



ADMISSIONS & RECORDS OFFICE
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Enrollment Priority Policy

03/27/17 Update:

Enrollment priority in Groups 1-7 is partially based on the total number of units “enrolled” at SMC. A previous version of this policy described it as “units attempted,” but that was incorrect.

All students may enroll on, or after, their scheduled enrollment date and time, but not before. Enrollment appointments will be posted on the student portal, Corsair Connect, and will be communicated by email approximately 10 days before the enrollment priority cycle starts (early May for Summer and Fall terms and early December for the Winter and Spring terms). Students are strongly encouraged to enroll as close to their enrollment appointment as possible since classes fill up quickly. Enrollment appointments will be assigned according to the criteria stated in the following Priority Groups.

Unless otherwise specified, enrollment appointments will be randomly assigned to all groups within each enrollment priority group.

Priority Group	Description
Priority Group 1	<p>As defined in statute, eligible* Veterans, Foster Youth, Homeless Youth, Cal-WORKS, EOPS & DSPS students. [Randomly assigned appointment within group]</p> <ul style="list-style-type: none"> * All New and Returning students must have completed assessment, orientation, and have an education plan prior by the deadline to receive priority. * Continuing students must have completed a comprehensive education plan prior to the completion of their 15th degree-applicable unit or prior to the end of their third semester, whichever comes first. * All Continuing Students must be in good standing and have enrolled less than 90 units at SMC to receive priority. • Veterans: Current, or a former member of the Armed Forces of the United States who is a resident of California who has received an honorable discharge, a general discharge, or an other than honorable discharge. • Foster Youth: California students whose dependency was established or continued by a court on or after the youth’s 16th birthday and who is 24 years of age or younger at the start of the academic year. • Homeless Youth: A student who is under 25 years of age, who has been verified at any time during the 24 months immediately preceding the receipt of his or her application for admission by a postsecondary educational institution that is a qualifying institution pursuant to Section 69432.7, as a homeless child or youth, as defined in subsection (2) of

Priority Group	Description
	Section 725 of the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2))
Priority Group 2	<p>Eligible* District-designated Special Program students: Adelante, Associated Students elected officers, Athletes, Black Collegians, First-Year Experience, Pico, Scholars, STEM, In-District Residents and alumni of In-District High Schools.</p> <ul style="list-style-type: none"> * All New and Returning students must have completed assessment, orientation, and have an education plan prior by the deadline to receive priority. * Continuing students must have completed a comprehensive education plan prior to the completion of their 15th degree-applicable unit or prior to the end of their third semester, whichever comes first. * All Continuing Students must be in good standing and have enrolled less than 90 units at SMC to receive priority. • Associated Students must be in an <u>elected</u> office within the Associated Student government. • First-Year Experience (FYE) students must meet FYE requirements and remain in good standing to retain priority into the 2nd semester. • In-District residents and In-District alumni from Santa Monica High School, Malibu High School, Olympic High School, St. Monica’s Catholic High School, Crossroads School, New Roads School, Pacifica Christian High School, and Lighthouse Academy will receive priority for the first 30 units attempted. [Excluding F1 Visa students temporarily residing in the District]
Priority Group 3 (Matriculant 1+)	Continuing Students in Good Standing, who have a recorded educational goal of seeking a degree/certificate or transfer and have between 60-30 units enrolled at SMC. [Appointment assigned in descending order: 60, 59, 58, 57...30]
Priority Group 4 (Matriculant 1+)	<p>A. Continuing Students in Good Standing, who have a recorded educational goal of seeking a degree/certificate or transfer and have between 61-89 units, excluding basic skills coursework, enrolled at SMC. [Appointment assigned in ascending order: 61, 62, 63, 64...89 within Priority Group 4];</p> <p>B. New, First-Time in College students, who have completed assessment, orientation, and have an education plan. [Appointment randomly assigned within Priority Group 4]</p> <p>C. Returning students in good standing and have enrolled less than 90 units at SMC, who have a recorded educational goal of seeking a degree/certificate or transfer. [Appointment randomly assigned within Priority Group 4]</p>

Priority Group	Description
Priority Group 5 (Matriculant 1+)	<p>A. Continuing Students in Good Standing, who have a recorded educational goal of seeking a degree/certificate or transfer and have between 29-1 units enrolled at SMC and have completed assessment, orientation, and have an education plan [Appointment assigned in descending order: 29, 28, 27, 26...1 and by completion of stated requirements]</p> <p>B. New and returning students, who have NOT completed assessment, orientation, and do not have an education plan; have a recorded educational goal of seeking a degree/certificate or transfer. [Appointment randomly assigned within s Priority Group 5]</p> <p>C. New Students with previous college coursework. [Appointment randomly assigned within Priority Group 5]</p> <p>D. Non-credit students transitioning to credit enrollment.</p>
Priority Group 6 (Matriculant 2++)	<p>A. Continuing students with educational goals other than degree or transfer and those holding a bachelor's degree, who have enrolled less than 90 units at SMC. [Appointment assigned in ascending order: 1, 2, 3,...88, 89]</p> <p>B. New students in good standing with educational goals other than degree or transfer and those holding a bachelor's degree. [Appointment randomly assigned within Priority Group 6]</p>
Priority Group 7 (Matriculant 1+ or 2++)	<p>A. Continuing, New and Returning Students who are NOT in good standing.</p> <p>B. Continuing students with 90 units enrolled or more, but not on probation.</p> <p>C. Continuing students with 90 units enrolled or more, PLUS two consecutive semesters on probation.</p>
Priority Group 8 (Matriculant 3+++)	High School Concurrent Enrollment Students.

+Matriculant 1:

A student with a recorded educational goal of degree/certificate or transfer; a first-time college student.

++Matriculant 2:

A student with an educational goal other than degree/certificate or transfer, or those holding an Associate degree or higher.

+++Matriculant 3:

A student taking classes while concurrently enrolled in high school (or K-12).