



## Admissions Information

- Apply Online
- Class Schedule-Searchable
- Enrollment Instructions
- Faculty Staff ONLY
- FAQs
- Fees
- Forms
- Graduation
- High School Concurrent Prog.
- Matriculation Information
- Office Hours
- Orientation
- Out-of-State Students
- Password Information
- Residency Requirements
- Transcripts
- Enrollment Verifications
- Parent Information
- FERPA
- Final Exam Schedules
- Housing & Roommate Finder

## Dates and Deadlines

### Calendar

### Searchable Schedule

### College Catalog

### Veteran Information

## Summary of Fees

### \*Fee Payment Policy Update:

Winter2016 fee payment deadline: **Due immediately upon enrollment**

Spring 2016 fee payment deadline: **Wednesday, January 13th, 2016 @ 7pm**

\*Enrollment into classes after these deadlines listed above, requires that you pay your fees the same day that you enroll (by midnight) or you will be dropped from all of your classes for that term. **Enroll and Pay the Same Day!**

### Pay My Fees Now

## Summary of Fees

- **Winter 2016 Semester:** Please see the [enroll info website](#) for details about important payment deadlines.
  - Residents:
    - \$46.00 per unit State Enrollment Fee (subject to change);
    - Non-Residents (both Domestic & International Students)
      - \$335 per unit (\$46 State Enrollment Fee + \$265 for Non-Resident Tuition + \$24 Capital Outlay Fee).
    - [Assembly Bill 947 Fee Exemption Information](#)
    - Student Services and Parking Fees
      - \$48.50 Student Services fees (includes, \$16.00 Health fee; \$13.00 I.D. card; \$19.50 Associated Student fee). (\*Fees subject to change)
      - A parking decal for the main campus costs \$45 (optional)
    - [High School Concurrent Enrollment Students:](#)
      - Effective Spring 2015, participating concurrent enrollment students are **exempted from enrollment fees and non-resident tuition**, if they are physically attending a high school in California. Out-of-State/International students do not qualify for the fee exemption.
  - **Spring 2016 Semester:** Please see the [enroll info website](#) for details about important payment deadlines.
    - Residents:
      - \$46.00 per unit State Enrollment Fee (subject to change)
      - Non-Residents (both Domestic & International Students)
        - \$335 per unit (\$46 State Enrollment Fee + \$265 for Non-Resident Tuition + \$24 Capital Outlay Fee).
      - [Assembly Bill 947 Fee Exemption Information](#)
      - Student Services and Parking Fees
        - \$51.50 Student Services fees (includes, \$19.00 Health fee; \$13.00 I.D. card; \$19.50 Associated Student fee). (\*Fees subject to change)
        - A parking decal for the main campus cost \$85 (optional)
      - [High School Concurrent Enrollment Students:](#)
        - Effective Spring 2015, participating concurrent enrollment students are **exempted from enrollment fees and non-resident tuition**, if they are physically attending a high school in California. Out-of-State/International students do not qualify for the fee exemption.
      - [Postponement option available for the Spring 2016 semester \(Details soon to come.\)](#)

\*\*NOTE: Fees are subject to change without notice.

## Enrollment Fees

All students—resident and nonresident—in graded credit courses must pay the State Enrollment Fee of **\$46 per semester unit**. This fee is set by the State of California and is subject to change without notice. Effective Spring 2015, participating [high school concurrent enrollment students](#) are exempted from **enrollment fees and non-resident tuition**, if they are physically attending a high school in California.

Fees may be paid in cash or by pre-printed check, Visa or MasterCard, money order, or cashier's check. Consult the online Schedule of Classes for the term in which you are enrolling for payment deadlines.

There are no enrollment fees, student service fees, or health fees for Adult Education classes, which are designated by section numbers of 7000 or above.

## Refunds & Deadlines

All students are required to abide by the published [Admissions dates and deadlines](#) which impact when students can add and drop classes, avoid W's and get refunds. If you add or drop a class after the published refund deadline (which is 10% of the term), you will be responsible for the enrollment fees associated with that course. Even if you have postponed your fees and have not yet technically "paid" for the class yet, you will not get a refund and the fees will remain on your account because you failed to drop the course before the published refund deadline.

