I. **Call to Order**
The meeting was called to order at 1:30pm.

II. **Committee Members**
**Present**
Fran Chandler, Co-Chair
Marcia Wade, Co-Chair

Anna Rojas
Dennis Frisch

**Absent**
Al Vasquez
Willis Barton
Laurie Heyman, HR AA-III-Confidential
Vanna Ratnaransy, HR Analyst, Leaves & Benefits

III. **Review and Approval of the Minutes as Corrected From Prior Meeting**
Minutes for the meeting of October 09, 2012: Not applicable due to lack of quorum.

IV. **Old Business**
Not applicable due to lack of quorum.

V. **New Business**
Not applicable due to lack of quorum.

Since no quorum was present, informational reports and discussions on the following ensued:
1. Discussion of material presented by Alliant Insurance
2. Follow-up for FT Faculty open enrollment (PERS Choice)
3. Agendas for future meetings proposed:
   a. December 10, 2012:
      1. Delta Dental options
      2. VSP (Vision insurance)
   b. February 28, 2013:
      1. Life Insurance
      2. Disability Insurance
c. March 14, 2013:
   1. PT Faculty benefits
   2. Family of products

VI. Next Meeting
Monday, December 10, 2012  1:30pm-3:00pm  BUS 111 Confirmed

A schedule of meetings for the remainder of the year was established as follows:

Thursday, February 28, 2013  1:30pm-3:00pm  TBD
Thursday, March 14, 2013  1:30pm-3:00pm  TBD
Thursday, April 25, 2013  1:30pm-3:00pm  TBD
Thursday, May 9, 2013  1:30pm-3:00pm  TBD
Thursday, May 30, 2013  1:30pm-3:00pm  TBD
Thursday, June 13, 2013  1:30pm-3:00pm  TBD

VII. Adjournment
Not applicable due to lack of quorum.