendation No. 16—Acceptance of Grants and Budget Augmentation

MOTION MADE BY: Louise Jaffe
SECONDED BY: Barry Snell
ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

RECOMMENDATION NO. 7  APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

November 1, 2016 (Regular Board of Trustees Meeting)
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 8  NEW COURSES AND DEGREES, FALL 2016
Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

New Courses
CS 79A Introduction to Cloud Computing
CS 79B Database Essentials in Amazon Web Services
CS 79C Compute Engines in Amazon Web Services
CS 79D Security in Amazon Web Services

New Courses: Upper Division
COM ST 310 Organizational and Small Group Communication

Distance Education
CS 79A Introduction to Cloud Computing
CS 79B Database Essentials in Amazon Web Services
CS 79C Compute Engines in Amazon Web Services
CS 79D Security in Amazon Web Services
GR DES 50 Graphic Design Portfolio and Professional Practices
GR DES 61 User Experience Design 1
GR DES 62 User Experience Design 2
GR DES 75 Mobile Design 1
GR DES 76 Mobile Design 2

Global Citizenship
COM ST 310 Organizational and Small Group Communication
WOM ST 20 Women, Feminisms, and Social Movements: A Global Approach

New Programs
Business Information Worker I Associate in Science / Certificate of Achievement
Cloud Computing Department Certificate
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 9  SUBCONTRACTUAL AGREEMENT WITH UCLA

Requested Action: Approval/Ratification
Requested by: Melanie Bocanegra, Associate Dean of Equity and STEM Student Programs
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Subcontractor: The Regents of the University of California
Contract Amount: $247,970
Funding Source: Title III HSI-STEM
Performance Period: October 1, 2016-September 30, 2017
Purpose of Contract: The purpose of this cooperative project is to increase the number of community college students, particularly students traditionally underrepresented in STEM, who transfer to a baccalaureate program in a STEM discipline. University of California at Los Angeles shall serve as the District’s cooperative partner to develop and deliver the awarded U.S. Department of Education HSI STEM and Articulation Cooperative Grant.

Grant Specific Activities:
1. Coordinate efforts with SMC personnel to develop and deliver summer activities for students enrolled in the Science and Research Initiative, including:
   a. Provide staff/faculty to assist with the SMC STEM Orientation, and STEM Skills workshops
   b. Develop and implement the 10-week Undergraduate Research Program for 22 SMC students.
   c. Identify UCLA STEM faculty leads to meet with SMC STEM faculty to review efficacy of STEM pathways from SMC to UCLA, and mentor SMC Summer Research Students
   d. Participate in professional development activities as appropriate;
   e. Attend SMC STEM instructional and counseling team monthly meetings and biannual retreats.
   g. Develop a Spring SMC transfer bridge program.
   h. Work closely with SMC and UCLA faculty to create a honors course for SMC transfer students at UCLA.
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS

Approved by: Kathryn E. Jeffery, Superintendent/President
Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for approval or ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees: 9/8/08
Reference: Education Code Sections 81655, 81656

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
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<tbody>
<tr>
<td>A Stephen Camargo Productions</td>
<td>December 1, 2016 – June 30, 2017 Amount not to exceed $15,000</td>
<td>Stephen Camargo Productions will assist with the development and production of several student success videos focused on SSSP core areas: orientation, assessment, counseling/educational planning, and follow-up services. Stephen Camargo Productions will facilitate video and audio production; including but not limited to video concept creation, copywriting, professional equipment acquisition, directing, producing, camera operating, sound recording, post production/editing, and final video(s) delivery.</td>
<td>Student Success and Support Program (SSSP)</td>
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<tr>
<td>B Dr. Cara Thompson Assistant Professor in the Math and Natural Sciences Division at Arizona State University</td>
<td>September 1 - December 15, 2016 Program cost not to exceed $2,000</td>
<td>Dr. Cara Thompson (ASU) has served as a consultant and liaison for our partner campus Arizona State University. Cara’s transitional role as outgoing PI of the NASA Minority University Research and Education Project (MUREP) Community College Curriculum Improvement (MC3I) grant supporting the Year 1 evaluation report.</td>
<td>NASA Minority University Research and Education Project (MUREP) Community College Curriculum Improvement (MC3I)</td>
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Requested by: Esau Tovar, Dean, Enrollment Services
Approved by: Teresita Rodriguez, Vice President, Enrollment Development

Requested by: Cyndi Bendezú Palomino, Project Manager, NASA and Equity Initiatives
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 10  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