## Student ID Fee

Students in credit classes will pay a fee of **\$13** each semester or session for Student I.D. Card. The fees for the Student I.D. Card is optional, but provide special benefits (contact the Admissions Office or the Bursar's Office at time of enrollment, but no later than 10% of the term, if you do not wish to pay these fees).

**Student I.D. Card with Picture**—The Student I.D. Card provides enhanced access features and improved campus security. The card allows students to check out books from the Library and is used for attendance credit at campus tutoring centers, the Modern Language Lab, and other course-related labs. Once all fees are paid the student can get the card activated or "swiped" which will allow the student to ride the Big Blue Bus "Any Line. Any Time." Go to the [Transportation website](#) for more details.

## Associated Student Body Membership Fee

Students in credit classes will pay a fee of **\$19.50** each semester or session for Associated Students Membership support. The fees for the Associated Students Membership is optional, but provide special benefits (contact the Admissions Office or the Bursar's Office at time of enrollment, but no later than the second week of the term, if you do not wish to pay these fees).

**Associated Students Membership**—A.S. membership supports more than 60 SMC student clubs, the Scholarship Office, Homecoming, Club Row, Celebrate America, and a variety of other activities that foster academic achievement, social interaction, and community involvement. Benefits of A.S. membership include access to:

- FREE RIDERSHIP ON THE BIG BLUE BUS! [Any Line. Any Time.](#)
- Computers, printers, Internet usage, and e-mail access in the Cayton Associated Students Computer Lab;
- Free admission to SMC athletic events and A.S.-sponsored events;
- Student club membership, support to start a club, and funding for club activities;
- Movie Night (every Thursday evening);
- Tuesday Twilight Concerts (2nd Tuesday of the month);
- Discounts on tickets for selected SMC theatre, dance, and music productions;
- Discounts on selected movie and theme park tickets (if purchased at the SMC Events Office);
- Student advocacy at the State level;
- Leadership opportunities (elected or appointed);
- Santa Monica Federal Credit Union account;
- Selected scholarships; and
- Emergency grants from the Faculty/Student Relief Fund.

A.S. membership fees will help support the success of students. For more information, please stop by the A.S. Office (Room 202 of the Cayton Associated Students Center), call (310) 434-4250, or visit the A.S. webpage ([www.smc.edu/associated\\_students](http://www.smc.edu/associated_students)).

## Health Services Fee

Students in credit classes will pay a mandatory Health Service fee (**\$16/ Winter or Summer, \$19/ Spring or Fall**) for Health Services. The Health Services fee is mandatory. The specific fees are addressed above in the Summary of Fees.

**Health Services**—Free basic health services, information, and referrals by a full-time Registered Nurse; emergency first aid treatment; and free or reduced-cost immunizations.

## Non-Resident Tuition Fee

Non-residents (both international and domestic) must pay the non-resident tuition and capital outlay fees in addition to the state enrollment fee. For details on the fee exception per [AB947](#) (see [Residency Information](#)) please [click here](#). If you are a non-resident student, please note that your fees are payable in cash, by money order, Visa or Mastercard or by cashier's check. Personal checks will only be accepted if drawn on a California Bank.

## Materials & Supplies Fees

Some classes require additional fees for materials and supplies. Please consult the class schedule to determine whether any additional fees are required.

## On-Campus Parking Decal Fee

An on-campus parking decal does **NOT** guarantee you a parking space. What a parking decal does is entitle you to use on-campus student parking areas on a space-available, first-come/first-served basis. Please note that your parking decal is for **on-campus parking only**—it is **NOT** a residential (street) parking permit.

For on-campus parking, you must purchase a campus parking decal for **\$85 for each Fall and Spring Semester**. Parking decals are **\$45 for each Winter and Summer session**. The parking decal fee is not refundable after the third week of a Fall or Spring Semester and after the second week of a Summer or Winter session.

Students who receive benefits under Temporary Aid for Needy Families (TANF) or a general assistance program should contact the Financial Aid Office for a possible parking fee reduction [consult the Bursar's Office for details].

Parking decals are **required** to park at SMC's Main campus. Free satellite-campus-only parking decals are **required** for the Bundy Campus, AET or the Airport Arts Campus, and parking at these sites is free for students attending classes there.

**Plan ahead, don't stand in line!** Order your parking decal online through Corsair Connect (when you enroll for classes) and for no additional cost have it mailed directly to you.

