A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, November 13, 2000.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. **ORGANIZATIONAL FUNCTIONS**
   A Call to Order
   B Roll Call

II. **CLOSED SESSION**
   - Conference with Legal Counsel – Existing Litigation, pursuant to Government Code Section 54956.9
   - Collective Bargaining, pursuant to Government Code Section 54957.6
   - Public Employee Discipline, Dismissal, Release, pursuant to Government code Section 54657

III. **ORGANIZATIONAL FUNCTIONS** (Continued)
   C Pledge of Allegiance
   D Installation of Student Trustee
   #1 Approval of Minutes: October 2, 2000

IV. **SUPERINTENDENT'S REPORT**

V. **ACADEMIC SENATE REPORT**
   - Robotics Project: Richard Masada

VI. **CLASSIFIED SENATE REPORT**

VII. **COMMUNICATIONS OR PUBLIC COMMENTS**

VIII. **BOARD REPORT AND COMMENTS**
IX. CONSENT AGENDA

Academic and Student Affairs

#2 Consultant for Teacher Training and Reading Development Grant
(Amendment)

#3 Consultant for TTIP Human Resources Fund

#4 Partnership in Respiratory Therapy Between SMC and ELAC

#5 Entertainment Industry Career Exploration Distance Education Class

#6 Workforce Investment Act (WIA) Agreement

#7 Chancellor’s Office TTIP Grant

#8 Consultant for Title VI-A

#9 Community Service Instructors – Winter 2001

#10 Consultant for Disabled Students Program

#11 Consultant for Research

#12 Consultant for Service Learning

Human Resources

#13 Consultant for Professional Development

#14 Consultant – Diversity Training

#15 Consultant – Personnel Commission

#16 Designation of Employee Voluntary Deduction

#17 Academic Personnel

#18 Classified Personnel - Establish/Abolish Positions

#19 Classified Personnel - Regular

#20 Classified Personnel - Temporary

#21 Classified Personnel - Non Merit

Business and Administration

#22 Claim for Damages

#23 Consultant Agreement – Madison Theater

#24 Grant Budget Augmentation

#25 KCRW: Acceptance of Grant

#26 KCRW Consultants

#27 Payment to City of Santa Monica for Parking Structure EIR

#28 Amendment to Agreement for Audit Services

#29 Amendment to Tenant Lease

#30-A Facilities: Scheduled Maintenance and Special Repairs Program

#30-B Facilities: Award of Bid – Asbestos Abatement/Flooring Replacement
  Phase 1, Letters and Science Building

#30-C Facilities: Award of Bid – Asbestos Abatement/Flooring Replacement
  Phase 2, Letters and Science Building

#30-D Facilities: Award of Bid – Asbestos Abatement/Flooring Replacement,
  Liberal Arts Building

#30-E Facilities: Award of Bid – Pool/Natatorium Demolition

#30-F Facilities: Award of Bid, Replace Chilled Water Coil, Technology Bldg.

#30-G Facilities: Award of Bid, Modifications to Exhaust System, Technology
  Bldg.

#30-H Facilities: Santa Monica Assistance League Child Care Facility
  Phase 2, Change Order No. 1

#30-I Facilities: Temporary Library Remodel, Change Order No. 1

#30-J Facilities: Architectural Services – Library Electrical Load Center

#30-K Facilities: 2714 Pico Blvd. Remodel Phase, Change Order No. 3

#30-L Facilities: Media Center Interior Repairs Change Order No. 2
Business and Administration (continued)

#30-M Facilities: Remodel 2020 Santa Monica Boulevard for Workforce and Economic Development, Change Orders No. 1, 2 and 3
#30-N Facilities: Completion of Fire Alarm Systems Project
#30-O Facilities: Completion of Music Reroof
#30-P Facilities: Completion of Remodel 2020 Santa Monica Boulevard for Workforce and Economic Development
#30-Q Facilities: Completion of Media Center Interior Repairs Project
#30-R Facilities: Architectural Services for Art Digital Design Lab
#30-S Facilities: Agreement for Environmental Assessment, Extension to Parking Structure C
#31 Commercial Warrant Register
#32 Payroll Warrant Register
#33 Payments from Auxiliary Operations
#34 Direct Payments
#35-A Purchasing: Award of Purchase Orders
#35-B Purchasing: Declaration and Donation of Surplus Property
#35-C Purchasing: Rescission of Authorization to Participate in Purchasing Agreement and Award of Bid
#35-D Purchasing: Award of Bid, Library Relocation

X. CONSENT AGENDA – Pulled Items

XI. MAJOR ITEMS OF BUSINESS

#36 Academic Staffing for 2001-2002
#37 Temporary Classified Employees Salary Increase
#38 Accreditation Midterm Report
#39-A Emergency Resolution for Electrical Installation
#39-B Award of Purchase Order for Emergency Electrical Feed Installation

XII. BOARD POLICY

#40 First Reading – Board Policy Section 5000, Curriculum and Instruction

XIII. INFORMATION - No Action Required

E Review of District Investments
F 2000-2001 Quarterly Budget Report
G Submittal of Grants

XIV. ADJOURNMENT: The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, December 4, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California. This is the annual organizational meeting of the Board of Trustees.
I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 5:30 p.m.

B. ROLL CALL

Dorothy Ehrhart-Morrison, Chair - Present
Annette Shamey, Vice-Chair- Present
Nancy Cattell-Luckenbach- Present
Carole Currey- Present
Patrick Nichelson- Present
Herbert Roney- Present

II. CLOSED SESSION (5:30 p.m.)

- Conference with Legal Counsel – Existing Litigation, pursuant to Government Code Section 54956.9
  Santa Monica College Faculty Association vs. Santa Monica Community College District, et al., LASC Case No. BC 236666

- Collective Bargaining, pursuant to Government Code Section 54957.6

- Public Employee Discipline, Dismissal, Release, pursuant to Government Code Section 54657

No action was taken in closed session.

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:16 p.m.

C. PLEDGE OF ALLEGIANCE – Richard Masada

D. INSTALLATION OF STUDENT TRUSTEE

Board Chair Dorothy Ehrhart-Morrison administered the Oath of Allegiance to Annie Bird and installed her as Student Trustee.

RECOMENDATION NO. 1 APPROVAL OF MINUTES

It is recommended that the minutes from the following meeting of the Santa Monica Community College District Board of Trustees be approved:

October 2, 2000 (Regular Meeting)

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
Organizational Functions
IV. SUPERINTENDENT’S REPORT

- Dr. Neil Schmidt, Superintendent of the Santa Monica-Malibu Unified School District, thanked the College for its support in the passage of Proposition Y; congratulated Patrick Nichelson, Annette Shamey and Margaret Quiñones on their election to the Board of Trustees; shared the results of the API (Academic Performance Index) scores and thanked the college for the great results achieved by the unified schools.

- Dr. Robertson congratulated incumbents Pat Nichelson and Annette Shamey and newly-elected trustee Margaret Quiñones.

- Santa Monica College has moved into the top ten of community college transfers to the California State University system.

- Congratulations to the Corsair for winning 27 awards, including two for general excellence, in the Journalism Association of Community Colleges’ Southern California competition.

- SMC has been successful in securing funding in the amount of $250,000 from U.S. Senate and House Appropriations Committee for the construction of the Madison Site Theater.

- Dr. Robertson has completed her year as Chair of HACU (Hispanic Association of Colleges and Universities) and will be chairing the Committee on Government Relations.

- There will be a Special Meeting/Public Hearing on Monday, December 11, 2000 regarding the exemption from the 50% law.

- The Office of Workforce and Economic Development held a wonderful event celebrating the opening of its office at Santa Monica Place.

- The Virtual Open House “Treasure I-Land” (October 9-20, 2000) invited the community to visit the college through the web. The two-week schedule included a broad array of subjects viewable at various times of the day and evening and a chance to win an I-Mac computer. The winner, student Lisa Tan, was presented with her computer.

- The Accreditation Midterm Report is presented on the agenda for Board approval. The Accrediting Commission will consider the report and take action at its January meeting.

V. ACADEMIC SENATE REPORT

VI. CLASSIFIED SENATE REPORT

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Ruth Logan
Phil Hendricks
Lantz Simpson
Lee Peterson
Fran Manion
Brian Hutchings
CONSENT AGENDA

It is recommended that the Consent Agenda, Recommendations #2–#35 be approved.

Recommendations pulled for questions/comments and returned to Consent Agenda: #17, #19, #30-A

Recommendation pulled for abstention: #19 (Cattell-Luckenbach)

Action on Consent Agenda

MOTION MADE BY: Herbert Roney
SECONDED BY: Nancy Cattell-Luckenbach
STUDENT ADVISORY: Abstain
AYES: 6
NOES: 0
ABSTAIN: Cattell-Luckenbach on #19
Consent Agenda
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 2  CONSULTANT FOR TEACHER TRAINING AND READING DEVELOPMENT GRANT (AMENDMENT)

It is recommended that the Board of Trustees amend the contract with Joseph Ryan to lead the implementation of the Chancellor’s Office Teacher Training and Reading Development Partnership (TRDP) grant to include actual and necessary travel related expenses associated with attendance at conferences as assigned by the District, for the period of October 3, 2000 through June 30, 2001.

Funding Source:   TRDP Grant

Comment:  The amendment is to include travel and conference related expenses incurred by the consultant. It is anticipated that TRDP will require that participating institutions send a project leader to a series of conferences held throughout the state. For example, there is a Teacher Participation conference in spring and a Teacher Recruitment conference in June, 2001.

RECOMMENDATION NO. 3  CONSULTANT FOR TTIP HUMAN RESOURCES FUND

It is recommended that the Board of Trustees authorize a contract with Productivity Point International to provide workshops on the use of Microsoft Windows, Microsoft Outlook and Adobe Photoshop programs, November 14, 2000 through June 30, 2001 for an amount not to exceed $14,400.