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<tbody>
<tr>
<td>C</td>
<td>March 2017</td>
<td>Art history faculty will moderate a panel of presenters and host supplemental student engagement activities designed to address and confront gender inequity within the practice of international street art. The three panelists are female street artists and graffiti writers working both locally and internationally.</td>
<td>Funding source: Global Citizenship District Fund 00222</td>
</tr>
<tr>
<td>Padhia Avocado</td>
<td>$1,600</td>
<td>Padhia Avocado is a Los Angeles-based writer and street artist. She explores the often undiscovered and obscure aspects of the interior human landscape.</td>
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</tr>
<tr>
<td>Christina Angelina</td>
<td>$1,600</td>
<td>Christina Angelina is an internationally renowned artist who was born, raised and is now based in Venice, California. Her interactive process engages and forms lasting relationships with locals, which she then channels into a finalized piece.</td>
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<tr>
<td>Lauren YS</td>
<td>$1,600</td>
<td>Lauren YS is a Bay Area artist whose work is influenced by multiple stages of focus, both geographically and in practice.</td>
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Requested by: Kelley Brayton, Chair, Global Citizenship
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
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</tr>
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<tbody>
<tr>
<td>D Joyce Kaufman</td>
<td>October 1, 2016 – June 30, 2017</td>
<td>Dr. Kaufman will serve as the external evaluator for Santa Monica College’s Title VIA Undergraduate International Studies and Foreign Languages grant. Dr. Kaufman previously evaluated SMC’s first UISFL grant, and her findings were instrumental in documenting the need and design for this current proposal. In addition, her background in service learning and community engagement will further help inform and add value to this project as faculty and staff work to integrate language-based service learning and other applied learning experiences into the College’s CTE curriculum.</td>
<td>U.S. Department of Education, Title VIA, USIFL Grant</td>
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<tr>
<td>E Academic Success Press, Inc (Paul Nolting)</td>
<td>August 3, 2016</td>
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<td></td>
<td>Amendment to the previously approved agreement: Increase of $344.64 to cover travel expenses.</td>
<td>Dr. Nolting presented at FSI 2016. Additionally, he met with the Dean of Learning Resources while at Santa Monica College to discuss how to leverage resources to best serve students. Dr. Nolting’s travel costs from Florida were higher than anticipated by $344.64; therefore, an amendment to the original agreement in the amount of $3,500 is needed to cover additional travel expenses.</td>
<td>Title V</td>
</tr>
<tr>
<td>F Kimberly Papillon, Esq.</td>
<td>Workshops will be scheduled prior to June 30, 2017</td>
<td>The consultant will provide leadership development training for the new “SMC Leadership Academy” in a workshop: “The Neuroscience of Decision-Making in Leadership Development.”</td>
<td>2016-2017 Human Resources (Grant Funding)</td>
</tr>
</tbody>
</table>

Requested by: Laurie McQuay-Peninger, Dean of Grants
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Requested by: Tre’Shawn Hall-Baker, Director, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

ELECTIONS

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources).
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<table>
<thead>
<tr>
<th>Action</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ABOLISH</strong></td>
<td></td>
</tr>
<tr>
<td>Custodian (8 positions)</td>
<td>12/07/16</td>
</tr>
<tr>
<td>Operations, 12 months, 40 hours, NS-II</td>
<td></td>
</tr>
<tr>
<td><strong>ESTABLISH</strong></td>
<td></td>
</tr>
<tr>
<td>Custodian (3 positions)</td>
<td>12/07/16</td>
</tr>
<tr>
<td>Operations, 12 months, 40 hours, Day</td>
<td></td>
</tr>
<tr>
<td>Custodian (5 positions)</td>
<td>12/07/16</td>
</tr>
<tr>
<td>Operations, 12 months, 40 hours, NS-I</td>
<td></td>
</tr>
</tbody>
</table>

**ELECTIONS**

PROBATIONARY/ADVANCE STEP PLACEMENT

Avoundjian, Christina, Laboratory Technician – Life Science (Step C) 11/16/16
Chambers, Nicholas L., Disabled Student Services Assistant, DSC (C) 12/01/16
Davis, Lisa, Warehouse & Mail Services Supervisor (Step C) 12/07/16
Ezike, Dolaris F. “Chinonso”, Accounting Specialist, Fiscal Services (Step C) 12/01/16
Sais, Marina, Student Services Specialist – International Students (Step B) 01/03/17
Thomas, Sharon, Administrative Assistant I, ESL/Dance (Step B) 11/01/16
*Patterson, Sonya, C. C. Police Officer, Campus Police (Step D) 12/15/16
(*“Effective Date” and “Step Advancement” adjusted from 11/2/16 meeting)

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)

Ingro, Tiffany 11/16/16
From: Administrative Assistant II, Office of School Relations, 12 mos, 40 hrs
To: Administrative Assistant II, Community & Academic Relations, 12 mos, 40 hrs

PROMOTION

Casale, Danielle C. 12/01/16
From: Student Services Clerk, ISC, 12 mos, 40 hrs
To: Student Services Specialist – International Students

Lange, Jeremy 11/22/16
From: Student Services Assistant, ISC, 12 mos, 40 hrs
To: Student Services Specialist – International Students

REINSTATEMENT

Roberts, Michael, Journeyman Trade Plumbing, Maintenance 12/03/16
LEAVES OF ABSENCE - UNPAID
Vriese, Denese G. Cash Receipts Clerk, Bursar’s Office 11/21 – 01/21/17

RELEASE FROM PROBATION
MacIntosh, Eric K., Laboratory Technician – Chemistry 11/10/16
Roberts, Michael, Construction Systems Supervisor, Maintenance 12/02/16

