MENTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

MARCH 13, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

The minutes may be accessed on the
Santa Monica College website:
http://www.smc.edu/admin/trustees/meetings/
MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, March 13, 2006.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS
   A. Call to Order
   B. Roll Call

II. CLOSED SESSION

   • Collective Bargaining, pursuant to Government Code Section 3549.1(d)

   • Conference with Legal Counsel - Anticipated Litigation: One case, pursuant to Government Code Section 54956.9

   • Conference with Legal Counsel – Pending Litigation: One case, pursuant to Government Code Section 54956.9 (Disclosure of name would jeopardize service of process or existing settlement negotiations)

   • Real Property, pursuant to Government Code Section 54956.8
     1681 – 26th Street, Santa Monica
     2909 Exposition Blvd., Santa Monica
     NWC Cross Creek Road, Malibu
     23802 and 23833 Stuart Ranch Road, Malibu

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

   C. Pledge of Allegiance
   #1 Approval of Minutes: February 13, 2006 (Regular meeting)
     March 4, 2006 (Retreat)
   #2 Election of Secretary to the Board of Trustees

IV. SUPERINTENDENT’S REPORT

   • Management Association Update/Classified Staff Recognition Award
   • Bundy Update
   • Shuttle Parking Update
V. PRESENTATIONS AND BOARD DISCUSSION
   • Board of Trustees Retreat – March 4, 2006

VI. ACADEMIC SENATE REPORT

VII. COMMUNICATIONS OR PUBLIC COMMENTS

VIII. CONSENT AGENDA (All items considered in one motion unless pulled for discussion or questions)

Grants and Contracts
#3 Acceptance of Grants and Budget Augmentation
#4 Contracts and Consultants
   A Consultants for Institutional Development Services for Proposed Title V Cooperative Grant with El Camino College
   B Amendment to Contract for Beverage Container Recycling Grant
   C Lease Agreement with City of Santa Monica
   D Consultant for Benefits Committee
   E Copywriting Services for the Continuing and Community Education Center
   F Emeritus College Facilities, Summer 2006
   G Contract for Legal Services (Amendment)
   H Contract for Legal Services for Real Estate Acquisition
   I Consultant for Mediation Services (Amendment)
   J Speaker for CARE Mini-Conference
   K KCRW Contracts and Consultants

Human Resources
#5 Academic Personnel
#6 Classified Personnel – Establish/Abolish Positions
#7 Classified Personnel – Regular
#8 Classified Personnel – Limited Term
#9 Classified Personnel – Non Merit

Facilities and Fiscal
#10 Facilities
   A Change Order No. 9 - Theatre Arts Renovation
   B Change Order No. 16 & 17 – New Music and Performing Arts Theater
   C Agreement for Agreement for Consulting Services – Bundy Campus
   D Amendment to Agreement for Architectural Services – Campus Quad
#11 Budget Augmentations
#12 Budget Transfers
#13 Commercial Warrant Register
#14 Payroll Warrant Register
#15 Auxiliary Payment and Purchase Orders
#16 Direct Payments
#17 Purchasing
   A Award of Purchase Orders
   B Award of Bid
X. **MAJOR ITEMS OF BUSINESS**

   #18 Nomination for ACCT 2006 Trustee Leadership Award
   #19 Consultant to Conduct Environmental Scan for Vocational Education Program
   #20 Agreement for Architectural Services – Feasibility Study, Corsair Field Renovation
   #21 Board Policy - First Reading, Board Policy Section 3320, Merit System/Personnel Commission

XI. **BOARD REPORTS AND COMMENTS**

XII. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, April 10, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.
I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 5:00 p.m.

B. ROLL CALL

Dr. Nancy Greenstein, Chair - Present
Dr. Susan Aminoff, Vice-Chair - Present
Carole Currey - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Margaret Quiñones – Absent (Excused)*
Rob Rader - Present
Herbert Roney - Present
Belinda Phillips, Student Trustee – (Excused)*

Motion was made by Rob Rader, seconded by Susan Aminoff and unanimously approved to grant an excused absence.

II. CLOSED SESSION

- Collective Bargaining
  pursuant to Government Code Section 3549.1

- Conference with Legal Counsel - Anticipated Litigation: One case, pursuant to Government Code Section 54956.9

- Conference with Legal Counsel – Pending Litigation: One case, pursuant to Government Code Section 54956.9 (Disclosure of name would jeopardize service of process or existing settlement negotiations)

- Real Property, pursuant to Government Code Section 54956.8
  1681 – 26th Street, Santa Monica
  2909 Exposition Blvd., Santa Monica
  NW Cross Creek Road, Malibu
  23802 and 23833 Stuart Ranch Road, Malibu

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:34 p.m.

Report out of Closed Session

The Board of Trustees unanimously approved a settlement agreement with an individual who was misclassified as an independent contractor.

C. PLEDGE OF ALLEGIANCE – Lesley Kawaguchi
III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

February 13, 2006 (Regular Meeting) - As amended
March 4, 2006 (Retreat)

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)

RECOMMENDATION NO. 2 ELECTION OF SECRETARY TO THE BOARD OF TRUSTEES

RECOMMENDATION: Election of Superintendant/President Chui L. Tsang as Secretary to the Board of Trustees.

