# **Majors and Areas of Emphasis**



# Associate Degree, Certificate of Achievement, and Department Certificate Programs

All programs offered at Santa Monica College leading to an Associate degree (AA, AS, AA-T, or AS-T), a Certificate of Achievement, or a Department Certificate are designed to provide students with the necessary skills to compete successfully in related job markets or for transfer to a four-year college or university. Certificate of Achievement programs offered by Santa Monica College meet the needs of people in business and industry. The teaching faculty in these programs is well trained, with both academic and industry experience. Each career program has an advisory board composed of industry representatives to insure that the curricula are current and that they meet industry needs and standards.

Major requirement sheets for the Associate degree, Certificate of Achievement, and Department Certificate programs are available in the Transfer/Counseling Center and online (go to *www.smc.edu/articulation*). **Completion** of Associate degree major coursework, a Certificate of Achievement, or a Department Certificate usually will not adequately satisfy transfer major requirements. Students are encouraged to meet with a counselor to develop an academic program best suited for their transfer institution and intended major.

# **CATALOG RIGHTS**

Catalog rights dictate that a student may satisfy the requirements of a degree or certificate by completing the general education and major/area of emphasis requirements in effect at any time of the student's continuous enrollment. Continuous enrollment is defined as enrollment in consecutive Fall and Spring semesters until completion.

# **ASSOCIATE DEGREES (AA, AS)**

The Associate in Arts degrees and Associate in Science degrees involve satisfactory completion of a minimum of 60 semester units with a C average or higher, including the semester units required in each area of emphasis and fulfillment of all Santa Monica College general education (GE) requirements, CSU GE, or IGETC.

Catalog rights dictate that a student may satisfy the requirements of a degree or certificate by completing the general education and major/area of emphasis requirements in effect at any time of the student's continuous enrollment. Continuous enrollment is defined as enrollment in consecutive Fall and Spring semesters until completion.

# At least 50% of the area of emphasis (major) units must be completed at Santa Monica College.

Each course in the area of emphasis (major) must be completed with a grade of C or higher.

### 60 Units Unless Otherwise Noted

Accounting

Animation (see Entertainment Technology) Art

Athletic Coaching

Broadcasting degrees:

- Broadcast Programming and Production
- Broadcast Sales and Management
- Entertainment Promotion/Marketing Production (see Broadcasting)

Business degrees:

- Business Administration Professional
- Insurance Professional
- Logistics/Supply Chain Management
- Management/Leadership
- Merchandising

Child Development (see Early Childhood Education) Cinema (see Film Studies)

Communication Studies (formerly Speech) (available only to students who enrolled at SMC Spring 2014 or earlier and who have maintained continuous enrollment in each Fall and Spring semester until graduation)

Computer Information Systems degrees:

Computer Business Applications

- Website Software Specialist

Computer Science degrees:

- Computer Programming
- Computer Science
- Database Applications Developer
- Web Programmer

Cosmetology

Dance

Digital Media (see Entertainment Technology)

- Early Childhood Education degrees:
  - Career
  - Early Childhood Intervention Assistant (available only to students who enrolled at SMC Spring 2015 or earlier and who have maintained continuous enrollment in each consecutive Fall and Spring semester until graduation)
  - Early Childhood Intervention Teacher (available only to students who enrolled at SMC Spring 2015 or earlier and who have maintained continuous enrollment in each consecutive Fall and Spring semester until graduation)
  - Early Intervention Assistant (formerly Early Childhood Intervention Assistant)

Entertainment Promotion/Marketing Production (see Broadcasting)

Environmental Science

Environmental Studies

Ethnic Studies

Fashion Design and Merchandising degrees:

- Fashion Design
- Fashion Merchandising

Film Production

Film Studies (formerly Cinema)

General Science

Global Studies

Graphic Design

Interior Architectural Design

Journalism

Kinesiology Physical Education (formerly Physical Education/ Kinesiology/Physiological Sciences)

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Liberal Arts degrees:

- Liberal Arts (available only to students who enrolled at SMC Spring 2010 or earlier and who have maintained continuous enrollment)
- Arts & Humanities
- Social & Behavioral Science

Media Studies *(see Broadcasting)* Music

Music, Applied option

Nursing - RN (74 units)

Office Information Systems (see Office Technology)

Office Technology (formerly Office Information Systems) degrees: – General Office

- Legal Administrative Assistant
- Medical Administrative Assistant
- Medical Coding and Billing Specialist

Photography

Physical Education/Kinesiology/Physiological Sciences (see Kinesiology Physical Education)

Public Policy

Recycling & Resource Management

Respiratory Therapy (77-79 units)

Solar Photovoltaic Installation (Solar Energy Installation)

Speech (available only to students who enrolled at SMC Spring

2014 or earlier and who have maintained continuous enrollment in each Fall and Spring semester until graduation)

Technical Theatre

Theatre

Transfer Studies Associate degree (available only to students who enrolled at Santa Monica College Spring 2008 or earlier and who have maintained continuous enrollment in each Fall and Spring semester until graduation.)

