Santa Monica Community College District
Board of Trustees

Regular Meeting
Wednesday, July 7, 2004

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

5:30 p.m. – Closed Session
Business Building Room 111

7:00 p.m. - Public Meeting
Board Room
Business Building Room 117

The complete minutes may be accessed on the Santa Monica College website:
http://www.smc.edu/admin/trustees/meetings/
M I N U T E S

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Wednesday, July 7, 2004.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS
   A  Call to Order
   B  Roll Call

II. COMMUNICATIONS OR PUBLIC COMMENTS

III. CLOSED SESSION

   • Public Employee: Employment, Discipline, Dismissal, Release pursuant to Government Code Section 54957
   • Collective Bargaining, pursuant to Government Code Section 54957.6

IV. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)
   C  Pledge of Allegiance
   #1  Approval of Minutes:  June 7, 2004

V. SUPERINTENDENT'S REPORT

VI. ACADEMIC SENATE REPORT

VII. CLASSIFIED SENATE REPORT

VIII. COMMUNICATIONS OR PUBLIC COMMENTS

IX. CONSENT AGENDA

Planning and Development

#2  Acceptance of Grant
#3  Contracts and Consultants
   A  Apparel Re-Training Program
   B  Consultant Services for Preparation of Student Support Services Grant Proposal
**Academic and Student Affairs.**

#4 New and Revised Courses and Programs
#5 Contracts and Consultants
   A Kinesiology/Dance
   B Financial Aid Consultant

**Human Resources**

#6 Contracts and Consultants
#7 Academic Personnel
#8 Classified Personnel – Regular
#9 Classified Personnel – Limited Term

**Business and Administration**

#10 Contracts and Consultants
   A Advertising for Student Recruitment
   B Agreement for Shuttle Services
   C IRS Examination of 2002-03 Los Angeles County Schools Pooled Tax and Revenue Anticipation Note Program
   D Legal Services
#11 KCRW Contracts and Consultants
#12 KCRW Site lease Agreement
#13 Settlement of Claim
#14 Facilities
   A Award of Bid – Airport Shuttle Lot Asphalt Paving
   B Project Completion – Bundy Campus Site Improvements, Phase I
   C Project Completion – Bundy Campus Site Improvements, Phase II
   D Project Completion – Bundy Campus Demolition
   E Construction Escrow Payment – Renovation of West Building, Bundy Campus
   F Amendment – CPI Increase on Annual Lease
   G Change Order No. 2 – Kinesiology/Dance and Athletic Offices
   H Agreement for Fire Alarm Monitoring

**X. CONSENT AGENDA – Pulled Items**

**XI. MAJOR ITEMS OF BUSINESS**

#15 Potential Bond Language and Project Description

**XII. INFORMATION ITEMS**

   E First Reading – Board Policy Section 2000, General District (PULLED)
XI. **ADJOURNMENT:** There will be a Board of Trustees Retreat on Friday, July 16, 2004, 9:30 a.m. to 4 p.m. in Business Building Room 111, Santa Monica College, 1900 Pico Boulevard, Santa Monica, California. The Retreat will continue on Saturday, July 17, 2004 (closed session only) 9 a.m. to 1 p.m. in the SMC Administration Building, 2714 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 2, 2004 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.
I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 5:30 p.m.

B. ROLL CALL

Dr. Margaret Quiñones, Chair - Present
Carole Currey, Vice-Chair - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Nancy Greenstein - Present
Graham Pope - Present
Herbert Roney - Present
Annette Shamey - Present
Dina Cervantes, Student Trustee – Present (for public session)

II. COMMUNICATIONS AND PUBLIC COMMENTS

Lee Peterson

III. CLOSED SESSION – No action to report

• Public Employee: Employment, Discipline, Dismissal, Release pursuant to Government Code Section 54957

• Collective Bargaining, pursuant to Government Code Section 54957.6

IV. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS 7:15 p.m.

C. PLEDGE OF ALLEGIANCE – Trustee Annette Shamey

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

June 7, 2004 (Regular Meeting)
As Amended

MOTION MADE BY: Graham Pope
SECONDED BY: Dorothy Ehrhart-Morrison
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

Organizational Functions
V. SUPERINTENDENT’S REPORT

- Budget Update: There is no news from Sacramento on the State budget
- Celebrate America was spectacular. Special thanks to Charlie Yen, the Events crew and all the volunteers.
- Upcoming Activities:
  - Board Retreat – July 16-17, 2004
  - Relay for Life, July 24
- The Liaison Committee met on June 30; three members of the Board were present as well as representatives of the City, the SMMUSD and members of the public.
- Potential Bond Measure Outreach and Public Opinion Report: The Board of Trustees heard a report on the outreach activities of the District regarding a potential $175 million bond measure to fund a range of facilities that will help the college complete its facilities plans. College officials have met with other public agencies, campus groups, and community groups to present information and to seek input. In a public opinion poll completed this week, 64% of the respondents were positive to the proposed bond measure, and support increased to 69% when respondents were provided cost and project information.