COMMENT: In accordance with Board Policy 1170, the Board of Trustees elected officers at the annual organizational meeting in December. It is appropriate for the Board of Trustees to elect Dr. Chui L. Tsang, Superintendant/President, as secretary to the Board effective February 27, 2006.

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)
IV. SUPERINTENDENT’S REPORT

- SMC President Dr. Chui L. Tsang and members of his staff reported that the new traffic circulation system at the Bundy campus, with an exit onto Airport Avenue, is working well; that the college is working to secure a long-term shuttle parking solution; and the college continues to work on trying to secure the best possible formula for equalization funding.

- Management Association Update/Classified Staff Recognition Award: Katharine Muller presented this month’s Classified Staff Recognition Award to Wai Wong, Telecommunications Technician who has been at the college for eight years.

V. PRESENTATIONS AND BOARD DISCUSSION

- Board Retreat – March 4, 2006

VI. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Sam Voorhees
Dennis Frisch
CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #3-#17.

Recommendations pulled for questions and returned to Consent Agenda: #5, #10-C

Recommendation pulled for amendment and returned to Consent Agenda: #4-I

Action on Consent Agenda

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)
RECOMMENDATION NO. 3

ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Title of Contract: Computer Literacy and Job-Search Techniques Training
Contracting Agency: New Directions, Inc.
Requested Funding: $22,530
Matching Funding: N/A
Performance Period: 2006-2007

Summary: New Directions, Inc., a long-term drug and alcohol treatment center that provides food, shelter and rehabilitation services to homeless veterans, will be contracting with the Office of Workforce and Economic Development to deliver Computer Literacy and Job Search training services. Workshops will be customized to meet the special needs of their homeless veteran population. Approximately 50-75 participates will learn the basics in operating the computer as well as how to become prepared for entering the workforce. Training activities will be conducted at the New Directions facilities located adjacent to the Los Angeles VA Hospital.

Income

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Expenditures

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<td>3000 Benefits</td>
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<td>5000 Other Expenditures</td>
<td>2,953</td>
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<tr>
<td>6000 New Equipment</td>
<td>1,500</td>
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<tr>
<td>7000 Transfers/Student Aid</td>
<td>840</td>
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CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

4-A CONSULTANTS FOR INSTITUTIONAL DEVELOPMENT SERVICES FOR PROPOSED TITLE V COOPERATIVE GRANT WITH EL CAMINO COLLEGE

1. Provider: Dowden & Associates
   Amount of Contract: up to $15,000 per year for 5 years, if the grant is awarded
   Term of Contract: October 1, 2006 – September 30, 2011
   Funding Source: District Budget/Planning and Development
   Services provided: SMC will contract with Dowden & Associates to provide ongoing technical assistance to Title V project staff and institutional leadership as they develop and implement the proposed Title V Cooperative Grant with El Camino College. This project is in addition to the two currently funded Title V grants that SMC has, including an existing cooperative grant focused on teacher education for which El Camino College is the fiscal agent. For this project, which will address student success in math and English, SMC will serve as the fiscal agent. The total amount of the grant is $3.5 million ($700,000 for five years).

Institutional development services in the grant include: 1) aligning improved practices in teaching and learning to college-wide assessment and program review processes; 2) helping ensure that Title V activities are integrated with internal planning and budgeting processes to maximize potential for institutionalization at grant’s end; 3) linking grant initiatives with accrediting agency recommendations for improving institutional effectiveness and outcomes monitoring; and 4) assuring that the focus of the grant remains to improve institutional effectiveness as an Hispanic Serving Institution.

Comment: The proposed Title V Cooperative grant with El Camino College will raise $3.5 million over five years to be shared by the two colleges. Annually, each college will receive $300,000 for direct costs, while SMC will receive an additional $100,000 per year to administer the grant. Dowden Associates is an Institutional Development consulting firm who has specialized in designing and implementing Title III- and Title V-funded strengthening institutions projects for more than 15 years. Under the leadership of Linda Dowden, the organization brings more than 25 years of experience in the field of education in instruction, in community college administration, and in grant development and management.

2. Provider: Education Gateways LP LLLP
   Amount of Contract: Not to exceed $10,000
   Term of Contract: March 1, 2006 through February 28, 2007
   Service: Customized website and training on state education standards and lesson plan templates for meeting those standards
   Funding Source: Title V Cooperative Grant (Preparing Tomorrow’s Teachers Today) in conjunction with El Camino College and U. S. Department of Education
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4    CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

4-B AMENDMENT TO CONTRACT FOR BEVERAGE CONTAINER RECYCLING GRANT
Provider: Community Partners FBO Sustainable Works (amendment)
Amount of Contract: $3,000
Term of Contract: January 15 – June 30, 2006
Funding Source: California State Department of Conservation/Beverage Container Recycling Program
Summary: This is an amendment to the subcontractor approved by the Board on January 9, 2006 with Sustainable Works as part of the college’s grant with the California State Department of Conservation’s Beverage Container Recycling Program. Sustainable Works is under the administrative umbrella of Community Partners, and as such the SMC’s contract should be with Community Partners FBO Sustainable Works. Under this amendment, SMC will contract with Community Partners FBO Sustainable Works to develop and implement the educational component of this grant-funded project. This amendment does not change the effective dates or payment amount.