Women's Studies

# **CERTIFICATES OF ACHIEVEMENT**

Catalog rights dictate that a student may satisfy the requirements for a certificate of achievement by completing the general education and major/area of emphasis requirements in effect at any time during the student's continuous enrollment. Continuous enrollment is defined as enrollment in consecutive Fall and Spring semesters until completion.

- At least 50% of the units required for Certificates of Achievement must be completed at Santa Monica College. (Exception: For IGETC/CSUGE Certificates, 50% of the units required for Certificates of Achievement must be completed at any, or at any combination of, California Community College/s.)
- Students must receive a grade of C or higher in each course to successfully complete a Certificate of Achievement. (Exception: For CSUGE Certificate, a minimum grade of D- [0.7 on a 4.0 scale] is required for each course applied to the CSUGE Certificate of Achievement. The minimum overall GPA on the CSUGE pattern must be a C [2.0 on a 4.0 scale].)

Accounting

- Accounting
- Professional Accountant
- Animation (see Entertainment Technology) Athletic Coaching (see Kinesiology Physical Education)

Broadcasting

- Broadcast Programming and Production
- Broadcast Sales and Management
- Entertainment Promotion/Marketing Production (see Broadcasting)

Business

- Entrepreneurship
- Insurance Professional
- International Business
- Logistics/Supply Chain Management
- Management/Leadership
- Marketing
- Merchandising
- Child Development (Preschool Associate) (see Early Childhood Education)

Computer Information Systems

- Computer Business Applications
- Website Software Specialist

**Computer Science** 

- Computer Programming
- Computer Science
- Database Applications Developer
- Web Programmer

### Cosmetology

Digital Media (see Entertainment Technology)

Early Childhood Education (formerly Child Development)

- Early Childhood Education Career
- Early Childhood Intervention Assistant (available only to students who enrolled at SMC Spring 2015 or earlier and who have maintained continuous enrollment in each consecutive Fall and Spring semester until graduation)
- Early Childhood Intervention Teacher (available only to students who enrolled at SMC Spring 2015 or earlier and who have maintained continuous enrollment in each consecutive and Spring semester until graduation)
- Early Intervention Assistant (formerly Early Childhood Intervention Assistant)

**Environmental Science** 

Entertainment Promotion/Marketing Production

(see Broadcasting)

Environmental Studies

Ethnic Studies

- Fashion Design and Merchandising
  - Fashion Design
- Fashion Merchandising

Film Production

Film Studies

**Global Studies** 

Graphic Design

Interior Architectural Design

Kinesiology Physical Education (formerly Physical Education/ Kinesiology/Physiological Sciences)

Athletic Coaching

Marketing Production (see Broadcasting)

See as Taska alo as (fami anti Office Information)

Office Technology (formerly Office Information Systems)

- General Office
- Legal Administrative Assistant
- Medical Administrative Assistant
- Medical Coding and Billing Specialist

Photography

Public Policy

Recycling & Resource Management

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Solar Photovoltaic Installation (Solar Energy Installation) Transfer

- CSU GE
- IGETC

### **DEPARTMENT CERTIFICATES**

Catalog rights dictate that a student may satisfy the requirements for a department certificate by completing the major/ area of emphasis requirements in effect at any time during the student's continuous enrollment. Continuous enrollment is defined as enrollment in consecutive Fall and Spring semesters until completion.

# At least 50% of the area of emphasis (major) units must be completed at Santa Monica College.

Students must receive a grade of C or higher in each course to successfully complete a Department Certificate.

Accounting

- Computer Accounting

African and Middle Eastern Studies (see Modern Languages) Asian Studies (see Modern Languages) Automotive – Automotive Technician Business

- Entrepreneurship
- Insurance Specialist
- International
- Logistics
- Management
- Marketing
- Merchandising
- Salon Business
- Computer Information Systems
  - Digital Publishing (formerly Desktop Publishing)
  - Website Creator
  - Website Development Management
  - Word Processing

Computer Science

- Computer Programming
- Information Systems Management
- Mobile Apps Development Android
- Mobile Apps Development iPhone

Cosmetology

- Nail Care
- Salon Business
- Skin Care
- Dance
- Dance Teacher (Pre-K Grade 5)
   Early Childhood Education
   Early Childhood Education Core
   Energy Efficiency Specialist

Entertainment Technology

- 2D Animation
- 3D Animation
- 3D Modeling
- 3D Rendering
- Digital Effects
- Game Design
- Graphic Design - Web Design