**Inter-campus shuttle service is free.** Please consult SMC's parking webpage for the latest details. Park at any of the satellite campus locations for FREE and ride the FREE shuttle to any of the other campus locations.

**Handicap Parking:** The display of a DMV handicap placard AND an SMC parking decal entitles you to park in any handicap, student, or staff parking space.

## Methods of Payment

You may pay your fees:

- In person at the Bursar's Office (located north of the Counseling Complex);
- By phone or web using a Visa or MasterCard (web enrollment takes place on a certified secured site, and all data transactions are encrypted);
- By mailing your check, money order, or cashier's check (no cash) to Santa Monica College, Bursar's Office, 1900 Pico Boulevard, Santa Monica, CA 90405; or
- By depositing your check, money order, or cashier's check (no cash) in the campus collection chute at the Bursar's Office. You may also pay by Visa or Mastercard.

*If you have any credit for any prior transaction(s), the amount will be applied to any owed balance.*

SMC offers students several payment options:

- You may pay fees in cash, by check, by money order, by cashier's check, or by Visa or MasterCard.
- Nonresident tuition may be paid in cash, by money order, by cashier's check, or by a personal check drawn on a California bank, in person, at the Bursar's Office.

## Financial Aid

The California community college system is funded by the State of California. Students who meet certain state residency requirements pay an enrollment fee and may qualify for a BOG Fee Waiver to cover certain costs associated with enrollment fees. The BOG Fee Waiver, however, will NOT cover the Health Services fee or the Associated Students membership fees. In addition to the BOG Fee Waiver, Santa Monica College offers students a variety of financial assistance, which includes both federal and state financial aid to help pay for some of the basic costs of living while attending college. Many of these financial aid programs have early deadline dates and require time to process the application forms. Be sure to start the financial aid process as soon as possible.

Under certain circumstances, students who meet specific California residency requirements may be exempt from paying enrollment fees if they file a BOG Fee Waiver application with the Financial Aid Office. For example, if you can document that you are a recipient of Temporary Aid to Needy Families (TANF), Social Security Income (SSI), or General Relief (GR), or that your income meets specific criteria, you may be exempt. Please contact the Financial Aid Office before starting enrollment procedures to determine your eligibility for a BOG Fee Waiver.

If you feel that you need financial aid to assist you with achieving your educational goals, visit the Financial Aid Office. The Financial Aid Office is open Monday & Thursday from 8:30 a.m. to 4:30 p.m., Tuesday & Wednesday from 8:30 a.m. to 6:00 p.m., and Friday from 8 a.m. to 12:00 p.m. Hours are subject to change without notice. For additional information, please visit the [Financial Aid Office's website](#) or call the office at (310) 434-4343.

**Note:** Please view the [Financial Aid](#) website for office hours during the Winter Session.

## Refund Schedule

- **Enrollment Fees:** No refunds of enrollment fees are available to those who withdraw after 10% of the term has passed. If you withdraw prior to this date, you will receive a 100% refund of enrollment fees (minus a processing charge of \$10). If you are eligible for a refund, it will be processed and mailed to you within 45 days of the start of the term. See the SMC website ([www.smc.edu](http://www.smc.edu)) for more information on withdrawal refunds.
- **Nonresident Tuition:** Apply for your tuition refund with the nonresident specialist in the Admissions Office. If you are eligible, your refund will be processed and mailed to you within 45 days of the start of the semester. If you withdraw from Santa Monica College during the first 10% of the semester, you will receive a 100% refund, minus any relevant processing fees.
- **Student Services, Activities and Health Fee:** If you are eligible for a refund, it will be processed and mailed to you within 45 days of the start of the semester. If you withdraw from Santa Monica College during the first 10% of the semester you will receive a 100% refund for the Health Fee, the Student ID fee, and the A.S. fee.
- **On-Campus Parking Permit Fee:** The parking fee is not refundable after the first three weeks of the Fall or Spring semester or the first two weeks of the Winter or Summer session. To obtain a refund, present your parking permit and receipt at the Bursar's Office, Monday & Thursday 8:30 a.m.- 5p.m., Tuesday & Wednesday 8:30 a.m.- 6:30 p.m., and Friday 8:30 a.m.-12:30 p.m.

**Note:** Please view the [Bursar's Office](#) website for office hours during the Winter Session.