4-C LEASE AGREEMENT WITH CITY OF SANTA MONICA
Contracting Agency: City of Santa Monica
Services Provided: Lease agreement for a facility located at 3400 Airport Avenue near the SMC Bundy campus for the SMC Small Business Development Center (SBDC). The premises total 1051.78 square feet.
Amount of Lease: Annual base rent of $1.00.
Funding Source: SMC Small Business Development Center Grant
Terms of Lease: Facility occupancy is projected for March 2006 ending February 2007
Comment: The City of Santa Monica will be responsible for paying a pro-rata share of the gas, electricity and trash removal charges attributable to the premises as well as the water and sewer utility charges attributable to the common areas.

4-D CONSULTANT FOR BENEFITS COMMITTEE
Provider: Fickewirth & Associates
Fees: $150 to $250 per hour, total not to exceed $40,000
Term of Contract: January 1, 2006 through June 30, 2006
Service: Prepare RFP for health care services, analyze & summarize proposals, present summary to Benefits Committee
Funding Source: 2005-06 General Fund Budget
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

4-E COPYWRITING SERVICES FOR CONTINUING AND COMMUNITY EDUCATION
Provider: We Search Research
Service: To provide copywriting services for the Continuing and Community Education class schedules (Fall, Summer, Winter, Spring)
Term of Contract: July 1, 2005 through June 20, 2006 (renewal of annual contract)
Fees: Not to exceed $11,000
Funding Source: All costs will be covered by the registration fees charged for Community and Continuing Education classes.

4-F EMERITUS COLLEGE FACILITIES, SUMMER 2006
Provider: Facilities for off-campus Emeritus College classes for the Summer 2006 semester
Amount of Contract: Payment per class session is authorized as stated on the list
Funding Source: 2006-2007 Budget of Emeritus College
Comment: The list of facilities is on file in the Office of Academic Affairs and Emeritus College

4-G CONTRACT FOR LEGAL SERVICES (AMENDMENT)
Provider: Law Firm of Karen T. Meyers
Service Fee: $195 per hour, not to exceed $35,000, plus expenses. This is an increase from $20,000.
Term of Contract: July 1, 2005 through June 30, 2006
Funding Source: District Budget/Human Resources
Comment: These services are necessary for the District to proceed in the investigation of several employee complaints

4-H CONTRACT FOR LEGAL SERVICES FOR REAL ESTATE ACQUISITION
Provider: Jeffer, Mangels Butler and Marmaro, LLP
Term of Contract: March 14, 2005 through June 30, 2006
Funding Source: Capital Outlay Fund, Bond Measures U and S funds
Comment: The District needs legal counsel for assistance in contracting, performing due diligence phases of property acquisition, and analyzing various potential scenarios. The scope and rate of the contract will be negotiated based upon the recommendations of the Board's subcommittee for real estate.
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4        CONTRACTS AND CONSULTANTS
Requested Action: Approval/Ratification

4-I CONSULTANT FOR MEDIATION SERVICES (AMENDMENT)
Provider: Ken Cloke, dba Center for Dispute Resolution
Service Fee: $2,000 per day not to exceed $20,000, plus expenses*
This is an increase of $10,000; the contract was originally approved in the
amount not to exceed $10,000.
Service: Mediation services related to negotiations and other personnel matters.
Term of Contract: July 1, 2005 through June 30, 2006
Funding Source: 2005-06 District Budget/Human Resources
Comment: The Faculty Association contract requires the District to provide a
mediator during negotiations.

*Motion was made by Susan Aminoff and seconded by Carole Currey to amend the service fee to
"not to exceed $20,000 plus expenses to cover services already provided."

4-J SPEAKER FOR CARE MINI-CONFERENCE
Provider: Norma Jordan
Fees: Not to exceed $1,500
Term of Contract: February 24, 2006
Service: Speaker for CARE Mini-Conference "Single Parents of Power"
Funding Source: California CARE Grant
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

4-K  KCRW CONTRACTS AND CONSULTANTS

Provider: Barbara Kraft Communications & Public Relations
Fees: Not to exceed $25,000, plus reimbursement of actual and necessary expenses not to exceed $8,000
Term of Contract: February 1, 2006 through August 31, 2006
Service: Writing & producing Segerstrom Concert Hall Documentary
Funding Source: KCRW Donations
Comment: A previous item did not include reimbursement of expenses

Provider: Micronet Communications, Inc.
Fees: Not to exceed $200 per year
Term of Contract: March 7, 2006 through June 30, 2007
Service: Protect KCRW studio-to-transmitter path from microwave interference

Provider: Robert H. Egan
Fees: Not to exceed $16,500
Term of Contract: March 1, 2006 through June 30, 2006
Service: Directorial services for "Mean Streets, USA, Series II"

Provider: Jessica Kaye
Fees: Not to exceed $3,000
Term of Contract: March 1, 2006 through June 30, 2006
Service: Clearance of story rights for "Mean Streets, USA, Series II"