RETIREMENT
Barry, Barnaby M., Community College Police Officer (31 years) 12/30/16
Jones, Candee T. Student Services Spec – Admission and Records (20 years) 12/30/16
Siegel, Barbara, Administrative Assistant I, Workforce & Economic Dev. (36 years) 12/16/16
Stallings, Kimberly, Administrative Assistant I, Athletics (19 years) 11/14/16
CONSENT AGENDA:   HUMAN RESOURCES

RECOMMENDATION NO. 13   CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action:   Approval/Ratification
Reviewed by:   Sherri Lee-Lewis, Dean, Human Resources
Approved by:   Marcia Wade, Vice-President, Human Resources

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown, Carla</td>
<td>Student Services Clerk, Bursar’s Office</td>
<td>12/19/2016-12/23/2016</td>
</tr>
<tr>
<td>Brzechwa-White, Jaimee</td>
<td>Cash Receipts Clerk, Bursar’s Office</td>
<td>12/19/2016-12/23/2016</td>
</tr>
<tr>
<td>Lopez, Vanessa</td>
<td>Student Services Clerk, Bursar’s Office</td>
<td>12/19/2016-12/23/2016</td>
</tr>
<tr>
<td>Monzon, Ana Maria</td>
<td>Student Services Clerk, Bursar’s Office</td>
<td>12/19/2016-12/23/2016</td>
</tr>
<tr>
<td>Nears, Pamela J.</td>
<td>Recycling Program Specialist, Grounds</td>
<td>11/16/2016-02/17/2017</td>
</tr>
<tr>
<td>Wright, Ashley L.</td>
<td>Sr. Research Analyst, Institutional Research</td>
<td>12/01/2016-04/28/2017</td>
</tr>
</tbody>
</table>

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abdulhafiz, Meymuna</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Ashby, Deanna</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Austin, Harald</td>
<td>Student Services Clerk, Bursar’s Office</td>
<td>12/19/2016-12/23/2016</td>
</tr>
<tr>
<td>Bae, Daniel</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Baskin, Patricia</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Brown, Thomas</td>
<td>Instructional Asst.-ESL Clerk/Cashier, ESL</td>
<td>09/23/2016-02/28/2017</td>
</tr>
<tr>
<td>Chang, Tony</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Dell’Amico, Elena</td>
<td>Instructional Asst.-ESL Clerk/Cashier, ESL</td>
<td>09/23/2016-02/28/2017</td>
</tr>
<tr>
<td>Eichen, John</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>01/03/2017-01/10/2017</td>
</tr>
<tr>
<td>Garcia, Lucy</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
<tr>
<td>Grau, Donald</td>
<td>Bookstore Clerk/Cashier, Bookstore</td>
<td>12/05/2016-12/22/2016</td>
</tr>
</tbody>
</table>
SUBSTITUTE - LIMITED TERM:
Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

Arsene, Cristina, Instructional Assistant - English, ENGLISH 11/14/2016-02/13/2017
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 14  CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

<table>
<thead>
<tr>
<th>Position</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Student Assistant, $10.00/hour (STHP)</td>
<td>50</td>
</tr>
<tr>
<td>College Work-Study Student Assistant, $10.00/hour (FWS)</td>
<td>35</td>
</tr>
<tr>
<td>College CalWorks</td>
<td>3</td>
</tr>
</tbody>
</table>

SPECIAL SERVICE

<table>
<thead>
<tr>
<th>Position</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recreation Director II, $10.59/hour</td>
<td>3</td>
</tr>
<tr>
<td>Art Model, $23.00/hour</td>
<td>1</td>
</tr>
<tr>
<td>Community Services Specialist I, $35.00/hour</td>
<td>12</td>
</tr>
<tr>
<td>Community Services Specialist II, $50.00/hour</td>
<td>14</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES
Requested by: Greg Brown, Director, Facilities Planning
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

15-A CHANGE ORDER NO. 25 AET CAMPUS
Change Order No. 25 – C.W. Driver on the AET Campus portion of the project in the amount of $410,204.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$59,160,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Campus)</td>
<td>$3,518,415</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Parking Structure A)</td>
<td>$796,870</td>
</tr>
<tr>
<td>Change Order No. 25 – AET Campus</td>
<td>$410,204</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$63,885,489</td>
</tr>
</tbody>
</table>

Change Order No. 25 for the AET Campus project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 25 for AET Campus includes the following labor and material costs to:

- Remove and replace Building D, Level 1 ductwork with new;
- Notch the top stud framing around tube steel and add angle reinforcing at Building B Lobby;
- Revise Level 2 Faculty Offices, replace exterior entrance doors, and adjust fire ratings in Building D;
- Revise duct size at zone reheat unit in Building C;
- Demolish damaged, existing, domestic water gate valve in Building D;
- Furnish and install vertical drift joint at the south elevation of Building B;
- Revise circuit breakers, branch lines, and modify bussing as required for tankless electric water heaters in Buildings B & C;
- Demolish installed overflow drain piping revise routing in Building B;
- Demolish existing cracked 4” waste line and correct slope of existing trap primer piping;
- Paint from the bottom of wood trusses to the underside of the existing wood deck at Building D, Level 2.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15   FACILITIES (continued)

15-B CHANGE ORDER NO. 16 – PERFORMING ARTS CENTER – EAST WING
Change Order No. 16 – BERNARDS BROS. on the Performing Arts Center – East Wing project in the credit amount of ($84,706).