VI. ACADEMIC SENATE REPORT

VII. CLASSIFIED SENATE REPORT

VIII. COMMUNICATIONS AND PUBLIC COMMENTS

Glenda Berg
Charisse Crosby
Jerry Rubin
CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#14.

Recommendations pulled for questions and Returned to Consent Agenda: #3-B, #10, #12, #14-A

Action on Consent Agenda

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 2
Requested Action: Acceptance

Title of Grant: TRIO Student Support Services
Organization: US Department of Education
Requested Funding: $260,181
Performance Period: September 1, 2004 – August 31, 2005 (last of four years).

Summary:
The purpose of the Student Support Services project is to raise the retention, graduation, and transfer rate of academically disadvantaged students who are low-income, first generation, or disabled. Activities include academic advising, tutoring, mentoring, instruction (Human Development), workshops (Financial Aid, Career/Job Transfer), and cultural activities.

Student Support Service/TRIO services 161 students per year as contracted with the U. S. Department of Education.

The program offers cultural activities both on and off campus (i.e.: Getty Museum, Monterey Bay Aquarium, Dorothy Chandler Pavilion, etc.). It also provides participants exposure to four-year colleges and universities environments with local, northern and southern California campus tours. This year the program was able to partner with Pico Partnership on the Move to provide additional students the opportunity to participate in campus tours.

On the average, SMC transfers approximately (33) TRIO students per academic year to four-year institutions.
CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3
Requested Action: Approval

CONTRACTS AND CONSULTANTS

3-A APPAREL RE-TRAINING PROGRAM

<table>
<thead>
<tr>
<th>Title of Contract:</th>
<th>Apparel Re-Training Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contracting Agency:</td>
<td>Employment Training Panel (ETP)</td>
</tr>
<tr>
<td>Requested Funding:</td>
<td>$406,560</td>
</tr>
<tr>
<td>Matching Funding:</td>
<td>N/A</td>
</tr>
<tr>
<td>Performance Period:</td>
<td>2004-2006</td>
</tr>
</tbody>
</table>

Summary: This is a continuing program in which the California Employment Training Panel (ETP) contracts with Santa Monica College (SMC) to deliver re-training programs to workers in the apparel industry. The contract provides customized skills training workshops at local apparel manufacturing companies who have workers that have inadequate technology skills and industry-related job competencies. As a result of limited internal training budgets, many workers will face the possibility of being laid off or terminated due to their inability to meet the high-performance demands of the fashion industry.

The additional funding from this new grant will allow the program to expand and provide the same training to additional companies. SMC will work collaboratively with companies such as French Rags, Bebe, Security Textiles, and the Cooper Building in downtown Los Angeles to conduct the re-training activities. A total of 308 workers within a two-year period are projected to be trained.
CONSENT AGENDA: PLANNING AND DEVELOPMENT

RECOMMENDATION NO. 3  

CONSULTANT SERVICES FOR PREPARATION OF STUDENT SUPPORT SERVICES GRANT PROPOSAL

3-B  

Requested Action: Approval

Consultant services with Clark & Associates to assist Santa Monica College with the grant writing and development of the federal TRIO grant for student support services for an amount not to exceed $4,500. The consultant will advise and guide the staff in defining the appropriate “plan of operation” i.e. programs and/or activities to address the problems developed in the “need” section of the proposals. The consultant will develop a first and final draft of the proposals.

Funding Source: Planning and Development

Comment: SMC is in its last year of the TRIO grant and is re-applying via E-Grants the Student Support Services Grant proposal to the U.S. Department of Education for $220,000 per year for the next four years.

The purpose of the Student Support Services project is to raise the retention, graduation, and transfer rate of academically disadvantaged students who are low-income, first generation, or disabled. Activities include academic advising, tutoring, mentoring, instruction (Human Development), workshops (Financial Aid, Career/Job Transfer), and cultural activities.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 4     NEW AND REVISED COURSES AND PROGRAMS
Requested Action: Approval

Addendum to the list of new courses approved by the Board of Trustees at the June 7, 2004 meeting.

New Courses Approved
Counseling 16: Job Success Skills
History 48: Violence and Nonviolence

Program and AA Degree
Environmental and Urban Studies AA Degree

Certificates
General Office – CSIS
Website Software Specialist - CSIS

Comment: These courses, programs, and certificates were approved by the Academic Senate Joint Curriculum Committee, the Academic Senate, and appropriate administrators during Spring, 2004.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 5    CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

5-A   KINESIOLOGY/DANCE

Agreements for the rental of space and equipment with the following non-district facilities for classes August 2004 through June 2005:

Bodies in Motion (Boxing) $60 per student
2730 Santa Monica Boulevard, Santa Monica

Rockreation Climbing Gym (Rock Climbing) $100 per student
11866 La Grange Avenue, Los Angeles

Spectrum Club (Cycling) $50 per student
2425 Olympic Boulevard, Santa Monica

Funding Source: No cost to the District
(Costs completely covered by student fees)

Comment: Education Code section 26395 authorizes districts to impose a fee on participating students for the additional expenses incurred when physical education courses are required to use non-district facilities. At the present time, the district does not have the equipment necessary for these particular classes. Appropriate protective gear will be required for students in this class.