Funding Source:   TTIP Human Resources fund

Comment:  Productivity Point International will provide full day workshops for groups of 16 faculty and staff each day, for several departments (including Counseling, Cosmetology, Business, Modern Languages and English), on the effective use of several computer programs.
RECOMMENDATION NO. 4  
PARTNERSHIP IN RESPIRATORY THERAPY BETWEEN  
SANTA MONICA COLLEGE AND EAST LOST ANGELES  
COLLEGE

It is recommended that the Board of Trustees approve an agreement to renew the partnership between the Respiratory Therapy educational programs of Santa Monica College and East Los Angeles College, for the period of June 17, 2001 through June 16, 2006.

Santa Monica College will continue to provide one full-time faculty member; maintain the current level of adjunct faculty support; continue to offer the introductory Respiratory Therapy course on the Santa Monica College campus; continue to provide general educational and science courses to Santa Monica College students who enroll in the program; and promote the joint program on the Santa Monica College campus.

East Los Angeles College will continue to provide other full-time and adjunct faculty members required for an accredited program, continue to provide their current respiratory therapy course offerings for students of both colleges, and will be responsible for maintaining program accreditation.

Each institution grants an Associate in Arts degree to its respective students who succeed in completing specific program and general education requirements. Each institution will continue to claim appropriate apportionment for their respective student enrollments.

Comment: The purpose of this agreement is to continue the successful partnership between the Respiratory Therapy education programs of ELAC and SMC. It represents no change in the existing agreement regarding the requirements for the two institutions.
CONSENT AGENDA; ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 5      ENTERTAINMENT INDUSTRY CAREER EXPLORATION DISTANCE EDUCATION CLASS (AMENDMENT)

It is recommended that the Board of Trustees amend the contract with Bertpep Company to include the filming of interviews, instructor introduction, and lecture and interview segues for the distance education class Career Exploration in the Entertainment Industry, for the period of November 7 through December 15, 2000 in an amount not to exceed $13,000.

Funding Source: Virtual Multimedia Center Grant

Comment: This is an amendment to the action taken by the Board of Trustees October 2, 2000. The amount was increased to cover expenses related to additional duties.

RECOMMENDATION NO. 6      WORKFORCE INVESTMENT ACT (WIA) AGREEMENT

It is recommended that the Board of Trustees authorize a contract with the MIDAS GROUP to provide job placement services for eligible WIA participants referred to the MIDAS GROUP by the SMC Office of Workforce & Economic Development, for the period of November 14, 2000 through June 30, 2002.

Funding Source: Santa Monica Place; American Airlines; Hotel and Restaurant Consortium; Title IIA or Title III (Vendor Programs)

Comment: The MIDAS GROUP will provide direct placement services for up to 100 program participants in three specific areas: a) Telecommunications b) Hospitality and Tourism c) Customer Services. W&ED shall pay the MIDAS GROUP, for full and complete performance of its obligations under this agreement, an amount not to exceed $300 per confirmed placement of W&ED’s referrals placed into unsubsidized employment and remaining on the job for 90 days.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 7  CHANCELLOR'S OFFICE TTIP GRANT

It is recommended that the Board of Trustees approve the Santa Monica College plan for the use of funds from the Chancellor’s Office Telecommunications grant.

Funding Source: Chancellor’s Office Grant ($332,793)

Comment: This is the fourth year of the Chancellor’s Office Telecommunications and Technology Infrastructure Program Grant. Funds from the grant will be used to pay for connections to 4Cnet, satellite downlink equipment, Library automation, a Director of Technology Training, an Educational Computer Specialist, and technology human resources training for Information Technology staff and end users. All of the funds are distributed on a categorical basis and must be spent in these categories.

RECOMMENDATION NO. 8  CONSULTANT FOR TITLE VI-A

It is recommended that the Board of Trustees authorize the contract with Animatics to produce a minimum of eight one-minute animated modules to be replicated in seven different languages, November 14, 2000 through February 15, 2001, not to exceed $40,000.

Funding Source: Title VI-A

Comment: These modules will be used as prototypes for foreign language lab materials. The consultant is responsible for all aspects of production. The college will produce scripts to be animated.
### CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

#### RECOMMENDATION NO. 9 COMMUNITY SERVICE INSTRUCTORS – WINTER 2001

It is recommended that the Board of Trustees approve the following seminars/courses for the Santa Monica College Community Services and Extension programs for Winter, 2001.

<table>
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<th>Instructor</th>
<th>Title</th>
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<td>Anthony W</td>
<td>New World Travels</td>
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<td>Balm, Simon</td>
<td>Extreme Astronomy: Living and Observing</td>
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<td>The South Pole</td>
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<td>Barnstable P L</td>
<td>Modeling for All Types</td>
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<td>TV Commercials/Acting Workshop</td>
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<td>Barthoff M</td>
<td>Art for Non-Artists</td>
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<td>Binnendyk M</td>
<td>Sculpting with Papier Mache</td>
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<td>Brutsche J</td>
<td>Watercolor on Location</td>
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<td>Catanzaro J</td>
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<td>Chen C I</td>
<td>Beginning Landscape</td>
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<td>Cherubin J</td>
<td>Craft a Short Story (Youth)</td>
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<td>Poetry for Kids</td>
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<td>Chianis A D</td>
<td>Belly Dancing</td>
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<td>Chow Y M</td>
<td>Chinese Brush Painting</td>
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<td>Copeland R</td>
<td>Kickboxing</td>
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<td>Craig-Smith M</td>
<td>Reducing Stress-Self Hypnosis</td>
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<td>Demory D</td>
<td>Creating Your Ideal Career</td>
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<td>Diamond K</td>
<td>Introduction to Feng Shui</td>
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<td>Dighero C A</td>
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<td>Intermediate Spanish L1</td>
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<td>Professional Floral Design-Basic</td>
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<td>Drach M</td>
<td>Sound of French Pronunciation</td>
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<td>Gale G I S</td>
<td>Metro Hollywood Tour</td>
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<td>Georgen P M</td>
<td>Art of Negotiation</td>
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<td>Creative Weddings</td>
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<td>Stocks: Understanding the Market</td>
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<td>Beginning Spanish L2</td>
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<td>How to Succeed as a Writer</td>
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<td>Beginning German L1</td>
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<td>Beat the Lender</td>
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<td>Japanese Floral Design</td>
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<td>Needle R M</td>
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<td>Piscopo M</td>
<td>Business of Photography</td>
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<td>Portfolio Development</td>
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<td>Mature Drivers Improvement</td>
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<td>S. Rimmon &amp; Co., Inc.</td>
<td>Importing/Customs</td>
<td>50%</td>
<td></td>
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<td></td>
<td>Importing/Intensive I</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>Rives J</td>
<td>Pop-Up Books &amp; Cards</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>40%</td>
<td></td>
</tr>
<tr>
<td>Rose E</td>
<td>Color Power</td>
<td>40%</td>
<td></td>
</tr>
<tr>
<td>Rounds M</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Rounds, Miller &amp; Assoc.</td>
<td>Coaching &amp; Consulting</td>
<td>40%</td>
<td></td>
</tr>
<tr>
<td>Robinson K</td>
<td>Fruits &amp; Flowers in Watercolor</td>
<td>24 Hr</td>
<td></td>
</tr>
<tr>
<td>Russell M, Ph.D.</td>
<td>Impact of Adoption</td>
<td>40%</td>
<td></td>
</tr>
<tr>
<td>Saxon J K</td>
<td>Pop Songwriting L1</td>
<td>18 Hr</td>
<td></td>
</tr>
<tr>
<td>Scherillo R</td>
<td>Beginning Italian L1</td>
<td>18 Hr</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Course</td>
<td>Hours</td>
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<tr>
<td>Shamel A M</td>
<td>Intermediate Italian L1</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>Singer D L</td>
<td>Black/White Print Lab</td>
<td>40%</td>
<td></td>
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<tr>
<td>Small I D</td>
<td>Tai Chi Ch'uan</td>
<td>40%</td>
<td></td>
</tr>
<tr>
<td>I. David Small</td>
<td>Family Trust</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>Smith K</td>
<td>Japanese Calligraphy</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Course</td>
<td>Hours</td>
<td></td>
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<td></td>
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<tr>
<td>Song J</td>
<td>Acupressure &amp; Stretch</td>
<td>9 Hr</td>
<td></td>
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<tr>
<td>Specktor D</td>
<td>Reading Patterns</td>
<td>3 Hr</td>
<td></td>
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<tr>
<td></td>
<td>Textured Stitches</td>
<td>3 Hr</td>
<td></td>
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<tr>
<td></td>
<td>Color Knitting</td>
<td>3 Hr</td>
<td></td>
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<tr>
<td></td>
<td>Cast, Knit &amp; Purl</td>
<td>3 Hr</td>
<td></td>
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<tr>
<td>Tarlow E</td>
<td>So. Calif Boat Club, Inc. Sailing (2)</td>
<td>$118/Student</td>
<td></td>
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<tr>
<td></td>
<td>Kayaking (4)</td>
<td>$40/Student</td>
<td></td>
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<tr>
<td></td>
<td>Rowing (1)</td>
<td>$105/Student</td>
<td></td>
</tr>
<tr>
<td>Temp S A</td>
<td>Color-Theory &amp; Practice</td>
<td>18 Hr</td>
<td></td>
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<tr>
<td></td>
<td>World of Collage</td>
<td>18 Hr</td>
<td></td>
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<tr>
<td>Thacker C L</td>
<td>Cooking Basics</td>
<td>48 Hr</td>
<td></td>
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<tr>
<td></td>
<td>One Dish Dinners</td>
<td>10 Hr</td>
<td></td>
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<tr>
<td>Unger I E</td>
<td>Yoga for a Healthy Back</td>
<td>40%</td>
<td></td>
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<tr>
<td>Urquhart S</td>
<td>Beginning Japanese L1</td>
<td>18 Hr</td>
<td></td>
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<tr>
<td>Valdivia O</td>
<td>Spanish for the Absolute Beginner</td>
<td>40%</td>
<td></td>
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<tr>
<td>Weiss C</td>
<td>Art of Scrapbooking</td>
<td>3 Hr</td>
<td></td>
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<td></td>
<td>Reframing Retreat</td>
<td>8 Hr</td>
<td></td>
</tr>
<tr>
<td>Westerfield D R</td>
<td>Books for Small Business</td>
<td>50%</td>
<td></td>
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<tr>
<td></td>
<td>Tax Workshop</td>
<td>40%</td>
<td></td>
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<tr>
<td></td>
<td>How to Chose/Buy Personal Computer</td>
<td>50%</td>
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<tr>
<td>Wheeler J J</td>
<td>Illustrating Childrens Books</td>
<td>18 Hr</td>
<td></td>
</tr>
<tr>
<td>Wickland G</td>
<td>Video/Digital Camera</td>
<td>12 Hr</td>
<td></td>
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<tr>
<td>Wyllie J</td>
<td>Horsemanship (2)</td>
<td>$180/Student</td>
<td></td>
</tr>
</tbody>
</table>