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$18,378,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders</td>
<td>$1,517,664</td>
</tr>
<tr>
<td>Change Order No. 16</td>
<td>($84,706)</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$19,810,958</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length. A decrease in the overall amount of the change order is due to the credit for the deleted photovoltaic panels and racking system.

Funding Source: Measure AA
Comment: Change Order No. 16 includes the following:
- Labor and material for revised plaza layout, including added concrete plinths and enlarged site walls to accommodate lighting control boxes, and added stainless steel sleeves in the paving for event light poles;
- New downspout connections where existing storm drain lines had to be demolished;
- Decorative polymer countertops in restrooms instead of plastic laminate;
- Sloped mud-set and diagonally cut tiles to slope to floor drain at 3rd floor terrace;
- Provide and install an AED defibrillator and an evacuation slide;
- Provide power to aisle lighting in Room 309.
- Credit for the deleted photovoltaic panels and racking system;

15-C CHANGE ORDER NO. 14 – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT
Change Order No. 14 – BERNARDS BROS. on the Health, PE, Fitness, Dance and Central Plant project in the amount of $101,998.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$39,556,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders</td>
<td>$1,547,240</td>
</tr>
<tr>
<td>Change Order No. 14</td>
<td>$101,998</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$41,205,238</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length.

Funding Source: Measure AA
Comment: Change Order No. 14 includes the labor and material cost for the following:
- Added pier footings and rework for rebar and concrete due to additional DSA Requirements;
- Add wire mesh drag bars;
- Purchase and install owner requested furniture.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES (continued)

15-D CHANGE ORDER NO. 4 – CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT LOOP

Change Order No. 4 – SJ AMOROSO on the Connection of Existing Facilities to Central Plant Loop project in the amount of $99,944.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$8,087,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders</td>
<td>$127,885</td>
</tr>
<tr>
<td>Change Order No. 4</td>
<td>$99,944</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$8,314,829</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 4 includes labor and material cost for the following:

- Integrate the existing HSS mechanical equipment into the existing campus wide Automated Logic Control system;
- Patch existing exterior 1/2" gypsum board and install 1/4" dens deck primed over the existing gypsum board to create an acceptable substrate per manufacturers suggestion;
- Re-route the existing fire sprinkler lines outside of the area in which the new fan coiling unit needs to be installed within the ceiling;
- Install additional fasteners per manufacturer's requirement due to the structural inconsistencies of the lightweight concrete on the Business Building Roof;
- Provide additional support for hanging ductwork and piping in the HSS building;
- Back-charge to contractor for troubleshooting and the installation of a 50 foot VGA cable for HSS 253. SMC consultant needed to remove and replace the cable that channels through the building's conduit, starting from underground near the podium up to the projector. Ethernet cable was cut or crimped by the work done during the HVAC installs in or around HSS 253.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15  FACILITIES (continued)

15-E  AMENDMENT NO. 5 TO AGREEMENT FOR ENGINEERING SERVICES – SECURITY AND FIRE ALARM UPGRADE
Amend the agreement with MDC ENGINEERS for the Security Upgrade project in the amount of $58,400 plus reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$365,000</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$275,000</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>$81,340</td>
</tr>
<tr>
<td>Amendment No. 3</td>
<td>$58,400</td>
</tr>
<tr>
<td>Amendment No. 4</td>
<td>$50,850</td>
</tr>
<tr>
<td>Amendment No. 5</td>
<td>$58,400</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$888,990</td>
</tr>
</tbody>
</table>

Funding Source: Measure AA

Comment: The involvement of the security consultant has become extensive and is critical for the completion of the project. Amendment No. 5 provides for extended Construction Administration from November 1, 2016 through April 30, 2017 due to project schedule extension.

15-F  AMENDMENT NO. 2 TO AGREEMENT FOR ARCHITECTURAL SERVICES – MALIBU CAMPUS
Amend agreement with QDG ARCHITECTURE for the Malibu Campus for $189,600 plus reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,285,300</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>123,000</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>189,600</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$1,597,900</td>
</tr>
</tbody>
</table>

Funding Source: Measure S

Comment: Due to an extended approval period additional services were needed from the architect including:

- Additional DSA structural design changes due to Malibu soil conditions
- Preparation for City of Malibu submittals and public hearings
- Preparation for California Coastal Commission submittals and public hearings
- Additional plan changes requested by the County of Los Angeles
- Site lighting redesign requested by neighbors
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 15  FACILITIES (continued)

15-G AMENDMENT NO. 15 TO AGREEMENT FOR ARCHITECTURAL SERVICES – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY

Amend agreement with CLIVE WILKINSON ARCHITECTS for the Academy of Entertainment and Technology project for $512,560 plus reimbursable expenses.

