

M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

REGULAR MEETING

OCTOBER 9, 2006

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:*
<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

October 9, 2006

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, October 9, 2006.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

II. CLOSED SESSION (*Scheduled for 5:30 p.m.*)

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representatives: Jeff Shimizu, Vice-President, Academic Affairs
Employee Organization: Santa Monica College Faculty Association
- Conference with Legal Counsel – Anticipated Litigation (significant exposure to litigation pursuant to Government Code Section 54656.9): *One case*
- Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9)
Case SS014193, SMCCD vs. Craig Walter
- Public Employee: Discipline, Dismissal, Release (Government Code Section 54657)
- Real Property (Government Code Section 54956.8)
 - Property: 2909 Exposition Blvd., Santa Monica*
 - Agency Negotiator: Chui L. Tsang, Superintendent/President*
 - Negotiating Parties: Chui L. Tsang, Superintendent/President, and Verizon*
 - Under Negotiation: Price and terms of payment*

 - Property: 23801 Stuart Ranch Road, Malibu*
 - Agency Negotiator: Chui L. Tsang, Superintendent/President*
 - Negotiating Parties: Chui L. Tsang, Superintendent/President, and the Yamaguchi Family Trust*
 - Under Negotiation: Price and terms of payment*

 - Property: 23519 W. Civic Center Way, Malibu*
 - Agency Negotiator: Chui L. Tsang, Superintendent/President*
 - Negotiating Parties: Chui L. Tsang, Superintendent/President, and the County of Los Angeles*
 - Under Negotiation: Price and terms of payment*
- Public Employee – Evaluation, pursuant to Government Code Section 54957
Evaluation of the Superintendent/President

III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS** (Continued)

C Installation of Student Trustee

D Pledge of Allegiance

#1 Approval of Minutes: September 13, 2006 (Regular Meeting)

IV. **SUPERINTENDENT'S REPORT**

• Management Association Update/Classified Staff Recognition Award

• Updates:

– Enrollment Development Plan

– Management Reorganization

V. **PRESENTATIONS AND BOARD DISCUSSION**

VI. **ACADEMIC SENATE REPORT**

VII. **COMMUNICATIONS OR PUBLIC COMMENTS**

VIII. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

Grants and Contracts

#2 Acceptance of Grant

#3 Contracts and Consultants

A Santa Monica Preschool Collaborative

B Lease Agreements with SMC as Wireless Communication Site

C Renewal of Vending Contract

D Training Equipment for Health Sciences

E KCRW Consultant

F Consultant for Job Development Incentive Fund Grant

G Consultant for Institutional Development Services for Title V Grants

Human Resources

#4 Academic Personnel

#5 Classified Personnel – Establish/Abolish Positions

#6 Classified Personnel – Regular

#7 Classified Personnel – Limited Term

#8 Classified Personnel – Non Merit

Facilities and Fiscal

#9 Facilities

A Change Order No. 25 – Madison Renovation for Music

B Change Order No. 26 – New Performing Arts Theatre, Madison Campus

C Amendment to Agreement for Architectural Services – Campus Quad

D Amendment to Agreement for Architectural Services – Madison
Renovation for Music

#10 Commercial Warrant Register

#11 Payroll Warrant Register

#12 Auxiliary Payment and Purchase Orders

#13 Direct, Benefit and Student Grant Payments

#14 Purchasing

A Award of Purchase Orders

B Award of Bid – Schedule of Classes

IX. **CONSENT AGENDA – Pulled Items**

X. **MAJOR ITEMS OF BUSINESS**

- E Presentation: SMC Scholars Program
- #15 Appointment of Personnel Commissioner
- #16 CSEA Chapter 36 Initial Collective Bargaining Proposal, 2007
- #17 Ratification of Collective Bargaining Agreement with Faculty Association
- #18 Resolution to Designate SMC Student Voter Participation Week
- #19 Resolution in Support of the Community College Governance, Funding Stabilization, and Student Fee Reduction Act
- #20 Resolution in Support of Proposition 1D, the Kindergarten-University Public Education Facilities Bond Act of 2006
- #21 Appointment of Board Representative to Malibu Public Facilities Authority
- #22 Schedule of Board of Trustees Meetings, 2007

XIII. **BOARD REPORTS AND COMMENTS**

- XIV. **ADJOURNMENT:** The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, November 20, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

October 9, 2006

I. ORGANIZATIONAL FUNCTIONSA. CALL TO ORDER – 5:30 p.m.B. ROLL CALL

Dr. Nancy Greenstein, Chair - Present
Dr. Susan Aminoff, Vice-Chair - Present
Carole Currey - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Margaret Quiñones - Present
Rob Rader - Present
Herbert Roney - Present