**Extension**

<table>
<thead>
<tr>
<th>Name</th>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>de Elejade K</td>
<td>Intensive ESL – Winter 2001</td>
<td>150 Hr</td>
</tr>
<tr>
<td>di Rende S</td>
<td>Intensive ESL – Winter 2001</td>
<td>150 Hr</td>
</tr>
<tr>
<td>Education to Go</td>
<td>On-Line Computer Classes (27)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$29/Student</td>
</tr>
<tr>
<td>Levin T</td>
<td>Intensive ESL – Winter 2001</td>
<td>150/Hr</td>
</tr>
<tr>
<td>Lev H C</td>
<td>Real Estate Principles</td>
<td>45/Hr</td>
</tr>
<tr>
<td></td>
<td>Real Estate Exam Review</td>
<td>6/Hr</td>
</tr>
<tr>
<td>Miller M E</td>
<td>Computer Baby Steps</td>
<td>30%</td>
</tr>
<tr>
<td>Utas R</td>
<td>Computer Classes (3)</td>
<td>30%</td>
</tr>
<tr>
<td>Vietti F</td>
<td>Intensive ESL – Winter 2001</td>
<td>150/Hr</td>
</tr>
</tbody>
</table>
RECOMMENDATION NO. 10  CONSULTANT FOR DISABLED STUDENTS PROGRAM

It is recommended that the Board of Trustees authorize an agreement with Laurie Rocha to develop apprentice placements and job opportunities for developmentally disabled college graduates from November 14, 2000 through September 30, 2001, for an amount not to exceed $27,500 (1000 hrs. at $27.50 per hour.)

Funding Source: Disabled Students Grant

Comment: The consultant will be responsible for developing apprentice placements and continuing job opportunities for trainees. She will recruit and evaluate community college graduates who have developmental disabilities creating individualized placement plans, placing trainees in both monitoring trainee progress, contributing to program evaluation, and other duties as assigned.

RECOMMENDATION NO. 11  CONSULTANT FOR RESEARCH

It is recommended that the Board of Trustees renew an agreement with the Center for the Study of Community Colleges, for the period of November 14, 2000 through June 30, 2001, for an amount not to exceed $7,000.

Funding Source: Research Grant from the Chancellor's Office

Comment: In 1998-99, Santa Monica College received a three-year grant from the Chancellor's Office in order to gain a better understanding of the needs of SMC students who transferred to both public and private four-year institutions. During the first two years of the grant, data was collected and analyzed from our transfer students now attending one of the following six four-year institutions: UCLA, USC, CSUN, LMU, Pepperdine and Mount St. Mary's. During the third and final year of the grant the consultant will help to arrange meetings to share the findings and facilitate a dialogue with faculty at both UCLA and SMC. The consultant will consult with members of the transfer Education Advisory Committee; establish contracts with three UCLA academic departments; facilitate three intersegmental meetings between SMC and UCLA faculty; and prepare a final report summarizing meeting outcomes.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 12  
CONSULTANT FOR SERVICE LEARNING

It is recommended that the Board of Trustees authorize an agreement with Dr. Robert Franco to speak to SMC faculty about service learning on November 14, 2000 for an amount not to exceed $500.00.

Funding Source: Community Service Learning Program Grant from the Chancellor’s Office

Comment: Dr. Franco will speak to SMC faculty who have integrated service learning into their classes and to general faculty on the topic of integration of service learning into community colleges. Dr. Franco will also meet in a small group session with campus administrators and faculty regarding service learning.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13 CONSULTANT- PROFESSIONAL DEVELOPMENT

It is recommended that the Board of Trustees authorize a consultant contract with ACCESSIBILITY SYSTEMS, INCORPORATED to provide a workshop on December 1, 2000 on advanced Job Access With Speech (JAWS), screenreader, facilitated by Mr. Bob Sweetman for a fee not to exceed $450.00.

Funding Source: Professional Development Funds

Comment: Approved by the Professional Development Committee.

RECOMMENDATION NO. 14 CONSULTANT – DIVERSITY TRAINING

It is recommended that the Board of Trustees authorize a consultant contract with NORINE DRESSER to provide a diversity workshop to managers on “How to communicate in a diverse and multicultural environment” on November 15, 2000 for a fee not to exceed $500.00.

Funding Source: Diversity Funds

Comment: This is part of an ongoing series of management training workshops for managers.

RECOMMENDATION NO. 15 CONSULTANT – PERSONNEL COMMISSION

It is recommended that the Board of Trustees authorize a consultant contract for legal services with Patricia Barrett for a fee of $135 per hour plus expenses not to exceed $900.

Funding Source: Personnel Commission Funds

Comment: Legal services related to pending classified employee disciplinary matter.

RECOMMENDATION NO. 16 DESIGNATION OF EMPLOYEE VOLUNTARY DEDUCTION

It is recommended that the Board of Trustees approve the following as an employee voluntary deduction:

CALIFORNIA PART-TIME FACULTY ASSOCIATION, POLITICAL ACTION COMMITTEE

Comment: This deduction is authorized pursuant to Education Code §87833.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 17 ACADEMIC PERSONNEL

It is recommended that the following actions be approved for academic personnel. All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

ADMINISTRATIVE
Ortiz, JoAnn M. Director, Institutional Advancement 12/01/00

HOURLY
(List on file in the Office of Humans Resources - Academic)

LEAVES OF ABSENCE WITHOUT PAY

PERSONAL
Kurilich, Frances Instructor, English 02/12/01 - 06/12/01

SEPARATIONS

RETIREMENT
Brown, Maurine Instructor, Nursing 01/02/01
Vidal, Ralph T. Instructor, Physical Education 06/12/01
Wright, Jack L. Counselor, EOP'S 01/02/01

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 18

CLASSIFIED PERSONNEL

ESTABLISH/ABOLISH POSITIONS

It is recommended that the Board of Trustees establish/abolish the following positions in accordance with District policies and salary schedules.

**ESTABLISH**

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Date</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clerical Asst I (1 position)</td>
<td>11/14/00</td>
<td>LRC, Science</td>
</tr>
<tr>
<td>Comm College Police Officer, VH-1 (1 position)</td>
<td>09/08/00</td>
<td>College Police</td>
</tr>
<tr>
<td>Computer Lab Instr Specialist (1 position/categorical funds)</td>
<td>11/14/00 - 06/30/01</td>
<td>Instructional Computing</td>
</tr>
<tr>
<td>Department Secretary II (1 position/categorical funds)</td>
<td>01/02/01 - 06/30/01</td>
<td>Matriculation</td>
</tr>
<tr>
<td>Department Secretary II (1 position/categorical funds)</td>
<td>11/14/00 - 06/30/01</td>
<td>Workforce &amp; Econ Development</td>
</tr>
<tr>
<td>Parking Security Officer, NS-1 (1 position)</td>
<td>11/14/00</td>
<td>College Police</td>
</tr>
</tbody>
</table>

**ABOLISH**

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Date</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Secretary I (1 position)</td>
<td>11/14/00</td>
<td>Matriculation</td>
</tr>
<tr>
<td>Department Secretary I (1 position)</td>
<td>11/14/00</td>
<td>Workforce &amp; Econ Development</td>
</tr>
<tr>
<td>Clerical Asst I (2 positions)</td>
<td>11/14/00</td>
<td>LRC, Science</td>
</tr>
<tr>
<td>Parking Security Officer, NS-1 (2 positions)</td>
<td>11/14/00</td>
<td>College Police</td>
</tr>
<tr>
<td>Police Officer Trainee (1 position)</td>
<td>11/14/00</td>
<td>College Police</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 19

CLASSIFIED PERSONNEL – REGULAR

It is recommended that the following classified employee(s) be approved for employment (Merit System) into authorized positions. All personnel assigned will be elected in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

PROBATIONARY
Anderson, Claudette, Dept Secretary II, Workforce/Econ Development 10/09/00
Carillo, Michael, Comm College Police Officer, College Police 0908/00
Colter, Melva, Dept Secretary I, Fashion/Photography 10/11/00
Kelly, Cindy, Clerical Asst I, College Police 10/30/00
Lang, Deborah, Dept Secretary II, Personnel Commission 10/16/00
Moreto, Basil, Director of Purchasing, Purchasing 11/27/00
Triggs, Mary, Department Secretary II, ESL 10/25/00