5-B   FINANCIAL AID CONSULTANT

Agreement with Kenneth Cloke dba Center for Dispute Resolution for facilitation services for the Financial Aid Office staff on June 16 and 18, 2004 for an amount not to exceed $8,000.

Funding Source: 2003-2004 Budget/Financial Aid

Comment: For facilitation services rendered at a two-day Retreat for dispute resolution/team building.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6  CONTRACTS AND CONSULTANTS

Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2004 through June 30, 2005:

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. R. Douglas Collins</td>
<td>For mediation services related to arbitration, mediation and hearings related to faculty grievances</td>
<td>Not to exceed $11,000</td>
<td>2004-2005 District Budget/Human Resources</td>
</tr>
<tr>
<td>B. Edna Francis</td>
<td>For mediation services related to arbitration, mediation and hearings related to faculty grievances</td>
<td>Not to exceed $11,000</td>
<td>2004-2005 District Budget/Human Resources</td>
</tr>
<tr>
<td>C. Louis M. Zigman</td>
<td>For mediation services related to arbitration, mediation and hearings related to faculty grievances</td>
<td>Not to exceed $11,000</td>
<td>2004-2005 District Budget/Human Resources</td>
</tr>
<tr>
<td>D. Kenneth Cloke dba Center for Dispute Resolution</td>
<td>For mediation services related to negotiations and other personnel matters</td>
<td>Not to exceed $11,000</td>
<td>2004-2005 District Budget/Human Resources</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7

ACADEMIC PERSONNEL
Requested Action: Approval

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

ADJUNCT
(List on file in the Office of Humans Resources - Academic)

REEMPLOYMENT
Driscoll, Lawrence Instructor, English 08/24/04

LEAVE OF ABSENCE WITH

REDUCTION IN ASSIGNMENT
Bland, James Instructor, Life Sciences 08/24/04 - 06/14/05

Comment: Mr. Bland has requested a reduction of his assignment to 70% for the 2004-2005 academic year.

SEPARATIONS

LIMITED RETIREMENT
Nieman, Nancy Instructor, Modern Languages Spring 2005 - Spring 2010
50 percent assignment

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8               CLASSIFIED PERSONNEL – REGULAR
Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

<table>
<thead>
<tr>
<th>ELECTIONS</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROBATIONARY</td>
<td></td>
</tr>
<tr>
<td>Carter, Shauna, Financial Aid Customer Service Clerk, Financial Aid</td>
<td>06/28/04</td>
</tr>
<tr>
<td>Casillas, Joshua, Financial Aid Customer Service Clerk, Financial Aid</td>
<td>06/11/04</td>
</tr>
<tr>
<td>Castellane, Anthony, Financial Aid Customer Service Clerk, Financial Aid</td>
<td>06/28/04</td>
</tr>
<tr>
<td>Menendez, Glendy, Financial Aid Customer Service Clerk, Financial Aid</td>
<td>06/21/04</td>
</tr>
</tbody>
</table>

| PROMOTIONS                                   |                |
| Casborn, Edgar                               | 06/14/04       |
| Fr: Custodian/NS-II, Operations, 12 mos, 40 hrs |                |
| To: Lead Custodian/NS-II, Operations, 12 mos, 40 hrs |                |

| VOLUNTARY REDUCTION IN HOURS/TEMPORARY       |                |
| Goodrich, Marilyn                            | 07/01/04 - 06/30/05 |
| Fr: Administrative Asst. I, Student Judicial Affairs, 12 mos, 40 hrs |        |
| To: Administrative Asst. I, Student Judicial Affairs, 12 mos, 32 hrs |        |

| WORKING OUT OF CLASSIFICATION                |                |
| Leung, Howard (ext)                          | 07/01/04 - 10/30/04 |
| Fr: Accountant, Fiscal Services, 12 mos, 40 hrs |                |
| To: Accounting Manager-Restricted Funds, Fiscal Services, 12 mos, 40 hrs |                |

| Reza, Linda                                  | 07/01/04 - 10/30/04 |
| Fr: Admissions and Records Clerk III, A & R, 12 mos, 40 hrs |                |
| To: Admissions and Records Evening Coordinator, 12 mos, 40 hrs |                |

| WORKING OUT OF CLASSIFICATION (Additional responsibilities) |                  |
| Dhammer, Robert, Technology Projects Mgr, Network Svcs       | 07/01/04 - 12/31/04 |
| Looney, Brant, Systems Administrator, AET                    | 07/01/04 - 12/31/04 |
| Wu, Frank, Database Administrator, Info Mgmt                | 07/01/04 - 12/31/04 |
MILITARY
Carter, Thomas, Events Technician, Campus Events 05/24/04 - 05/27/04

SEPARATIONS

39 MONTH MEDICAL REMILOYMENT LIST
Harris, Al, Custodian, Operations 06/11/04

RESIGNATION

Gerard, Andrew, Instructional Asst-Math, Math 07/03/04
Thomason, Matthew, Lab Tech-Art, Art 07/31/04
Ware, Michelle, EOP&S Specialist, EOP&S 07/01/04

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

RECOMMENDATION NO. 9  CLASSIFIED PERSONNEL – LIMITED TERM
Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

PROVISIONAL
Du Base, Monique, Counseling Aide, EOP & S 06/21/04 - 06/30/04
Du Base, Monique, Counseling Aide, EOP & S 07/01/04 - 12/31/04
CONSENSUS AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 10 CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

10-A ADVERTISING FOR STUDENT RECRUITMENT

Advertising contract for media placement with KPWR FM 106 Radio in the amount of $80,625 and with KROQ 106.7 FM in the amount of $80,000 for student recruitment for Fall 2004.