II. CLOSED SESSION

- Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representatives: Jeff Shimizu, Vice-President, Academic Affairs
Employee Organization: Santa Monica College Faculty Association
- Conference with Legal Counsel - Existing Litigation (Government Code Section 54956.9)
SMCCD vs. Craig Walter, Case SS014193
- Conference with Legal Counsel – Anticipated Litigation (significant exposure to litigation pursuant to Government Code Section 54656.9): *One case*
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- Public Employee: Evaluation, pursuant to Government Code Section 54957
Evaluation of the Superintendent/President

BOARD OF TRUSTEES**REGULAR MEETING**

SANTA MONICA COMMUNITY COLLEGE DISTRICT

October 9, 2006

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:42 p.m.Report out of Closed Session

Board of Trustees Chair Nancy Greenstein issued the following statement: “Following a comprehensive investigation of the site located at 23801 Stuart Ranch Road, Malibu, the college has determined that the site will not be adequate for our development needs and therefore, we have terminated the purchase contract.” In August, the Board had authorized Superintendent/President Dr. Chui L. Tsang to enter into an agreement for the college to purchase the 7-acre property in Malibu for \$8 million to be developed as an educational center. However, under a 90-day contingency period, the Board has the right to cancel the purchase of the property.

C. INSTALLATION OF STUDENT TRUSTEE

Board Chair Nancy Greenstein administered the Oath of Allegiance to Brittany Salone and installed her as Student Trustee.

D. PLEDGE OF ALLEGIANCE – Student Trustee Brittany Salone**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

RECOMMENDATION: Approval of the minutes from the following meetings of the Santa Monica Community College District Board of Trustees:

September 13, 2006 (Regular Meeting)

MOTION MADE BY:	Margaret Quiñones
SECONDED BY:	Herbert Roney
STUDENT ADVISORY:	Abstain
AYES:	7
NOES:	0

IV. SUPERINTENDENT'S REPORT

Management Association Update/Classified Staff Recognition Award: SMC Management Association President Al DeSalles presented the Classified Staff Recognition Award for October to LaRue Muhammad, department secretary for the communication, education and psychology departments. She has worked for the college for nine years.

Updates:

Enrollment Development: Dean of Enrollment Services Teresita Rodriguez gave a report on a campuswide enrollment development plan designed to keep enrollment at optimal levels. The enrollment development plan is focused on students' needs and the college will be looking at several strategies, including redesigning the SMC website and online class schedule to make them more modern and student-friendly; redoing the printed class schedule; developing marketing strategies for specific groups, including working adults; creating an opening week list of open classes; coordinating communication efforts to students and prospective students; examining scheduling patterns to maximize facilities use; increasing online courses, and expanding the dual enrollment program.

Administrative Reorganization Plan: Dr. Tsang reported that he is in the process of developing an administrative reorganization plan to clarify and simplify the administrative structure to ensure that current college objectives and challenges are appropriately addressed, that talents of individuals are matched to job titles descriptive of current functions, and that reporting relationships are more transparent. The reorganization will produce no net increase in the number of administrators/managers.

V. PRESENTATIONS AND BOARD DISCUSSION

Carole Currey: CCLDI

Margaret Quiñones: Chicano/Latino Intersegmental Congregation

VI. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

VII. COMMUNICATIONS OR PUBLIC COMMENTS

Peggy Rhoads (on Recommendation No. 16)

Dennis Frisch (on Recommendation No. 19)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 9, 2006

CONSENT AGENDA

RECOMMENDATION: The Board of Trustees take the action requested on Consent Agenda Recommendations #2-#14.

Recommendations pulled for questions
and returned to the Consent Agenda: #2, #3-B, #3-F

Action on Consent Agenda

MOTION MADE BY: Dorothy Ehrhart-Morrison
SECONDED BY: Herbert Roney
STUDENT ADVISORY: Abstain
AYES: 7
NOES: 0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 **ACCEPTANCE OF GRANT**

Requested Action: Approval/Ratification

Provider: Yosemite Community College District and
Child Development Training Consortium

Amount: \$7,500

Funding Source: Child Development Training Consortium Reimbursement Program

Performance Period: August 1, 2006 – July 31, 2007

Summary: Funding will be used to reimburse students who are seeking a child
development permit from the State Credential Office and those who
are maintaining their permits.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

3-A SANTA MONICA PRESCHOOL COLLABORATIVE (MEMORANDUM OF UNDERSTANDING)

Agreement: Memorandum of Understanding between Santa Monica Malibu Unified School District (SMMUSD), Santa Monica Community College (SMC) and Easter Seals Southern California to continue the Santa Monica Preschool Collaborative for 2006-2007.