PROMOTIONS
Harris, Craig 11/01/00
Fr: Carpenter, Maintenance, 12 mos, 40 hrs
To: Construction Systems Supr, Mgmt, Maintenance, 12 mos, 40 hrs

Smith, Shirley 10/23/00
Fr: Adm/Rec Clerk II, Intl Education Ctr, 12 mos, 40 hrs
To: Intl Student Ctr Asst, Intl Education Ctr, 12 mos, 40 hrs

Vela, Giovanni 10/02/00
Fr: Computer Lab Instr Specialist, Instr Computing, 12 mos, 40 hrs
To: Telecommunications Tech I, Telecomm, 12 mos, 40 hrs

VOLUNTARY TRANSFER
Jones, Jennifer 10/23/00
Fr: Clerical Asst I, Science LRC, 11 mos, 20 hrs
To: Clerical Asst I, College Police, 12 mos, 40 hrs

Glaser, Raymond 10/18/00
Fr: Parking Security Officer NS-1, 11 mos, 25 hrs
To: Parking Security Officer NS-1, 11 mos, 40 hrs

TRANSFER/ADMINISTRATIVE
Flores, Edna 10/01/00
Fr: Department Secretary I, Modern Languages, 11 mos, 40hrs
To: Department Secretary I, Human Resources, 12 mos. 40 hrs

PERMANENT EMPLOYEE WITH PROVISIONAL ASSIGNMENT
Prestby, Anthony, Public Programs Office Coord, 12 mos, 40 hrs 11/01/00 “ 12/21/00
01/02/01 “ 02/28/01
PERMANENT EMPLOYEES WITH TEMPORARY ASSIGNMENTS

Walsh, Sheila, Vocational Instructional Asst, CALWorks 08/31/00 “ 12/21/00

WORKING OUT OF CLASSIFICATION

Martinez, Dennis 07/01/00 “ 11/06/00
Fr: Cash Receipts Clerk, Aux Svcs, 12 mos, 40 hrs
To: Acting Cash Receipts Coordinator, Aux Svcs, 12 mos, 40 hrs

Nasr, Waleed (ext) 11/01/00 “ 11/22/00
Fr: Multimedia Specialist, Instr Computing, 12 mos, 40 hrs
To: Acting Internet/Web Svcs Coordinator, Instr Computing, 12 mos, 40 hrs

Martin, Sonya (ext) 10/07/00 “ 10/16/00
Fr: Personnel Manager, Pers Comm, 12 mos, 40 hrs
To: Acting Director of Classified Personnel, Pers Comm, 12 mos, 40 hrs

Williams, Don 09/13/00 “ 10/31/00
Fr: Skilled Maintenance Wker, Maint, 12 mos, 40 hrs
To: Acting Plumber, Maintenance, Maint, 12 mos, 40 hrs

WORKING OUT OF CLASSIFICATION (Additional responsibilities)

Johnson, Joyce, Dept Secretary II, Human Res +10% 10/01/00 “ 12/21/00
Martin, Sonya, Personnel Mgr, Personnel Comm +31% 10/17/00 “ 12/21/00
McKeever, Kathlyne, CommunitySvcs Asst, Comm Serv +7-1/2% 09/08/00 “ 12/21/00
Nevarez, Alma, Assessment Svcs Specialist, Matric + 10% 08/14/00 “ 12/21/00

ADVANCED STEP PLACEMENT
The employees listed have met the standards for Advanced Step Placement. Salary advance placement is retroactive to initial hire date.

Moreto, Basil, Director of Purchasing, Purchasing Step C 11/27/00

LEAVES OF ABSENCE WITH PAY
Verified paid leave in accordance with District and Education Code provisions.

MEDICAL

Athanitis, Helen, Personnel Analyst, Personnel Commission 10/17/00 “ 11/05/00
Hoffman, Thelma, Adm/Rec Clk III, Admissions 09/29/00 “ 10/06/00
Iles, Dwayne, Custodian NS-2, Operations 08/30/00 “ 09/08/00
Kagen, William, Parking Security Off, College Police 09/08/00 “ 11/03/00
Longstreet, Willie, Custodian NS-2, Operations 10/11/00 “ 11/06/00
Nelson, Bernice, Custodian NS-2, Operations 09/11/00 “ 10/09/00
Portal-Purdy, Jacquelyn, Admin Asst I, Airport 10/10/00 “ 10/17/00
Redd-Walker, Beverly, Administrative Asst I, Madison 10/16/00 “ 10/27/00
Stewart, Zoe, Custodian NS-1, Operations 09/29/00 “ 11/07/00
Stokes, Clinton, Custodian NS 2, Operations 10/16/00 “ 10/31/00

Consent Agenda
MILITARY
Carter, Thomas, Auditorium Tech, Events 10/09/00 “ 10/23/00

LEAVES OF ABSENCE WITHOUT PAY

MILITARY
Carter, Thomas, Auditorium Tech, Events 10/24/00 “ 10/25/00

FAMILY MEDICAL LEAVE
Ferro, Jennifer, Radio Bdcasting Asst Director, KCRW 09/16/00 “ 10/15/00
Searcy-Ernsdorf, Stacie, Dept Sec II, Supr/Pres, (reduce 8 hrs/wk) 07/01/00 “ 12/19/00

SEPARATIONS

RESIGNATION
Hartman, Martha, Instr Asst-English, English 10/23/00
Jones, Felicia, Comm Rel Coord, Comm Relations (amended date) 10/04/00
Mahoney, Thomas, Director of Purchasing 11/10/00
Terrell, Sharon, Clerical Asst I, Science LRC 10/19/00
Thot-Johnson, Iris, Tutoring Coord-Foreign Lang, LRC 01/01/01
Wong, Doreen, Dis Student Svcs, Specialist, Dis Student Ctr 10/27/00

RETIREMENT
Goines, Sydney, Dept Secretary I, Women’s Center 10/31/00

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO.20  CLASSIFIED PERSONNEL – TEMPORARY

It is recommended that the following classified employee(s) be approved for temporary employment (Merit System). All personnel assigned will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL (assignment not to exceed 90 working days)
Archambault, Alyssabeth, Radio Program Tech I, KCRW 09/02/00 * 06/30/01
Burkey, Cynthia, Radio Program Tech I, KCRW 09/02/00 * 06/30/01
Fay, Christopher, Radio Program Tech I, KCRW 09/02/00 * 06/30/01
Francois, Dean, Radio Program Tech I, KCRW 09/02/00 * 06/30/01
Hawes, Allyn, Skilled Maintenance Worker, Maint 09/29/00 * 11/22/00
Lewis, Mitch, Radio Programming Tech I, KCRW 09/02/00 * 06/30/01
Matthews, John, Radio Programming Tech I, KCRW 09/02/00 * 06/30/01
Miller, Sabina, Radio Programming Tech I, KCRW 09/02/00 * 06/30/01
Morales, Constantino, Skilled Maintenance Worker, Maint 09/11/00 * 09/15/00
Noble, Suzanne, Department Secretary II, ESL 09/28/00 * 10/31/00
Solis, Angelica, Clerical Assistant II, Scholars 10/18/00 * 12/18/00
Stevens, Jacqueline, Department Secretary II, ESL 09/25/00 * 09/27/00
Sussman-Schechter, Dena, Interp. For Hearing Imp., Dis Stu 08/28/00 * 12/19/00
Oliva, Christina Z., Clerical Assistant II, Office of Student Life 10/20/00 * 12/21/00

CASUAL (assignment not to exceed 15 hrs/wk, 15 days/month)
Gilinsky, Hanne, Instructional Assistant, English 10/20/00 * 12/19/00

TEMPORARY (Limited Term: assignment not to exceed 120 working days/fiscal year)
Biamonte, Christina, Interp. For Hearing Impaired, Dis Stu 08/28/00 * 12/19/00
Caffrey, Jeffrey, Media Service Tech, Media Center 09/27/00 * 11/01/00
Clato-Day, Robert, Comp Lab Instr. Spec Academic Comp 10/03/00 * 12/21/00
Daniel, Bethel, Bookstore Clerk/Cashier, Bookstore 10/30/00 * 06/30/01
Franco, Jose, Registration/Information Clerk, Admissions & Rec 10/23/00 * 06/30/01
Galloway, Patricia, Department Secretary I, Academic Senate 10/23/00 * 12/21/00
Lee, Karen, Registration/Information Clerk, Office of Schl Rlts 10/19/00 * 06/30/01
McMahon, Mandy, Registration/Info Clerk, Admissions & Rec 10/18/00 * 06/30/01
Menedes, Silvia, Registration/Info Clerk, Admissions. & Rec 11/16/00 * 06/03/01
Sun, Ashley, Registration/Info Clerk, Office of School of Rlts 10/19/00 * 06/30/01
Tjahja, Fransiska, Interp For Hearing Impaired, Disabled Stu 08/28/00 * 12/19/00
Traylor, Patricia, Interp For Hearing Impaired, Disabled Stu 08/28/00 * 12/19/00
RECOMMENDATION NO. 21  CLASSIFIED PERSONNEL - NON MERIT

It is recommended that the following non-merit employee(s) be approved for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES
College Student Assistant 121
$7.00/hr

FEDERAL/STATE FUNDED STUDENT EMPLOYEES
College Work-Study Student Assistant 61
$7.00/hr

TUTORIAL AIDES
$10.50/hr 2

PROFESSIONAL EXPERTS
Art Model 6
$14.00/hr

Art Model w/Costume 3
$17.00/hr

Community Services Specialist I 4
$27.40/hr

List(s) available in the Human Resources Office and attached to permanent minutes.
RECOMMENDATION NO. 22  CLAIM FOR DAMAGES

It is recommended that the Board of Trustees reject the following claims and refer the claims to the District’s claims management firm.

