



# International Education Center

## Request for Reinstatement Assistance

**Student Information**  
Please complete the fields below with your personal information. Write your name as it appears on your F-1 Visa.

Family Name	First Name
Date of Birth (mm/dd/yyyy)	SMC Student ID Number
Phone Number	Email

**Status Inquiry**  
Please complete this section with information on how and why you are out of status.

You may be eligible for reinstatement if your violation of status resulted from circumstances beyond your control. Please explain why you are out of status. Attach additional pages if needed. **If you reference an illness, injury, accident, etc., you will need to attach supporting evidence (accident report, doctor's note, etc.) in order for the Committee to review your request.**

**Travel Plans**

If you depart the U.S. during the reinstatement process, you will not be able to re-enter the U.S. on your Terminated I-20. You will need a new I-20 from SMC to re-enter the U.S. If your F-1 visa is expired, you risk being denied a visa renewal.

**Do you have plans to travel outside the US before the next term starts?**    Yes    No

**Student Commitment**

Your signature below verifies the above statements are true and complete without any omission. You will be notified via your SMC email of the Committee's decision.

Student Signature	Today's Date
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<b>For IEC Office Use Only</b>	<b>Semester out of Status</b>
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Student GPA		Prior RCL	
Current Units		Prior Reinstatements	
Date Reviewed	Request for Assistance	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Date Notified
Follow-Up Required			
Conditions to Reinstatement / Reason for Denial:			

iApp ID	PIN	iApp Deadline	iApp Notes
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# How Can I Be Reinstated?

## Out of Status

You did not comply with the F-1 rules and regulations provided to you in the information seminar, in the Counseling 11 class and on the [www.smc.edu/international](http://www.smc.edu/international) website. Since you did not follow these F-1 regulations, your I-20 has been Terminated. In order to return to legal F-1 status you may appeal to SMC for reinstatement assistance. An immigration hold will be placed on your record and will restrict your ability to register/enroll for SMC classes until further notice.



## Request Reinstatement Assistance

Complete the Request for Reinstatement Assistance and submit it to the IEC. Allow two weeks for the committee to review your request along with your academic and immigration records.



## Committee Review

A committee will review your request for reinstatement and determine your eligibility. You will be contacted via your SMC email if the committee needs additional information to reach a decision on your request. If you are approved for reinstatement assistance you will continue in the process. You will be notified via email of the committee decision. **Check your SMC email account frequently.**



### Assistance Approved

Students Approved for Reinstatement Assistance will be notified by email of the next steps towards reinstatement, which includes re-applying to SMC. It is important that you follow the instructions and timelines. **You will not be able to enroll in classes until this process is complete.**

### Assistance Denied

Students who have their appeal for Reinstatement Assistance denied will need to depart the United States immediately or transfer to another school that will assist with reinstatement. There is no additional level of appeal for students who are denied reinstatement assistance.