Terms of MOU: SMCCD is responsible for providing one (1) instructor, and reimbursement of the cost of one (1) site supervisor, for an amount not to exceed \$100,000, for the period July 1, 2006 through June 30, 2007.

Funding Source: 2006-2007 Budget/Child Care Center

Summary: The Santa Monica Preschool Collaborative is a joint effort of Easter Seals of Southern California, Santa Monica Community College District, and Santa Monica-Malibu Unified School District. The mission of the Collaborative is to provide child care and development services to approximately 85 Santa Monica area children ages two through five years.

Child care and development services will be delivered in two sites through the Collaborative - John Adams Child Development Center and Washington West Elementary School. Both sites will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

Child care for up to 25 children of SMC students, faculty and staff will be provided.

3-B LEASE AGREEMENTS WITH SANTA MONICA COLLEGE AS WIRELESS COMMUNICATION SITE

Company: Mobile Media, LLC
Location: Roof top of Drescher Hall (one antenna and one receiver)
Contract Length: Five years, plus five additional five-year extensions
Amount: Mobile Media will pay the College \$1,500 per month with an annual increase of 3 percent.

Company: Royal Street Communications, LLC
Location: Roof top of the Drescher Hall (four antennas)
Contract Length: Five years, plus four additional five-year extensions
Amount: Royal Street Communications will pay the District \$2,500 per month with an annual increase of 3 percent.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS *(continued)*

3-C RENEWAL OF VENDING CONTRACT

Provider: The Bread Factory
Location: Santa Monica College Cafeteria
Contract Length: Two years, commencing November 1, 2006
Amount: The Bread Factory will pay the District \$4,096 per month starting November 1, 2006, and will increase each year by the Orange County, Riverside, Los Angeles CPI rate.

3-D TRAINING EQUIPMENT FOR HEALTH SCIENCES

Equipment: Human Patient Simulator
Provider: Medical Education Technologies Incorporated (METI)
Amount: \$233,000
Funding Source: Department of Labor Community-Based Job Training Grant
Summary: There are several patient simulators on the market; however, there is only one physiologic simulator on the market at this time made by Medical Education Technologies Incorporated (METI). This simulator operates in real time and has physiologic responses programmed to respond to interventions taken or omitted by the “student”. The METI patient simulator also has a curriculum plan to facilitate integration of the simulator across the nursing curriculum. This equipment is needed for the nursing students and faculty. It will facilitate integration and transfer of nursing knowledge and increase the confidence level of the student.

3-E KCRW CONSULTANT

Provider: Thomas Schnabel DBA: Toucano Productions
Fees: \$200 per program; varying rates for other programs. Grand total not to exceed \$50,000.
Effective Dates: July 1, 2006 through June 30, 2007
Service: Host: “Café LA, “Café LA online”, and other music programs.
Funding Source: KCRW donations

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS (continued)

3-F CONSULTANTS FOR JOB DEVELOPMENT INCENTIVE FUND GRANT

I. Consultant: American Caregivers, Inc.
Amount: \$70,000
Term of Contract: October 1, 2006 – August 31, 2007
Funding Source: Job Development Incentive Fund (JDIF)
Summary of Services: American Caregivers, Inc. will provide home health aide training and job placement services to participants enrolled in SMC's 2006-07 Job Development Incentive Fund (JDIF) project. American Caregivers, Inc. is a private-for-profit company that offers skill development and job placement assistance to the adult day care field. They work directly with many health care providers and assisted-living facilities referring qualified personnel. Their role under this contract will be to help assure the skills training of 120 participants enabling them to become prepared to enter a training-related job.

Other responsibilities under this contract will include, but are not limited to, providing reports to the SMC Workforce Development Department detailing the outcomes of all training events. They will also submit invoices in accordance with departmental procedures. Activities and performance outcomes will comply with California regulation(s) and assist SMC in meeting its contractual obligations with the California Chancellor's Office.

2. Consultant: Jim Symington
Amount: \$20,000
Term of Contract: October 1, 2006 – June 30, 2007
Funding Source: Job Development Incentive Fund (JDIF)
Summary of Services: The educational services provided under this consultant contract will cover field-related topics that prepare participants to become state certified as Alcohol and Other Drug (AOD) Counselors.