Funding Source: SMC Marketing Budget/General Fund

Comment: State regulations require Board approval of purchases greater than $59,600. The College suspended radio recruitment of students during the Fall 2003 and Spring 2004 semesters due to program cutbacks. The budget for radio advertising in Fall 2001 was $123,000 and reduced in Fall 2002 to $109,000. The budget for radio advertising in Summer 2004 was $150,000. This budget amount for Fall 2004 is $160,625. Fall 2004 is the second session during the current year for which the College must restore class offerings and meet new State enrollment targets. KPWR is number 1 and KROQ is number 2 in the demographics appropriate to student recruitment (numbers 1 and 2 in teen; adult ages 18-24; and adult ages 18-34). KPWR audience is 60% Hispanic, 20% African American, and 20% White, Asian, and Other. KROQ audience is 40% Hispanic, 55% White and Asian, and 5% African American. SMC has used these two stations (along with Radio Station KCRW) for the past 10 years to successfully meet enrollment targets.

10-B AGREEMENT FOR SHUTTLE SERVICES

Agreement with CITY OF SANTA MONICA BIG BLUE BUS to provide shuttle services from the Santa Monica Airport to the main campus for the period of July 1, 2004 through June 30, 2005 at a cost not to exceed $500,000.

Funding Source: 2004-2005 Transportation Department Budget

Comment: This is a continuation of services provided by the City of Santa Monica Big Blue Bus. This agreement provides the District with the needed flexibility of additional buses in a timely "as needed" manner to meet the greater demand at peak times.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 10  CONTRACTS AND CONSULTANTS (continued)

10-C IRS EXAMINATION OF 2002-03 LOS ANGELES COUNTY SCHOOLS POOLED TAX
AND REVENUE ANTICIPATION NOTE PROGRAM

Agreement with HAWKINS, DELAFIELD & WOOD LLP (Hawkins) to provide specialized
legal services in connection with the examination by the IRS of the Los Angeles County
Schools Pooled Financing Program 2002-03 Pooled Tax and Revenue Anticipation Note
program (TRANs). Fees for services will be $210 to $500 per hour plus reimbursement
of actual and necessary expenses.

Funding Source: 2004-05 Business Services Budget

Comment: The Los Angeles County Office of Education (LACOE) has notified
the District that the IRS will be performing an examination of the
Los Angeles County Schools Pooled Financing Program’s 2002-03
TRANs issuance. The District was a participant in the issuance
and is considered an issuer and “real party in interest.” LACOE
has engaged Hawkins to represent the Program in connection with
this audit and has recommended that the participants use the same
firm. RBC Dain Rausher (underwriter for the Program) and
Hawkins already have many of the documents being requested by
the IRS which should reduce the cost. LACOE will pay the first
$500 in fees incurred by the District.

10-D LEGAL SERVICES

Agreement with FULBRIGHT & JAWORSKI LLP (Fulbright) to provide legal services
associated with real property acquisition and Joint Powers Authority (JPA) agreement
between the District and the City of Malibu. Fees for services will be $210 to $450 per
hour plus reimbursement of actual and necessary expenses.

Funding Source: 2004-05 Business & Administration Budget

Comment: Fulbright has been the District’s counsel for past real property
acquisitions. The City of Malibu has requested the formation of a
JPA to coordinate the efforts of the two agencies in developing
partnering projects.
**CONSENT AGENDA: BUSINESS AND ADMINISTRATION**

**RECOMMENDATION NO. 11**  
**KCRW CONTRACTS AND CONSULTANTS**

*Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2004 through June 30, 2005:*

