The Santa Monica Community College District Honor Council was held Thursday, July 18, 2008 at Santa Monica College Vice President of Student Services Conference Room 1900 Pico Boulevard in Santa Monica, California. Minutes prepared by Tamorah Thomas

I. Call to Order: SMC Honor Council Meeting – 10:05 a.m.

II. Members Present:

Dean:

Faculty Members: Greg Brookins
Dawna Kemper, HC Chair
Zorica Scuric

Staff Members: Tamorah Thomas, HC Vice-Chair

Students: Claudia Garcia Perez

III. Review of Minutes

IV. Recognition and Introductions
New Chair, Dawna Kemper / Vice Chair, Tamorah Thomas
and new student, Claudia Garcia Perez.

V. Year End Report
Status on report – need to get remaining items to Esau.

VI. Debriefing on Latest Hearings
Discussion included that all witnesses need to be present for the entire process.
Develop a referral document to help faculty and students prepare and present their cases to the Hearing Board.
- correspondence
- any written statements
- evidence related to tests / test taking
- seating charts
- witnesses
- be prepared to answer questions
- copies of plagiarized papers
- bring Administrative Regulations and Hearing script

Greg to check with Grade Appeals for a similar written document.
It was also brought up that a regular set time for the hearings to be scheduled ahead of time and a list of ‘on call’ faculty and students to be able to attend to bring to Honor Council for discussion.)
VII. Opening Day / Welcome Day
Contact people about Opening Day introduction of the Honor Council
Dawna template announcement.

Welcome Day introduction – Greg is on the agenda.
Dawna will be sending out an email/ or bring sign-in sheet to next meeting to recruit help for
the Welcome Day table.

Ideas for Welcome Day table (8:00am – 1:00pm) include:
- Banner, book marks and a symbolic Honor Code signing scroll. Tamorah to find out about
  banner and scroll and getting book marks printed.
- Contact Associated Students about flyers / presentation
- Sign-up sheet / recruitment clipboard.
- Tamorah – ask about promo items

VIII. Preliminary Planning for Fall 2008
Discussion about revisiting student campaigns – Dawna to get finalized versions of Jonesey’s
video pieces. Looking to get a faculty / staff lead on the campaign.
Greg - proposal for budget to Academic Senate president, Richard Tahvildarin-Jesswin.
Table Honor Council meeting schedule until next meeting.

IX. Department Meetings
Physics department still to have HC presenter.
Dawna to present to the ESL department.

Meeting adjourned at 11:33am.

The next meeting will be on Friday August 15, 2008.