As proctor of the educational services, Mr. Symington will coordinate the recruitment and training of two participant groups during the contract's term. Each group will have at least 15 participants that meet the JDIF eligibility criteria and wish to enter the substance abuse counseling field. Mr. Symington's services will prepare each participant for the necessary state examination. Upon successfully passing the exam, they will become certified under state of California's regulations.

Mr. Symington has successfully provided similar services in prior JDIF programs. He previously trained groups of students resulting in many successfully completing their training and obtaining their state certifications.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS (continued)

3-G CONSULTANT FOR INSTITUTIONAL DEVELOPMENT SERVICES FOR TITLE V GRANTS

- Consultant: Linda Dowden
- Amount: Year Three (2006-2007): \$25,435.50
- Term of Contract: October 1, 2006 – September 30, 2007
- Funding Source: Title V, Strengthening Institutions Grant
- Summary of Services: This is a renewal agreement for consultant services with Linda Dowden to provide ongoing assistance to Title V project staff and institutional leadership as they develop and implement the Title V projects. The District was able to obtain two Title V grants with her assistance.

Institutional development services include: 1) aligning improved practices in teaching and learning to college-wide assessment and program review processes; 2) helping ensure that Title V activities are integrated with internal planning and budgeting processes to maximize potential for institutionalization at grant’s end; 3) linking grant initiatives with accrediting agency recommendations for improving institutional effectiveness and outcomes monitoring; and 4) assuring that the focus of the grant remains to improve institutional effectiveness as an Hispanic Serving Institution.

Linda Dowden is an Institutional Development Specialist who has specialized in designing and implementing Title III- and Title V-funded strengthening institutions projects for more than 15 years. She brings more than 25 years of experience in the field of education as an instructor, as a community college administrator, and as District Director of Grants development for a multiple-college district.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 **ACADEMIC PERSONNEL**

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

EFFECTIVE DATE

ELECTIONS

ADMINISTRATIVE

Cajayon, Felicito	Acting Director, Small Business Development Center	10/10/06
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ADJUNCT

(List on file in the Office of Humans Resources - Academic)

LEAVES OF ABSENCE WITHOUT PAY

PERSONAL

Mattessich, Stefan	Instructor, English	08/22/06 - 06/12/2007
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RECOMMENDATION NO. 5 **CLASSIFIED PERSONNEL**
ESTABLISH/ABOLISH POSITIONS

The following positions will be established/abolished in accordance with District policies and salary schedules.

EFFECTIVE DATE

ESTABLISH

Community College Police Officer (4 positions)	07/01/06
Campus Police, 12 mos, 40 hrs	

ABOLISH

Community College Police Officer Trainee (4 positions)	07/01/06
Campus Police, 12 mos, 40 hrs	

Comment: Promotion of Community College Police Officer Trainees to Community College Police Officers after successfully completing POST requirements.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – REGULAR

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ELECTIONS

	<u>EFFECTIVE DATE</u>
<u>REINSTATEMENT</u>	
Bowen, Michelle, R. Personnel Specialist I, Personnel Commission	09/25/06
<u>PROBATIONARY</u>	
Jansen, Michael Lab. Tech-Physical Sci/ NS-I, Physical Sci (correction)	08/21/06
<u>PROMOTIONS</u>	
Becerra, Cesar R. Community College Police Officer, Campus Police	07/01/06
Echeverria, Alberto C. Community College Police Officer, Campus Police	07/01/06
Hearn, Steve Community College Police Officer, Campus Police	07/01/06
Ruetz, Russell Community College Police Officer, Campus Police	07/01/06
<u>CHANGE IN WORK SHIFT/PERMANENT</u>	
Devine, Tiffany	07/01/06
From: Lab. Technician-Physical Science/NS-I, Physical Science, 12 mos, 40 hrs	
To: Lab. Technician-Physical Science/Day, Physical Science, 12 mos, 40 hrs	
<u>INCREASE IN ASSIGNMENT/PERMANENT</u>	
Muhammad, LaRue	07/01/06
From: Department Secretary I, Psychology/Early Childhood Education, 11 mos, 20 hrs	
To: Department Secretary I, Psychology/Early Childhood Education, 12 mos, 20 hrs	
From: Department Secretary I, Communications, 11 mos, 20 hrs	
To: Department Secretary I, Communications, 12 mos, 20 hrs	
<u>WORKING OUT OF CLASSIFICATION</u>	
Casillas, Joshua (ext)	09/26/06 - 11/01/06
Fr: Financial Aid Customer Services Clerk, Financial Aid, 12 mos, 40 hrs	
To: Acting Assessment Specialist/NS-I, Matriculation, 12 mos, 40 hrs	
Le, Ahn	08/28/06 - 11/28/06
Fr: Accounting Specialist II, Fiscal Services, 12 mos, 40 hrs	
To: Acting Accountant, Fiscal Services, 12 mos, 40 hrs	
Liu, Wendy	09/01/06 - 11/30/06
Fr: Database Analyst, Management Information Systems, 12 mos, 40 hrs	
To: Acting Systems Administrator, Management Information Sys, 12 mos, 40 hrs	