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Kristina Anderson</td>
<td>Program services, guest host for various music programs</td>
<td>Varying rates, total not to exceed $750</td>
</tr>
<tr>
<td>2. Frances Atherton</td>
<td>Program services, “Politics of Culture”</td>
<td>$660 per program, total not to exceed $17,500</td>
</tr>
<tr>
<td>3. Jason Bentley dba Secret Technology, Inc.</td>
<td>Program services, &quot;Metropolis&quot;</td>
<td>$200 per program, total not to exceed $47,000</td>
</tr>
<tr>
<td>4. Thea Boyanowsky</td>
<td>Promotional services, KCRW music projects</td>
<td>$1,500 per month plus varying rates for special projects, total not to exceed $20,000</td>
</tr>
<tr>
<td>5. Kellie Briley</td>
<td>Community ascertainment and research pertaining to FCC compliance</td>
<td>$200 per quarter, total not to exceed $800</td>
</tr>
<tr>
<td>6. Claude Brodesser</td>
<td>Program services, “The Business”</td>
<td>$250 per program, total not to exceed $9,500</td>
</tr>
<tr>
<td>7. Gary Calamar dba Gary Calamar, Inc.</td>
<td>Program services, “The Open Road; guest host services, various programs</td>
<td>$100 per program “The Open Road” varying rates for other programs, total not to exceed $7,000</td>
</tr>
<tr>
<td>8. Raul Campos</td>
<td>Program services, “Nocturna”; guest host various music programs</td>
<td>$100 per program “Nocturna”; varying rates for music programs, total not to exceed $25,000</td>
</tr>
<tr>
<td>9. Perri Chasin</td>
<td>Program &amp; production services, “Final Curtain”</td>
<td>$250 per program, total not to exceed $4,000</td>
</tr>
<tr>
<td>10. Greg DaPonte dba GLD Productions</td>
<td>Program services, various music programs</td>
<td>Varying rates, total not to exceed $750</td>
</tr>
<tr>
<td>11. John J. Davis</td>
<td>Broadcast feasibility studies; FCC application preparation</td>
<td>Total not to exceed $8,000</td>
</tr>
<tr>
<td>12. Dickstein Shapiro Morin Oshinsky, LLP</td>
<td>Legal services pertaining to FCC issues</td>
<td>Not to exceed $40,000</td>
</tr>
<tr>
<td>13. Chris Douridas</td>
<td>Program services, “New Ground”; guest host various music programs</td>
<td>$120 per program “New Ground”; varying rates for music programs, total not to exceed $8,500</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 11  KCRW CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Feinberg dba Mt. Washington Woodworks</td>
<td>Cabinetry for KCRW studios</td>
<td>50% of fee per project to be paid in advance, 50% to be paid upon completion; total not to exceed $7,500</td>
</tr>
<tr>
<td>David Frum</td>
<td>Program services “Left, Right &amp; Center”; guest host on special projects</td>
<td>$100 per program “Left, Right &amp; Center”; varying rates for special projects, total not to exceed $2,500</td>
</tr>
<tr>
<td>Edward Goldman</td>
<td>Program services “ArtTalk”; guest host “Politics of Culture”</td>
<td>$200 per program “ArtTalk”; $100 per program “Politics of Culture”; total not to exceed $12,500</td>
</tr>
<tr>
<td>Joseph A. Hagan</td>
<td>Program services “Back Channels”</td>
<td>$200 per original program, total not to exceed $12,500</td>
</tr>
<tr>
<td>Celia Hirschman dba Downtown Marketing</td>
<td>Program services “On the Beat”</td>
<td>$200 per program, total not to exceed $12,500</td>
</tr>
<tr>
<td>Arianna Huffington dba Christabella, Inc.</td>
<td>Program services “Left, Right &amp; Center”; guest host “Politics of Culture”; guest host on special projects</td>
<td>$100 per program, varying rates for special projects, total not to exceed $6,800</td>
</tr>
<tr>
<td>Ricky Jay dba Deceptive Practices</td>
<td>Program services, weekly KCRW commentary</td>
<td>$200 per original program, total not to exceed $12,500</td>
</tr>
<tr>
<td>Tom King dba Tom King Communications</td>
<td>Broadcast engineering services</td>
<td>$500 per month, total not to exceed $8,000</td>
</tr>
<tr>
<td>David Kipen</td>
<td>Program services “Overbooked”</td>
<td>$200 per program, total not to exceed $12,500</td>
</tr>
<tr>
<td>Evan Kleiman</td>
<td>Program services “Good Food”</td>
<td>$1,500 per month, total not to exceed $18,000</td>
</tr>
<tr>
<td>Eric J. Lawrence</td>
<td>Guest host, various programs</td>
<td>Varying rates, total not to exceed $3,000</td>
</tr>
<tr>
<td>Will Lewis dba Will Lewis Associates</td>
<td>Fundraising, membership, program development, audience research, grant writing and applications</td>
<td>$6,666.67 per month, total not to exceed $80,001</td>
</tr>
<tr>
<td>Kevin Lincoln</td>
<td>Guest host, various programs</td>
<td>Varying rates, total not to exceed $3,500</td>
</tr>
</tbody>
</table>
# CONSENT AGENDA: BUSINESS AND ADMINISTRATION