Provider: Karl Lundeberg
Fees: Not to exceed $6,000
Term of Contract: March 1, 2006 through June 30, 2006
Service: Music composition and engineering services for "Mean Streets, USA, Series II"

Provider: Tom Nolan
Fees: Not to exceed $2,000
Term of Contract: March 1, 2006 through June 30, 2006
Service: Story selection, continuity writing and web content services for "Mean Streets, USA, Series II"

Provider: Sara Terry Gabrels
Fees: Not to exceed $6,800
Term of Contract: March 1, 2006 through June 30, 2006
Service: Programming and guest host services for various programs

Funding Source: KCRW Donations/Grants
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 5  ACADEMIC PERSONNEL

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

TEMPORARY HOURLY FACULTY
(List on file in the Office of Human Resources - Academic)

SEPARATIONS

RESIGNATION
Lai, Fay  Instructor, Physics  12/20/05

RETIREMENT
Masada, Richard  Instructor, Physics  06/30/06

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6    CLASSIFIED PERSONNEL ESTABLISH/ABOLISH POSITIONS

The following positions will be established/abolished in accordance with District policies and salary schedules.

ABOLISH
Personnel Analyst II (1 position)
Personnel Commission, 12 mos, 40 hrs

Comment: Personnel Analyst II abolished by the Personnel Commission at the January 5, 2006 Special Meeting.

ESTABLISH
Personnel Analyst (1 position)
Personnel Commission, 12 mos, 40 hrs

Comment: Created using FTE (1.0) funds from Personnel Analyst II, abolished by the Personnel Commission at the January 5, 2006 Special Meeting. The new position and now vacant Personnel Analyst positions are fully funded for fiscal year 2005-06 not to exceed the “E” step. This request proposes to fill the newly created position in the Personnel Analyst class at the “E” step should a qualifying eligible candidate be identified during the recruitment process in order to obtain candidates that are eligible in this specialized field.

Plumber, (1 position)
Maintenance, 12 mos, 40 hrs 3/14/06

HVAC Specialist, (1 position)
Maintenance, 12 mos, 40 hrs 3/14/06

Electrician, (1 position)
Maintenance, 12 mos, 40 hrs 3/14/06

Comment: The above positions in the Maintenance Department are categorically Funded (fund 40)
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – REGULAR

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

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<tr>
<td>Diaz, Mark Personnel Specialist I, Human Resources</td>
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<td>Esmaeili, Akram Instructional Assistant-Math, Mathematics</td>
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<td>Singleton, Clyde HVAC Specialist, Maintenance</td>
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<td>Smith, Randolph Instructional Assistant-Math, Mathematics</td>
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INCREASE IN HOURS/TEMPORARY

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<td>To: Cash Receipts Clerk/NS-1, Bursars Office, 11 mos, 29 hrs wk</td>
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ADVANCE STEP PLACEMENT

(The employees listed have met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

| Burns, Lisa, Department Secretary I, Academic Senate | Step C | 02/06/06 |
| Esmaeili, Akram, Instructional Assistant-Math, Mathematics | Step C | 02/21/06 |
| Singleton, Clyde, HVAC Specialist, Maintenance | Step C | 02/21/06 |
| Webster, Deborah, Admin. Assistant I, Emeritus College | Step B | 12/19/06 |

SEPARATIONS

RESIGNATION

| Provencio, Angela Financial Aid Customer Service Clerk, Financial Aid | 03/06/06 |

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8   CLASSIFIED PERSONNEL – LIMITED TERM