RECOMMENDATION NO. 6 **CLASSIFIED PERSONNEL – REGULAR** (continued)

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Bowen, Michelle 09/25/06 - 06/30/07
Fr: Personnel Specialist I, Personnel Commission, 12 mos, 40 hrs
To: Personnel Specialist I, Personnel Commission, 12 mos, 35 hrs

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Banks, Joe, Custodian/NS-II, Operations	Step C	07/24/06
Gothold, Julia, Department Secretary II, Counseling	Step C	09/01/06
Guzman, Jose A., Clerical Assistant II, PC	Step C	09/01/06

LEAVES OF ABSENCE WITH PAY

MILITARY LEAVE

Looney, Brant, Systems Administrator, AET 08/10/06 - 08/24/06

SEPARATIONS

RETIREMENT

DeGuzman, Alice, International Student Center Asst., ISC 09/29/06

The Board hereby accepts immediately the retirement of the above listed personnel to be effective as indicated.

RECOMMENDATION NO. 7 **CLASSIFIED PERSONNEL – LIMITED TERM**

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Acquista, Andrew, Accompanist-Percussion, KD	07/01/06 - 12/31/06
Bates, Bryan E., Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Blanchard, Keith, Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Gervais, Jennifer, Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Krawczyk, Michele, Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Mitchell, Ian S., Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Ory, Robert W., Stage Construction Technician, Theatre Arts	07/01/06 - 12/31/06
Shih, Mei I, Accompanist -Performance, Music	08/28/06 - 12/31/06
Shih, Mei I, Accompanist-Voice, Music	08/28/06 - 12/31/06
Wright, Stephanie, Costume Design Technician, Theatre Arts	08/07/06 - 12/31/06

LIMITED TERM

Fontana, Donna, Costume Design Technician, Theatre Arts	07/01/06 - 12/31/06
Gibson, Crystal, Counseling Aide, Disabled Students Center	09/05/06 - 12/31/06

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

College Student Assistant \$7.00/hr	92
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College Work-Study Student Assistant \$7.00/hr	72
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SPECIAL SERVICES

Art Model \$14.00/hr	2
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Community Services Specialist I \$27.40/hr	6
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Community Services Specialist II \$38.00/hr	7
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES

Requested Action: Approval/Ratification

9-A CHANGE ORDER NO. 25 - MADISON RENOVATION FOR MUSIC

Change Order No. 25 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$4,118.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 24	690,591
Change Order No. 25	4,118
Revised Contract Amount	<u>\$31,474,709</u>
Original Contract Time	670 days
Previous Time Extensions	0 days
Revised Contract Time	670 days
Time Extension this Change Order No. 25	0 days
Current Revised Contract Time	670 days

Funding Source: Measure U

Comment: Change Order No. 25 provides for labor and materials to relocate existing hand dryers and change light switch location in restroom 215 due to unforeseen existing conditions.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES (continued)

Requested Action: Approval/Ratification

9-B CHANGE ORDER NO. 26 – NEW PERFORMING ARTS THEATRE, MADISON CAMPUS

Change Order No. 26 – FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus in the amount of \$ 42,958.

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 25	694,709
Change Order No. 26	42,958
Revised Contract Amount	<u>\$31,517,667</u>
Original Contract Time	670 days
Previous Time Extensions	0 days
Revised Contract Time	670 days
Time Extension this Change Order No. 26	0 days
Current Revised Contract Time	670 days

Funding Source: Measure S

Comment: Change Order No. 26 provides for labor and materials to provide conduit to Orchestra Pit, re-route 4" overhead waste line and 2" vent pipe to connect to floor sinks at mechanical court floor, install vertical floor fire smoke damper and duct detector module with relays for exhaust fan penetration through fire rated floor, furnish and weld additional stiffener plates to beam flange to allow routing of plumbing pipes, provide field modifications to door opening 126A to accommodate existing as built condition, install electrical conduit, provide termination and testing from Telecom room B18 to panel located at Dimmer Racks room B17, to provide connection for Building Control System.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 **FACILITIES** *(continued)*

9-C AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CAMPUS QUAD

Amend the agreement with tBP ARCHITECTS for the Campus Quad project to increase by \$20,100 plus reimbursable expenses.