## RECOMMENDATION NO. 11  
**KCRW CONTRACTS AND CONSULTANTS** (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>27. Anne Litt</td>
<td>Program services “Weekend Becomes Eclectic”; guest host, various music programs</td>
<td>$125 per program, varying rates for music programs, total not to exceed $15,000</td>
</tr>
<tr>
<td>28. Rob Long</td>
<td>Program services “Martini Shot”</td>
<td>$200 per program, total not to exceed $12,500</td>
</tr>
<tr>
<td>29. Matthew Miller</td>
<td>Program services “Left, Right &amp; Center”; guest host “Politics of Culture” and special programs</td>
<td>$100 per program, varying rates for special programs, total not to exceed $6,800</td>
</tr>
<tr>
<td>30. Elvis Mitchell</td>
<td>Program services “The Treatment”</td>
<td>$2,400 per month, total not to exceed $33,000</td>
</tr>
<tr>
<td>31. Joe Morgenstern</td>
<td>Weekly film reviews; guest host “Politics of Culture”</td>
<td>$200 per film review program; $100 per program “Politics of Culture”; total not to exceed $12,500</td>
</tr>
<tr>
<td>32. Candace Moyer</td>
<td>Promotional support services “KCRW Presents” and “Sounds Eclectic” and special projects</td>
<td>$750 per month, varying rates for special projects, total not to exceed $14,500</td>
</tr>
<tr>
<td>33. Forrest Murray</td>
<td>Program services “Final Curtain”</td>
<td>$250 per program, total not to exceed $4,000</td>
</tr>
<tr>
<td>34. John O’Sullivan</td>
<td>Program services “Left, Right &amp; Center”; guest host “Politics of Culture” and special programs</td>
<td>$100 per program; varying rates for special programs, total not to exceed $6,800</td>
</tr>
<tr>
<td>35. Ed Parker, Jr.</td>
<td>Design &amp; art work services</td>
<td>Total not to exceed $4,000</td>
</tr>
<tr>
<td>36. Kevin Ponthier</td>
<td>Guest host for music programs</td>
<td>Varying rates, total not to exceed $1,000</td>
</tr>
<tr>
<td>37. Sandep Rahi dba Burning Box</td>
<td>Design &amp; art work services</td>
<td>Total not to exceed $15,000</td>
</tr>
<tr>
<td>38. Liza Richardson dba Mad Doll Productions</td>
<td>Program services “The Drop Plus”; guest host for various music programs</td>
<td>$125 per program, varying rates for music programs, total not to exceed $12,000</td>
</tr>
<tr>
<td>39. Abraham Rivera dba Abraham Rivera Design</td>
<td>Design &amp; art work</td>
<td>Total not to exceed $2,000</td>
</tr>
<tr>
<td>40. Kathleen Rodgers</td>
<td>Tape/cassette dubbing &amp; compact disk burning services</td>
<td>$5.00 per tape/cassette/CD, total not to exceed $5,000</td>
</tr>
<tr>
<td>41. Robert Scheer</td>
<td>Program services “Left, right &amp; Center”; guest host “Politics of Culture” and special programming</td>
<td>$100 per program, varying rates for special programming, total not to exceed $6,800</td>
</tr>
</tbody>
</table>
## BOARD OF TRUSTEES
Santa Monica Community College District

### ACTION
July 7, 2004

## CONSENT AGENDA: BUSINESS AND ADMINISTRATION

## RECOMMENDATION NO. 11

### KCRW CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>42. Thomas Schnabel dba Toucano Productions</td>
<td>Program services “Café LA” and other music programs</td>
<td>$120 per program, varying rates for music programs, total not to exceed $8,500</td>
</tr>
<tr>
<td>43. Scott Silva</td>
<td>Program services, guest host for various music programs</td>
<td>Varying rates, total not to exceed $3,000</td>
</tr>
<tr>
<td>44. Catherine Tamkin</td>
<td>Program services, guest host for various music programs</td>
<td>Varying rates, total not to exceed $3,000</td>
</tr>
<tr>
<td>45. James C. Taylor</td>
<td>Program services “Politics of Culture”; weekly theatre review</td>
<td>$100 per program “Politics of Culture”; $200 per theatre review; total not to exceed $12,500</td>
</tr>
<tr>
<td>46. Garth Trinidad</td>
<td>Program services “Chocolate City”; guest host for various music programs</td>
<td>$125 per program “Chocolate City”; varying rates for music programs, total not to exceed $8,500</td>
</tr>
<tr>
<td>47. Robert Werne</td>
<td>Program services, guest host for various music programs</td>
<td>Varying rates, total not to exceed $500</td>
</tr>
<tr>
<td>48. Robert Werne</td>
<td>Board operation services for music programs</td>
<td>$17.60 per hour, total not to exceed $750</td>
</tr>
<tr>
<td>49. Garth Wilson dba Zero Overhead</td>
<td>Design &amp; art work</td>
<td>Total not to exceed $21,000</td>
</tr>
<tr>
<td>50. Marc Porter Zasada</td>
<td>Program services “Urban Man”</td>
<td>$200 per original program, total not to exceed $12,500</td>
</tr>
</tbody>
</table>

**Funding Source:** KCRW Donations

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>51. Tom King dba Tom King Communications</td>
<td>Broadcast engineering and installation services</td>
<td>Total not to exceed $7,000</td>
</tr>
</tbody>
</table>

