Online Enrollment Instructions
For Emeritus College Classes
(Updated 2/24/15)

1. Logon to the Emeritus college website: www.smc.edu/emeritus

2. Click the Corsair Connect tab at the very top of the web page

3. Type in your Student ID Number and Password and then click Login

Note 1: If this is the first time you are using Corsair Connect, then your initial password will be your 6-digit date of birth (MMDDYY) and you will then be asked to convert your 6-digit date of birth password to a new alphanumeric password. You are responsible for retaining your new password and for printing your online enrollment transaction receipt. If you have forgotten your ID number or password, click on “I cannot access my account” on the Corsair Connect login screen and follow the next directions to retrieve your login information.

Note 2: If the SMC email window appears, go to page 5 for instructions on closing the SMC email window.
4. Your **Student Profile and Preferences** for the semester may appear anytime during your enrollment process. If it appears, review the information on the screen and edit anything that needs updating.

5. After reviewing and/or editing your **Student Profile and Preferences**, click **Submit Changes** at the bottom of the Student Profile and Preferences screen.

6. On the Enrollment screen, click the icon of the up and down arrows to display the drop down list of **School Semesters**.

7. In the drop down menu, click the **Semester** you are enrolling in.
8. Click **Add a class** from the left-side menu.

9. Enter the Class Section Number of the class you want to add.

10. After entering the Class Section Number, click **Add the Class**

11. An error message may appear

   ![Error Message]

   **SECTION 9746 ADD STATUS**
   
   This class is taught at a nearby satellite campus and may require additional travel time. A free shuttle is available to students for travel between campuses. To make the most of your time, we highly recommend that you plan your class schedule for the day at this one location. Please go to www.smc.edu go to Class Schedules and use the searchable schedule to search for other classes at this location.

   **PLEASE CLICK ON THE “Add Class” BUTTON IF YOU STILL WANT TO ADD THIS CLASS.**
12. Click **Add the Class** button again if you want to add the class anyway after reading the error message.

**NOTE:** After clicking **Add the Class**, you should receive a message that you have successfully enrolled in the class or that the class is full.

- To add another class, click **Reset** and repeat steps 9 – 12.

13. To print your class schedule, click **Print** button under your list of classes.
NOTE: When trying to enroll, your SMC email window may appear on top of the enrollment page instead of the Corsair Connect screen.

1. To exit your SMC email, click on your email address in the upper right hand corner

2. On the next screen, click Sign out

3. The Corsair Connect login screen appears. Click Close