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

PROVISIONAL

Badaro, Luiz, Accompanist-Percussion, KD 01/03/06 - 06/30/06
Cerna, Mario, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Cummings, Kahili, Accompanist-Percussion, Prog. Dev 08/15/05 - 12/31/05
Curtis-Larson, Janet, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Dehope, Kathryn, Instructional Assistant-English, English 02/13/06 - 06/13/06
Erickson, Dela, Art Gallery Installer, Art 01/03/06 - 06/30/06
Gonzales, Lori, Sign Lang Interpreter III, Disabled Stu Ctr 01/03/06 - 06/30/06
Gutierrez, Hector, Groundskeeper, Grounds 01/31/06 - 03/14/06
Harris, LaTrice, Payroll Specialist, Payroll 02/27/06 - 05/31/06
Hasal, Mark, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Hein, Mark, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Izquierdo, Isaac R, Accompanist-Guitar, Emeritus 02/07/06 - 06/30/06
Jansen, Michael, Lab Tech-Physical Science, Physical Science 01/03/06 - 06/30/06
Jarret, Gabriel, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Karasiak, Pavel, Instructional Assistant-Math, Mathematics 01/03/06 - 06/30/06
Knight, Wendy, Instructional Assistant-English, English 02/13/06 - 06/13/06
Matlow, Stephaine, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
Merkurjev, Olga, Instructional Assistant-Math, Mathematics 01/03/06 - 06/30/06
Neely, Tynisa, Sign Lang Interp Trainee, Disabled Stu Ctr 01/03/06 - 06/30/06
O’Day, Patricia, Department Secretary II, Counseling 02/15/06 - 06/30/06
Soleymani, Saman, Instructional Assistant-Math, Mathematics 01/03/06 - 06/30/06
Starr, Ellen, Art Gallery Installer, Art 01/03/06 - 06/30/06
Vento, Victor, Accompanist-Performance, Emeritus 01/03/06 - 06/30/06
Viramontes, Francisco, Groundskeeper, Grounds 02/11/06 - 03/14/06
Walker, Frederick, Accompanist-Percussion, KD 01/03/06 - 06/30/06
Walters, Monique, Clerical Assistant II, Pers Commission 02/22/06 - 03/04/06
Walters, Monique, Clerical Assistant II, Pers Commission (ext.) 03/05/06 - 04/21/06
Wheeler, D. Brennan, Lab Technician-Art, Art 01/03/06 - 06/30/06
Willis, David, Art Gallery Installer, Art 01/03/06 - 06/30/06
Williams, Dahlene, Sign Lang Interp II, Disabled Stu Ctr 01/03/06 - 06/30/06
Winn, Samantha, Voc Tutor Assistant I, Counseling 02/21/06 - 06/30/06
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<tr>
<th>Name</th>
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<td>Chang, Leon W.</td>
<td>Cash Receipts Clerk, Bursars Office</td>
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<td>Bookstore Clerk Cashier, Bookstore</td>
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<td>Accompanist-Percussion, KD</td>
<td>01/03/06 - 06/30/06</td>
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<td>Emata, Myrna</td>
<td>Accompanist-Performance, Emeritus</td>
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<td>Gerhold, Thomas</td>
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<tr>
<td>Ross, Nancy</td>
<td>Instr Asst-Learning Disabilities, Disabled Stu Ctr</td>
<td>02/13/06 - 06/30/06</td>
</tr>
<tr>
<td>Smith, Katherine</td>
<td>Counseling Aide, Interdisciplinary Office</td>
<td>01/03/06 - 06/13/06</td>
</tr>
<tr>
<td>Spencer, Gemini</td>
<td>Reg/Info Clerk, Office of Sch Relations</td>
<td>02/13/06 - 06/30/06</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9  CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES
CalWORKS
$7.00/hr
4

College Student Assistant
$7.00/hr
49

College Work-Study Student Assistant
$7.00/hr
47

SPECIAL SERVICES
Art Model
$14.00/hr
6

Community Services Specialist I
$27.40/hr
65

Community Services Specialist II
$38.00/hr
15

Tutorial Aide
$10.50
1

Volunteers
2

List(s) available in the Human Resources Office and attached to permanent minutes.

PROFESSIONAL EXPERT
Faulcon, Jael, Fiscal Services Specialist/Trainer Consultant
11/01/05 - 06/01/06
$5231 per month (exempt from overtime and benefits)

Comment: The Fiscal Services Specialist/Trainer will report to the Associate Vice-President of Fiscal Services, and will conduct training on the PeopleSoft Accounting System and other fiscally related databases for the accounting staff in Fiscal Services during site visits, as well as setup and maintain the PeopleSoft Accounting System at Santa Monica College.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10    FACILITIES
Requested Action: Approval/Ratification

10-A CHANGE ORDER NO. 9 – THEATRE ARTS RENOVATION

Change Order No. 9 - TURNER CONSTRUCTION COMPANY on the Theatre Arts Renovation Project in the amount of $95,819.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$13,053,000</td>
</tr>
<tr>
<td>Previously approved Change Orders 1 – 8</td>
<td>648,878</td>
</tr>
<tr>
<td>Change Order No. 9</td>
<td>95,819</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$13,797,697</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Time</td>
<td>425 days</td>
</tr>
<tr>
<td>Time Extension Change Order No. 2</td>
<td>24 days</td>
</tr>
<tr>
<td>Current Revised Contract Time</td>
<td>469 days</td>
</tr>
</tbody>
</table>

Funding Source: Measure U

Comment: Change Order No. 9 provides for additional mesh at patio topping slab, changes to disabled accessible showers, miscellaneous steel connection changes at tilt up panels, provide fire treated plywood at cat walks, reinforcement of proscenium beam, re-piping of existing drain to new sump, addition of insulation at classroom walls, the addition of phone lines at two locations, and the provision for sufficient electrical power feeders to exhaust fans.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10   FACILITIES (continued)

10-B  CHANGE ORDERS No. 16 & 17 – NEW MUSIC AND PERFORMING ARTS CENTER (MADISON)

Change Order No. 16 – FTR INTERNATIONAL, INC. on the Renovation portion of the project in the amount of $88,024.

Change Order No. 17 – FTR INTERNATIONAL, INC. on the Renovation portion of the project in the amount of $89,460.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$30,780,000</td>
</tr>
<tr>
<td>Previously approved Change Orders</td>
<td></td>
</tr>
<tr>
<td>Change Order No. 16</td>
<td>161,107</td>
</tr>
<tr>
<td>Change Order No. 17</td>
<td>88,024</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>89,460</td>
</tr>
<tr>
<td></td>
<td>31,118,591</td>
</tr>
</tbody>
</table>

Original Contract Time: 670 days
Current Contract Time: 670 days

Funding Source: Measure S, U

Comment: Change Order No. 16 provides for additional reinforcing steel around block out for conduit penetrations, the provision of concrete wiring troughs due to interference with underground electrical feed and foundations, additional welding of reinforcing steel to structural steel columns, changes to finish hardware requested by owner to maintain campus standards and the provision for a campus standard key switch for elevator #1.