**Funding Source:** KCRW Donations/U.S. Dept. of Commerce Public Telecommunications Facilities Grant
RECOMMENDATION NO. 11  
KCRW CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider</th>
<th>Service</th>
<th>Amount</th>
</tr>
</thead>
</table>
| 52.      | Ed Parker Jr.  
Design & art work for fundraising projects | Total not to exceed $12,000 |
| 53.      | Sandep Rahi 
dba Burning Box  
Design & art work for fundraising projects | Total not to exceed $5,000 |
| 54.      | Abraham Rivera 
da Abraham Rivera Design  
Design & art work for fundraising projects | Total not to exceed $2,000 |
| 55.      | Garth Wilson 
da Zero Overhead  
Design & art work for fundraising projects | Total not to exceed $49,000 |

Funding Source: KCRW Donations through Auxiliary

Comment: KCRW raises funds for all operating and capital expenses of the station

RECOMMENDATION NO. 12  
KCRW SITE LEASE AGREEMENT

*Requested Action: Approval*

Continuance of site lease agreement with AMERICAN TOWER CORPORATION for KCRW's use of South Mountain, California for broadcast capability for the period of July 1, 2004 through June 30, 2006. Annual lease payments shall be $12,000 payable quarterly in advance.

Funding Source: KCRW Donations

Comment: KCRW raises funds for all operating and capital expenses of the station

RECOMMENDATION NO. 13  
SETTLEMENT OF CLAIM

*Requested Action: Approval*

As authorized by Board Policy 6213, the Executive Vice President of Business & Administration has settled the following claim. The County of Los Angeles requires approval of the payment by the Board of Trustees.

<table>
<thead>
<tr>
<th>Claimant</th>
<th>Date Filed</th>
<th>Amount of Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td>Varoujan Bedros Sevian</td>
<td>06/21/04</td>
<td>$1,328.32</td>
</tr>
</tbody>
</table>

Comment: Mr. Sevian's automobile was damaged by a metal reinforcement bar protruding out of a concrete parking stop at AET. Board Policy 6213 authorizes the Executive Vice President of Business & Administration to settle claims for an amount not to exceed $10,000.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14            FACILITIES
(Requested Action: Approval)

14-A AWARD OF BID – AIRPORT SHUTTLE LOT ASPHALT PAVING

Award of bid for the Airport Shuttle Lot Asphalt Paving project to the lowest responsive bidder:

Bidder                        Bid Amount
The Asphalt Jungle, Inc.    $63,315

Funding Source: District Capital Funds

Comment: This project provides for the paving of an additional lot leased from the City of Santa Monica and for the re-stripping of the current Airport Shuttle lot to provide more shuttle parking spaces for the Fall semester. Bids were solicited through advertisement.

14-B PROJECT COMPLETION – BUNDY CAMPUS SITE IMPROVEMENTS PHASE I - DRIVeway

Subject to completion of punch list items by G.B. COOKE, INC., authorize the Executive Vice President of Business and Administration, without further action of the Board of Trustees, to accept the project described as BUNDY CAMPUS SITE IMPROVEMENTS PHASE I, DRIVeway as being complete upon G.B. COOKE, INC. completion of punch list items. The Executive Vice President of Business and Administration shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

14-C PROJECT COMPLETION – BUNDY CAMPUS SITE IMPROVEMENTS PHASE II

Subject to completion of punch list items by G.B. COOKE, INC., authorize the Executive Vice President of Business and Administration, without further action of the Board of Trustees, to accept the project described as BUNDY CAMPUS SITE IMPROVEMENTS PHASE II as being complete upon G.B. COOKE, INC. completion of punch list items. The Executive Vice President of Business and Administration shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14 FACILITIES (continued)

14-D PROJECT COMPLETION – BUNDY CAMPUS DEMOLITION

Subject to completion of punch list items by TRI-SPAN, INC., authorize the Executive Vice President of Business and Administration, without further action of the Board of Trustees, to accept the project described as BUNDY CAMPUS DEMOLITION as being complete upon TRI-SPAN, INC. completion of punch list items. The Executive Vice President of Business and Administration shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

14-E CONSTRUCTION ESCROW PAYMENT – RENOVATION OF WEST BUILDING, BUNDY CAMPUS

The retention payment due to BERNARDS BROS. INC. dba BERNARDS BROS. CONSTRUCTION for the Renovation of West Building, Bundy Campus project to be paid into an escrow account held by Mellon 1st Business Bank pursuant to Public Contracts Code Section 22300.

Funding Source: Measure U

Comment: Bernards Bros. Inc. has requested to exercise its right under the Public Contract Code to have the retention portion of their payments placed in an escrow account until principal and interest earned is released by the District.