Claim filed on October 4, 2000 by Michele K. Cox in the amount of $85.00.

Comment: Ms. Cox alleges that her eye glasses were broken in a Physical Education class.

Claim filed on October 10, 2000 by Michael Spiegel, Attorney at Law, for his client Amal R. Khalil, for an unknown amount.

Comment: Mr. Spiegel alleges that his client sustained injury after slipping on liquid in the Cosmetology classroom.

Claim filed on October 17, 2000 by Jason Matison, Attorney at Law, for his client Madonna Lee Delanders for an estimated amount of $200,000.

Comment: Mr. Matison alleges that his client fell and was injured while playing soccer on the John Adams Middle School field which is maintained by SMC.

Claim filed on October 18, 2000 by Gary Rose in the amount of $158.96.

Comment: Mr. Rose alleges that a District cart hit his vehicle causing damage to the bumper.

Claim filed on October 19, 2000 by Robert B. Mobasseri, Attorney at Law, for his client Mina Torkian for an unknown amount.

Comment: Mr. Mobasseri alleges that his client sustained injury when she tripped and fell on campus.

Claim filed on October 24, 2000 by Leif Gantvoort in the amount of $206.01.

Comment: Mr. Gantvoort alleges that while transporting scenery elements in his personal vehicle, a piece of scenery slid forward and cracked his windshield.
RECOMMENDATION NO. 23   CONSULTANT AGREEMENT – MADISON THEATER

It is recommended that the Board of Trustees authorize the District to enter into an agreement with Terry Dwyer to provide consultant services to develop a fundraising/facility use agreement between Santa Monica College and the Santa Monica Repertory Theater. The fee for the consultant services shall not exceed $3,000.

Funding Source: District Funds
Comment: The District has been approached by the Santa Monica Repertory Theater about being a residence performing group at Madison Theater. Mr. Dwyer is experienced at making these arrangements and his assistance is valuable to develop a productive arrangement.
RECOMMENDATION NO. 24

GRANT BUDGET AUGMENTATION

It is recommended that the Board of Trustees approve the augmentation of the adopted budget fund 03 to reflect the increase in the following grants for 2000-2001:

**EOPS – CARE Grant from the Chancellor’s Office**
Original Grant: $98,677
Increase: $3,220
Budget amendment:

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Stipends (70000):</td>
<td>$3,200</td>
</tr>
<tr>
<td>State Income (80000):</td>
<td>$3,200</td>
</tr>
</tbody>
</table>

**EOPS Grant from the Chancellor’s Office**
Original Grant: $800,604
Increase: $214,488
Budget redistribution and amendment:

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries (10000)</td>
<td>$172,367</td>
</tr>
<tr>
<td>Classified Salaries (20000)</td>
<td>71,090</td>
</tr>
<tr>
<td>Benefits (30000)</td>
<td>39,756</td>
</tr>
<tr>
<td>Books &amp; Supplies (40000)</td>
<td>(38,005)</td>
</tr>
<tr>
<td>Other Operating Exp. (50000)</td>
<td>10,110</td>
</tr>
<tr>
<td>Buildings &amp; Equipment (60000)</td>
<td>(83,377)</td>
</tr>
<tr>
<td>Student Stipends (70000)</td>
<td>42,547</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$214,488</strong></td>
</tr>
<tr>
<td>Income</td>
<td></td>
</tr>
<tr>
<td>State Income (80000)</td>
<td><strong>$214,488</strong></td>
</tr>
</tbody>
</table>

**School to Career Partnership Grant**
Los Angeles County Office of Education
Original Grant: $37,121
Increase: $8,627
Budget amendment:

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Salaries (10000)</td>
<td>$5,000</td>
</tr>
<tr>
<td>Other Operating Exp.(50000)</td>
<td>3,627</td>
</tr>
<tr>
<td><strong>Income</strong></td>
<td></td>
</tr>
<tr>
<td>State Income (80000)</td>
<td><strong>$8,627</strong></td>
</tr>
</tbody>
</table>
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 25  KCRW: ACCEPTANCE OF GRANT

It is recommended that the Board of Trustees authorize acceptance of the following grant for KCRW:

<table>
<thead>
<tr>
<th>Title of Grant: Organizational Support Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granting Agency: California Arts Council</td>
</tr>
<tr>
<td>Awarded Funding: $28,178</td>
</tr>
<tr>
<td>Matching Funds: $28,178</td>
</tr>
<tr>
<td>Performance Period: November 1, 2000 – September 30, 2001</td>
</tr>
<tr>
<td>Summary: Community outreach, on-air program and station support</td>
</tr>
<tr>
<td>Budget Augmentation: General Fund Restricted (03)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income</th>
<th>Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant income (80000) $28,178</td>
<td>Classified salary (20000) 7,886</td>
</tr>
<tr>
<td></td>
<td>Supplies (40000) 780</td>
</tr>
<tr>
<td></td>
<td>Contract Services (50000) $19,512</td>
</tr>
<tr>
<td></td>
<td>Total Expenses $28,178</td>
</tr>
</tbody>
</table>

RECOMMENDATION NO. 26  KCRW CONSULTANTS

It is recommended that the Board of Trustees authorize agreements with the following KCRW consultants for the period ending June 30, 2001.

Jason Bently dba Secret Technology, Inc.: Program service for “Metropolis.” Amendment of per program rate from $100 per program to $150 per program for an amended total not to exceed $38,000.

Raul Campos: For services in web stream monitoring, Pro Tools Workstations maintenance and web technical assistance. Payable at $20.00 per hour for a total not to exceed $9,000.

David Frum: Program services for “Left, Right & Center” and other programs. Payable at a program rate not to exceed $100 per program for “Left, Right & Center” and at varying rates for other programs for a total not to exceed $6,700.

Evan Kleiman: Program services for “Good Food.” Amendment of monthly rate from $400 per month to $500 per month for an amended total not to exceed $6,500.

Candace Moyer: Promotion support for “KCRW Presents,” “Sounds Eclectic” and other music projects. Payable at $750 per month for a total not to exceed $7,500.

Funding Source: KCRW donations
Comment: KCRW raises all operating and capital expenses of the station
RECOMMENDATION NO. 27  PAYMENT TO CITY OF SANTA MONICA FOR PARKING STRUCTURE ENVIRONMENTAL IMPACT REPORT

It is recommended that the Board of Trustees approve an additional payment to the CITY OF SANTA MONICA (City) for the City to be the lead agency for the preparation of an Environmental Impact Report (EIR) for the District’s Parking Structure B Replacement project. The proposed site of the replacement is the former pool facility site. The District will pay the City an amount not to exceed $10,000 work outside the original scope of the EIR by consultants selected by the City.

Funding Source: Parking C.O.P.

Comment: The District and the City of Santa Monica entered into an agreement to cover the costs of the Parking Structure EIR in May, 1999. The original amount approved by the Board of Trustees under this contract was $93,322. Additional work outside the original scope of the EIR has been necessary. The additional amount does not require further action by the City Council because they automatically approve a 20% contingency for all contracts and this amount falls within the city contingency.

RECOMMENDATION NO. 28  AMENDMENT TO AGREEMENT FOR AUDIT SERVICES

It is recommended that the Board of Trustees approve an amendment to the agreement with VICENTI LLOYD STUTZMAN to provide audit services for an additional amount not to exceed $500 to prepare an additional form regarding the District’s federal programs.

Funding Source: District General Fund

Comment: The Federal Government now requires the District to file an additional form with the Federal Audit Clearinghouse. The auditor will complete the form for submittal by the District.

RECOMMENDATION NO. 29  AMENDMENT TO TENANT LEASE

It is recommended that the Board of Trustees approve an amendment to the tenant lease agreement with AT&T WIRELESS SERVICES for space at 2714 Pico Blvd. The amendment will extend term of the lease until 2016 by adding two consecutive renewal options of five years each. AT&T WIRELESS SERVICES will pay the District an additional $500 per month. The new base amount will be $3,329.45 per month.

Comment: AT&T WIRELESS SERVICES leases space at 2714 Pico Blvd. as a location for providing wireless telecommunications services.
It is recommended that the Board of Trustees approve the filing of the Scheduled Maintenance and Special Repairs Program 2001-02 through 2005-06 with the State Chancellor’s Office.