Change Order No. 17 provides an additional layer of plywood sheathing at the practice room floor to level with adjacent areas, revise structural connection at floor support to address existing conditions, miscellaneous demolition and repair work due to unforeseen existing conditions, and owner requested changes to finish hardware to maintain campus standards.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10  FACILITIES (continued)

10-C  AMENDMENT TO AGREEMENT FOR CONSULTING SERVICES – BUNDY CAMPUS

Amend the agreement with KAKU ASSOCIATES for traffic engineering services related to the Bundy Campus Master Plan and EIR from $117,860 to an amount not to exceed $184,120 plus reimbursable expenses.

Funding Source: Measure U

Comment: Due to requests from the City of Los Angeles, the following scope has been added to the ongoing Bundy Campus traffic study:

1. Increase the number of analyzed locations in the study from 21 to 27 study intersections and collect new baseline traffic data.
2. Increase the number of analyzed street segments from 11 to 22 and collect new baseline traffic data.
3. Increase the number of quantitatively analyzed project access scenarios from three to 13 and include qualitative analysis of seven additional project access scenarios.
4. The City of Los Angeles asked for additional runs following the initial submission of the SYNCHRO traffic signal study and has also asked for modifications to the analysis provided to date.

10-D  AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CAMPUS QUAD

Amend the agreement with tBP ARCHITECTURE for architectural services related to the Campus Quad from $468,980 to an amount not to exceed $490,600 plus reimbursable expenses.

Funding Source: Measure U

Comment: This amendment is for a topographic survey of the project area. The existing surveys are out of date and do not cover new projects currently under construction in the area.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11  BUDGET AUGMENTATIONS

The 2005-2006 Adopted Budget will be amended to reflect the following budget augmentations

**11-A EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)**

<table>
<thead>
<tr>
<th>Granting Agency:</th>
<th>State of California</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriated Funding:</td>
<td>$16,593</td>
</tr>
<tr>
<td>Matching Funds:</td>
<td>not applicable</td>
</tr>
<tr>
<td>Performance Period:</td>
<td>July 1, 2005 – June 30, 2006</td>
</tr>
<tr>
<td>Summary</td>
<td>The District qualifies for an additional $16,593 in State appropriations for EOPS Grant</td>
</tr>
<tr>
<td>Budget Augmentation:</td>
<td></td>
</tr>
<tr>
<td>Income:</td>
<td></td>
</tr>
<tr>
<td>8000 Income</td>
<td>$16,593</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>7000 Book Aid</td>
<td></td>
</tr>
</tbody>
</table>

**11-B ENROLLMENT GROWTH FOR ADN (ASSOCIATE DEGREE NURSING) PROGRAMS**

<table>
<thead>
<tr>
<th>Granting Agency:</th>
<th>California Community Colleges Chancellor's Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriated Funding:</td>
<td>$7,981 augmentation from $5,887 to $13,868</td>
</tr>
<tr>
<td>Matching Funds:</td>
<td>not applicable</td>
</tr>
<tr>
<td>Performance Period:</td>
<td>July 1, 2005 – June 30, 2006</td>
</tr>
<tr>
<td>Summary</td>
<td>Additional funds due to grant extension approved by Chancellor's Office</td>
</tr>
<tr>
<td>Budget Augmentation:</td>
<td></td>
</tr>
<tr>
<td>Income:</td>
<td></td>
</tr>
<tr>
<td>8000 State Income</td>
<td>$7,981</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>6000 Equipment</td>
<td>$7,981</td>
</tr>
</tbody>
</table>

**11-C STATE CALWORKS**

<table>
<thead>
<tr>
<th>Granting Agency:</th>
<th>California Community Colleges Chancellor's Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriated Funding:</td>
<td>$25,000 augmentation from $380,181 to $405,181</td>
</tr>
<tr>
<td>Matching Funds:</td>
<td>$5,000</td>
</tr>
<tr>
<td>Performance Period:</td>
<td>July 1, 2005 – June 30, 2006</td>
</tr>
<tr>
<td>Summary</td>
<td>Additional funds approved by Chancellor's Office to provide additional child care and work study opportunities for CalWorks students</td>
</tr>
<tr>
<td>Budget Augmentation:</td>
<td></td>
</tr>
<tr>
<td>Income:</td>
<td></td>
</tr>
<tr>
<td>8000 State Income</td>
<td>$25,000</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
</tr>
<tr>
<td>2000 Classified Salaries</td>
<td>$5,000</td>
</tr>
<tr>
<td>7000 Indirect Costs</td>
<td>20,000</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$25,000</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12  BUDGET TRANSFERS

12-A  FUND 01.0 – GENERAL FUND - UNRESTRICTED

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>8,000</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>26,342</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Svcs/Operating Exp</td>
<td>-27,963</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Blgds/Equipment</td>
<td>-6,379</td>
</tr>
<tr>
<td>7000</td>
<td>Student Payments</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Total:</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