- Interior Architectural Design
  - Digital Production & Design
- Set Design & Art Direction for Film & TV
- Latin American Studies (see Modern Languages) Modern Languages
  - African and Middle Eastern Studies
  - Asian Studies
  - Latin American Studies

Office Technology (formerly Office Information Systems) – Clerical/Data Entry

- Medical Billing/Coding
- Medical Records Clerk/Receptionist
- Medical Transcription
- Word Processing
- Recycling and Resource Management
- Recycling and Zero Waste

Solar Photovoltaic Installation (Solar Energy Installation)

### **ADDITIONAL COURSES OFFERED**

American Sign Language Anatomy Anthropology Arabic Astronomy **Biological Sciences** Botany Chemistry Chinese Counseling (formerly Human Development) Economics Engineering English ESL - English as a Second Language French Geology German Health Education Hebrew Humanities Italian Japanese Korean Library Studies Linguistics Microbiology Nutrition Occupational Therapy Persian Philosophy Physics Physiology Political Science Psychology **Religious Studies** Russian Sociology Turkish Zoology

# **PRE-PROFESSIONAL ADVISING SHEETS**

(Available in Transfer/Counseling Center or online at *www.smc.edu/articulation*)

Chiropractic Dental Dental Hygiene Law Medical Pharmacy Teacher Preparation Veterinary

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# ASSOCIATE DEGREES FOR TRANSFER TO THE CSU SYSTEM (AA-T, AS-T)

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is granted upon successful completion of a program of study with a minimum of 60 semester units with an overall average grade of C or higher. The following is required for all AA-T or AS-T degrees for transfer to the California State University system:

- 1. Completion of a minimum of 60 CSU-transferable semester units.
- 2. A minimum of 12 units of degree-applicable coursework must be completed at Santa Monica College.
- 3. Maintaining a minimum grade point average (GPA) of at least 2.0 (C) in all CSU-transferable coursework. Note that while a minimum GPA of 2.0 (C) is required for admission, some majors/campuses may require a higher GPA. Please consult with a counselor for more information.
- 4. Certified completion of the California State University General Education – Breadth pattern (CSU GE Breadth) OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern. (*Please note: Students transferring to CSU* <u>must</u> complete IGETC Area 1C.)
- 5. Completion of major coursework must be completed with a grade of C or better. Students at Santa Monica College may earn an Associate degree for Transfer in the following:
  - Art History (AA-T)
  - Business Administration (AS-T)
  - Communication Studies (AA-T)
  - Early Childhood Education (AS-T)
  - Geography (AA-T)
  - History (AA-T)
  - Journalism (AA-T)
  - Kinesiology (AA-T)
  - Mathematics (AS-T)
  - Political Science (AA-T)
  - Spanish (AA-T)
  - Studio Arts (AA-T)
  - Theatre Arts (AA-T)

Additional majors are being developed. Please see a counselor or visit *www.smc.edu/articulation* for more information.

# <u>Accounting</u>

General accountants examine financial records of municipal, county, state, and federal agencies for compliance with laws. They record transactions, such as receivable, payable, payroll, property into a general ledger. Corporate accountants set up and design accounting/bookkeeping systems and procedures, risk management programs, tax law and finance methods, record financial transactions, and analyze and evaluate financial records for businesses. Their duties include interpreting financial information and preparing reports for business executives and government regulatory agencies. Advancement includes senior accountant, controller, treasurer, and chief financial officer positions.

For additional career possibilities, visit the Career Services Center on the main campus to utilize computerized career information systems and other valuable career resources.

Students planning to transfer to a four-year college/university should refer to the Business Administration major's transfer requirements.

### **ASSOCIATE DEGREE – 60 UNITS**

The Associate degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher including the required units in the area of emphasis (articulated below), fulfillment of the Global Citizenship requirement, and fulfillment of all Santa Monica College general education requirements, CSU GE, or IGETC.

# At least 50% of the area of emphasis (major) units must be completed at Santa Monica College.

Each course in the area of emphasis (major) must be completed with a grade of C or higher.

These programs are not designed for transfer students.

### Accounting

**Program Learning Outcomes:** Upon completion of the Accounting program, students will effectively comprehend, record, post, and summarize financial accounting information from an original business transaction through the preparation of financial statements and the closing entries at the end of an accounting cycle. Students will demonstrate the ability to prepare calculations and use financial information for business management and decision making.

Required Core Courses: (12 Units)
Business 1, Introduction to Business (3)
Business 31, Business English Fundamentals (3) or English 1, Reading and Composition (3)
Business 32, Business Communications (3)
CIS 1, Computer Concepts with Applications (3) or CIS 4, Introduction to Computers, Business Applications (3)
Required Concentration Courses: (16 Units)

Accounting 1, Introduction to Financial Accounting (5) Accounting 2, Corporate Financial and Managerial Accounting (5) Accounting 9, Accounting Ethics (3)