<table>
<thead>
<tr>
<th>District Priority</th>
<th>Project Description for 2001-2002 Budget</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace Roof, Academy of Entertainment &amp; Technology</td>
<td>$101,914</td>
</tr>
<tr>
<td>2</td>
<td>Replace Chiller Unit, Technology Building</td>
<td>302,350</td>
</tr>
<tr>
<td>3</td>
<td>Replace Air Handler Bearings, Various Buildings</td>
<td>103,874</td>
</tr>
<tr>
<td>4</td>
<td>Replace Electrical Switchgear &amp; Panels, P.E. Bldg.</td>
<td>297,000</td>
</tr>
<tr>
<td>5</td>
<td>Replace Roof, Airport Campus Art Annex</td>
<td>34,240</td>
</tr>
<tr>
<td>6</td>
<td>Replace Natural Gas Line, Airport Campus Art Annex</td>
<td>103,874</td>
</tr>
<tr>
<td>7</td>
<td>Replace Fire Alarm System, Airport Campus</td>
<td>202,281</td>
</tr>
<tr>
<td>8</td>
<td>Replace Roof, Student Health Services &amp; Activities Bldg.</td>
<td>146,644</td>
</tr>
<tr>
<td>9</td>
<td>Replace Door Assemblies, Art, Student Health Services &amp; Activities Bldg.</td>
<td>64,703</td>
</tr>
<tr>
<td><strong>GRAND TOTAL DISTRICT AMOUNT For 2001-02</strong></td>
<td><strong>$1,356,880</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District Priority</th>
<th>Project Description for Planning for 2002-2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace Boiler/Water Storage Tank, Student Health Services &amp; Activities Bldg.</td>
</tr>
<tr>
<td>2</td>
<td>Replace Restroom Floor Drains, Student Health Services &amp; Activities Bldg.</td>
</tr>
<tr>
<td>3</td>
<td>Retrofit Boilers, Liberal Arts and Business Buildings</td>
</tr>
<tr>
<td>4</td>
<td>Repair and Exterior Paint, P.E. Building</td>
</tr>
<tr>
<td>5</td>
<td>Replace Floor Covering, ESL Building</td>
</tr>
<tr>
<td>6</td>
<td>Repair and Exterior Paint, Business Building</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District Priority</th>
<th>Project Description for Planning for 2003-2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace Roof, P.E. Building</td>
</tr>
<tr>
<td>2</td>
<td>Replace Emergency Lighting, Various Locations</td>
</tr>
<tr>
<td>3</td>
<td>Replace HVA/C Units, Gymnasium</td>
</tr>
<tr>
<td>4</td>
<td>Replace Floor Covering, Gymnasium</td>
</tr>
<tr>
<td>5</td>
<td>Repair and Exterior Paint, Admissions Building</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District Priority</th>
<th>Project Description for Planning for 2004-2005</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace Dust Collection System, Maintenance Building</td>
</tr>
<tr>
<td>2</td>
<td>Replace HVA/C Units, Amphitheater</td>
</tr>
<tr>
<td>3</td>
<td>Repair and Exterior Paint, M/O/W Buildings</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>District Priority</th>
<th>Project Description for Planning for 2005-2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace HVA/C Units, Maintenance Building</td>
</tr>
<tr>
<td>2</td>
<td>Replace Water Valves, Student Health Services &amp; Activities Building</td>
</tr>
<tr>
<td>3</td>
<td>Replace Water Lines/Valves, P.E. Building</td>
</tr>
<tr>
<td>4</td>
<td>Repair and Exterior Paint Deck, Stadium</td>
</tr>
</tbody>
</table>

**Comment:** The priority categories are established by the State Chancellor’s Office and the District identifies its projects that fit into those categories. In the years 2002 through 2006 the listed projects will be updated to reflect any changes in the District scheduled maintenance plan prior to submission to the State for funding in the respective years.
### RECOMMENDATION NO. 30-B
**FACILITIES: AWARD OF BID – ASBESTOS ABATEMENT/FLOORING REPLACEMENT, PHASE 1 – LETTERS & SCIENCE BUILDING**

It is recommended that the Board of Trustees award the bid for the Asbestos Abatement/Flooring Replacement, Phase 1, Letters & Science Building project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reliable Floor Covering</td>
<td>$54,500</td>
</tr>
</tbody>
</table>

**Funding Source:** State Hazardous Substances Removal Program

**Comment:** This project is 100% funded by 99/00 State Hazardous Substances Removal Program.

### RECOMMENDATION NO. 30-C
**FACILITIES: AWARD OF BID – ASBESTOS ABATEMENT/FLOORING REPLACEMENT, PHASE 2 LETTERS & SCIENCE BUILDING**

It is recommended that the Board of Trustees award the bid for the Asbestos Abatement/Flooring Replacement, Phase 2, Letters & Science Building project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reliable Floor Covering</td>
<td>$44,850</td>
</tr>
</tbody>
</table>

**Funding Source:** State Hazardous Substances Removal Program

**Comment:** This project is 100% funded by 99/00 State Hazardous Substances Removal Program.

### RECOMMENDATION NO. 30-D
**FACILITIES: AWARD OF BID – ASBESTOS ABATEMENT/FLOORING REPLACEMENT, LIBERAL ARTS BUILDING**

It is recommended that the Board of Trustees authorize the District to award the bid for the Asbestos Abatement/Flooring Replacement, Liberal Arts Building project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reliable Floor Covering</td>
<td>$21,742</td>
</tr>
</tbody>
</table>

**Funding Source:** State Hazardous Substances Removal Program

**Comment:** This project is 100% funded by 99/00 State Hazardous Substances Removal Program.
RECOMMENDATION NO. 30-E  FACILITIES: AWARD OF BID – POOL/NATATORIUM DEMOLITION

It is recommended that the Board of Trustees award the bid for the POOL/NATATORIUM DEMOLITION project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emma Corp.</td>
<td>$136,000 + $10,000 alternate</td>
</tr>
<tr>
<td>Kerry Contractors Inc.</td>
<td>$220,500 + $43,500 alternate</td>
</tr>
<tr>
<td>Pacific General Corp.</td>
<td>$369,765 + $29,000 alternate</td>
</tr>
</tbody>
</table>

Funding Source: FEMA/District

Comment: This project provides for the demolition of the municipal pool/natatorium in preparation for the proposed Extension to Parking Structure C project. The demolition work will take place during winter session.

RECOMMENDATION NO. 30-F  FACILITIES: AWARD OF BID, REPLACE CHILLED WATER COIL, TECHNOLOGY BUILDING

It is recommended that the Board of Trustees award the bid for Replace Chilled Water Coil, Technology Building project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCO</td>
<td>$45,164</td>
</tr>
</tbody>
</table>

Funding Source: State Scheduled Maintenance/District

Comment: This project is 50% funded by the 99/00 State Scheduled Maintenance and Special Repairs Program. The chilled water coil being replaced serves the complete second floor of the Technology Building.

RECOMMENDATION NO. 30-G  FACILITIES: AWARD OF BID, MODIFICATIONS TO EXHAUST SYSTEM, TECHNOLOGY BUILDING

It is recommended that the Board of Trustees award the bid for Modification To Exhaust System, Technology Building project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCO</td>
<td>$78,203</td>
</tr>
</tbody>
</table>

Funding Source: District

Comment: This project will provide for the modification of exhaust fans and fresh air intakes of the air handlers of the Technology Building to minimize drawing undesirable fumes into the building air conditioning system.

Consent Agenda
RECOMMENDATION NO. 30-H  
FACILITIES: SANTA MONICA ASSISTANCE LEAGUE  
CHILD CARE FACILITY PHASE 2 – CHANGE ORDER NO. 1

It is recommended that the Board of Trustees approve Change Order No. 1 with PROCON DEVELOPMENT & ENGINEERS.

| Original Contract Amount | $71,500.00 |
| Change Order No. 1       | 18,494.76  |
| Revised Contract Amount  | $89,994.76 |

Funding Source: CalWORKS Child Care Facility Grant/District  
Comment: This change order provides for Fire and Life Safety Permit items required by the City of Santa Monica Fire Department. Required items are installation of fire alarm system with dialer to main campus, water flow switches at adjacent building sprinkler system, installation of fire alarm pull station with exterior and interior bell, install a single lever locking mechanism and kick plate at main gate, and miscellaneous patch and paint associated with aforementioned required fire department installations.

RECOMMENDATION NO. 30-I  
FACILITIES: TEMPORARY LIBRARY REMODEL – CHANGE ORDER NO. 1

It is recommended that the Board of Trustees approve Change Order No. 1 with PACIFIC GENERAL CONTRACTORS.

| Original Contract Amount | $515,370.00 |
| Change Order No. 1       | 5,692.50    |
| Revised Contract Amount  | $521,062.50 |

Funding Source: FEMA/District Capital Fund  
Comment: This change order provides for a design revision to rain diverting curb at exterior wall and modifications to circulation desk casework. This change order extends the contract term by ten (10) calendar days or to a total of one hundred and ninety (190) calendar days.
Consent Agenda

RECOMMENDATION NO. 30-J  FACILITIES: ARCHITECTURAL SERVICES – LIBRARY ELECTRICAL LOAD CENTER

It is recommended that the Board of Trustees ratify an agreement with ANSHEN + ALLEN for architectural services associated with the Library Load Center project for an amount not to exceed $30,000 plus reimbursables.

Funding Source: Prop T

Comment: This agreement provides for architectural, structural engineering, electrical engineering and civil engineering work associated with the planning, DSA approved bid documents and construction oversight associated with the construction of an electrical load center that will serve the library expansion and renovation, PE building and the Liberal Arts building as shown in the Facilities Master Plan.

RECOMMENDATION NO. 30-K  FACILITIES: 2714 PICO BLVD. REMODEL, PHASE 1 - CHANGE ORDER NO. 3

It is recommended that the Board of Trustees approve Change Order No. 3 with TRIMAX CONSTRUCTION CORP.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$ 938,000.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>19,179.59</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>34,676.41</td>
</tr>
<tr>
<td>Change Order No. 3</td>
<td>30,958.00</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$1,022,814.00</td>
</tr>
</tbody>
</table>

Funding Source: 1999 COP

Comment: This change order provides for new wrap insulation on second and third floor ductwork, additional demolition for HVA/C roof cover, additional cast iron waste line, replace deteriorated floor joists and plywood sheathing at second floor restroom, insulate existing piping, run conduits to generator location, provide lighting controls at light wells, provide additional electrical power circuits, modification to lighting, provide ceiling access panels, provide skim coating at corridor walls, relocate cables at ceiling, and install new roof drain.

This change order also provides the following credits: ($1200.) for inspector re-inspection, ($829.) for change to Green screen installation, ($3107.) Owner approved substitution on windows, ($144.) for deletion of one window, ($2000.) deletion of elevator cab modifications, ($1000.) delete inspector office trailer requirement and ($1961.) rebate on carpet allowance.
RECOMMENDATION NO. 30-L  FACILITIES: MEDIA CENTER INTERIOR REPAIRS
CHANGE ORDER NO. 2

It is recommended that the Board of Trustees approve Change Order No. 2 with AFCO CONSTRUCTION.