Funding Source: Measure U

Comment: The additional services are for planning and construction documents for an enhanced Storm Water Runoff Retention System. The expanded system will add runoff from the Liberal Arts South project. The college is designing an environmentally friendly underground retention basin to hold storm water on site and have it percolate into the ground. The system will collect runoff from the new Humanities & Social Sciences (formerly Liberal Arts), Theatre Arts and Quad areas.

9-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – MADISON RENOVATION FOR MUSIC

Amend the agreement with RENZO ZECCHETTO ARCHITECTS for the Madison Renovation for Music project to increase by \$35,200 plus reimbursable expenses.

Funding Source: Measure U

Comment: The additional services include architectural and structural engineering services for a seismic retrofit of the East Wing. It was discovered during construction that a seismic upgrade that was directed by the State Architect in 1935 was never completed.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification

September 1 – September 30, 2006 2244-2282 \$5,418,739.87

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 11 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification

August 1 – August 31, 2006 CIA-HIC \$7,997,102.44

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 AUXILIARY PAYMENTS & PURCHASE ORDERS

Requested Action: Approval/Ratification

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

	Payments	Purchase Orders
August 1 – August 31, 2006	\$2,136,807	\$42,507

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 13 DIRECT, BENEFIT & STUDENT GRANT PAYMENTS

Requested Action: Approval/Ratification

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

September 1 – September 30, 2006	D000134-D000246	\$270,136.82
	B000109-B000147	\$ 82,338.53
	ST	None

D – Direct Payments
 B – Benefit Payments (health insurance, retirement, etc.)
 ST – Student Grant Payments

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 PURCHASING

Requested Action: Approval/Ratification

14-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 1 – September 30, 2006 \$492,402.92

14-B AWARD OF BID – SCHEDULE OF CLASSES

Award of bid for printing of Spring 2007 through Summer 2009 academic and continuing education schedules of classes to the lowest responsive bidder:

	Amount <u>FY 2006-07</u>	Amount <u>FY 2007-08</u>	Amount <u>FY 2008-09</u>
<u>Bidder: Academic Classes</u>			
Southwest Offset Printing Company	\$168,271.20	\$168,271.20	\$168,271.20
Rogers and Mcdonalds Printing Co.	\$179,187.60	\$179,187.60	N/A

Funding Source: Marketing Budget

	Amount <u>FY 2006-07</u>	Amount <u>FY 2007-08</u>	Amount <u>FY 2008-09</u>
<u>Bidder: Continuing Education</u>			
Southwest Offset Printing Company	\$168,271.20	\$168,271.20	\$168,271.20
Rogers and Mcdonalds Printing Co.	No Bid	No Bid	No Bid

Funding Source: Continuing Education Budget

Comment: The amount reflects the base bid plus 20% for printing overage.
Bids were solicited through advertisement and a general mailing.

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

October 9, 2006

MAJOR ITEMS OF BUSINESS**INFORMATION ITEM E****SUBJECT:** **SMC SCHOLARS PROGRAM****SUBMITTED BY:** Superintendent/President

SUMMARY: The mission of the Scholars Program is to provide students with a high quality educational experience while assisting them with their transfer goals. The program offers a wide range of services to students such as counseling, tutoring, transfer workshops, and new students orientations. The Scholars Program is the largest Transfer Alliance Program (TAP) in the consortium today.

Presenters: Teresa Garcia, Mary Lou Fonseca, Dan Nannini

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 15

SUBJECT: **APPOINTMENT OF PERSONNEL COMMISSIONER**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees appoint Joy Abbott to the Personnel Commission, for the term December 1, 2006 through December 1, 2007.

SUMMARY: The number of Personnel Commissioners was increased from three to five in April, 2006 with one of the two positions to be appointed by the Board; the other to be appointed by CSEA. Following the increase in membership, the Board developed a process for application and recruitment.

MOTION MADE BY: Rob Rader
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Abstain
 AYES: 6
 NOES: 1 (Quiñones)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 16

SUBJECT: **CSEA CHAPTER 36 INITIAL COLLECTIVE BARGAINING PROPOSAL, 2007**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the California School Employees Association (CSEA), Chapter 36, initial collective bargaining proposal for the successor contract, effective January 1, 2007, and schedule a public hearing and District response for the Board of Trustees meeting on November 20, 2006.

