



Appeal for Financial Aid Reinstatement Form

(Appeal form must be typed. No handwritten appeals will be accepted.)

Student Name _____ SMC I.D. _____

You have received notice of financial aid disqualification, either for exceeding the *maximum time frame* or for *lack of progress*. You are entitled to go through the appeal process for financial aid reinstatement. Federal law allows schools to approve appeals if injury, illness, or other special circumstances affected a student’s ability to maintain *satisfactory academic progress*. Submitting an appeal does not mean you will receive financial aid. Your appeal will be reviewed by the SMC Financial Aid Appeals Committee. Committee decisions are final.

Please review the SAP Policy on the Financial Aid website before proceeding with your appeal and please also note **these deadline submission dates**:

- Fall 2018: December 07, 2018**
- Spring 2019: May 24, 2019**
- Summer 2019: August 2, 2019**

How to Appeal for Financial Aid Reinstatement:

Step 1: Meet with a Financial Aid Academic Counselor and Complete an Educational Plan.

Be prepared to discuss your specific educational goal (AA, vocational certificate, or transfer) at the meeting with the Academic Counselor. *(Please see our website for availability of Financial Aid Academic Counseling.)*

Step 2: Attach a copy of your counselor approved Educational Plan to the appeal form.

Please verify that the education goal listed on your educational plan matches the education goal you have chosen on your Corsair Connect student portal.

Step 3: Answer the following questions in the spaces provided:

A. What is your educational objective? *(Vocational Certificate, A.A. degree, Transfer to a 4-year school, or other).*

B. What semester do you plan on completing your educational objective at SMC?

C. What is the reason for your disqualification from financial aid eligibility?

Note: Your disqualification letter will indicate which reason to check below.

- You are over the *maximum time frame* for federal financial aid.
- Lack of progress*: You are not meeting GPA or Pace (completion rate) requirements.

Continue to the next page...

D. Please explain why you failed to maintain *satisfactory academic progress* or why you exceeded the *maximum time frame*. If there were extenuating circumstances (such as illness or injury) that affected your ability to do well academically or to complete your educational goal within the *maximum time frame*—these items should be noted below. (*Documentation regarding these circumstances should be included with your application.*)

Begin typing here:

E. What has changed?

For lack of progress appeals:

The Department of Education now requires students going through a financial aid appeal to explain “what has changed” that will allow the student to meet SAP requirements (GPA and Pace/Completion Rate) by the next evaluation period.

For over maximum time appeals:

Students who are over the maximum time frame should explain “what has changed” that will allow them to finish the remaining classes for their educational goals within the semesters indicated on the educational plan. In addition, students with AA, BA, or BS degree should explain why they are requesting additional federal aid when they already have an associates or baccalaureate degree.

Begin typing here:

Signature

Date