Original Contract Amount $522,938
Change Order No. 1 73,414
Change Order No. 2 25,835
Revised Contract Amount $622,187

Funding Source: FEMA/District

Comment: This change order provides for owner requested connection of halon fire-suppression system to fire alarm system, modification of fan coil units, replacement of inoperative thermostats and VAV boxes, connection of exhaust fans to electrical panel, connection of exhaust fan to emergency generator, installation of new 50A receptacles for reprographic equipment, installation of two new DSA required smoke detectors, installation of owner supplied projection screen, and replacement of new door frames.

This change order also provides a credit of ($5427.) to owner for eliminating requirement to have demountable acoustical panels. This change order also extends the contract term by 85 calendar days to a total of 403 calendar days.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-M  FACILITIES: REMODEL 2020 SANTA MONICA BOULEVARD FOR WORKFORCE AND ECONOMIC DEVELOPMENT, CHANGE ORDERS NO. 1, NO. 2 AND NO. 3

It is recommended that the Board of Trustees approve Change Orders No. 1, No. 2 and No. 3 with GAFF GROUP INCORPORATED.

| Original Contract Amount | $146,235.43 |
| Change Order No. 1       | 4,134.00   |
| Change Order No. 2       | 16,293.00  |
| Change Order No. 3       | 17,465.00  |
| Revised Contract Amount  | $184,127.43|

Funding Source: Workforce Development Grants

Comment: Change Order No. 1 provides for Building Owner’s request for SMC to supply and install E-Mon D-Mon Meter, air balance on 12 relocated air registers, and perform off-hour work not included in the original bid.

Change Order No. 2 provides for emergency site conditions related to fire and life safety code compliance to rework fire sprinkler system, install seismic posts, relocation of electrical sub panel, and supply and install a new Liebert Unit at server room.

Change Order No. 3 provides for Owner requested demolition and removal of partitions at Room 517, removal of existing wall covering in 5 offices and provide new skim coat, relocation of light switches, and installation of pull strings in conduits.

RECOMMENDATION NO. 30-N  FACILITIES: COMPLETION OF FIRE ALARM SYSTEMS PROJECT

Subject to completion of punch list items by SIMPLEX TIME RECORDER COMPANY, it is recommended that the Board of Trustees authorize the Executive Vice President of Business & Administration, without further action of the Board of Trustees, to accept the project described as FIRE ALARM SYSTEMS project, as being completed upon SIMPLEX TIME RECORDER COMPANY’S completion of punch list items. The date of Final Completion and Final Acceptance shall be determined by the Executive Vice President of Business & Administration. Subject to the foregoing and in accordance with and in strict compliance with all applicable revisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

Consent Agenda
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-O  FACILITIES: COMPLETION OF MUSIC REROOF

Subject to completion of punch list items by BEST ROOFING COMPANY, it is recommended that the Board of Trustees authorize the Executive Vice President of Business & Administration, without further action of the Board of Trustees, to accept the project described as MUSIC BUILDING REROOF project, as being completed upon BEST ROOFING COMPANY’S completion of punch list items. The date of Final Completion and Final Acceptance shall be determined by the Executive Vice President of Business & Administration. Subject to the foregoing and in accordance with and in strict compliance with all applicable revisions and requirements of the contract documents resulting thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

RECOMMENDATION NO. 30-P  FACILITIES: COMPLETION OF REMODEL 2020 SANTA MONICA BOULEVARD FOR WORKFORCE AND ECONOMIC DEVELOPMENT

Subject to completion of punch list items by GAFF GROUP INCORPORATED, it is recommended that the Board of Trustees authorize the Executive Vice President of Business & Administration, without further action of the Board of Trustees, to accept the project described as REMODEL 2020 SANTA MONICA BOULEVARD FOR WORKFORCE AND ECONOMIC DEVELOPMENT project, as being completed upon GAFF GROUP’S completion of punch list items. The date of Final Completion and Final Acceptance shall be determined by the Executive Vice President of Business & Administration. Subject to the foregoing and in accordance with and in strict compliance with all applicable revisions and requirements of the contract documents resulting thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

RECOMMENDATION NO. 30-Q  FACILITIES: COMPLETION OF MEDIA CENTER INTERIOR REPAIRS PROJECT

Subject to completion of punch list items by AFCO CONSTRUCTION COMPANY, it is recommended that the Board of Trustees authorize the Executive Vice President of Business and Administration, without further action of the Board of Trustees, to accept the project described as MEDIA CENTER INTERIOR REPAIRS as being complete upon AFCO CONSTRUCTION COMPANY’s completion of punch lists items. The Executive Vice President of Business and Administration shall determine the date of Final Completion and Final acceptance. Subject to the foregoing and in accordance with and in strict compliance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.
RECOMMENDATION NO. 30-R  FACILITIES: ARCHITECTURAL SERVICES FOR ART DIGITAL DESIGN LAB

It is recommended that the Board of Trustees authorize the District to enter into an agreement with PUGH + SCARPA for architectural services associated with the Art Digital Design Lab project for an amount not to exceed $12,000 plus reimbursables.

Funding Source: District

Comment: This agreement provides for the planning, DSA approved bid documents and construction oversight associated with the conversion of the former Art Gallery space on campus to computer graphic lab spaces and offices.

RECOMMENDATION NO. 30-S  FACILITIES: AGREEMENT FOR ENVIRONMENTAL ASSESSMENT – EXTENSION TO PARKING STRUCTURE C

It is recommended that the Board of Trustees authorize the District to enter into the following agreements for the period of October 15, 2000 through November 30, 2000 to provide an Environmental Assessment to meet NEPA (National Environmental Protection Act) requirements for the FEMA review of the Extension to Parking Structure C project:

KAKU ASSOCIATES in the amount not to exceed $15,000 plus reimbursable expenses to provide an additional intersection study and update the traffic study for the project.

PCR ENVIRONMENTAL in the amount not to exceed $40,000 plus reimbursable expenses to incorporate the additional traffic information and finalize an Environmental Assessment.

Funding Source: FEMA

Comment: There are additional NEPA requirements for FEMA review of the Extension to Parking Structure C project. These requirements are not addressed in the Environmental Impact Report which was conducted at the direction of the City of Santa Monica. The consultants will work in conjunction to provide a document that will meet the NEPA requirements.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 31  COMMERCIAL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Commercial Warrant register for the following period:

September 1 – September 30, 2000  4358 - 4377  $3,399,513.18

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 32  PAYROLL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Payroll Warrant register for the following period:

September 1 – September 30, 2000  C1B – C2C-N  $4,944,528.10

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 33  PAYMENTS FROM AUXILIARY OPERATIONS

It is recommended that the following Auxiliary Operations payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets.

September 1 – September 30, 2000  74125 - 74619  $3,139,944

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 34  DIRECT PAYMENTS

It is recommended that the following direct payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

October 1 – October 31, 2000  D33297 – D33469  $24,100.82
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 35-A  PURCHASING: AWARD OF PURCHASE ORDERS

It is recommended that the following purchase orders be approved and payment be authorized upon delivery and acceptance of the items ordered. All orders are placed in accordance with Education Code requirements and allocated to approved budgets.

<table>
<thead>
<tr>
<th>Purchase Orders - FY 2000/01</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A) P. O. 75388 – 75687</td>
<td>$2,559,003.71</td>
</tr>
<tr>
<td>B) Telephone Orders</td>
<td>77,756.28</td>
</tr>
<tr>
<td>C) Change Orders</td>
<td>85,002.87</td>
</tr>
<tr>
<td>D) Auxiliary Orders</td>
<td>239,283.84</td>
</tr>
<tr>
<td>E) Auxiliary Change Orders</td>
<td>-0-</td>
</tr>
</tbody>
</table>

Comment: Lists are part of records on file in Purchasing Department

RECOMMENDATION NO. 35-B  PURCHASING: DECLARATION AND DONATION OF SURPLUS EQUIPMENT

It is recommended that the Board of Trustees declare as surplus the following computer equipment and authorize the District to donate the equipment and supplies to the designated organizations:

25 Hewlett Packard computers, monitors, and keyboards to be donated to DANIEL WEBSTER MIDDLE SCHOOL.

It is further recommended that the Board of Trustees approve the Associated Student donation of the following computer equipment:

10 Hewlett Packard computers, monitors, and keyboards to be donated to the 88th STREET TEMPLE COMMUNITY CENTER.

9 Hewlett Packard computers, monitors, and keyboards to be donated to the PICO NEIGHBORHOOD YOUTH & FAMILY COLLABORATION

Comment: Daniel Webster Middle School will use the computers in a student training computer lab. The Associated Students are donating computers that have been replaced in the Directors’ offices. The 88th Street Temple Community Center and the Pico Neighborhood Youth & Family Collaboration will use the computers in community training centers that target at-risk youth.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 35-C  PURCHASING: RESCISSION OF AUTHORIZATION TO PARTICIPATE IN PURCHASING AGREEMENT AND AWARD OF BID

It is recommended that the Board of Trustees rescind the approval to use the State of California Department of General Services Contract No. 1-00-23-17-01, Vehicles, for the purchase of one shuttle bus.

Comment: The vehicles on the Department of General Services contract did not meet the needs of the District.

It is further recommended that the Board of Trustees approve the award of Bid No. 0001-B6 for a shuttle bus to the lowest acceptable bidder:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunset Bus &amp; Commercial, Inc.</td>
<td>$64,411.38</td>
</tr>
</tbody>
</table>

Funding Source: 50% Associated Students funds donated to the District 50% District General Fund

Comment: The shuttle will be used to transport students between the main campus and off-site campuses. Bids were solicited through newspaper advertisement and a general mailing. Only one acceptable bid was received.