SUMMARY: CSEA has requested to present the following items for contract negotiations:

- End transfer of work that could and should be performed by the classified bargaining unit.
- Improve or maintain health benefits at current level.
- Insure that job classifications and job descriptions accurately reflect duties performed by individual bargaining unit members and that individuals are appropriately compensated for the work they perform. (Job classifications are under the purview of the Personnel Commission, as defined in the Merit Rules).
- Maximize monetary compensation for bargaining unit members, through wage increases, fee reductions, etc.
- Continue to address safety and disaster preparedness needs and establish a timetable for safety and disaster training of all bargaining unit members.
- Extend the work of the Joint District Evaluation Committee to conclude the new evaluation procedure.
- Extend the Military Leave Memorandum of Understanding.
- Modify the scheduling of vacation to provide more flexibility for bargaining unit members.
- Modify the language in the Grievance Procedure to require an additional opportunity at the level of the college president to resolve contract disputes prior to submitting the matter to binding arbitration.

CSEA reserves the right to submit additional proposals during the course of successor contract negotiations, subject to public notice posting requirements.

MOTION MADE BY: Dorothy Ehrhart-Morrison
SECONDED BY: Carole Currey

Public Comment
Peggy Rhoads

STUDENT ADVISORY: Abstain
AYES: 7
NOES: 0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: **RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT WITH SMC FACULTY ASSOCIATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees ratify the successor collective bargaining agreement with the Santa Monica College Faculty Association for the term of August, 2004 through August, 2007.

SUMMARY: The contract includes a 3.5% on schedule increase retroactive to the beginning of Spring semester 2006, 1% on schedule increase effective Fall 2006, 3% one-time bonus calculated on 2005-2006 earnings, several new articles, and language revisions to existing articles.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Carole Currey
 STUDENT ADVISORY: Abstain
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: **RESOLUTION TO DESIGNATE SMC STUDENT VOTER PARTICIPATION WEEK**

SUBMITTED BY: Chair Nancy Greenstein

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution to designate the week of October 17-23, 2006 as *Voter Registration Week*.

Whereas, voter education and participation are the foundation of our democracy; and

Whereas, the Board of Trustees of the Santa Monica Community College District hereby encourages the student body to become full participants in the democratic process; and

Whereas, In 2008, there will be a California statewide initiative on the November ballot (*Community College Governance, Funding Stabilization, and Student Fee Reduction Act*) to lower student fees and to fund California’s community colleges in a more equitable manner; and

Whereas, the California Public Interest Research Group (CALPIRG) is a nonpartisan organization that has fought on behalf of consumers and students; and

Whereas, CALPIRG has received a grant to work at community colleges and Santa Monica to educate students on the political process and turn them out to vote; and

Whereas, this grant will bring new student activists and leaders into the political process; now

Therefore, be it resolved, that the Board of Trustees of the Santa Monica Community College District hereby encourages its students, administrators, faculty and staff to work cooperatively with CALPIRG on the campus; and be it further

Resolved that the Santa Monica Community College District hereby designates the week of October 17–23, 2006 as Voter Registration Week, where we will attempt to register every qualified students on the campus to vote.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: Abstain
 AYES: 7
 NOES: 0

**RESOLUTION IN SUPPORT OF THE COMMUNITY COLLEGE GOVERNANCE,
FUNDING STABILIZATION, AND STUDENT FEE REDUCTION ACT**

Whereas, California Community Colleges serve 2.4 million students annually through a system of 72 locally established and governed community college districts consisting of 109 colleges with statewide system leadership; and

Whereas the California Community Colleges need stable funding, predictable student fees, local control and the ability to provide effective leadership for the system of 109 colleges; and

Whereas, the California Community College Initiative would establish the bilaterally governed community college system in the state Constitution; and

Whereas, the California Community College Initiative would provide the local community colleges with a secure, stable source of funds that is tied to community college enrollment growth, and thus will stop the annual competition between K-12 schools and community colleges for Proposition 98 funding and prevent the imminent threat of capped community college enrollments and a decline in real funding per student; and

Whereas, the California Community College Initiative would not threaten funding for K-12 education in California because primary and secondary education would retain a separate funding mechanism tied to its growth; and

Whereas the California Community College Initiative would not raise taxes and would provide legislative flexibility in times of fiscal emergency; now

Therefore, be it resolved, that the Board of Trustees of the Santa Monica Community College District supports the Community College Governance, Funding Stabilization, and Students Fee Reduction Act.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **RESOLUTION IN SUPPORT OF PROPOSITION 1D, THE KINDERGARTEN-UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following resolution in support of Proposition 1D, the Kindergarten-University Public Education Facilities Bond Act of 2006.