12-B  FUND 01.3 – GENERAL FUND - RESTRICTED

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-15,612</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>26,895</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>-49,820</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>-1,003</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Svcs/Operating Exp</td>
<td>34,540</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Blgds/Equipment</td>
<td>5,000</td>
</tr>
<tr>
<td>7000</td>
<td>Student Payments</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Total:</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for the budget adjustments that in the past would be done with an annual adjustment. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER

February 1 – February 28, 2006  1948 – 1982  $8,618,963.45

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 PAYROLL WARRANT REGISTER

February 1 – February 28, 2006  C1G – C2H  $7,391,108.51

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 15 AUXILIARY PAYMENTS & PURCHASE ORDERS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

February 1 – February 28, 2006  Payments  $1,483,831  Purchase Orders  $101,402

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 16 DIRECT PAYMENTS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

February 1 – February 28, 2006  D001015 – D001058  $55,093.27
B000401 – B000466  $934,578.91
ST00024 – ST00025  500.00

D - Direct Payments
B - Benefit Payments (health insurance, retirement, etc)
S – Student Grant Payments
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PURCHASING

17-A AWARD OF PURCHASE ORDERS

Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists on file in the Purchasing Department.

February 1 – February 28, 2006 $536,327.21

17-B AWARD OF BID

Award of bid for printing of Summer and Fall 2006 schedules of classes to the lowest responsive bidder:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southwest Offset Printing Company</td>
<td>$93,353</td>
</tr>
<tr>
<td>B &amp; B Printing &amp; Graphics, Inc.</td>
<td>$153,216</td>
</tr>
</tbody>
</table>

Funding Source: 2005-06 & 2006-07 Marketing Budget

Comment: Bids were solicited through advertisement and a general mailing.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18  NOMINATION FOR ACCT 2006 TRUSTEE LEADERSHIP AWARD

SUBMITTED BY:  Trustee Dorothy Ehrhart-Morrison

REQUESTED ACTION It is recommended that the Board of Trustees nominate Trustee Carole Currey for the ACCT 2006 Trustee Leadership Award.

COMMENT: Any trustee or former trustee of an ACCT member two-year postsecondary institution board is eligible to receive this award. Nominations must be submitted by May 19, 2006. ACCT award recipients will be announced during ACCT’s Leadership Congress, October 11-14, 2006.

MOTION MADE BY:  Dorothy Ehrhart-Morrison
SECONDED BY:  Herbert Roney
STUDENT ADVISORY:  Absent
AYES:  6
NOES:  0
ABSENT:  1 (Margaret Quiñones)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19 CONSULTANT TO CONDUCT AN ENVIRONMENTAL SCAN FOR VOCATIONAL EDUCATION PROGRAM

SUBMITTED BY: Superintendent/President

REQUESTED ACTION It is recommended that the Board of Trustees approve a contract with W. R. Davis Collaborative in the amount of $19,650 for the period March 14 - June 15, 2006. Mr. Davis will collaborate with the SMC Vocational Education Program and key College Partners and use available data to conduct an Environmental Scan. The final report must be submitted by June 15, 2006.

SUMMARY: In collaboration with Santa Monica College Vocation Education Programs and key college partners, W. R. Davis Collaborative will use available data to conduct an Environmental Scan Including:

- An analysis of emerging industry changes and occupation needs in the Los Angeles Region (Los Angeles County);
- Compare industry analysis to Santa Monica College vocational offerings, strengths and capacities;
- Identify gaps and opportunities to strengthen vocational education offerings through meeting industry needs;
- Develop a report outlining observations, findings, and recommendations.

FUNDING SOURCE: VTEA Funds (Vocational and Technical Education Act)

STAFF REPORT: Marvin Martinez, John Gonzalez, Richard Tahvildaran-Jesswein

MOTION MADE BY: Carole Currey
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20 AGREEMENT FOR ARCHITECTURAL SERVICES – FEASIBILITY STUDY - CORSAIR FIELD RENOVATION

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve an agreement with CO Architects for architectural services related to the Corsair Field Renovation Feasibility Study involving the various community groups for an amount not to exceed $191,000 plus reimbursable expenses.

FUNDING SOURCE: Measure S

BACKGROUND: The District intends to improve Corsair Field in the near future to provide an all-weather surface suitable for extended use, including for SMC women’s soccer and for community soccer. Prior to planning these improvements, the District would like to determine the feasibility of providing underground parking beneath the field. Underground parking would restore campus parking lost to the 1994 Northridge earthquake and would provide parking for community use of campus athletic facilities. Related issues to be studied include opportunities for significant improvements to traffic circulation on Pico Boulevard and within parking structures A and C; whether to remove and replace the stadium as part of the project improvement; opportunities to relocate the Facilities, Maintenance, Operations, and Grounds offices beneath Corsair Field, in order to enhance the community use and visual integration of the Santa Monica Swim Center and Corsair Field; and site location and pathway issues for the future replacement Health and Fitness Building northeast of Corsair Field. Field improvement projects are eligible for funding under Measure S; parking improvement projects are eligible for funding under both Measures S and U. The scope of recommended architectural services includes the use of parking and traffic engineers as needed.