RECOMMENDATION NO. 35-D  PURCHASING: AWARD OF BID – LIBRARY RELOCATION

It is recommended that the Board of Trustees ratify the award of Bid No. 0001-B3 for the Library relocation to the lowest acceptable bidder:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Library Relocations, Inc.</td>
<td>$35,500.00</td>
</tr>
<tr>
<td>William B. Meyer, Inc.</td>
<td>75,417.00</td>
</tr>
</tbody>
</table>

Funding Source: FEMA

Comment: Bids were solicited through newspaper advertisement and a general mailing.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 36  ACADEMIC STAFFING FOR 2001-2002

It is recommended that the Board of Trustees approve the following academic positions for 2001-2002:

- Archaeology
- Art - Drawing/Painting
- Biology – General
- Chemistry – General
- Computer Animation
- Computer Applications
- Computer Science/Programming
- Counselor – Disabled Students Center (categorically funded)
- Counselor – Matriculation/Orientation (categorically funded)
- Dance – Ballet
- English – Composition/Literature
- English – Reading/Composition
- ESL
- Interactive Media
- Librarian (Bibliographic Instruction)
- Mathematics – College Level
- Nursing
- Online Communication
- Speech

Funding Source: District Funds, DSPS, Matriculation

Comment: This recommendation to hire 19 new faculty members is the result of consultation with the college leadership through the Collegewide Coordinating Council. If approved, the hirings will permit the college to meet its AB 1725 full-time obligation as controlled by Title 5, Sections 51025 and 53300.

MOTION MADE BY: Annette Shamey
SECONDED BY: Carole Currey
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 37  TEMPORARY CLASSIFIED EMPLOYEES SALARY INCREASE

It is recommended that the Board of Trustees approve a 3 percent increase for temporary classified employees, effective December 1, 2000.

COMMENT: This action provides increases which are parallel to those given to unit employees covered by the collective bargaining agreement with California School Employees Association.

MOTION MADE BY: Carole Currey
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Abstain
AYES: 6
NOES: 0
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 38

ACCREDITATION MIDTERM REPORT

It is recommended that the Board of Trustees approve the Accreditation Midterm Report for submission to the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges.

Funding Source: No cost to the District.

Comment: In the third year following an accreditation team visit, each institution is required to submit a midterm report describing the status of the institution's response to the recommendations of the visiting team. This report reflects the substantial progress Santa Monica College has made in responding to the five team recommendations and to various planning issues identified in the 1998 institutional self-study. The team's recommendations and the College's self-identified planning issues have been central to the development of institutional objectives in each year's update of the Master Plan for Education.

MOTION MADE BY: Carole Currey
SECONDED BY: Annette Shamey
STUDENT ADVISORY: Abstain
AYES: 6
NOES: 0
RECOMMENDATION NO. 39-A  EMERGENCY RESOLUTION FOR ELECTRICAL INSTALLATION

The Board of Trustees hereby unanimously resolves that an emergency exists because of inadequate electrical supply wherein certain repairs, alterations, work, or improvements are necessary to permit the continuance of existing college classes, or to avoid danger to life or property, as described below:

Electrical work needed to eliminate a dangerous condition that exists due to uninterruptible power system equipment operating at a dangerous capacity because of inadequate conduit, equipment and wire installation in the Information Management main equipment room. The estimated cost is approximately $37,000.

With the approval of the Los Angeles County Superintendent of School, the Board of Trustees will make contracts on behalf of the District for the performance of labor and furnishing of materials or supplies for the purpose without advertising for or inviting bids.

Comment: The District recently upgraded server equipment which has added 15% load to the uninterruptible power system (UPS). The UPS is operating at 90% capacity because of inadequate conduit size, equipment and wiring rather than the maximum safe capacity of 75%. The potential for equipment damage and database corruption jeopardizes critical applications including Internet, Intranet, Email, printing, administrative information systems and other network services. Public Contract Code Section 20654 authorizes the Board of Trustees to take this emergency action.

MOTION MADE BY: Herbert Roney
SECONDED BY: Nancy Cattell-Luckenbach
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0

RECOMMENDATION NO. 39-B  AWARD OF PURCHASE ORDER FOR EMERGENCY ELECTRICAL FEED INSTALLATION

It is recommended that the Board of Trustees award a purchase order to ELECTRICAL & COMMUNICATIONS, INC. in the amount of $36,920.88 to install, energize and test the new electrical feed for the Uninterruptible Power System in Information Management.

Funding Source: District General Fund

MOTION MADE BY: Herbert Roney
SECONDED BY: Nancy Cattell-Luckenbach
STUDENT ADVISORY: Aye

Major Items of Business
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>AYES</td>
<td>6</td>
</tr>
<tr>
<td>NOES</td>
<td>0</td>
</tr>
</tbody>
</table>
It is recommended that the Board of Trustees conduct a first reading of the Board Policy Section 5000, Curriculum and Instruction.

COMMENT: This section is presented for Board consideration following an comprehensive review and revision process to update the entire Board Policy/Administrative Regulations Manual.

MOTION MADE BY: Carole Currey
SECONDED BY: Nancy Cattell-Luckenbach
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0

Copies of Board Policy Section 5000 are available in the Office of the Superintendent/President
INFORMATION ITEM E

REVIEW OF DISTRICT INVESTMENTS

The attached statement shows the status of District investments as of September 30, 2000 and is presented for Board review. The report provides information required by California Government Code §53646. The investment portfolio is in compliance with District investment policy and will allow the District Trust Fund to meet expenditure requirements for the next six months. All investments are in government securities and high investment grade bonds and notes.

Detailed pages are included in printed minutes and available in the Office of Business and Administration and the Superintendent’s Office.
INFORMATION ITEM F  2000-2001 QUARTERLY BUDGET REPORT

GENERAL FUND BUDGET SUMMARY
(AS OF SEPTEMBER 30, 2000)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$ 5,670,038</td>
</tr>
<tr>
<td>Income</td>
<td>107,705,720</td>
</tr>
<tr>
<td>Total Funds Available</td>
<td>$113,375,758</td>
</tr>
<tr>
<td>Less: Expenses &amp; Transfers</td>
<td>112,015,723</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$1,360,035</td>
</tr>
</tbody>
</table>

Comment: On a quarterly basis Business Services provides to the Board of Trustees a complete set of financial statements for all funds along with the quarterly 311Q report required by the Chancellor’s Office. The first quarter report does not reflect the Fall activities of the District and therefore is not significant in predicting annual figures.

Detailed pages are included in printed minutes and available in the Office of Business and Administration and the Superintendent’s Office.
INFORMATION ITEM G       SUBMITTAL OF GRANTS

Title of Grant: Middle College High School: “Launch Pad”
Granting Agency: Chancellor’s Office, California Community Colleges
Project Developer/Dept. Julie Yarrish
Requested Funding: $150,000
Matching Funds $150,000
Summary: The proposed funding will support the continued development and implementation of the “Launchpad” program which provides Los Angeles area high school students an opportunity to take college courses to prepare them to enter the Academy of Entertainment & Technology.

Title of Grant: CalWORKs/TANF
Granting Agency: Chancellor’s Office, California Community Colleges
Project Developer/Dept. Tracey Ellis
Requested Funding: $833,164
Matching Funds N/A
Summary: Funding provides CalWORKs program services for fiscal year 2000/2001 including work-study/child care for CalWORKs recipients. Funding also supports the program coordination, counseling and case management; curriculum redesign and job development activities.
Title of Grant:  **Workforce Investment Act (WIA) Governors 15% Discretionary Funds: “Training Tomorrow’s Workforce Today”**

Granting Agency:  California Workforce Investment Board

Project Developer/Dept.:  Elmer Bugg, Workforce & Economic Development

Requested Funding:  $703,300

Matching Funds:  $359,847 (Source: $135,056 from SMC in-kind and $224,791 from collaborative partners)


Summary:  The Governor’s 15% Discretionary Funds grant represents a collaborative effort between SMC’s Office of Workforce and Economic Development, Soledad Enrichment Action Charter School and other community-based organizations. The grant addresses two strategic priority areas: workforce literacy and business and workforce performance improvement. This will be accomplished through the achievement of two key objectives:

1. Training in three strategic areas (Telecommunications, Customer Service and Hospitality/Tourism; and
2. The creation of employment opportunities for area residents, including those receiving public assistance.

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Title of Grant:  **PACE: Training/Retraining Childcare Providers and Center Staff**

Granting Agency:  Yosemite Community College & Child Development Training Consortium

Project Developer/Dept.:  Gwen Dophna and Michelle Johnson

Requested Funding:  $40,460

Matching Funds:  N/A

Performance Period:  January 2001 – March 2002
Summary: Funding will be used to provide tuition, books, and other fees for up to 14 low-income students enrolled in the college’s Early Childhood Education program.
ADJOURNMENT: 10:02 p.m.

The meeting was adjourned in memory of James Bart Blakely, grandfather of Toni Trives; Izeyl H. Goodrich, mother of Marilyn Goodrich, in the Office of Matriculation, Michael Horan, brother of Campus Police Chief Eileen Miller and Margaret Maddox, Annette Laporte, relative of Trustee Patrick Nichelson, and Arthur W. Saunders, father of Edie Tesdahl in the Business Department.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, December 4, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

This is the annual organizational meeting of the Board of Trustees. The agenda will include the following organizational functions:

- Installation of newly-elected trustees
- Election of officers
- Seating of the Board of Trustees
- Election of Trustee Liaisons
- Authorized Signature Resolutions

There will be a special meeting/public hearing on Monday, December 11, 2000 at 7 p.m. in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.