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>496,000</td>
</tr>
<tr>
<td>2</td>
<td>78,868</td>
</tr>
<tr>
<td>3</td>
<td>121,095</td>
</tr>
<tr>
<td>4</td>
<td>74,500</td>
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<td>5</td>
<td>144,126</td>
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<tr>
<td>6</td>
<td>2,925</td>
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<td>7</td>
<td>109,585</td>
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<td>8</td>
<td>90,585</td>
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<td>9</td>
<td>94,500</td>
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<td>10</td>
<td>163,500</td>
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<td>11</td>
<td>81,775</td>
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<td>12</td>
<td>850,000</td>
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<td>13</td>
<td>38,990</td>
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<tr>
<td>14</td>
<td>67,580</td>
</tr>
<tr>
<td>15</td>
<td>512,560</td>
</tr>
</tbody>
</table>

Revised Contract Amount: $8,476,589

Funding Source: Measure AA

Comment: Amendment No. 15 provides for supplemental construction administration due to project extended schedule through April 2017 and for structural redesign work to correct contractor errors.

15-H POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

<table>
<thead>
<tr>
<th>Payment to</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Santa Monica</td>
<td>$44,889.90</td>
</tr>
</tbody>
</table>

For the Period: July 1, 2016 –September 30, 2016 (3 months)

Funding Source: 2016-2017 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of maintenance and operation costs of the pool based on the number of hours the District uses the pool compared to the total hours of pool use by all parties. District paid the City of Santa Monica $43,602.12 for the same period last year.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Georgia Lorenz, Vice President, Academic Affairs
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Bob Isomoto, Vice President, Business and Administration

Title of Grant:  Adult Education Block Grant (AEBG)
Granting Agency: California Community College Chancellor’s Office (CCCCO)
(Santa Monica Unified School District as Fiscal Agent for Regional Consortium)
Award Amount: $11,508 (Amended Award: $386,508)
Matching Funds: Not applicable
Performance Period: July 1, 2016 – June 30, 2017

Summary:  Santa Monica College has received additional funding for fiscal year 2016-17 per the AEBG Final Funding Distribution Schedule from the CCCCO dated October 5, 2016.

Funding is used for growth and expansion of the program, at both consortium member institutions, to enable the regional system of adult education to gain necessary visibility and garner a larger pool of potential students for pre-existing course offerings and in order to establish a strong enrollment for new Adult Education programming.

Budget:  Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>$11,508</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1000 Academic Salaries</td>
<td>$ 26,958</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>$(32,868)</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>$(12,964)</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$ 3,617</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$ 22,057</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>$ 4,708</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: Workforce Innovation and Opportunity Act, Title II (WIOA):
Adult Education and Family Literacy Act

Granting Agency: California Department of Education (Pass through for U.S. Department of Education)

Augmentation Amount: ($47,907) Amended Award Amount $198,748

Matching Funds: NA

Performance Period: July 1, 2016 – June 30, 2017

Summary: The California Department of Education reduced the funding for fiscal year 2016-17 from the advance award estimate of $246,655 to $198,748 per the on-line reporting website. Santa Monica College (SMC) has received Adult Education and Family Literacy Act (AEFLA) funding to strengthen the college’s non-credit English as a Second Language (ESL) Program and improve student outcomes, including transition from non-credit ESL to for-credit coursework. With these funds, SMC will develop and implement a state-recognized assessment system that will help faculty and students monitor student progress and offer counseling support to ensure that students have access to the resources they need to be successful.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8100 Federal</td>
<td>8100 Federal</td>
<td>1000 Academic Salaries $(15,714)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2000 Non-Academic Salaries $13,753</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3000 Employee Benefits $3,164</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4000 Supplies &amp; Materials $(15,132)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5000 Other Operating Expenditures $7,650</td>
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<tr>
<td></td>
<td></td>
<td>6000 Capital Outlay $20,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total $(47,907)</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: Improving Educational Pathways in Energy Efficiency (Prop 39 Clean Energy Jobs Creation Workforce Grant)
Granting Agency: Los Angeles Trade-Technical College
Award Amount: $26,998
Matching Funds: NA
Performance Period: November 2, 2016 – February 10, 2017

Summary: The goal of the Prop 39 Clean Energy Jobs Creation Workforce Program is to build and sustain a regional network of colleges to better serve the needs of students and industry in the Energy, Construction, and Utilities Sector. Santa Monica College will help achieve this goal through three distinct, yet inter-related, projects targeting Energy Systems Technology. This project will strengthen and expand existing programming in Energy Efficiency and Recycling and Resource Management through industry speakers, increased use of technology for both instructional delivery and outreach, and student workshops targeting specific skill development, including LEED Green Associate training and Introduction to Solid State Lighting.

Budget: Restricted fund 01.3

Revenue
8600  State  $ 26,998

Expenditures
1000  Academic Salaries  $ 4,920
3000  Employee Benefits  $ 1,378
4000  Supplies and Materials  $ 3,500
5000  Other Operating Expenditures  $ 7,000
6000  Capital Outlay  $ 10,200
Total  $ 26,998
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: Strong Workforce Program
Granting Agency: California Community Colleges Chancellor’s Office
Award Amount: $871,012
Matching Funds: Not applicable
Performance Period: July 1, 2016 – June 30, 2018

Summary: The Strong Workforce Program funds require colleges to increase the quantity of career technical education (CTE) enrollments, courses, programs and pathways and to improve the quality of CTE.