SUMMARY: Proposition 1D is a general obligation bond that would enact the \$10.4 billion Kindergarten-University Public Education Facilities Bond Act of 2006, of which \$7.3 billion would be for K-12 facilities and \$3.1 billion for higher education facilities including \$1.5 billion for the community colleges.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Abstain
 AYES: 7
 NOES: 0

**RESOLUTION IN SUPPORT OF PROPOSITION 1D, THE KINDERGARTEN-
UNIVERSITY PUBLIC EDUCATION FACILITIES BOND ACT OF 2006**

Whereas, California's K-12 schools, community colleges, and public universities face tremendous needs in classroom construction, restoration and earthquake retrofitting; and

Whereas, more than 2.4 million students are enrolled in California's public higher education system, which includes the University of California, the California State University, and the California Community Colleges; and

Whereas, the Kindergarten-University Public Education Facilities Bond Act of 2006 will help prepare students for the workplace of the 21st century and high-skilled, high-wage jobs; and

Whereas, more than \$35 billion per year is contributed to the state's economy through California's three higher education systems, and there is a direct correlation between California's future economic and cultural prosperity and the availability of educational opportunities for its citizens through community colleges and other higher education institutions; and

Whereas, the total unmet facilities needs for the community college system have been estimated at approximately \$18.1 billion to fund needed new facilities and upgrade existing buildings to meet enrollment growth and provide students access to new technologies; and

Whereas, the Kindergarten-University Public Education Facilities Bond Act of 2006 would provide \$3.1 billion for public higher education facilities including \$1.5 billion over the next two years for the California Community Colleges for building projects to serve the educational needs of the system's 1.6 million students; and

Whereas, California's historical policy of access to higher education for all eligible students is threatened, and

Whereas, passage of the Kindergarten-University Public Education Facilities Bond Act of 2006 would provide the Santa Monica Community College District with funds to build a student services building, and

Whereas, the Santa Monica Community College District believes that every effort should be made to inform voters about the impact of passage of the Kindergarten-University Public Education Facilities Bond Act of 2006 on local residents and students and their community college(s); now

Therefore, be it resolved that the Board of Trustees of the Santa Monica Community College District supports the Kindergarten-University Public Education Facilities Bond Act of 2006 and encourages students and voters to become aware of the pros and cons of passage of the Kindergarten-University Public Education Facilities Bond Act of 2006.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **APPOINTMENT OF BOARD REPRESENTATIVE TO MALIBU PUBLIC FACILITIES AUTHORITY**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees appoint trustee Rob Rader as the Board representative to the Malibu Public Facilities Authority to replace retiring trustee Carole Currey.

SUMMARY: This is the Joint Powers Authority (JPA) created in October, 2004 between the City of Malibu and the Santa Monica Community College District relating to facilities to be jointly developed in Malibu. Funding for the District's portion of the facilities will come from Measure S. Nancy Greenstein currently serves as chair of the JPA.

MOTION MADE BY: Rob Rader
 SECONDED BY: Herbert Roney
 STUDENT ADVISORY: Abstain
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 9, 2006

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: **SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2007**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the schedule of Board Trustees meetings for 2007 as presented.

Regular meetings are scheduled on the second Monday of the month, except when adjusted for holidays and/or meetings of the Board of Governors (July, September). Winter and summer Board Retreats are held on a Saturday. The fourth Monday of the month is held for special meetings or workshops.

January 8, 2007
January 22 (*hold*)

July 11 (*second Wednesday*)
Board of Governors meets July 9 and 10
July 23 (*hold*)

February 12
February 26 (*hold*)

August 13)
August 27 (*hold*)

Winter Retreat
Saturday, March 3

Summer Retreat
Saturday, August 18

March 12
March 26 (*hold*)

September 5 (*first Wednesday*)
Board of Governors meets September 10 and 11; Rosh Hashanah September 13 begins at sundown the day before (second Wednesday). First Monday is a holiday (Labor day)
September 24 (*hold*)

April 9
April 23 (*hold*)

May 14
May 28 (*hold*)

June 11 (*second Monday*)
June 25 (*hold*)

October 8 (*second Monday*)
October 22 (*hold*)

November 12
November 26 (*hold*)

December 10

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Abstain
 AYES: 7
 NOES: 0

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 9, 2006

XIII. **ADJOURNMENT** – 10 p.m.

The meeting was adjourned in memory of **Camille Fincham**, sister of Marni Washington, Administrative Assistant, Academic Affairs; **Colonel Albert Mark**, father of SMC graphic designer Charles Mark-Walker, and **Jean Quinn**, retired administrative assistant who served in several departments including Admissions/Records, Counseling, and the Superintendent's Office.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Monday, November 20, 2006 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.