14-F AMENDMENT – CPI INCREASE ON ANNUAL LEASE

Increase the monthly lease with the CITY OF SANTA MONICA for the following facility to reflect the annual CPI increase of 2.3 percent:

<table>
<thead>
<tr>
<th>Facility</th>
<th>Increase</th>
<th>New Amount</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport Campus</td>
<td>$411.53</td>
<td>$18,304.07</td>
<td>07/01/04</td>
</tr>
</tbody>
</table>

Funding Source: 2004-2005 Budgets

Comment: The annual CPI increases are included in the agreements with the City. This facility is 26,549 square feet.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 14  FACILITIES (continued)

14-G  CHANGE ORDER NO. 2– KINESIOLOGY/DANCE AND ATHLETICS OFFICES

Change Order No. 2 G. B. COOKE, INC. on the Kinesiology/Dance and Athletics Offices project.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$2,220,000</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>31,599</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>58,631</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$2,310,230</td>
</tr>
</tbody>
</table>

Funding Source: Measure U

Comment: Change Order No. 2 provides for removal of unsuitable soils at the elevator pit, replacement of existing non-code compliant piping, providing expansion joint and cover at interface with existing building, additional programming of fire alarm system, tie in of fire sprinkler system to campus fire water loop, and a credit for substituted fire sprinkler materials.

14-H  AGREEMENT FOR FIRE ALARM MONITORING – EMERITUS COLLEGE BUILDING

Agreement with BUILDING ELECTRONIC CONTROLS, INC. (BEC) for fire alarm monitoring service for the Emeritus College building. Agreement shall be for the period of July 1, 2004 through June 30, 2007 payable at $65.00 per month. Additional payment in the amount of $975 for services provided prior to July 1, 2004.

Funding Source: 2003-04 – 2006-07 Maintenance Department Budget

Comment: BEC installed the fire alarm monitoring system for the Emeritus Building during construction and has been providing the service on a month-to-month basis. A three-year agreement will provide cost savings to the District.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 15  POTENTIAL BOND LANGUAGE AND PROJECT DESCRIPTION

It is recommended that the Board of Trustees direct the District's administration to develop final language for a November 2004 Proposition 39 bond ballot measure and for the Board of Trustees' listing of facilities projects to be adopted and to be funded from the sale of bonds over the next 10 to 12 years.

Comment: Following the Board of Trustees meeting on June 6, 2004, the District has received input from the Santa Monica City Council and Liaison Committee representatives; the Santa Monica-Malibu Unified School District Board, Financial Oversight Committee, and Liaison Committee representatives; the Malibu City Council; a number of Santa Monica neighborhood councils; and the Academic Senate. The District has also received information about community opinion regarding proposed projects and the means of financing them through a public opinion poll of registered Santa Monica and Malibu voters. The District has distributed information about proposed facility improvements and a proposed bond through a District-wide mailing to all District residents; has posted all documents on the District website; and has provided an e-mail address for community questions and comments. The District will proceed with due diligence in order to present a recommendation to the Board of Trustees on August 2, 2004 to officially move forward with placing the bond on the November 2004 ballot.

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Dorothy Ehrhart-Morrison

Public Comments
Lori Klaiderman
Ed Moosbrugger
Dolores Press
Jerry Rubin
Zina Josephs
John Reynolds

STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
INFORMATION ITEM E

PULLED

FIRST READING – BOARD POLICY SECTION 2000,
GENERAL DISTRICT

Revised Board Policy Section 2000, General District, is presented to the Board of Trustees for a first reading (review). The policies will be presented for a second reading and approval on August 2, 2004.

Following is a brief explanation of the revisions and/or corrections:

- Board Policy Section 2000 renamed General District
- BP 2120 – Delegation of Authority (page 3) – new
- BP 2130 (page 4): Accreditation – new
- BP 2140 (page 4): Institutional Planning – new
- BP 2150 (page 4): District Committees – new
- BP 2160 (page 5): Conflict of Interest
  Moved 2141 through 2145 to Administrative Regulations
- BP 2170 (page 6): Records Management – new
- BP 2175 (page 6): District Records – moved from Section 1000 (Bylaws of the Board)
- BP 2210, 2220, and 2230 (pages 7-13): Participatory Governance – moved from Section 1000
  (Bylaws of the Board of Trustees)
- BP 2240 (page 14): Participatory Governance, Management Association - new
- BP 2340 (pages 16): Public Information – Reformatted and revised
- Articles 2400 and 2500 (pages 17-20), District Environment and Information Technology –
  campus safety policies and information technology moved from Section 6000
- BP 2410 (page 17), Nondiscrimination on the Basis of Disability – new
- BP 2640 (page 22), Advisory Boards - Revised
- BP 2460 (page 23): Student Body Organization – deleted because topic is dealt with in
  participatory governance policy and in Section 4000

1 Policies recommended by the League (CCLC) through the Policy and Procedures Subscription Service
2 Formatting/restructuring changes

Comment: Board Policy Section 2000 is presented for a first reading following a
review by two subcommittees of the Board.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
ADJOURNMENT – 10:40 p.m.

The meeting was adjourned in memory of Richard Bartolomeo, a leader for SEIU; Professor Donald R. Currey, brother-in-law of Vice-Chair Carole Currey, William Kinch, retired Botany Professor at SMC.

There will be a Board of Trustees Retreat on Friday, July 16, 2004, 9:30 a.m. to 4 p.m. in Business Building Room 111, Santa Monica College, 1900 Pico Boulevard, Santa Monica California. The Retreat will continue on Saturday, July 17, 2004 (closed session only) 9 a.m. to 1 p.m. in the SMC Administration Building, 2714 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 2, 2004 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.