Program investments will target and support outcomes that develop and improve:

a) Student support services and supplemental instruction to help promote retention, completion, and job placements.
b) Coordination of regular and ongoing curricular alignment and development discussion between CTE programs at community colleges and high schools, and with educators and industry.
c) Building of an aligned system of educational programming focused on employer needs.
d) Increased innovation and diversity in the workforce by providing opportunities to engage career-ready students from diverse backgrounds.
e) Creation of robust relationships by convening educators, industry and community partners, to better prepare students with workforce readiness skills.

Budget:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>8600</th>
<th>State</th>
<th>$ 871,012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td>1000</td>
<td>Academic Salaries</td>
<td>$ 60,000</td>
</tr>
<tr>
<td></td>
<td>2000</td>
<td>Non-Academic Salaries</td>
<td>$ 56,600</td>
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<tr>
<td></td>
<td>3000</td>
<td>Employee Benefits</td>
<td>$ 34,980</td>
</tr>
<tr>
<td></td>
<td>4000</td>
<td>Supplies &amp; Materials</td>
<td>$ 100,000</td>
</tr>
<tr>
<td></td>
<td>5000</td>
<td>Other Operating Expenditures</td>
<td>$ 200,000</td>
</tr>
<tr>
<td></td>
<td>6000</td>
<td>Capital Outlay</td>
<td>$ 384,592</td>
</tr>
<tr>
<td></td>
<td>7300</td>
<td>Other Outgo/Indirect</td>
<td>$ 34,840</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$ 871,012</strong></td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 16  

ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant:  Innovation in Higher Education Planning Grant
Granting Agency:  College Futures Foundation
Award Amount:  $20,000
Matching Funds:  NA
Performance Period:  December 12, 2016 – February 3, 2017

Summary:  The College Futures Foundation is dedicated to closing the college readiness and bachelor degree attainment gaps for low-income students from groups historically under-represented in college success. The Foundation has awarded Santa Monica College a mini planning grant in support of developing strategies, with our partners, to increase student success that could be supported by state Innovation Award funds and to develop strong applications for submission.

Santa Monica College (SMC), in partnership with Arizona State University (ASU), will use this planning grant to assist with the development of the Guided Pathways to Success (GPS) project at SMC. This project will reduce the time to completion of SMC students and the total cost of education, while addressing SMC’s most pressing equity gaps. This project is focused on redesigning the curriculum to develop clear academic pathways that streamline and strengthen existing services and promote student success. This work will build upon national research around pathways, incorporate ASU’s leadership in this field as well as SMC’s own experiences with the development of career pathways through the California College Pathway Trust and other projects. The planning grant will give both institutions the resources to come together, gather and analyze data, identify critical gaps in services and outcomes, and develop strategies to be carried out through the Award for Innovation.

Budget:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>8800</th>
<th>Local</th>
<th>$ 20,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>$ 12,500</td>
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<tr>
<td>3000</td>
<td>Employee Benefits</td>
<td>$ 2,750</td>
<td></td>
</tr>
<tr>
<td>4000</td>
<td>Supplies and Materials</td>
<td>$ 250</td>
<td></td>
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<td>5000</td>
<td>Other Operating Expenditures</td>
<td>$ 4,500</td>
<td></td>
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<td>Total</td>
<td></td>
<td></td>
<td>$ 20,000</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: A Scalable Growth Mindset Intervention to Raise Achievement and Persistence in Community College (Subaward Agreement awarded by Stanford University)
Granting Agency: U.S. Dept. of Education – Institute of Education Sciences (IES)
Award Amount: $47,879 (Year 2)
Matching Funds: Not applicable
Performance Period: September 1, 2016 – August 31, 2017 (Year 2)
Summary: This is year two of a four-year grant which will fund a research study to investigate whether an internet-based growth mindset intervention can reliably raise community college students' persistence in developmental and gateway courses.

Santa Monica College agrees to implement the study with developmental math classes including Math 81, Basic Arithmetic; Math 84, Pre-Algebra; and Math 85, Arithmetic and Prealgebra. All faculties who teach these classes (25-30 faculty) will be invited to enroll their students to participate (1700-2000 students). It is anticipated that 85% of faculty will participate. Maral Hyeler, Director of Instructional Services, will act as the Campus Coordinator.

Faculty will schedule their classes to participate in the two different intervention sessions during the Fall 2017 semester. Each session will take students between 30-45 minutes to complete. All students will complete the entire intervention as a homework assignment completed outside of class time for credit.

Budget: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8100 Federal</td>
<td>$ 47,879</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
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<td>1000 Academic Salaries</td>
<td>$ 26,047</td>
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<td>3000 Employee Benefits</td>
<td>$ 7,814</td>
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<td>7300 Other Outgo</td>
<td>$ 14,018</td>
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<td><strong>Total</strong></td>
<td><strong>$ 47,879</strong></td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification
Requestor: Michael Tuitasi, Vice President, Student Services
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Bob Isomoto, Vice President, Business and Administration

Title of Grant: Temporary Assistance for Needy Families (TANF)
Granting Agency: California Community Colleges Chancellor’s Office (CCCCO)
Augmentation Amount: $1,021 (Amended Allocation $59,652)
Matching Funds: Not applicable
Performance Period: July 1, 2016 – June 30, 2017

Summary: The District received an additional allocation for fiscal year 2016-17 of $1,021 per a letter from the CCCCO dated October 20, 2016 due to an increased appropriation of Proposition 98 funds.