SMC’s Facility Master Plan, adopted by the Board of Trustees in 1998 following the holding of 33 public workshops, establishes parking self-sufficiency on the main campus as a design guideline to be implemented at the appropriate stage of master plan development. At this point, the first four phases of the Master Plan, which include the earthquake replacement buildings (Science, Liberal Arts, and a parking structure), a Library expansion, and a Swim Center replacement, are complete or nearly complete. A replacement Theater Arts building is also nearly complete.
The remaining two phases of the 1998 Facility Master Plan include a new 530 space (net) underground parking garage and a consolidated Student Services and Administration building. (Two additional new buildings called for in the Master Plan, totalling 175,000 square feet, are no longer a priority. Funds available for constructing these buildings have been used instead for the acquisition and improvement of facilities at SMC satellite campuses, resulting in the planned building density of the main campus to remain approximately 10% less than the approved density.)

Mindful of the need to meet current concerns with regard to its Facility Master Plan, the Board of Trustees authorized a door-to-door survey of 4,812 Santa Monica registered voters on SMC issues related to parking and traffic, conducted from April through October 2005. This survey confirmed 94% public support for SMC’s use of alternative transportation (25% of SMC students arrive on campus by means of public transit, ridesharing, bicycling, or walking). The survey also confirmed 93% public support for expanding the shuttle program (an estimated 17% of SMC students now arrive on campus by means of the Big Blue Bus shuttle system). The survey confirmed public rejection of reducing student enrollment (89% said no to reducing student enrollment).

The public survey also asked registered voters if SMC should increase parking available on the main campus. Citywide, 76% said yes. In the Pico neighborhood, 77% said yes. In Sunset Park, 67% said yes, including 63% yes in the Sunset Park precincts adjacent to the main campus.

This feasibility study will assist the College in understanding a number of technical issues related to circulation, traffic congestion, and the cost of an underground parking structure beneath Corsair Field, and will lead to a planning report that will document planning options and provide recommendations. The study will also assist the Board of Trustees, neighbors, and community users in understanding the benefits and trade-offs of each option. The study will include programming meetings with SMC’s Kinesiology, Dance, and Recreation (KDR) and Athletics departments, with SMC’s Facilities and Operations staff, and with SMC’s planning committee. The study will also include public presentations to and discussions with local neighbors, community users, and the City of Santa Monica.

CO Architects (formerly the architectural firm of Anshen+Allen-LA) has extensive experience with academic and other institutions, including with Santa Monica College. Local projects include SMC’s Science Complex, SMC’s Library Renovation and Expansion, and parking facilities for Santa Monica-UCLA Medical Center.

STAFF REPORT: Don Girard
PUBLIC COMMENT: Zina Josephs
MOTION MADE BY: Dorothy Ehrhart-Morrison
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)
BOARD OF TRUSTEES
SANTA MONICA COMMUNITY COLLEGE DISTRICT

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21
FIRST READING – BOARD POLICY SECTION 3320,
MERIT SYSTEM/PERSONNEL COMMISSION

SUBMITTED BY: Director of Classified Personnel

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of revised Board Policy Section 3320-Merit System/Personnel Commission to increase the number of Personnel Commissioners from three to five.

BP 3320 Merit System/Personnel Commission

Provisions related to the hiring process and employment status are set forth in the Personnel Commission Rules and Regulations. The Personnel Commission Rules and Regulations shall apply to all bargaining unit employees, except where the subject of any Personnel Commission Rule and Regulation is addressed in the collective bargaining unit. In such cases, the provisions of the collective bargaining agreement shall be applicable.

The Personnel Commission shall be composed of five members who meet the requirements defined by statute. Members of the Personnel Commission receive compensation in the amount of $50 per meeting, not to exceed $250 per month.

Reference: Education Code Sections 88051, 88052, 88060, 88064-88068, 88076

BACKGROUND: At its meeting on February 15, 2006, the Personnel Commission approved the action to direct the Director of Classified Personnel to present to the Board of Trustees a request that the Board elect to increase the membership of the Personnel Commission from three to five members beginning November 30, 2006 as outlined in the California Education Code 88063 and Chapter 2 of the Merit Rules.

Increasing the membership of the SMC Personnel Commission from three to five members will aid the Personnel Commission Office in more easily establishing a quorum for meetings and in conducting Personnel Commission business. If the Board of Trustees approves the increase of the membership of the existing commission, the Personnel Commission at its September 20, 2006 regular meeting will revise Chapter 2 of the Merit Rules to formally change the membership of the Personnel Commission from three to five members beginning November 30, 2006, with two appointed by the District, two appointed by the classified employees and one appointed by those four members. If approved by the Board of Trustees, the Personnel Commission will include the additional amount needed to accommodate two additional members in the 2006-07 budget.

STAFF REPORT: Cherie Bates

MOTION MADE BY: Dorothy Ehrhart-Morrison
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Absent
AYES: 6
NOES: 0
ABSENT: 1 (Margaret Quiñones)

March 13, 2006
XIII. **ADJOURNMENT** – 9:25 p.m.

The meeting will be adjourned in memory of Quintin Casillas, father of Admissions and Records Supervisor Angela Munoz and International Student Counselor Lydia Casillas-Viramontes; and Eddie Lopez, Santa Monica High School Student.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, April 10, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.