The Temporary Assistance for Needy Families (TANF) program is designed to help needy families achieve self-sufficiency.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8100 Federal</td>
<td>$1,021</td>
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<tr>
<td>1000 Academic Salaries</td>
<td>$(23,729)</td>
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<tr>
<td>3000 Employee Benefits</td>
<td>$(4,702)</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$1,000</td>
</tr>
<tr>
<td>7600 Student Aid</td>
<td>$28,452</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,021</strong></td>
</tr>
</tbody>
</table>
CONSENТ AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: California Work Opportunity and Responsibility to Kids (CalWORKS)
Granting Agency: California Community Colleges Chancellor’s Office (CCCCO)
Augmentation Amount: $49,833 (Amended Allocation $317,502)
Matching Funds: Not applicable
Performance Period: July 1, 2016 – June 30, 2017

Summary: The District qualifies for an additional $49,833 in fiscal year 2016-17 funding per the final allocation letter issued by the CCCCO on October 20, 2016 due to an increased appropriation of Proposition 98 Funds.

CalWORKs funds are for the purpose of assisting welfare recipient students and those in transition off of welfare to achieve long-term self-sufficiency through coordinated student services including: work study, job placement, child care, coordination, curriculum development and instructional services.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>1000 Academic Salaries</td>
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<tr>
<td></td>
<td>2000 Non-Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>3000 Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>4000 Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>5000 Other Operating Expenditures</td>
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<td>7600 Student Aid</td>
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<td>$6,532</td>
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<td></td>
<td>$1,711</td>
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<tr>
<td></td>
<td>$49,833</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification
Requested by: Marcia Wade, Vice President, Human Resources
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Robert G. Isomoto, Vice President, Business and Administration

Title of Grant: Leadership Development Program
Granting Agency: California Community Colleges Chancellor’s Office-Institutional Effectiveness Partnership Initiative (IEPI)
Award Amount: $50,000
Matching Funds: N/A
Performance Period: November 1, 2016 – December 31, 2017
Summary: SMC will create a new leadership program called, “SMC Leadership Academy” with the goals to enhance existing leadership skills of current faculty, academic administrators, classified managers, classified support personnel, and confidential staff, and to develop communication and relationships between multiple cohorts of personnel. Integral to this process will be the development and training of mentor relationships between senior and mid-level administrators/managers and those with management aspirations. Human Resources professionals and consultants will help cohort participants gain and reinforce understanding of leadership techniques as individuals and as part of a complex system. The goal is to focus on personal and organizational growth to improve leadership skill sets through a series of results-oriented workshops including strategies, tools and active coaching techniques.

Budget:

Revenue
8600  State  $ 50,000

Expenditures
4000  Supplies & Materials  $ 2,000
5000  Other Operating Expenditures  $ 48,000
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Robert G. Isomoto, Vice President, Business and Administration

17-A FUND 01.0 – GENERAL FUND - UNRESTRICTED
   Period: October 19, 2016 thru November 21, 2016

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-5,756</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>116,809</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>742</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>11,133</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>16,855</td>
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<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
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<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>-139,783</td>
</tr>
<tr>
<td></td>
<td>Net Total:</td>
<td>0</td>
</tr>
</tbody>
</table>

17-B FUND 01.3 – GENERAL FUND - RESTRICTED
   Period: October 19, 2016 thru November 21, 2016

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>-508</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>1,050</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>8,587</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>-9,129</td>
</tr>
<tr>
<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Net Total:</td>
<td>0</td>
</tr>
</tbody>
</table>

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 18  COMMERCIAL WARRANT REGISTER
Requested by:  Chris Bonvenuto, Chief Director of Business Services
Approved by:  Robert G. Isomoto, Vice-President, Business/Administration
Requested Action:  Approval/Ratification

Commercial Warrant Register
October 1 - 31, 2016  7204 through 7242  $16,358,202.90

Comment:  The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 19  PAYROLL WARRANT REGISTER
Requested by:  Ian Fraser, Payroll Manager
Approved by:  Robert G. Isomoto, Vice-President, Business/Administration
Requested Action:  Approval/Ratification

Payroll Warrant Register
October 1-31, 2016  C1C- C2D  $12,171,424.06

Comment:  The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 20  REISSUE OF WARRANTS
Requested by:  Ian Fraser, Payroll Manager
Approved by:  Robert G. Isomoto, Vice-President, Business/Administration
Requested Action:  Approval/Ratification

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw new warrants to replace the following void expired warrants:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan P Chapman</td>
<td>W6393196</td>
<td>05/31/2011</td>
<td>$1781.25</td>
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<tr>
<td>Susan P Chapman</td>
<td>W5980412</td>
<td>09/30/2010</td>
<td>$1384.98</td>
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<tr>
<td>Susan P Chapman</td>
<td>W6343545</td>
<td>04/29/2011</td>
<td>$1395.96</td>
</tr>
<tr>
<td>Caprice Y Walker</td>
<td>W7923461</td>
<td>03/14/2014</td>
<td>$8.62</td>
</tr>
<tr>
<td>Dontraneil Clayborne</td>
<td>W8051757</td>
<td>05/30/2014</td>
<td>$2351.30</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21 AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested by: Mitch Heskel, Dean (Interim), Educational Enterprise
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Auxiliary Operations Payments and Purchase Orders
October 1 – 31, 2016
Covered by check & voucher numbers: 010183-010559 & 00961-00993

- Bookstore fund Payments $279,862.31
- Other Auxiliary Fund Payments $ 82,333.59
- Trust and Fiduciary Fund Payments $571,003.55
- TOTAL $1,013,102.45

- Purchase Orders issued $21,095.02
October 1 – 31, 2016

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 22 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested by: Michelle King, Director, Career and Contract Education
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 23 ORGANIZATIONAL MEMBERSHIPS
Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Organizational Memberships
December 2016 Number of Memberships Amount
5 $23,945.81

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 24 PURCHASING
Requested by: Cynthia Moore, Director of Purchasing
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

24-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

October 2016 $6,152,008.09
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 25

SUBJECT: ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES, 2017

25-A REQUESTED ACTION: It was recommended that Andrew Walzer be elected Chair of the Board of Trustees of the Santa Monica Community College District.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

25-B REQUESTED ACTION: It was recommended that Nancy Greenstein be elected Vice-Chair of the Board of Trustees of the Santa Monica Community College District.

MOTION MADE BY: Margaret Quiñones-Perez
SECONDED BY: Andrew Walzer

It is recommended that Barry Snell be elected Vice-Chair of the Board of Trustees of the Santa Monica Community College District.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Louise Jaffe

The vote was as follows:

STUDENT ADVISORY: Abstain
AYES: 3 (Greenstein, Quiñones-Perez, Walzer)

Barry Snell
STUDENT ADVISORY: Abstain
AYES: 3 (Aminoff, Jaffe, Snell)

The Vice-Chair will be elected at the January meeting
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 25

SUBJECT: ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES, 2017 (continued)

25-C REQUESTED ACTION: It is recommended that Superintendent/President Kathryn E. Jeffery be elected Secretary to the Board of Trustees; Vice-President, Business and Administration Robert Isomoto, be elected Assistant Secretary to the Board of Trustees; and Coordinator, District/Board of Trustees Office Lisa Rose, be elected Recording Secretary to the Board of Trustees.

COMMENT: In accordance with Board Policy 1170, the officers and auxiliary personnel of the Board of Trustees of the Santa Monica Community College District shall consist of a chair, vice-chair, secretary, assistant secretary and recording secretary.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)

INFORMATION ITEM NO. 26

SUBJECT: SEATING OF THE BOARD OF TRUSTEES
Seating will take place at the January meeting following the election of the Vice-Chair.

RECOMMENDATION NO. 27

SUBJECT: DESIGNATION OF SMCCD BOARD OF TRUSTEES REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES ORGANIZATION (LACSTA)

REQUESTED ACTION: It is recommended that the Board of Trustees designate Trustee Louise Jaffe as the SMCCD Board of Trustees representative to the Los Angeles County School Trustees Organization (LACSTA).

COMMENT: The role of the representative is to vote on all LACSTA matters and communicate between the LACSTA Executive Board, LACSTA and the local Board.

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 28

SUBJECT:  AUTHORIZED SIGNATURE RESOLUTION

REQUESTED ACTION:  It is recommended that the Board of Trustees authorize the following Santa Monica College administrators to sign District documents as indicated.

<table>
<thead>
<tr>
<th>Name/Title</th>
<th>Orders for Salary Payment</th>
<th>Notices of Employment</th>
<th>District Warrants</th>
<th>District Contracts</th>
<th>District Purchase Orders</th>
<th>Auxiliary Warrants</th>
<th>Auxiliary Contracts</th>
<th>Auxiliary Purchase Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathryn E. Jeffery, Superintendent/President</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Robert Isomoto, Vice-President, Business and Administration</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Marcia Wade, Vice-President, Human Resources</td>
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<td>X</td>
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<td></td>
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<tr>
<td>Georgia Lorenz, Vice-President, Academic Affairs</td>
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<td></td>
</tr>
<tr>
<td>Christopher Bonvenuto, Chief Director, Business Services</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<td>Mitchell Heskel, Dean, Education Enterprise (Interim)</td>
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<td>David Dever, Director of Auxiliary Services</td>
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<td>Cynthia Moore, Director of Purchasing</td>
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<td>Carla Spalding, Controller</td>
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It is further recommended that the "Certification of Signatures" be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of December 1, 2016 through December 15, 2017.

COMMENT:  The County Superintendent of Schools requires that the Certification of Signatures be approved at the annual organizational meeting of the Board of Trustees which is held within a 15-day period that commences with the date upon which a governing board member elected takes office.

MOTION MADE BY:  Nancy Greenstein
SECONDED BY:  Susan Aminoff
STUDENT ADVISORY:  Aye
AYES:  6
NOES:  0
ABSENT:  1 (Rader)
XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT – 10:53 p.m.

The meeting was adjourned in memory of David Cline, a former SMC student.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 17, 2017 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Major Items of Business
  - Report: Facilities/Construction Update
  - Nonresident Tuition Rate